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OFFICE OF THE CITY CLERK  
OAKLAND

2019 FEB 27 PM 4: 36

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Jason Mitchell  
Director, OPW

**SUBJECT:** Holly Mini Park Renovation

**DATE:** February 11, 2019

City Administrator Approval

Date:

2/26/19

## RECOMMENDATION

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To: (1) Accept A Gift-In-Place, Gift Of Funds And/Or In-Kind Services Valued Up To Three Hundred Thousand Dollars (\$300,000.00) From The Oakland Parks And Recreation Foundation (OPRF) And Safety Impact Table Using Funds From The Kaiser Permanente, Sunlight Giving Foundation And Other Private Donors To Renovate The Holly Mini Park Project (Project) And Accept, Appropriate And Allocate Such Funds From Oakland Parks And Recreation Foundation For City Staff Support As Agreed Upon; (2) Accept, Appropriate And Allocate Any Additional Funds Raised By OPRF, Without Return to Council, To Be Used For The Project.**

## EXECUTIVE SUMMARY

Adoption of this Resolution would authorize the City Administrator to accept a private gift in-place donation from the Friends of Oakland Parks & Recreation Foundation (OPRF) and the Safety Impact Table program using funds donated by the Kaiser Permanente Foundation, Sunlight Giving Foundation and private donors to renovate Holly Mini Park, providing a park for Oakland community members of all ages (see **Attachment A** - Map and **Attachment B** - Holly Mini Park Conceptual Plan). The donated funds have a sunset deadline of Oct. 31, 2019.

OPRF has received a commitment from Kaiser Permanente Foundation, Sunlight Giving Foundation and private donors to donate funding, professional services, and construction services and materials valued up to \$300,000.00 to replace and renovate Holly Mini Park, located at 9830 Holly Street. City Council approval is required to accept the donation of funds for staff support and in-kind services to complete the project. The Holly Mini Park Renovation Project (Project) scope includes replacing existing outdated, broken play structures, picnic tables, and benches; improving and modifying perimeter planting, park irrigation and fencing approaching the tot lot; replace existing worn safety surfaces, park lighting and improve accessibility in accordance with the Americans with Disabilities Act (ADA) for the park.

The City will issue a one dollar (\$1) construction contract with OPRF's contractor and require the contractor to provide the necessary insurance and bonds for the project and authorize the contractor to work on City property.

Item: \_\_\_\_\_  
Public Works Committee  
March 5, 2019

## **BACKGROUND / LEGISLATIVE HISTORY**

Holly Mini Park is located at 9830 Holly Street in the Elmhurst neighborhood of East Oakland. The Park is 50-60 years old and in need of refurbishment. The playground currently includes dilapidated play equipment, worn surfaces that do not meet safety standards, aged park furnishings, and uneven pavement.

Approximately 12,000 people live within a 0.5-mile radius of Holly Mini Park, including roughly 3,400 children under 18. This population is primarily Latino (58 percent) and African American (28 percent), and 62 percent of households earn less than \$50,000 annually. The park is adjacent to Monarch Academy, a K-5 elementary school that has expressed interest in using the park for class excursions.

The Project is a collaborative effort between the City, community, OPRF, private donors, and the Safety Impact Table, a program organized by the Youth Ventures Joint Powers Authority, which is a partnership comprised of representatives from the City of Oakland, Alameda County, and other entities. Working with the City's Public Safety Department, Safety Impact Table adopted the Project as one of its violence prevention strategies. This park renovation will improve access to safe outdoor space, increase social cohesion, and increase physical activity among children and adults in a high-crime neighborhood of East Oakland. OPRF has received \$150,000 from Kaiser Permanente Foundation and Sunlight Giving Foundation with additional fund efforts pending. Sunlight Giving Foundation requires the funds be utilized by Oct. 31, 2019. The Safety Impact Table and OPRF anticipate successfully raising \$300,000 in private donations for the Project.

## **ANALYSIS AND POLICY ALTERNATIVES**

OPRF will be the fiscal agent for the private donations, which will be gifted to the City of Oakland for the project. OPRF will contract for construction services to perform site demolition and preparation, and site paving improvements to meet accessibility and ADA requirements.

It is necessary to issue a one dollar (\$1) construction contract with OPRF's contractor and require the contractor to provide the necessary insurance and bonds for the project to construct the improvements of Holly Mini Park on City property.

The remaining scope of play structure purchase, construction, and installing site furnishings will be completed pending additional funds to be identified. Safety Impact Table will continue to seek donations and support for the project.

By authorizing and accepting a private gift in-place donation from OPRF and Safety Impact Table, and authorizing a one dollar (\$1) construction contract with OPRF's contractor, the Oakland community will benefit from having a park with new amenities.

## **FISCAL IMPACT**

The gift-in-place capital improvement project value is estimated at an amount up to \$300,000.00, to be provided through OPRF.

Appropriations of gift of funds from OPRF for staff support shall be appropriated and allocated in Fund 2999 (Miscellaneous Grants), Organization 30234 (Facilities Planning & Development), for Holly Mini Park Renovation, Project Number (TBD).

## **PUBLIC OUTREACH / INTEREST**

The Safety Impact Table started the Project work in April 2018 and OPRF began collaborating in May 2018. Community outreach began in May 2018 when the Beat 32X Neighborhood Crime Prevention Committee (NCPC) joined the effort. The first public meeting was held in June 2018. Community representatives comprised of residents in the area, working with OPRF, have conducted surveys to compile data and feedback regarding residents' vision for their community. Preliminary design is completed through pro bono services by local landscape architectural firms. OPRF and Safety Impact Table are working to obtain continued pro bono services to complete the design phase.

## **COORDINATION**

This report and the actions discussed have been developed by Oakland Public Works and coordinated with the Oakland Parks, Recreation and Youth Development Department.

This report and resolution have been reviewed by the City Attorney's Office and Budget Bureau.

## **SUSTAINABLE OPPORTUNITIES**

***Economic:*** The proposed actions will provide the City of Oakland and its residents with approximately \$300,000 in donations from a non-profit organization and private donors to complete a capital improvement project at Holly Mini Park. The renovation of the Project will provide economic opportunities during construction.

***Environmental:*** The renovation of Holly Mini Park will improve the aesthetic and physical condition of the existing park, and provide continued opportunity for healthy play activity for the community.

***Social Equity:*** Holly Mini Park is designed with amenities that will be used by community members of all ages. The Project includes new safety surfacing which will make the entire playground area accessible and the new play equipment will feature play components upholding the City's inclusivity policies. Additionally, the Project will be a direct benefit to the population in the immediate vicinity of the park, including 62 percent of households earning less than \$50,000 annually.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt a resolution authorizing the City Administrator to: (1) Accept a gift-in-place, gift of funds and/or in-kind services valued up to three hundred thousand dollars (\$300,000.00) from the Oakland Parks and Recreation Foundation (OPRF) and the Safety Impact Table using funds from Kaiser Permanente, Sunlight Giving Foundation and other private donors to renovate the Holly Mini Park Project (Project) and accept, appropriate and allocate such funds from the Oakland Parks and Recreation Foundation for City staff support as agreed upon; (2) Accept, appropriate and allocate any additional funds raised by OPRF, without return to Council, to be used for the Project.

For questions regarding this report, please contact Ha Nguyen, Capital Improvement Project Coordinator, at 510-238-7213.

Respectfully submitted,

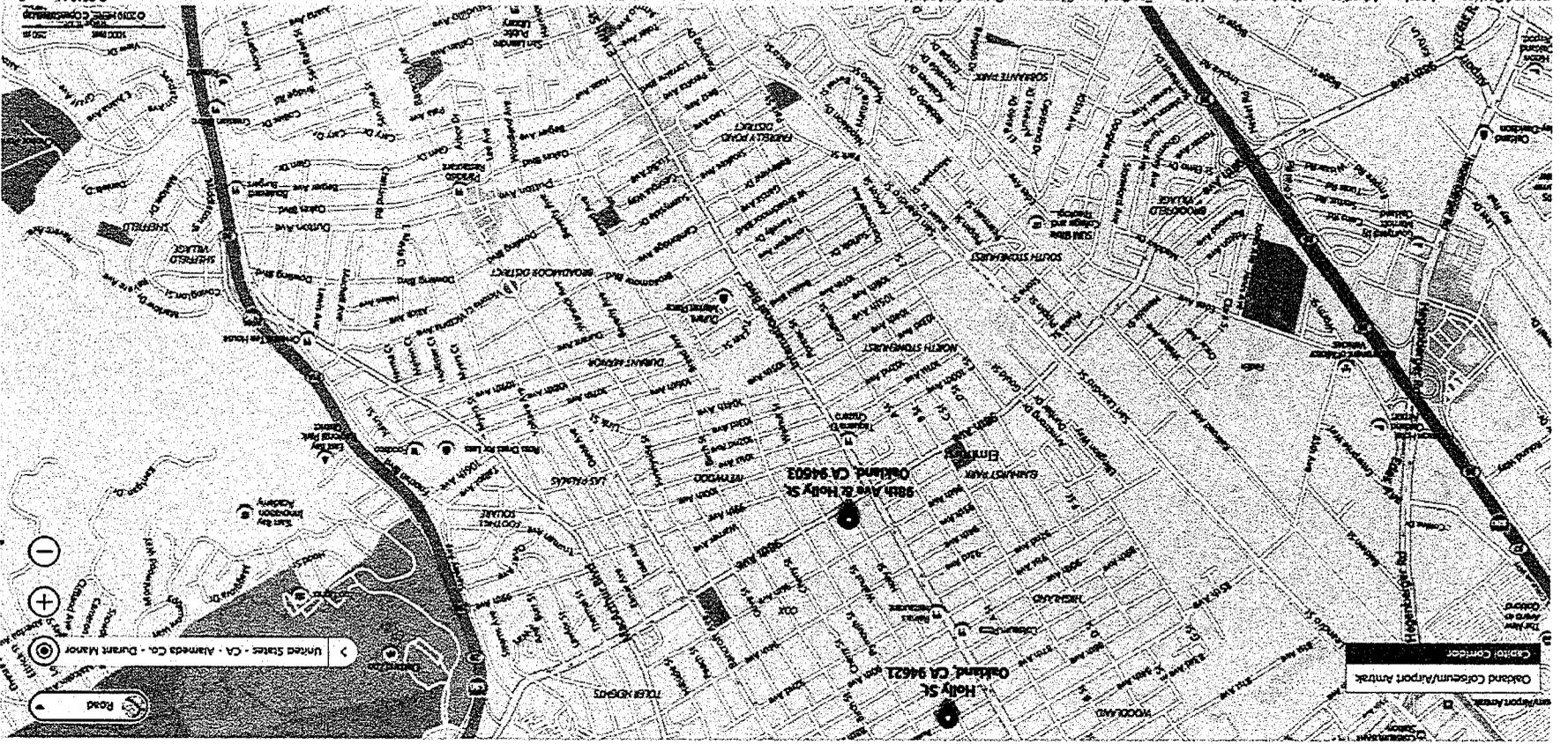
  
JASON MITCHELL  
Director, Oakland Public Works

Reviewed by:  
Danny Lau, P.E., Assistant Director  
Oakland Public Works

Reviewed by:  
Mathew Lee, P.E., Division Manager  
Project Delivery Division

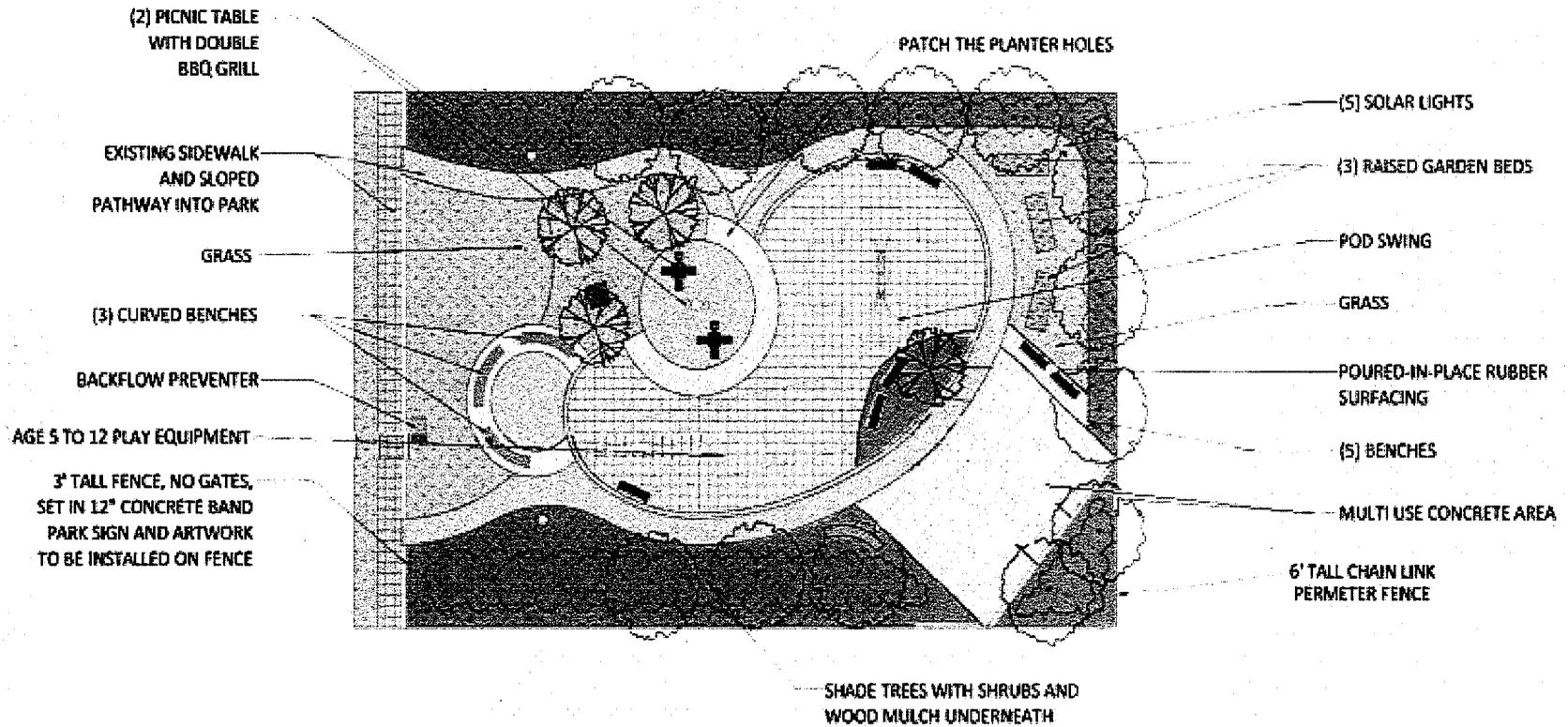
Prepared by:  
Ha Nguyen, P.E., CIP Coordinator

Attachments (2):  
A) Location Map  
B) Holly Mini Park Conceptual Plan

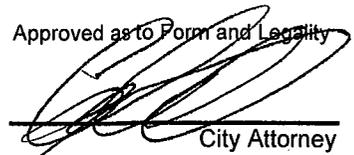


ATTACHMENT A - LOCATION MAP

# ATTACHMENT B – CONCEPT PLAN



# OAKLAND CITY COUNCIL



City Attorney

2019 FEB 27 PM 4:36 RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO: (1) ACCEPT A GIFT-IN-PLACE, GIFT OF FUNDS AND/OR IN-KIND SERVICES VALUED UP TO THREE HUNDRED THOUSAND DOLLARS (\$300,000.00) FROM THE OAKLAND PARKS AND RECREATION FOUNDATION (OPRF) AND SAFETY IMPACT TABLE USING FUNDS FROM THE KAISER PERMANENTE, SUNLIGHT GIVING FOUNDATION AND OTHER PRIVATE DONORS TO RENOVATE THE HOLLY MINI PARK PROJECT (PROJECT) AND ACCEPT, APPROPRIATE AND ALLOCATE SUCH FUNDS FROM OAKLAND PARKS AND RECREATION FOUNDATION FOR CITY STAFF SUPPORT AS AGREED UPON; 2) ACCEPT, APPROPRIATE AND ALLOCATE ANY ADDITIONAL FUNDS RAISED BY OPRF, WITHOUT RETURN TO COUNCIL, TO BE USED FOR THE PROJECT**

**WHEREAS**, the Holly Mini Park is located at 9830 Holly Street; and

**WHEREAS**, the playground in need of renovation to provide new, safe play equipment and accessibility improvements for all age community members; and

**WHEREAS**, the Oakland Parks and Recreation Foundation (OPRF) in joint effort with Safety has conducted community outreach, worked with local community representatives and received project commitment of funds from Kaiser Permanente Foundation, Sunlight Giving Foundation and private donors to donate funding, service and materials valued up to three hundred thousand dollars (\$300,000.00) for the Project; and

**WHEREAS**, in light of the City's budgetary constraints and the growing need for quality recreational opportunities, it is the Council's desire to utilize private resources whenever feasible to improve city parks and neighborhoods; and

**WHEREAS**, the City lacks the equipment and qualified personnel to perform the necessary work and the City Council finds and determines that the performance of this contract is in the public interest because of economy; and

**WHEREAS**, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now therefore, be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator, or designee, to accept a gift-in-place donation valued up to the amount of three hundred thousand dollars (\$300,000.00) from Kaiser Permanente Foundation, Sunlight Giving Foundation and private donors through Oakland Parks and Recreation Foundation and shall enter into a \$1 construction contract with Contractors provided through OPRF to perform the services and authorize the work on City property for the Holly Mini Park Project; and be it

**FURTHER RESOLVED:** That the proposed improvements shall be submitted and reviewed by the City and shall meet City of Oakland standards; and be it

**FURTHER RESOLVED:** That the contractors shall provide insurance, performance and payment bonds in the amounts required by law, and the contracts shall be approved for form and legality by the office of the City Attorney and placed on file in the Office of the City Clerk; and be it

**FURTHER RESOLVED:** That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of said agreements, except those related to increasing the amount of the contract above the amounts authorized under this Resolution, provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk, and be it

**FURTHER RESOLVED:** That the City Administrator accepts, appropriates and allocates any additional funds raised by OPRF without return to Council to be used for the Project; and be it

**FURTHER RESOLVED:** That the City Administrator is authorize to accepts, appropriates and allocates gift of funds from OPRF for staff support and shall be appropriated in Fund 2999 (Miscellaneous Grants), Organization 30234 (Facilities Planning & Development), for Holly Mini Park Renovation, Project Number (TBD); and be it

**FURTHER RESOLVED:** That the City Council accept and express appreciation to the Kaiser Permanente Foundation, Sunlight Giving Foundation and private donors through the Oakland Parks and Recreation Foundation and Safety Table Impact for the permanent gift-in-place Renovation of Holly Mini Park.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California