



2017 JUN -8 PM 1:00

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Office of the City Administrator  
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June 13, 2017  
(Revised 6/8/17)

**CITY COUNCIL COMMITTEE ON FINANCE AND MANAGEMENT**  
Oakland, California

**Chair Guillén and Members of the Committee:**

**Subject: Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

**Finance and Management Committee: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 9:00-11:30 am**

**Chair: Guillén; Committee Members: Campbell-Washington, Gallo, and Kalb; Staff: Stephanie Hom and Katano Kasaine**

<u>July 11, 2017</u>		
No.	Title	Scheduled
1	Receive An Informational Report Regarding Police And Fire Retirement System Investment Portfolio As Of March 31, 2017	<i>Quarterly Report</i> Rules 6/1/17 [16-1164]
2	1) A Resolution Adopting The City Of Oakland Investment Policy For Fiscal Year 2017-2018; And 2) Resolution Pursuant To Government Code Section 53607 Delegating Investment Authority Of The Oakland Redevelopment Successor Agency To The Agency Treasurer For Fiscal Year 2017-2018	Rules 6/1/17 [16-1168 and 16-1169]

<u>September 12, 2017</u>		
No.	Title	Scheduled
1	Receive An Informational Report Regarding Efforts In Progress Towards A Paper Form Free City - <i>Heard At FMC 11/15/16 Scheduled To Return In Six Months</i>	FY 15-17 Budget Tracking Adopted June 30, 2015 – [16-1173]; Comte 5/23/17 moved to 9/12/17

3	Status Report On Citywide Efforts To Research And Correct Negative Fund Balances	Semi Annual Report; Comte 5/23/17 moved to 9/12/17 (16-1175)
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<u>Monthly Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland	FMC 9/27/16	5/23/17	6/13/17

<u>Quarterly Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	Beginning September 2015, A Quarterly Budget Implementation Tracking Report With Line-Item Matrix Will Be Provided To The Finance And Management Committee And End Only When Agreed Upon By The Committee Or When All Items Have Been Implemented	FY 15-17 Budget Tracking Adopted June 30, 2015	5/9/17	9/12/17
2	Cash Management Report	FMC 5/11/04	5/9/17	9/12/17
3	Receive An Informational Report Regarding Police And Fire Retirement System Investment	[15-0100]	3/14/17	7/11/17
4	Revenue & Expenditure Report	FMC 6/13/06	5/23/17	9/12/17

<u>Semi-Annual Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	Vacancy Report (September And March)	Rules 2/23/06	4/25/17	10/24/17
2	Status Report On Citywide Efforts To Research And Correct Negative Fund Balances	FMC 9/15/09 [09-0535]	2/2/10	9/12/17
3	Biannual Report On Aging And Outstanding Revenue – <i>Report Requested As Part Of The Motion By Councilmember Guillen at FMC 3/8/16 2<sup>nd</sup> Quarter Revenue &amp; Expenditure Report</i>	FMC 3/8/16	N/A	Pending No Date Specific
4	An Informational Report From The City Auditor On The Status Of Required Audits – <i>Changed from an</i>	FMC 11/14/06 and	12/6/16	6/13/17

	<i>annual report to semi-annual at the FMC meeting 5/10/16</i>	7/14/09		
5	Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year In Accordance With Oakland Municipal Code Section 2.04.020.D.2 – <i>Council Requested This Report Be Semi Annual As A Part Of The City Administrator's Increase In Contracting And Purchasing Amounts.</i>	Rules 7/9/09 [09-0629]	2/14/17	9/12/17

<b><u>Annual Reports</u></b>				
<b>No.</b>	<b>Title</b>	<b>Scheduled</b>	<b>Last Report</b>	<b>Next Report</b>
1	Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year	Rules 6/19/08 [07-1482]	10/25/16	10/24/17
2	Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends	Rules 1/24/02 & FMC 11/14/06	10/13/09	January 2017
3	Informational Report From The Public Works Agency On The City Fleet	FMC 6/08/10 [09-1472]	N/A	N/A
4	Equal Access Ordinance	[15-0104]	9/27/16	September 2017
5	An Informational Report Regarding Risk Management	FMC 12/10/02	1/10/17	January 2018
6	An Informational Report Regarding Worker's Compensation	FMC 11/14/06	1/10/17	January 2018

<b><u>Biennial Reports</u></b>				
<b>No.</b>	<b>Title</b>	<b>Scheduled</b>	<b>Last Report</b>	<b>Next Report</b>
1	A Review And Possible Action On The Mayor's Salary (Odd-Numbered Years)	Charter Requirement [14-1117]	6/23/15	June 2017

<u>Pending No Date Specific</u>		
<u>No.</u>	<u>Title</u>	<u>Scheduled</u>
1	Receive A Status Report On The Contract With Spinnaker That Was Approved In 2013; On The Finance & Management Committee Agenda ASAP	Rules 2/25/16 [15-0698] moved at FMC 4/12/16
2	Biannual Report On Aging And Outstanding Revenue	Semi Annual Report

<u>Boards/Commission Reports (As Requested)</u>	
<u>No.</u>	<u>Title</u>
1	Budget Advisory Commission
2	Business Tax Board Of Review
3	Civil Service Board

Respectfully submitted,

*S. Todd*

For: Sabrina B. Landreth  
City Administrator