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OAKLAND
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SUPPLEMENTAL AGENDA REPORT

TO: DEANNA J. SANTANA
CITY ADMINISTRATOR

FROM: Arturo M. Sanchez

SUBJECT: Supplemental Report: Amendments to
Oakland Municipal Code Chapter 2.29

DATE: January 31, 2014

City Administrator
Approval

Date

COUNCIL DISTRICT: CITY-WIDE

RECOMMENDATION

Staff Recommends that City Council adopt an Ordinance Amending Oakland Municipal Code (O.M.C.) Chapter 2.29 "City Agencies, Departments and Offices" To, Among Other Changes, Establish the Departments of Police, Fire, Finance, Public Works, Human Services, Housing & Community Development, Parks & Recreation, Planning & Building, Library, Human Resources Management, Information Technology, Economic & Workforce Development and Office of the City Administrator

EXECUTIVE SUMMARY

On Tuesday April 24, 2012 staff presented proposed amendments to Chapter 2.29 of the Oakland Municipal Code (OMC) to the Finance and Management Committee. In discussing the item, the committee directed staff to return with a report that provided additional information:

1. A written definition of the terms, "Division" and "Department" and how they are affected by the Civil Service Rules;
2. An explanation of why Division Manager is in the legislation;
3. A copy of the amended budget resolution that was approved;
4. Clarification of the current functions in each department or division; identification of the changes proposed to be implemented, and how the revised organization is different from the current City structure.

This report provides responses to the Finance and Management Committee's request for additional information. Since this item was first presented, there have been additional changes to the City organization incorporated as part of the Fiscal Year 2013-2015 Adopted Policy Budget and the administration has worked to refine the proposed organizational structure to best provide City services. All of the changes recommended in the proposed amendment have been shared

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with the City's bargaining groups who have had the opportunity to meet and confer to review and discuss the proposed changes.

ANALYSIS

To address the concerns of the committee, staff has conducted research to determine how the organization has historically used the terms "department," "agency," "office," and "division." Staff also tried to determine when specific uses to these terms commenced and whether the terms were consistent with Charter requirements or references.

On July 20, 1999 the former City Manager detailed the reorganization of City departments into a structure of agency – department – division – office (see attached Agenda Report dated July 20, 1999). The intent of the reorganization was to capture "the current organization of City government" and appropriately amend the salary ordinance and job classifications of impacted positions to bring the City into conformance with civil service and Charter requirements. Since then the City has gone through several modifications to OMC Chapter 2.29 and has seen the dissolution of some agency structures, maintenance of other agency structures, increased and decreased department sizes, and has used the term "division" to describe stand-alone "department(s)" under the direction of a "manager" or division "chief/head" or other middle management level leader, sometimes reporting to a department head or the City Administrator (formerly Manager) directly.

Charter mandated "Offices"

The City Charter, in sections II – V, identifies six City Offices that may not be eliminated except by amendment to the Charter:

- Office of the City Council (Charter Section II)
- Office of the Mayor (Charter Section III)
- Office of the City Attorney (Charter Section IV)
- Office of the City Clerk (Charter Section IV)
- Office of the City Auditor (Charter Section IV)
- Office of the City Administrator (Charter Section V)

For the purpose of consistency of terms and to clearly distinguish Charter-mandated offices, the proposed amendment to OMC 2.29 preserves the Charter offices and eliminates references to any other organizational units as "offices."

"Agency" vs. "Department"

The terms "agency" and "department" have been used in the City to distinguish organizational units by size and scope. Charter Section 600 states as follows:

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Administrative Organization Authorized. The Council shall by ordinance provide the form of organization through which the functions of the City under the jurisdiction of the City Administrator are to be administered. Any combination of authorized duties, powers and functions which in the judgment of the Council will provide the most efficient and economical service possible, consistent with the public interest and in keeping with accepted principles of municipal administration, may be authorized by such ordinance. All departments or other administrative agencies so created shall be administered by the City Administrator or by a department head or other officer appointed by and responsible to him/her.

The above section references the creation of “departments” and “agencies” by ordinance adopted by the City Council and led by a “Department head” who reports to the City Administrator. Staff is proposing the elimination of the use of the term “agency” and instead using the term “department,” regardless of size and scope of a particular organizational structure.

Staff now proposes to eliminate inconsistent references and create a unifying vision to the overall City structure by only referring to “departments” regardless of size, and the units within those departments as “bureaus” or “divisions” within departments. This will provide consistency throughout the City organization.

Division vs. Department Definitions

The City of Oakland has used the term “division” to mean a unit of operation within a department or agency that has an independent stream of work. The designation of “division” exists in both City departments (Public Works: Environmental Services Division) and in Charter-defined offices (City Administrator’s Office: Neighborhood Services Division). Divisions contained within a Department have close working relationships with each other, but each has its own unit(s) of service which must act independently and requires management and leadership. A division can be a unit smaller than a department providing a particular service or program; or a program comprised of several small work units reporting to one manager. The term “Department” means a work unit that is comprised of several bureaus, divisions, or units, depending on the size of the department. By organizing departments into smaller units of service delivery, it allows for an appropriate span of control for the department director. It also provides a management level with the leadership, training, and knowledge to make decisions that keep the service unit operating and are consistent with the larger management goals of the department leadership.

The term “Division,” as used in the proposed amendment to Chapter 2.29 of the OMC, refers to a combination of work units, comprised of like functions that are clustered together under one Division Manager that reports to a Bureau Deputy Director or Assistant Director when the

Division is part of a Bureau, or that reports directly to the Department Director when the Division is independent of a Bureau.

Bureau as an Organizational Unit

In this ordinance the City Administrator's Office has proposed the use of the new term, "Bureau," to identify operational areas in large departments for the purposes of providing appropriate supervision and direct report ratios. For certain large organizations such as Police, Fire, and Public Works, the City Administrator's Office is recommending the use of the term "bureau" to define the highest unit of work that is comprised of divisions with related services. Grouping divisions and their respective managers within a bureau will allow for Assistant/Deputy Directors to have direct reports and an appropriate span of control in terms of size and number. This in turn will ensure that a Director also retains an appropriate span of control with an appropriate number of direct reports. Grouping divisions in this manner will also bring Oakland into alignment with how other cities define work groups.

"Bureau," as used in the proposed amendment to Chapter 2.29 of the OMC, refers to a combination of work units, comprised of several Divisions, clustered together to report to one Deputy Director or Assistant Director that reports to a Department Director.

Division Manager

Staff recommends removing the term "Division Manager" as a designation in the Oakland Municipal Code. It had previously been included to distinguish the role as exempt from the provisions of civil service. Over the past three years, division manager titles have been formally exempted from civil service pursuant to the Charter Section 902(f). If new division manager titles are needed and added to the Salary Schedule of the City's Salary Ordinance (Ordinance 12187 CMS), a resolution recommending exemption of the position from civil service will accompany the Salary Ordinance Amendment, to conform with Charter and Civil Service provisions. The reference in the OMC to Division Manager has therefore been deleted.

The FY 2011-12 Amended Budget Resolution

Attached please find a copy of the FY 2011-2012 Amended Budget Resolution adopted by the Oakland City Council on January 31, 2012. City Council Resolution No. 83693 C.M.S stated in relevant part that it:

"Resolved: That the City's FY 2011-13 Policy Budget is hereby amended to include adjustments presented in Exhibit A; and be it

Further Resolved: that Exhibit A is hereby amended to include adjustments adopted by Council on January 31, 2012"

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In adopting this resolution the Council adopted the proposed FY 2011-12 amended budget prepared by the Mayor and City Administrator, and presented by the City Administrator to the City Council subject to the modifications contained in the document entitled "Budget Proposal by Councilmember Ignacio De La Fuente, Jane Brunner, Desley Brooks and Libby Schaaf". Included in the original recommendation by staff were the steps necessary to move the dissolution of Redevelopment Agency forward, the proposal to eliminate certain positions and the direction for staff to make the changes contained within the document consistent with accepted best management practices. The changes proposed by staff in the attached ordinance are consistent with the adopted policy direction and resolution adopted by the Oakland City Council on January 31, 2012 and any subsequent changes adopted by Council.

Change in functions or structure pursuant to Adopted Policy Budget

The attached ordinance moves to codify the City's organizational structure consistent with the FY 2011-2012 amended Policy Budget adopted by the Council and subsequent budget actions. The following are the current functions for divisions or departments created and/or modified by the Amended Policy Budget:

The Department of Housing and Community Development: the department is tasked with advancing affordable housing initiatives of the former redevelopment agency and with developing, strategizing, and implementing affordable housing policy and initiatives from this point forward. It is also contain the CDBG and commercial corridor work previously contained within the former Redevelopment Agency. In addition, the marketing and cultural arts programs is a division of this department.

The Department of Economic & Workforce Development: this Department oversees the Workforce Investment Board and is responsible for economic development initiatives, commercial recruitment, development initiatives and partnerships, and creates and implements general economic development policies for the City of Oakland.

Department of Planning and Building: this department is comprised of the planning and zoning divisions. The Zoning Division is tasked with plan check review for general plan and zoning compliance, developing and implementing zoning amendments and initiatives, processing and presenting Conditional Use and Variance Permit applications and reviews. The Building Division is responsible for plan check from a construction permit and building code perspective. Neighborhood Preservation will primarily be responsible for code, zoning, and blight enforcement.

The City Administrator's Office is reorganized to assume the administrative responsibilities of the Successor Agency, but to also formally establish the traditional leadership structure needed to manage a large enterprise of Oakland's size to include budget/fiscal management and key citywide operations in the City Administrator's Office and include the departments of Budget, Citizens' Police Review Board/Complaint Intake,

Employee Relations, and the Public Ethics Commission; and the divisions of Administration, Contracts and Compliance, Neighborhood Services, and Equal Opportunity Programs.

Additionally, the FY 2011-2012 Amended Policy Budget adopted by City Council contained an approved recommendation to consolidate the Department of Human Services, the Office of Parks & Recreation, and the Neighborhood Services Division into a "Community Services Department," and to consolidate the finance divisions (Treasury, Revenue, and Controller's Office), Information Technology, and Human Resources under an "Administrative Services Department." In the time since those recommendations were made, practical experience and the needs of the City organization required a reconsideration of those formerly proposed structures. While some budget savings were temporarily achieved, in the long term, maintaining distinct operational departments has proven to be more effective without a loss in the savings previously achieved. The Municipal Code amendment being proposed, then, includes the recommendation to keep Human Services, Parks & Recreation, Information Technology, and Human Resources as stand-alone administrative departments. The finance divisions are consolidated into the Finance Department, and the Neighborhood Services Division is moved to the City Administrator's Office.

The above changes all have been implemented operationally and the recommended ordinance serves to formalize the recommended reorganization of the City's administrative structure.

COST SUMMARY/IMPLICATIONS

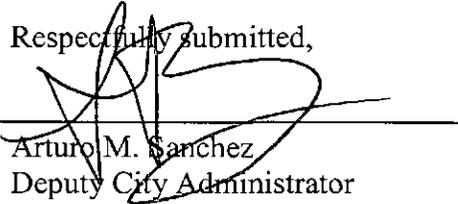
If adopted as presented, there is no fiscal impact. The proposed modifications will formalize and implement approved organizational changes so that staff may continue to conduct the business of the City.

FISCAL/POLICY ALIGNMENT

This ordinance will bring into alignment the structure of the City with the FY 2011-12 Adopted Policy Budget as amended in Resolution No. 83693 C.M.S on January 31, 2012 as well as further refinements adopted in the FY2013-2015 Adopted Policy Budget passed by Resolution No. 84466 CMS on June 27, 2013.

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For questions regarding this report, please contact Arturo M. Sanchez, Deputy City Administrator at (510) 238-7542.

Respectfully submitted,

Arturo M. Sanchez
Deputy City Administrator
City Administrator's Office

Prepared by: Arturo M. Sanchez
Deputy City Administrator
City Administrator's office

Attachments –

- Ordinance Amending Oakland Municipal Code (OMC) Chapter 2.29 "City Agencies, Departments And Offices" To, Among Other Changes, Establish The Departments Of Police, Fire, Finance, Public Works, Human Services, Housing & Community Development, Parks & Recreation, Planning & Building, Library, Human Resources Management, Information Technology, Economic & Workforce Development And Office Of The City Administrator

Attachment A - Department Organization Chart

Attachment B – City of Oakland Agenda Report July 20, 1999 & Ordinance No. 12186 C.M.S.

Attachment C – City of Oakland Agenda Report June 30, 2009 Ordinance No 12947 C.M.S.

Attachment D – City of Oakland Charter Article IX

Attachment E – FY 2011-2013 Amended Policy Budget Resolution No. 83693 as amended by Council Motion

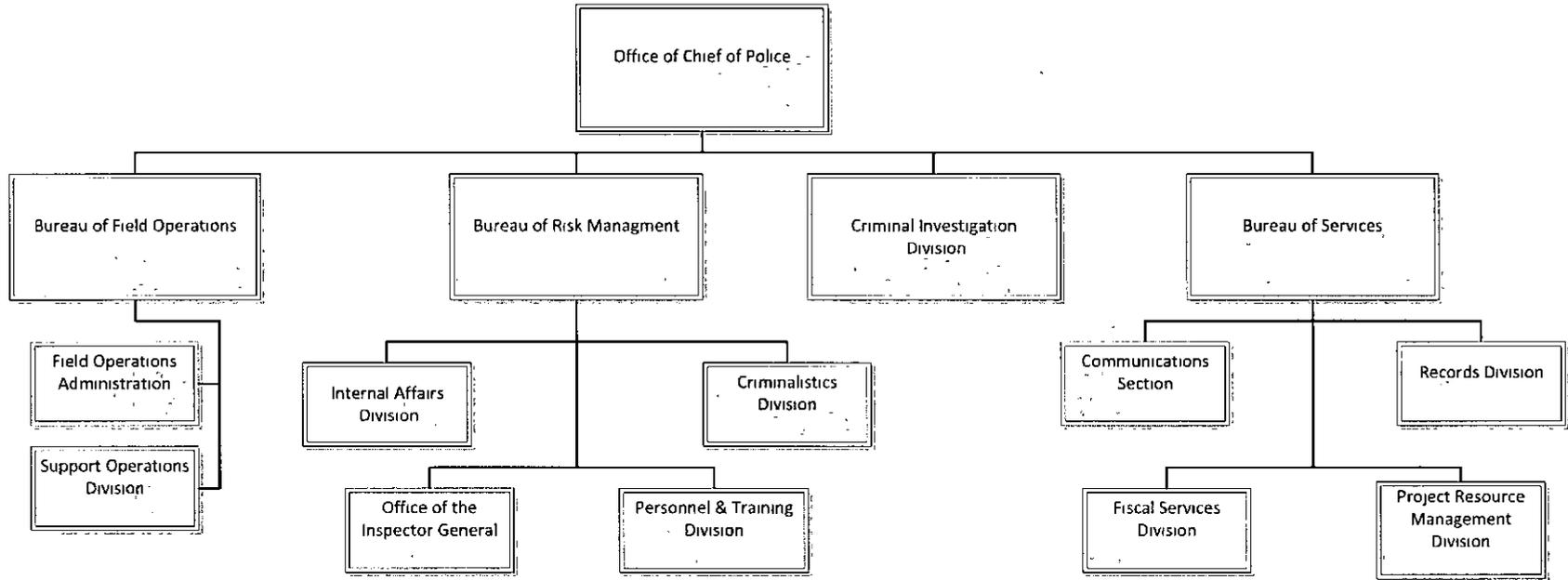
Attachment F – FY 2013-2015 Adopted Policy Budget Resolution No. 84466 as adopted by Council Motion

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Police Services Agency

Attachment A



January 29, 2014



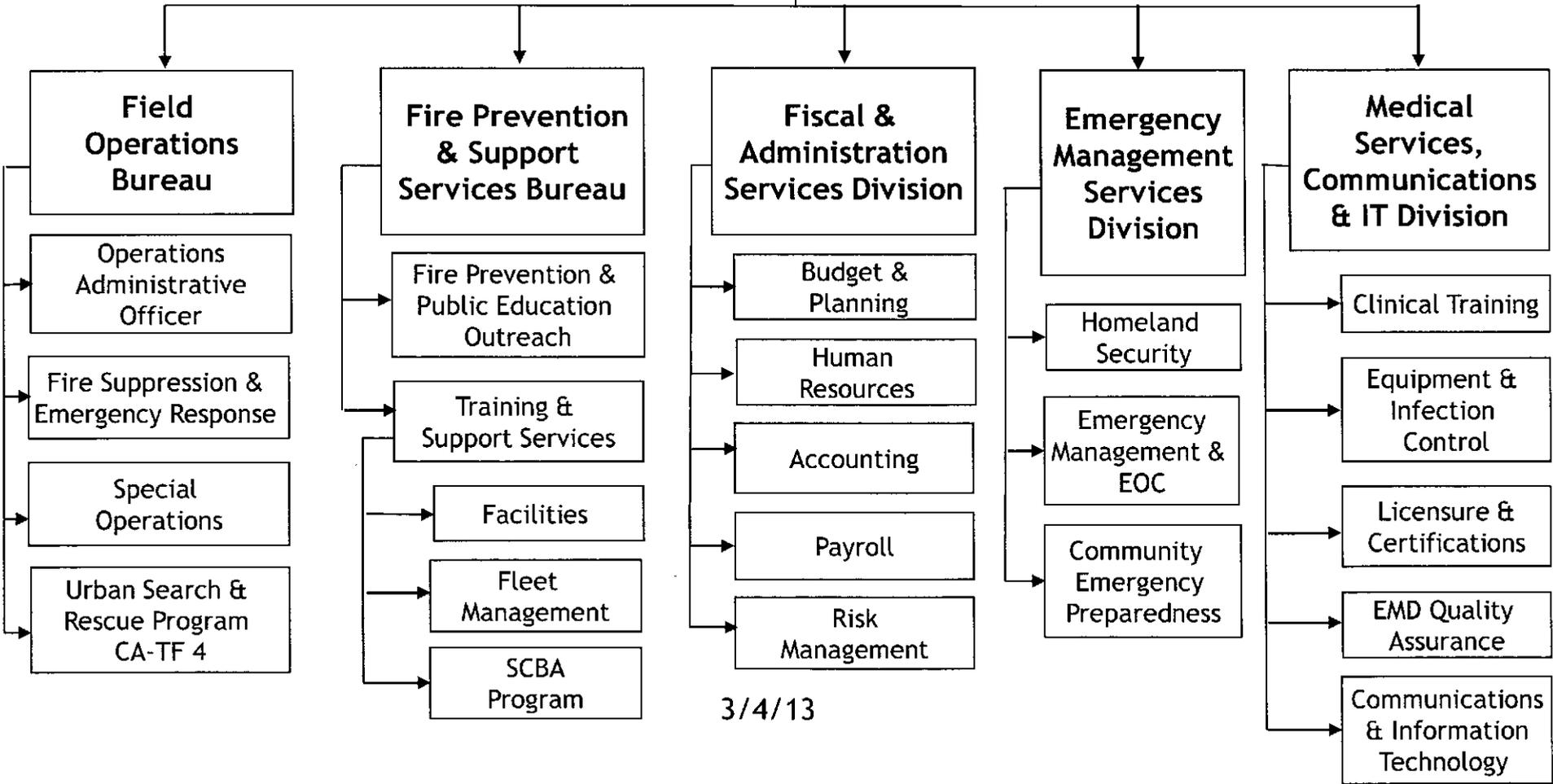
OAKLAND FIRE DEPARTMENT

Fire Chief

Assistant to Director

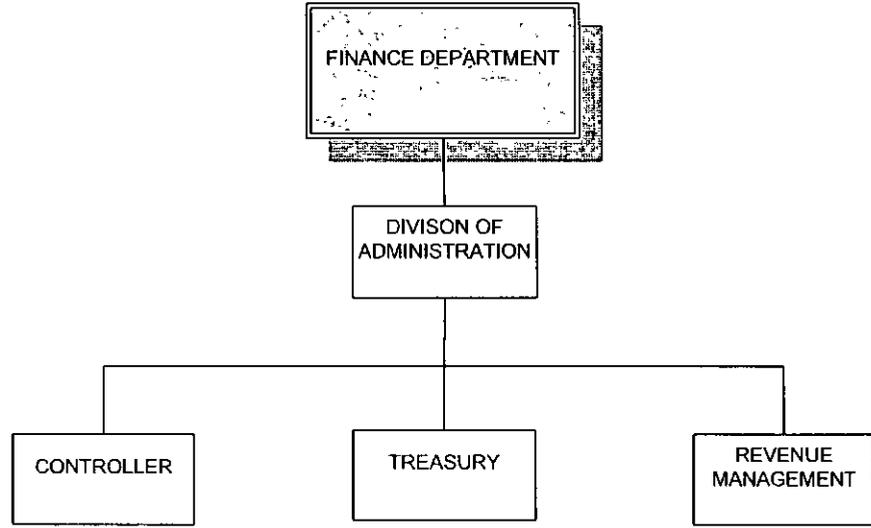
Executive Assistant

Safety Officer



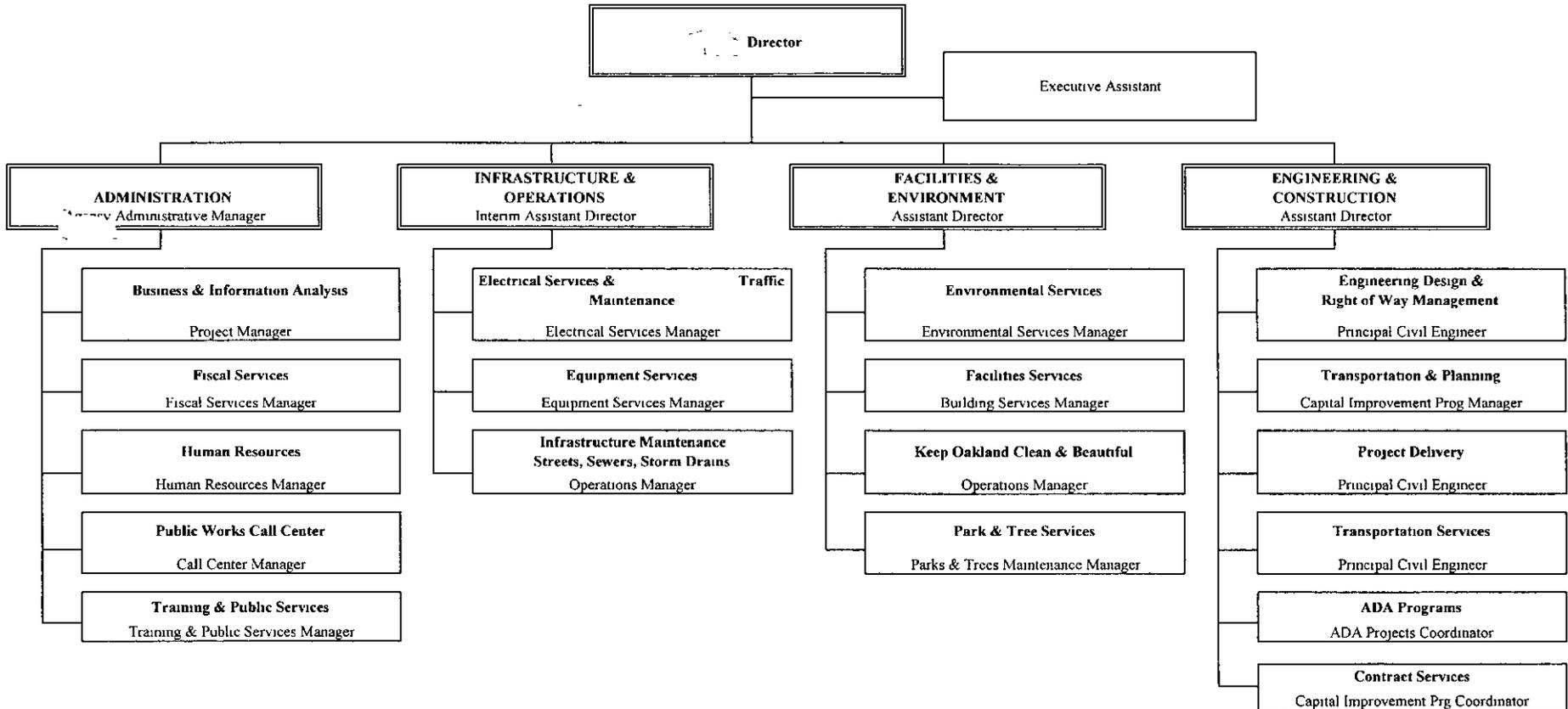
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CITY OF OAKLAND - FINANCE DEPARTMENT
ORGANIZATION CHART

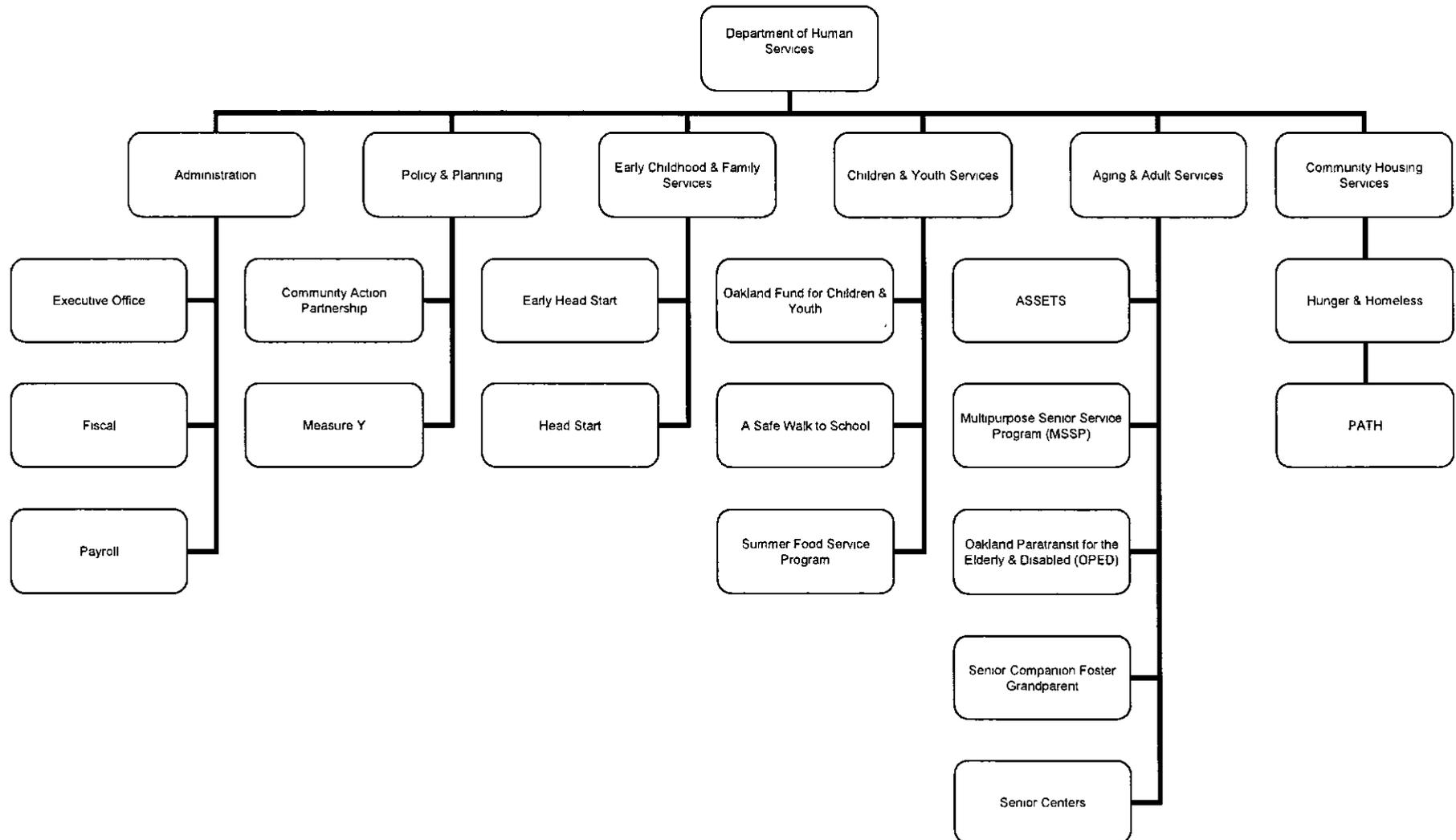


Public Works Agency

Fiscal Year 2013-2014



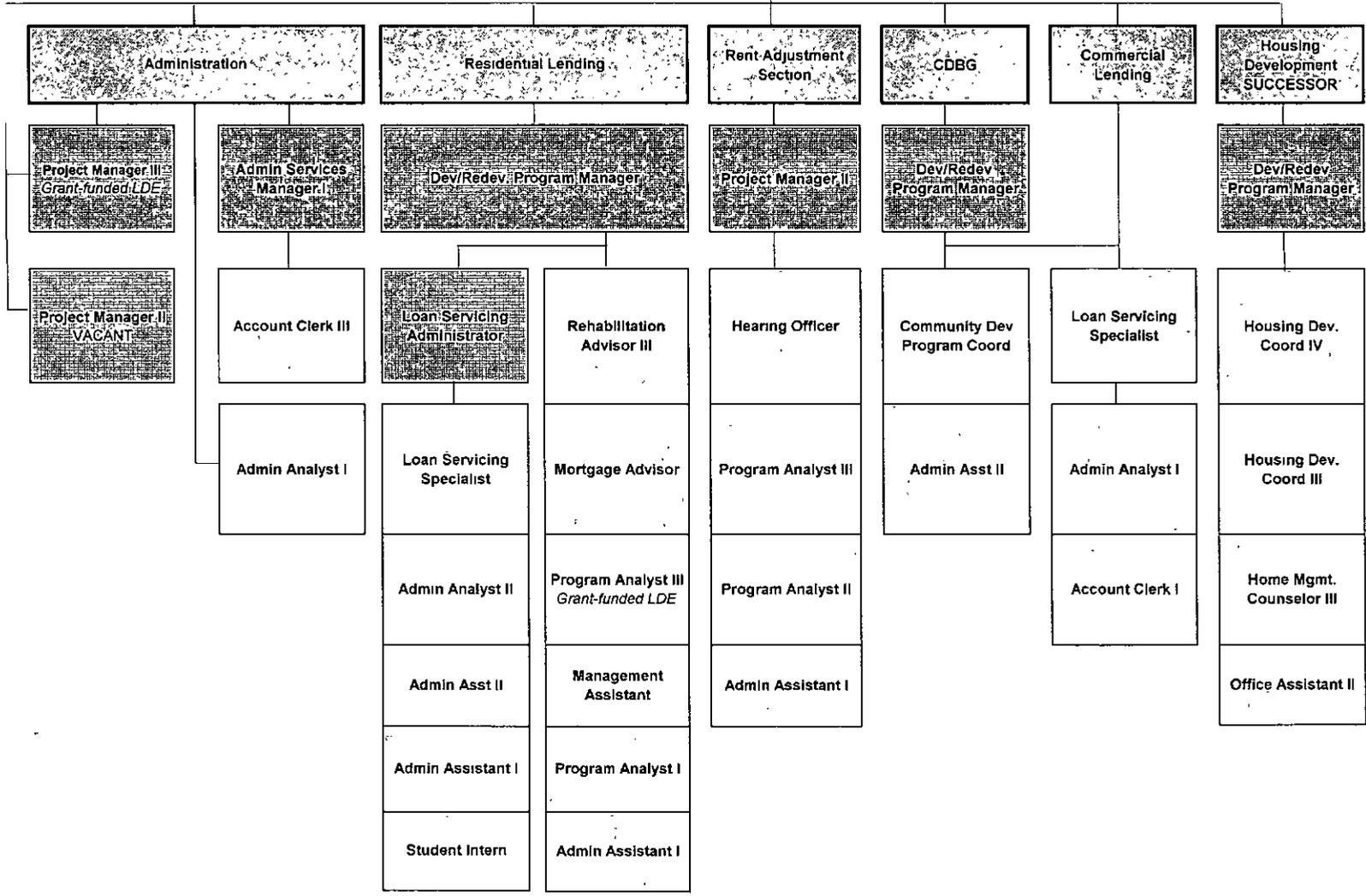
Department of Human Services



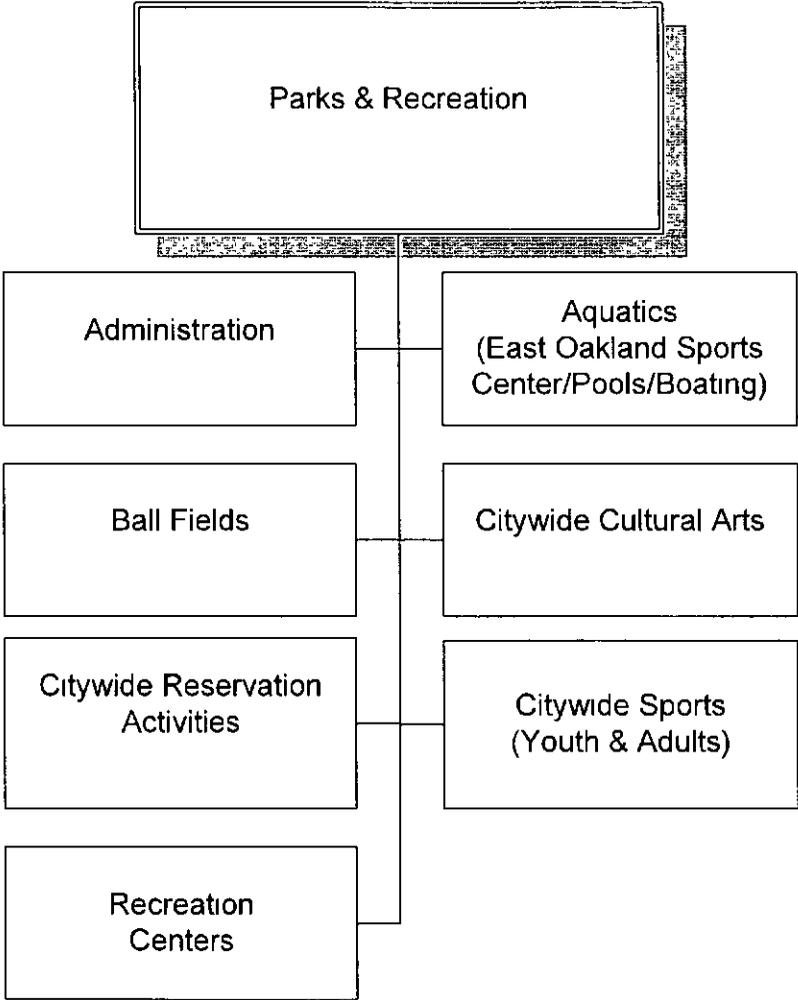


Department of Housing & Community Development

Housing & Community Development Director

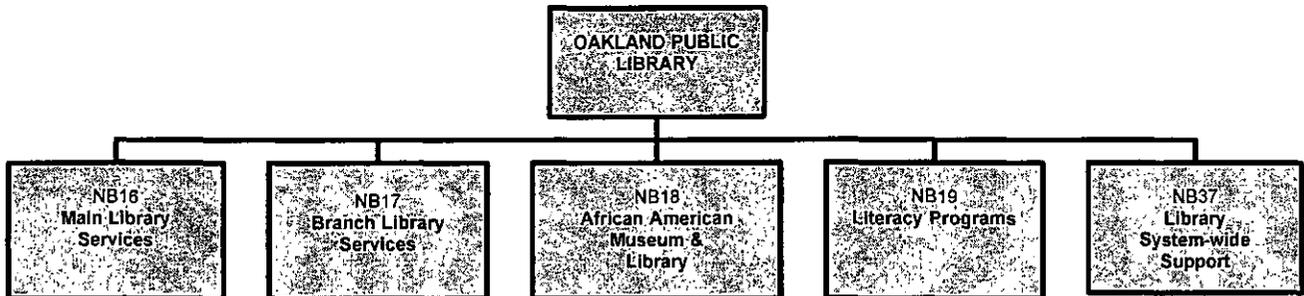


OAKLAND PARKS AND RECREATION DIVISION ORGANIZATION CHART

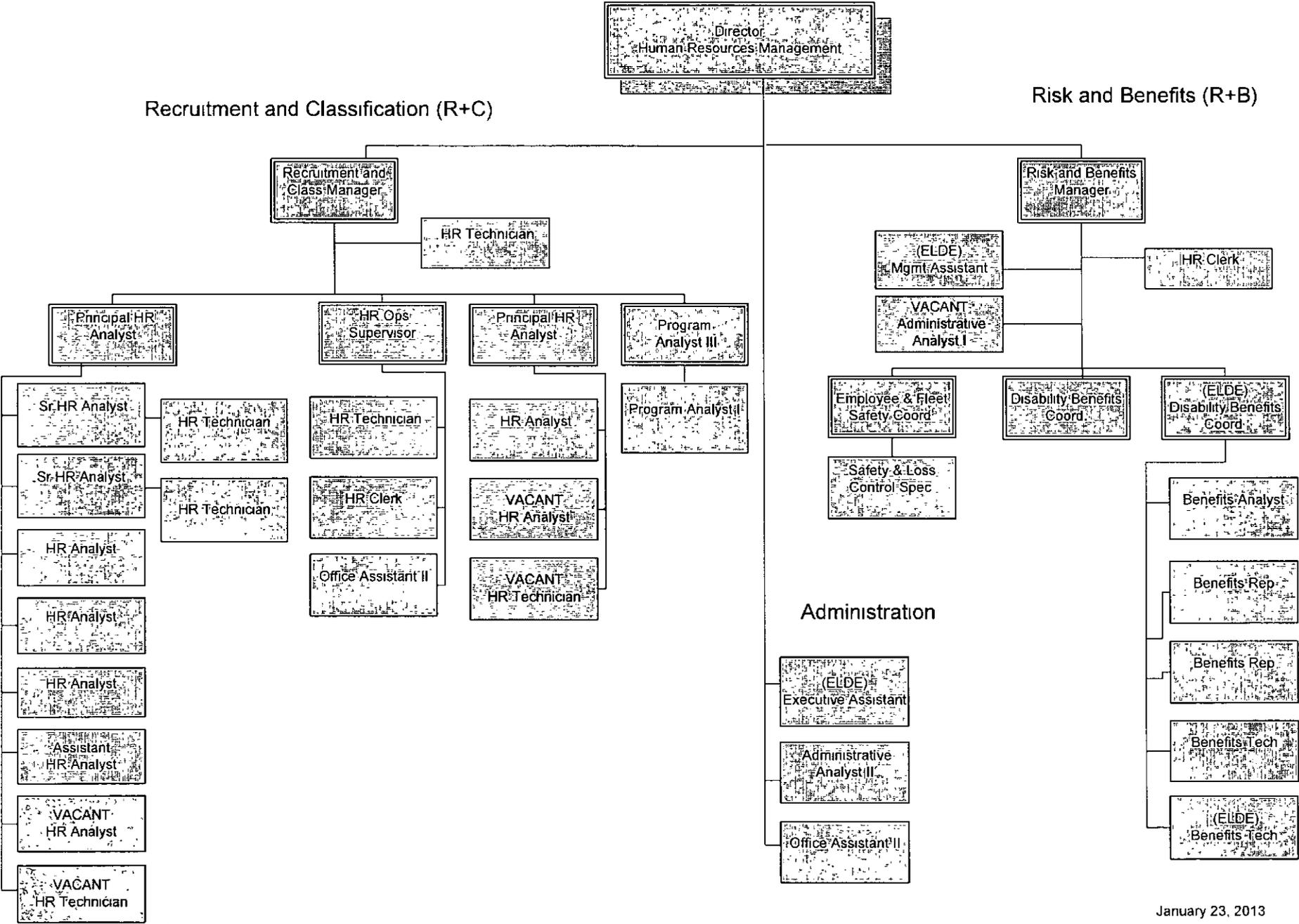


Summary Chart by Program

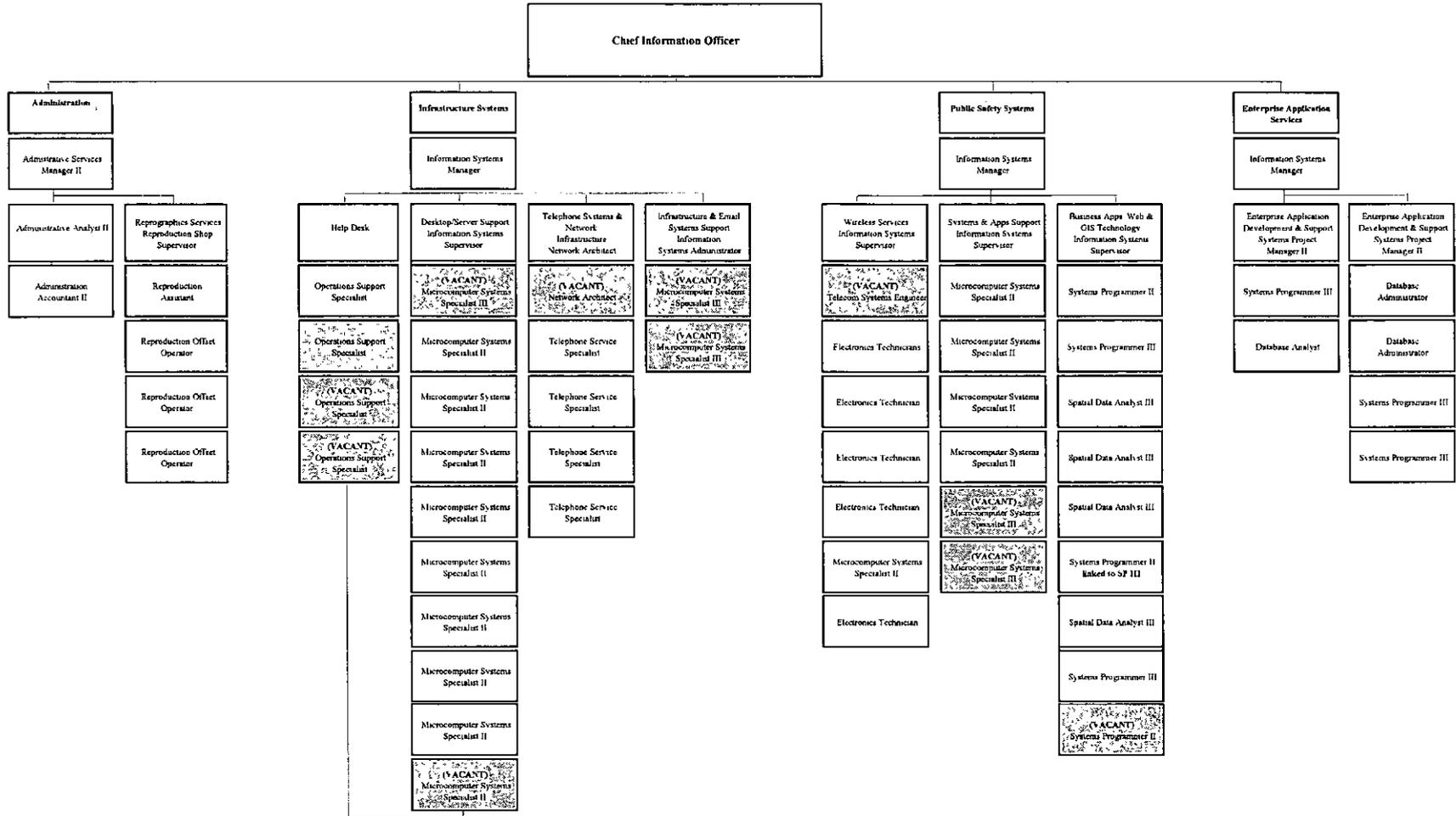
OAKLAND PUBLIC LIBRARY

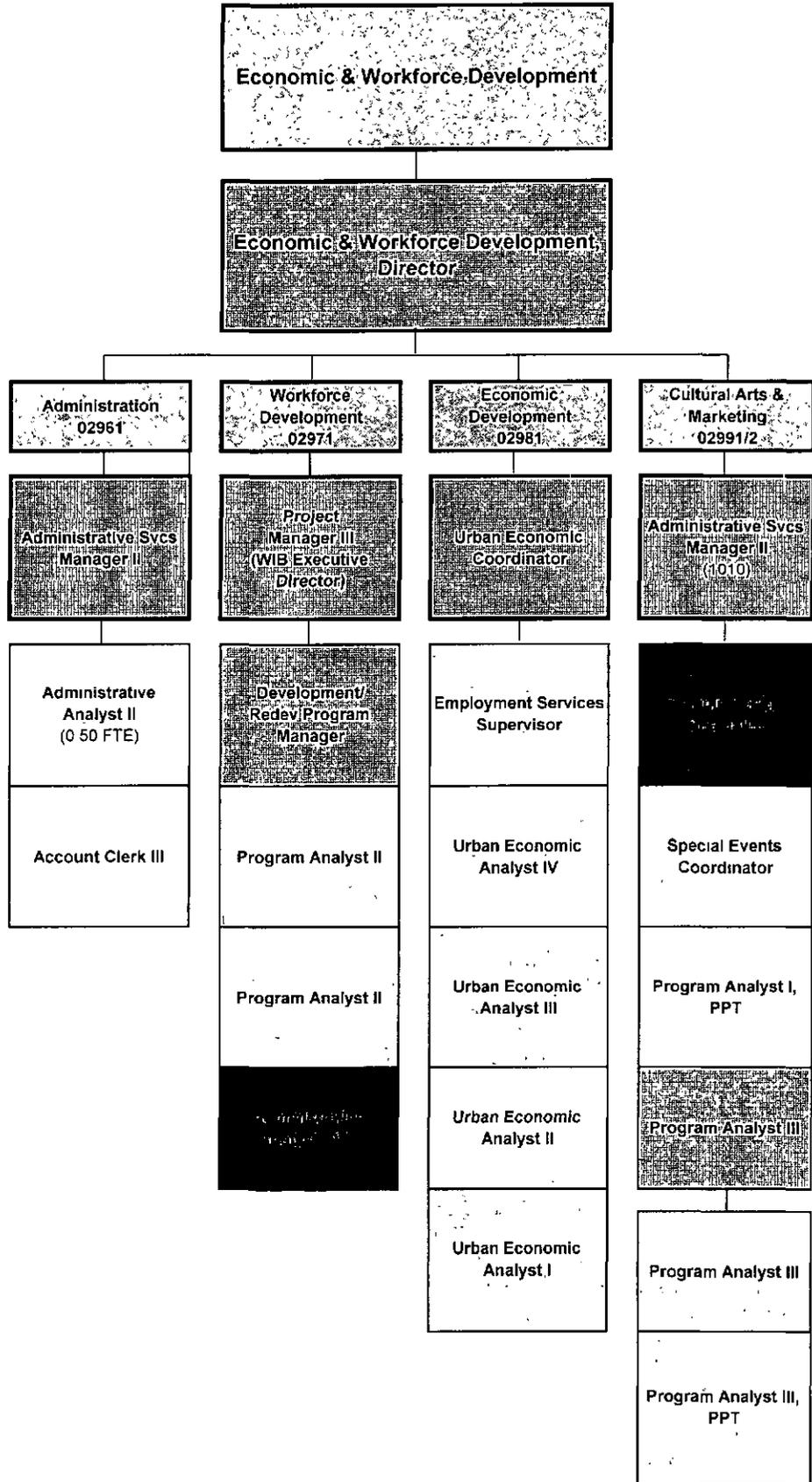


DEPARTMENT OF HUMAN RESOURCES MANAGEMENT (DHRM)



**CITY OF OAKLAND - ADMINISTRATIVE SERVICES DEPARTMENT - INFORMATION TECHNOLOGY
ORGANIZATIONAL CHART (01-27-14)**





CITY OF OAKLAND
COUNCIL AGENDA REPORT

TO: City Manager's Office
ATTN: Robert C. Bobb
FROM: Office of Personnel Resource Management
DATE: July 20, 1999

SUBJECT: ORDINANCE AMENDING THE OAKLAND MUNICIPAL CODE BY ADDING CHAPTER 2.29 ENTITLED "AGENCIES, DEPARTMENTS AND OFFICES IN THE CITY OF OAKLAND" AND AN ORDINANCE ESTABLISHING EMPLOYMENT CLASSIFICATIONS WITHIN THE CITY OF OAKLAND AND RELATED COMPENSATION MATTERS AND SETTING A SCHEDULE OF THE SALARY FOR EACH ESTABLISHED CLASSIFICATION AND REPEALING ORDINANCE 4727 C.M.S. AND AMENDMENTS THERETO

SUMMARY

Two ordinances submitted in tandem to replace Ordinance 4727 C.M.S. (Popularly known as "the Salary Ordinance") and its many amendments are presented for your consideration. When first enacted Ordinance 4727 C.M.S. had a dual scope: it described the organization of City government and it set up employee job classifications and accompanying salaries. Multiple amendments to the classification/salary section of the ordinance have been made in subsequent years, but the City organizational description has not been kept as contemporaneous. As a single document Ordinance 4727 C.M.S. is lengthy and cumbersome to reenact with each amendment. In addition, the law disfavors multiple subjects in a single ordinance. Thus, 4727 C.M.S. has been redrafted in the form of two ordinances which, in order to avoid a legal gap, must either be adopted or defeated together.

The proposed ordinance establishing the salary schedule also amends the Executive Management Pay Plan Table to re-title the classification of Agency Director, Budget and Finance to Agency Director, Financial Services and changes the pay grade from 29 to 30; re-titles Budget Manager to Budget Director and changes the pay grade from 23 to 26; changes the pay grade for the classification of Agency Director, Life Enrichment from 29 to 30; changes the pay grade for the classification of Controller from 23 to 26; changes the pay grade for the classification Treasury Manager from 23 to 26; and, changes the pay grade for the classification of Deputy City Attorney V from 24 to 25.

FISCAL IMPACTS

There are no budget impacts created by implementing the proposed ordinances. All costs are contained within the adopted 99-01 Budget

29
7-20-99

DISCUSSION

The ordinance capturing the current organization of City government entitled An Ordinance Amending the Oakland Municipal Code by Adding Chapter 2.29 Entitled "Agencies, Departments and Divisions in the Organization of Oakland City Government" is intended for inclusion in the Oakland Municipal Code as it has import in the interpretation of the City Charter and other codes. This ordinance establishes six Agencies, several Administrative Departments under the supervision and control of the City Manager, the Office of the City Manager, and preserves City Charter offices, as follows:

Agencies

- Police Services Agency
- Fire Services Agency
- Financial Services Agency
- Public Works Agency
- Life Enrichment Agency
- Community and Economic Development Agency

Administrative Departments

- Office of Information Technology
- Office of Personnel Resource Management
- Office of Retirement and Risk Management
- Department of Arts and Cultural Affairs

Office of the City Manager

- Administration
- Budget
- Contract Compliance
- ADA Compliance
- Citizens' Police Review Board
- Fund Development and

City Charter Offices

- Office of the Mayor
- Office of the City Council
- Office of the City Attorney
- Office of the City Auditor
- Office of the City Clerk
- Office of the City Manager

The ordinance entitled An Ordinance Establishing Employment Classifications Within the City of Oakland and Related Compensation Matters and Setting a Schedule of the Salary for Each Established Classification and Repealing Ordinance 4727 C.M.S. and Amendments Thereto is the City Council's basic authorization for the payment of compensation to City Employees. It shall serve as the Ordinance which with some regularity must be amended as job classifications are added and deleted and pay adjustments are authorized by Council.

In addition to dividing the former salary ordinance into two distinct documents, one of which will now be codified and both of which, when read together, will accurately reflect all city agencies, departments, divisions, job classifications and salaries, these ordinances have a few provisions not heretofore contained in the former Ordinance 4727 C.M.S. and its amendments. Foremost is the authorization in the new salary ordinance for the appointing authorities to enter into hiring agreements authorizing up to three (3) months of severance pay to attract candidates

to top managerial positions which are without job tenure (civil service exempt positions) and up to six months for employees with ten (10) or more years of service in a covered position. In addition, the organizational ordinance cross-references to various sections of the City Charter to explain who is a department head within the meaning of the Charter, given that the Charter does not define this terminology.

Additionally, the new salary ordinance amends the Executive Management Pay Plan Table as follows:

- Re-titles the classification of Agency Director, Budget and Finance to Agency Director, Financial Services and changes the pay grade from 29 to 30. The change is required due to the reorganization of Budget and Finance Agency with the budget functions now under the City Manager's Office. The pay grade change places the classification at the same level as other Agency Directors. The incumbent's salary will be upgraded by approximately \$2300 annually.
- Re-titles Budget Manager to Budget Director and changes the pay grade from 23 to 26. Position will assume additional responsibilities for performance monitoring, operations analysis, service delivery systems, the Banishing Bureaucracy initiative, and report to the City Manager.
- Changes the pay grade for the classification of Agency Director, Life Enrichment from 29 to 30. The pay grade change puts the classification at the same level as other Agency Directors.
- Changes the pay grade for the classification of Controller from 23 to 26. Position will assume additional responsibilities for purchasing functions.
- Changes the pay grade for the classification of Treasury Manager from 23 to 26. Responsibilities in the position have become more complex and will include debt financing related to assessment districts, loans and redevelopment activities.
- Changes the pay grade for the classification of Deputy City Attorney V from 24 to 25. Corrects a long standing error that placed the Deputy City Attorney V classification only one pay grade above Deputy City Attorney IV. Because of the overlap, employees newly promoted to Deputy City Attorney V start at a higher rate than some of the incumbents in the promoted class.

RECOMMENDATION

It is recommended that the proposed ordinances be approved.

Jim McCormick for

WALTER JOHNSON
Interim Director, Office of Personnel
Resource Management

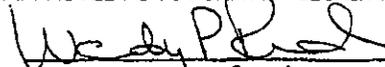
Prepared by:
Jim McCormick
Employee Relations Manager

Approved for Forwarding to
City Council

Robert C. Bobb
Office of the City Manager *Bob*

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APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY

INTRODUCED BY COUNCILMEMBER _____

ORDINANCE NO. _____ C.M.S.

**AN ORDINANCE AMENDING THE OAKLAND MUNICIPAL CODE BY
ADDING CHAPTER 2.29 ENTITLED "AGENCIES, DEPARTMENTS
AND OFFICES IN THE CITY OF OAKLAND"**

WHEREAS, the Oakland City Council is charged under the City Charter with providing for the form of organization through which the functions of the City under the City Manager are to be administered, and

WHEREAS, Ordinance 4727 C.M.S., which heretofore has been that instrument to discharge the aforementioned obligation, was first enacted in 1955 and does not accurately reflect the City Council's determination of the best organization for the most efficient and economical service possible, and

WHEREAS, the organizational structure of the City government under the jurisdiction of the City Manager has not heretofore been codified and is of public import to such extent that its publication is warranted in the Municipal Code; now therefore

The Council of the City of Oakland does hereby ordain that Chapter 2.29 be added to the Oakland Municipal Code, to read as follows:

2.29.010 Purpose. The rendition of efficient and effective services in the City of Oakland is best accomplished through the establishment of agencies, each of which shall function under the leadership of a single Director and shall consist of departments or divisions. Said Director and any department or division head shall serve as "department head" within the meaning of Article IX of the City Charter.

2.29.020 Police Services Agency. There is established in the City government a Police Services Agency which shall be under the supervision and administrative control of the City Manager. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Manager. The management and operation of the Police Services Agency shall be the responsibility of the Chief of the Police Services Agency who shall serve as Director of said agency, subject to the direction of the City Manager. In the Police Services Agency there shall be the following divisions: Field Operations, Investigation, and Administrative Services.

2.29.030 Fire Services Agency. There is established in the City government a Fire Services Agency which shall be under the supervision and administrative control of the City Manager.

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The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Manager. The management and operation of the Fire Services Agency shall be the responsibility of the Chief of the Fire Services Agency who shall serve as Director of said agency, subject to the direction of the City Manager. In the Fire Services Agency there shall be the following divisions: Administration, Fire Suppression, Field Operations, Support and Human Resources, Fire Prevention, and Education and Training.

2.29.040 Financial Services Agency. There is established in the City government a Financial Services Agency which shall be under the supervision and administrative control of the City Manager. The powers, functions and duties of said office and its divisions shall be those assigned, authorized and directed by the City Manager. The management and operation of the Financial Services Agency shall be the responsibility of the Director of Financial Services, subject to the direction of the City Manager. In the Financial Services Agency there are the following divisions: Administration, Treasury, Accounting, Parking, and Revenue.

2.29.050 Public Works Agency. There is established in the City government a Public Works Agency which shall be under the supervision and administrative control of the City Manager. The powers, functions, and duties of said office and its departments shall be those assigned, authorized and directed by the City Manager. The management and operation of the Public Works Agency shall be the responsibility of the Director of Public Works, subject to the direction of the City Manager. In the Public Works Agency there shall be the following divisions: Administration, Support Services, Design and Construction Services and Maintenance Services.

2.29.060 Life Enrichment Agency. There is established in the City government a Life Enrichment Agency which shall be under the supervision and administrative control of the City Manager. The powers, functions and duties of said agency and its departments shall be those assigned, authorized and directed by the City Manager. The management and operation of the Life Enrichment Agency shall be the responsibility of the Director, subject to the direction of the City Manager. In the Life Enrichment Agency there are the following departments: Administration, Aging, Health and Human Services, Library Services, Museum Services, and Parks and Recreation.

2.29.070 Community and Economic Development Agency. There is established in the City government a Community and Economic Development Agency which shall be under the supervision and administrative control of the City Manager. The powers, functions and duties of said office and its departments shall be those assigned, authorized and directed by the City Manager. The management and operation of the Community and Economic Development Agency shall be the responsibility of the Director, subject to the direction of the City Manager. In the Community and Economic Development Agency there shall be the following divisions: Administration, Planning and Zoning, Building Services, Economic Development, Redevelopment, and Housing and Community Development.

2.29.080 Administrative Departments. There is established in the City government several administrative departments which shall be under the supervision and administrative control of

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the City Manager. The powers, functions and duties of said departments shall be those assigned, authorized and directed by the City Manager subject to Article IX of the City Charter. The management and operation of the departments shall be the responsibility of the directors of said departments, subject to the direction of the City Manager. The administrative departments shall be the following: Office of Information Technology, Office of Personnel Resource Management, Office Retirement and Risk Administration, and Department of Arts and Cultural Affairs.

2.29.090 Office of the City Manager. There is established in the City government an Office of the City Manager to assist in the operation and execution of functions as described in the City Charter under Articles IV, V, VI, VIII and IX. There shall be in the Office of the City Manager the following divisions: Administration, Budget, Contract Compliance, ADA Compliance, Citizens' Police Review Board, and Fund Development and Government Relations.

2.29.100 Preservation of City Charter Offices. Consistent with the Oakland City Charter and to assist in the operation and execution of functions described therein, there shall be an Office of the Mayor, Office of the City Council, Office of the City Attorney, Office of the City Auditor, and Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 19__

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, CHANG, DE LA FUENTE, MILEY, NADEL, REID, RUSSO, AND SPEES

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds and determines the foregoing recitals to be true and correct and hereby adopts and incorporates them into this Ordinance.

SECTION 2. The Municipal Code is hereby amended to add, delete, or modify sections as set forth below (section numbers and titles are indicated in **bold type**; additions are indicated by underscoring and deletions are indicated by ~~strike-through type~~); there are no changes in the portions of the sections that are not cited or shown in underscoring or strike-through type.

SECTION 3. Chapter 2.29 of the Municipal Code is hereby amended to read as follows:

Section 2.29.010 Purpose.

The rendition of efficient and effective services in the city is best accomplished through the establishment of departments and agencies, each of which shall function under the leadership of a single Director and shall consist of ~~departments or divisions~~. Said Director and any agency, department or division shall serve as "department head" within the meaning of Article IX of the City Charter.

Section 2.29.020 Police Services Agency.

There is established in the city government a Police Services Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Police Services Agency shall be the responsibility of the Chief of the Police Services Agency who shall serve as Director of said agency, subject to the direction of the City Administrator. In the Police Services Agency there shall be the following ~~bureaus~~ divisions: Field Operations, Investigations, Services and Administration.

Section 2.29.030 Fire Services Agency.

There is established in the city government a Fire Services Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Fire Services Agency shall be the responsibility of the Chief of the Fire Services Agency who shall serve as Director of said agency, subject to the direction of the City Administrator. In the Fire Services Agency there shall be the following divisions: Administration, Field Operations/Suppression, Fire Prevention and Communication, Special Operations, Budget and Planning, Personnel, Safety and Liability, Emergency Medical Services, Training, and Office of Emergency Services. (Ord. 12186 (part), 1999)

Section 2.29.040 Finance and Management Agency.

There is established in the city government a Finance and Management Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Finance and Management Agency shall be the responsibility of the Director of Finance and Management, subject to the direction

of the City Administrator. In the Finance and Management Agency there are the following divisions: Administration, Treasury, Accounting, Parking, ~~Human Resources~~, Risk Management and Revenue.

Section 2.29.050 Public Works Agency.

There is established in the city government a Public Works Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions, and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Public Works Agency shall be the responsibility of the Director of Public Works, subject to the direction of the City Administrator. In the Public Works Agency there shall be the following divisions: Administration, Infrastructure and Operations, and Facilities and Environment.

Section 2.29.070 Community and Economic Development Agency.

There is established in the city government a Community and Economic Development Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Community and Economic Development Agency shall be the responsibility of the Director, subject to the direction of the City Administrator. In the Community and Economic Development Agency there shall be the following divisions: Administration, Planning and Zoning, Building Services, Economic Development, Redevelopment, Engineering, Planning and Design, Marketing, and Housing and Community Development.

Section 2.29.080 Administrative departments.

There is established in the city government several administrative departments which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said departments shall be those assigned, authorized and directed by the City Administrator subject to Article IX of the City Charter. The management and operation of the departments shall be the responsibility of the directors of said departments, subject to the direction of the City Administrator. *The administrative departments shall be the following:* Department of Information Technology, Department of Contracting and Purchasing, Department of Personnel, Department of Parks and Recreation, Department of Library Services, Department of Human Services, and Museum Department.

Section 2.29.090 Office of the City Administrator

There is established in the city government an Office of the City Administrator to assist in the operation and execution of functions as described in the City Charter under Articles IV, V, VI, VIII and IX. There shall be in the Office of the City Administrator, the following divisions: Administration, Budget, Research, and Analysis, Americans with Disabilities Act Programs, Citizens' Police Review Board, Equal Access, Equal Opportunity Programs, Marketing, and Public Ethics Commission, ~~and Public Safety Programs which will include but not be limited to the Neighborhood Services Coordinators (NSCS), the Oaklanders Assistance Center and the Re-Entry Program.~~

SECTION 4. This ordinance will take effect immediately if it is adopted by the Council with six affirmative votes; it will take effect seven days after final passage if it is adopted with five affirmative votes. The organizational structure established by this Ordinance will become effective on the effective date of the Ordinance.

IN COUNCIL, OAKLAND, CALIFORNIA, JUN 30 2009, 2009

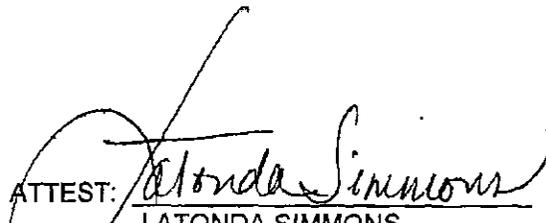
PASSED BY THE FOLLOWING VOTE:

AYES--- BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID and PRESIDENT BRUNNER -- 8

NOES--- 0

ABSENT--- 0

ABSTENTION--- 0

ATTEST: 
LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California

Introduction Date: JUN 16 2009

Date of Attestation July 9, 2009

FILED
OFFICE OF THE CITY CLERK
OAKLAND

CITY OF OAKLAND

2009 JUN 17 PM 10:00

COUNCIL AGENDA REPORT

To: Office of the City Administrator
Attn: Dan Lindheim
From: Budget Office
Date: June 30, 2009
Subject: Ordinance Amending Chapter 2.29 Of The Oakland Municipal Code, Entitled, "City Agencies, Departments And Offices", To Revise The Organizational Structure Of The City Under The City Administrator's Jurisdiction In Accordance With The Requirements Of City Charter Section 600, By Transferring The Office Of Personnel Resource Management From The Finance And Management Agency To Become The Department Of Human Resources Management; And Moving The Marketing Division To The Community And Economic Development Agency To Closely Coordinate Its Activities With Other Marketing And Special Events Functions."

SUMMARY

At its June 16th Special Meeting on the FY 2009-11 Proposed Budget, Council members discussed proposed revisions to the City's organizational structure. Pursuant to the Council's motion at this meeting, the ordinance has been modified to **delete** the provisions that would have established a Public Safety Services Division in the City Administrator's Office housing the Neighborhood Services Coordinators (NSCs), Oaklanders' Assistance Center and the Re Entry Program.

The City Council accepted the transition of *Marketing* to the Community and Economic Development Agency and making *Personnel* a separate department. The rationale for these changes was presented on June 16, 2009; reprints are provided below for reference.

Marketing

Merging Marketing & Special Events (Public Art, Cultural Funding & Film) with the Community and Economic Development Agency (CEDA) will align Marketing with Economic Development to more effectively attract business, development and investment to Oakland. Moreover, the merger will also enable Marketing to provide marketing communications support to other key CEDA divisions and programs, including Redevelopment, Planning & Zoning, Building Services (Code Enforcement) and Housing & Community Development. Marketing originated in CEDA so this structure has a proven track record. Additionally, a large portion of the Marketing group is already funded through the Redevelopment Agency and therefore spends a vast majority of its effort on redevelopment-encouraging activities.

Human Resources Department

The elevation of the Department of Human Resources to departmental status will provide the appropriate level of accountability and control of the human resources function of the City during this critical period. Most major cities comparable to Oakland have human resources in a separate department, to ensure relative independence and proper oversight. Additionally, the development and implementation of labor relations policies and practices, improving operational

Item No. ____
 Special ORA/City Council
 June 30, 2009

efficiencies citywide, administering cost-saving programs such as the early retirement incentive, and responding to an upcoming audit regarding hiring practices all would benefit from the department's central role. Lastly, separating Personnel from other Finance and Management Agency functions – most importantly, Payroll – would ensure necessary separation of duties.

RECOMMENDATION

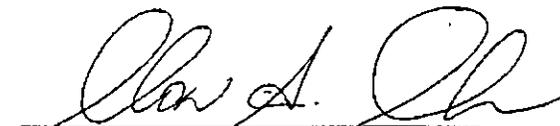
Staff recommends that the City Council adopt the amended ordinance to affect the above two reorganization changes.

Respectfully submitted,



CHERYL TAYLOR
Budget Director

APPROVED FOR FORWARDING
TO THE CITY COUNCIL:

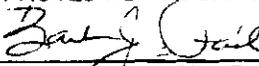


Office of the City Administrator

FILED
OFFICE OF THE CITY CLERK
OAKLAND
INTRODUCED BY COUNCILMEMBER _____

2009 JUN 17 PM 10:00

APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY

OAKLAND CITY COUNCIL
ORDINANCE No. 12947 C.M.S.

ORDINANCE AMENDING CHAPTER 2.29 OF THE OAKLAND MUNICIPAL CODE, ENTITLED, "CITY AGENCIES, DEPARTMENTS AND OFFICES", TO REVISE THE ORGANIZATIONAL STRUCTURE OF THE CITY UNDER THE CITY ADMINISTRATOR'S JURISDICTION IN ACCORDANCE WITH THE REQUIREMENTS OF CITY CHARTER SECTION 600, BY TRANSFERRING THE OFFICE OF PERSONNEL RESOURCE MANAGEMENT FROM THE FINANCE AND MANAGEMENT AGENCY TO BECOME THE DEPARTMENT OF HUMAN RESOURCES MANAGEMENT; ~~RECONFIGURING THE NEIGHBORHOOD SERVICES COORDINATORS (NSCS), OAKLANDERS ASSISTANCE CENTER, AND RE-ENTRY PROGRAM AS THE PUBLIC SAFETY SERVICES DIVISION IN THE CITY ADMINISTRATOR'S OFFICE;~~ AND MOVING THE MARKETING DIVISION TO THE COMMUNITY AND ECONOMIC DEVELOPMENT AGENCY TO CLOSELY COORDINATE ITS ACTIVITIES WITH OTHER MARKETING AND SPECIAL EVENTS FUNCTIONS.

WHEREAS, Section 600 of the Charter of the City of Oakland provides that the City Council shall by ordinance provide the form of organization through which the functions of the City under the jurisdiction of the City Administrator are to be administered; and

WHEREAS, in 1999 the Council passed Ordinance No. 12186, C.M.S. which established in Chapter 2.29 of the municipal code the organizational structure of the City; and

WHEREAS, in 2007 the Council passed Ordinance No. 12815, C.M.S. which revised the organizational structure of the City as established in Chapter 2.29 of the municipal code; and

WHEREAS, the City Council wishes to further improve efficiencies and enhance accountability of City programs and services; and

WHEREAS, the recommended changes include: transferring the Office of Personnel Resource Management from the Finance and Management Agency to become the Department of Human Resources Management, ~~reconfiguring the Neighborhood Services Coordinators (NSCs), Oaklanders Assistance Center, and Re-Entry Program as the Public Safety Services Division in the City Administrator's Office,~~ and moving the Marketing Division to the Community and Economic Development Agency; now, therefore

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds and determines the foregoing recitals to be true and correct and hereby adopts and incorporates them into this Ordinance.

SECTION 2. The Municipal Code is hereby amended to add, delete, or modify sections as set forth below (section numbers and titles are indicated in **bold type**; additions are indicated by underscoring and deletions are indicated by ~~strike-through type~~); there are no changes in the portions of the sections that are not cited or shown in underscoring or strike-through type.

SECTION 3. Chapter 2.29 of the Municipal Code is hereby amended to read as follows:

Section 2.29.010 Purpose.

The rendition of efficient and effective services in the city is best accomplished through the establishment of departments and agencies, each of which shall function under the leadership of a single Director and shall consist of ~~departments or divisions~~. Said Director and any agency, department or division shall serve as "department head" within the meaning of Article IX of the City Charter.

Section 2.29.020 Police Services Agency.

There is established in the city government a Police Services Agency which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Police Services Agency shall be the responsibility of the Chief of the Police Services Agency who shall serve as Director of said agency, subject to the direction of the City Administrator. In the Police Services Agency there shall be the following ~~bureaus~~ divisions: Field Operations, Investigations, Services and Administration.

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SECTION 4. This ordinance will take effect immediately if it is adopted by the Council with six affirmative votes; it will take effect seven days after final passage if it is adopted with five affirmative votes. The organizational structure established by this Ordinance will become effective on the effective date of the Ordinance.

IN COUNCIL, OAKLAND, CALIFORNIA, JUN 30 2009, 2009

PASSED BY THE FOLLOWING VOTE:

AYES--- BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID and PRESIDENT BRUNNER — 8

NOES--- 0

ABSENT--- 0

ABSTENTION--- 0

ATTEST: *Latonda Simmons*
LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California

Introduction Date: JUN 16 2009

Date of Attestation *July 9, 2009*

- THE CHARTER OF THE CITY OF OAKLAND

ARTICLE IX PERSONNEL ADMINISTRATION

ARTICLE IX PERSONNEL ADMINISTRATION**Section 900. Personnel Policy.**

- (a) It is the policy of the City that there shall be a comprehensive personnel system based on merit which considers diversity based upon the relevant labor pool as set forth in section 900(b) Such system shall be continued and maintained for the purpose of providing an equitable and uniform procedure for dealing with personnel matters, to serve the mutual interests of the people, the City as an employer and its employees through accepted modern concepts and practices of public personnel administration, to attract to municipal service the best and most competent person available; to assure that appointments will be based on merit and fitness as ascertained by practical competitive examination and by records of achievement, and to provide the employees security of tenure, with advancement or promotion within the service, where practicable, from among employees having appropriate qualifications, free of discrimination, subject to their adherence to established standards of performance and conduct, all as more particularly hereinafter set forth in this article.
- (b) The City shall study its workforce in comparison to the relevant labor pool to determine if there are manifest racial or gender imbalances in traditionally segregated job classifications. If the study demonstrates such manifest imbalances, the City shall adopt a remedial voluntary affirmative action plan which shall be periodically updated and in effect only until the imbalances are eliminated.

(Amended by: Stats. November 1988 and March 1996.)

Section 901. Enforcement and Administration. The provisions of this article, and of the ordinances and rules adopted to give effect thereto, shall be enforced by a Civil Service Board. The Board shall be constituted and appointed as provided in Article VI. The Board shall be responsible for the general supervision of the personnel system, without impairment of the responsibility and duty of the City Administrator, department heads and other supervisory personnel to exercise the administrative discretion vested in them by this Charter, or by ordinance.

(Amended by: Stats. November 1988 and March 2004.)

Section 902. The Competitive Service. The Council may establish departments, divisions, offices and positions of employment by ordinance, and may change or abolish the same and prescribe their powers, functions and duties. The Council may by resolution provide for temporary employment of services when required. The competitive Civil Service shall include all offices and employments in the City government except:

- (a) Offices required by this Charter to be filled by election or to be appointed by the Mayor and City Council
- (b) One secretary and all professional and administrative assistants in the office of the City Administrator, the Mayor's secretary and an assistant and such other staff as authorized by Council, one secretary and one assistant to the City Attorney and the Auditor respectively, and the heads of such other departments and an assistant to each as may be provided for by ordinance. The City Administrator, the Mayor, the City Attorney, and the Auditor shall respectively appoint such exempt personnel
- (c) Department heads, one secretary to the executive director, the secretary of the board, commercial representatives and freight and cargo handlers and checkers employed by the Port Department, also such others engaged in the handling of ships and shipping as are found by both the Board of Port Commissioners and the action of the Civil Service Board as provided for pursuant to Article VI to hold positions peculiar to the operations of the Port as a commercial enterprise

- THE CHARTER OF THE CITY OF OAKLAND

ARTICLE IX PERSONNEL ADMINISTRATION

- (d) Part-time employees who are regularly employed for less than one-half the established working hours throughout the year, or those who are employed in any seasonal employment for not more than 120 days in any consecutive 12 months
- (e) Individuals or organizations engaged by contract after a finding by the Council or the Board of Port Commissioners, as the jurisdiction may be, that the service is of a professional, scientific or technical nature and is temporary in nature, or after finding by vote of two-thirds of the members of the Council or said Board that the performance of the service by contract, regardless of nature or term, is in the public interest because of economy or better performance, provided, that no such contract for service shall result in the loss of employment or salary by any person having permanent status in the competitive service
- (f) Such additional positions as may be excepted upon the recommendation of the Council, approved by the Civil Service Board as provided for pursuant to Article VI

(Amended by: Stats. November 1988 and March 2004.)

Section 903. Provisional Appointments. When there is no appropriate eligible list, provisional appointments to positions in the competitive civil service may be made pending the creation of such lists, but such provisional employment may not extend beyond the creation of the list nor in any event may such employment be renewed or extended beyond 120 days

(Amended by: Stats. November 1988.)

Section 904. Personnel Ordinance. The Council shall by ordinance provide a modern system of personnel administration for the competitive civil service.

(Amended by: Stats. November 1988.)

Section 905. Continuation. Pending adoption of the ordinance required in Section 904, the provisions of Article IX, as the same appeared in the Charter immediately prior to the adoption of this section, shall continue in full force and effect except as the same may hereafter be changed by amendment thereof in the manner provided by law for the amendment of charter provisions. Said provisions of Article IX shall cease to have any force or effect immediately upon the adoption of the ordinance required in Section 904. The rules of the Civil Service Board shall remain effective until modified as authorized by ordinance pursuant to Article VI

(Amended by: Stats. November 1988.)

Section 906. (Repealed by: Stats. November 2000.)

Section 907. Nepotism. The Mayor or City Council shall not appoint as an employee or officer, to receive any compensation from the City, any person who is a relative by blood or marriage within the third degree of the Mayor or anyone or more of the members of the Council, nor shall the City Administrator or any other appointing authority appoint to any such position any relative of his or of the Mayor or any member of the Council within such degree of kinship.

(Amended by: Stats. November 1988 and March 2004.)

Section 908. Social Security. Provisions for an employee retirement system shall not be construed to prevent the City and its employees from participating in any state or national social security system to the extent permitted by law for public employees

(Amended by: Stats. November 1988.)

Section 909. Authority to Join Pension System. Notwithstanding the provisions of Section 1209 the City, by and through its Council, may join or arrange for reciprocity of membership in, or continue as a contracting agency in, any retirement or pension system or systems existing or hereafter created under state or federal law to or in which municipalities and municipal officers or employees are eligible, either for all such officers and employees, or for less than all on the basis of a reasonable classification, provided

ARTICLE IX PERSONNEL ADMINISTRATION

that no employee or officer or classification thereof shall be unreasonably omitted from all systems referred to in this section or in Section 908 of this Charter

(Amended by: Stats. November 1988.)

Section 910. Arbitration for Uniformed Members of the Police and Fire Departments.

- (a) It is hereby declared to be the policy of the voters of the City to endeavor to establish and maintain, without labor strife and dissension, wages, hours, and other terms and conditions of employment for the uniformed members of the Police and Fire Departments which are fair and comparable to similar private and public employment. To such purpose, the voters of the City hereby recognize the efficiency of and adopt the principle of binding arbitration as an equitable alternative means to arrive at a fair resolution of terms of wages, hours, and other terms and conditions of employment for such employees when the parties have been unable to resolve these questions through negotiations.
- (b) Pursuant to the public policy hereinabove declared, the City or the recognized employee organization for the uniformed members of the Police and Fire Departments may, as the result of an impasse after meeting and conferring in good faith on matters within the scope of representation as required by applicable State law, refer any such matters which are unresolved to binding arbitration under the provisions of this Section; except that the Charter provisions concerning the Police and Fire Retirement System and such other provisions of this Charter which specifically govern wages, hours and other terms and conditions of employment of uniformed members of the Police and Fire Departments shall not be subject to change by arbitration. In any such arbitration, the arbitrator is directed to take into consideration the City's purpose and policy to create and maintain wages, hours and other terms and conditions of employment which are fair and comparable to similar private and public employment and which are responsive to changing conditions and changing costs and standards of living. The arbitrator shall also consider the interest and welfare of the public, the availability and sources of funds to defray the cost of any changes in wages, hours and conditions of employment, and all existing benefits and provisions relating to wages, hours and terms and conditions of employment of the uniformed members of the Police and Fire Departments, whether contained in this Charter or elsewhere.
- (c) Any unresolved dispute or controversy arising under the provisions of this Section, or any unresolved dispute or controversy pertaining to the interpretation or application of any negotiated agreement covering uniformed members of the Police and Fire Departments shall be submitted to an impartial arbitrator. Representatives designated by the City and representatives of the recognized employee organization affected by the dispute or controversy shall select the arbitrator. In the event that said parties cannot agree upon the selection of the arbitrator within five days from the date of any impasse, then the California State Conciliation Service shall be requested to nominate five (5) persons, all of whom shall be qualified and experienced as labor arbitrators. If the representatives of the recognized employee organization and the City cannot agree on one of the five to act as arbitrator, they shall strike names from the list of said nominees alternately until the name of one nominee remains who shall thereupon become the arbitrator. The first party to strike a name from the list shall be chosen by lot. Every effort shall be made to secure an award from the impartial arbitrator within thirty (30) calendar days after submission of all issues to him.
- (d) The arbitration proceedings herein provided shall be governed by Sections 1280, et seq., of the California Code of Civil Procedure. The arbitrator's award shall be submitted in writing and shall be final and binding on all parties. The City and the affected employee organization shall take whatever action is necessary to carry out and effectuate the award. The expenses of arbitration, including the fee for the arbitrator's services, shall be borne equally by parties. All other expenses which the parties may incur individually are to be borne by the party incurring such expenses.

- THE CHARTER OF THE CITY OF OAKLAND

ARTICLE IX PERSONNEL ADMINISTRATION

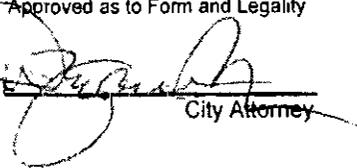
- (e) Nothing herein shall be construed to prevent the parties from submitting controversies or disputes to mediation, fact-finding or other reasonable method to finally resolve the dispute should the City and the recognized employee organization in the controversy or dispute so agree. An impasse may be declared by either the City or the recognized employee organization in the event the parties fail to reach an agreement on matters within the scope of representation after meeting and conferring in good faith as required by applicable State law, or after other mutually agreed-upon settlement methods fail to result in agreement between the parties.

(Added by: Stats. 1973. Amended by: Stats. November 1988.)

Approved as to Form and Legality

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

OAKLAND CITY COUNCIL


City Attorney

2012 MAY 22 AM 11:45

RESOLUTION NO. 83693 C.M.S.

RESOLUTION AMENDING THE CITY OF OAKLAND'S FY 2011-13 BIENNIAL BUDGET, WHICH WAS ADOPTED PURSUANT TO RESOLUTION NO. 83444 C.M.S. ON JUNE 30, 2011

WHEREAS, the City Council adopted Resolution No. 83444 C.M.S. on June 30, 2011 adopting the FY 2011-13 biennial budget, and appropriating certain funds to provide for the expenditures proposed by the said budget; and

WHEREAS, this action is required in light of the California Supreme Court ruling in which the Court upheld ABx1 26 (the redevelopment elimination bill), but struck down ABx1 27, the bill that would have allowed agencies to remain in operation as long as they made a payment to the state; and

WHEREAS, the Court's ruling essentially eliminates redevelopment effective February 1, 2012, and leaves no mechanism for reinstatement; and

WHEREAS, the decision regarding the elimination of redevelopment agencies has a broad impact on the City of Oakland, not only related to our Redevelopment Agency activity, but also on the City's operating budget since City staff will no longer be funded through the City's redevelopment funds; now, therefore be it

RESOLVED: That the City's FY 2011-13 Policy Budget is hereby amended to include adjustments presented by the City Administrator in Exhibit A; and be it

FURTHER RESOLVED: That Exhibit A is hereby amended to include adjustments adopted by the City Council on January 31, 2012.

IN COUNCIL, OAKLAND, CALIFORNIA, JAN 31 2012, 20

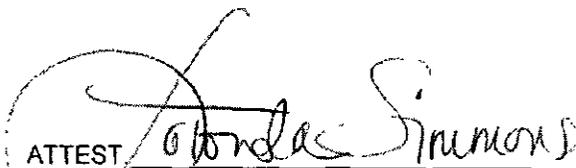
PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, ~~KERNIGHAN, NADEL~~, SCHAAF, and PRESIDENT REID - **6**

NOES - Kernighan - **1**

ABSENT - **0**

ABSTENTION - Nadel - **1**

ATTEST 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

FY 2011-13 BUDGET AMENDMENTS				
	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
MAYOR'S OFFICE				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Reduction target equivalent to 40% of Department's Redevelopment Budget	\$ (88,136)	-	\$ (221,718)	-
Mayor's Office balancing subtotal	\$ (88,136)		\$ (221,718)	-
CITY COUNCIL				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Reduction target equivalent to 40% of Department's Redevelopment Budget	(254,222)	-	(643,295)	-
City Council balancing subtotal	\$ (254,222)		\$ (643,295)	-
CITY ADMINISTRATOR'S OFFICE				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
REORGANIZATIONS				
Transfer ADA to PWA (GPF portion transferred to Fund 7760)	(415,087)	(2.75)	(422,549)	(2.75)
Transfer of Employee Relations from DHRM to CAO and consolidation with Equal Opportunity	282,830	4.00	649,561	4.00
Transfer of the Revenue Division in FMA to CAO (Budget)	1,393,311	15.00	3,483,629	15.00
Transfer of Parking Revenue Collection in FMA to CAO (Budget)	2,669,343	25.00	6,711,743	25.00
Transfer Equal Access to DHRM	(229,545)	(2.00)	(235,204)	(2.00)
Create Office of Economic Development and Office of Neighborhood Investment - See details below in CEDA section				
Transfer Neighborhood Services Division to the Department of Community Services	147,028	4.00	367,217	4.00

FY 2011-13 BUDGET AMENDMENTS

	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
BALANCING MEASURES				
Reductions and adjustments in CAO Administration including Agenda Management [Assistant to the City Administrator], Equal Opportunity [Equal Opportunity Specialist], Contracting [Delete Director of Contracts & Purchasing/Add Manager of Contract & Employment Services], and other Administration [Mayor's PSE 14, PPT], Project Mgr III added for Special Projects to assist through organizational transition, Delete Program Analyst III/Add City Administrator Analyst, Delete Assistant to the City Administrator (Nuisance/Special Permits)/Add Deputy City Administrator, Delete Mayor's PSE 14, PT/Add City Administrator Analyst	383,798	0.20	336,799	0.20
Reductions in KTOP [Cable TV Station Mgr; 1.0 Cable Operations Technician, 1.0 Cable TV Producer, .95 Cable TV Production Asst, PPT]	(188,810)	(3.95)	(480,510)	(3.95)
Reduction in Oaklanders Assistance Center [Mayor's PSE 14] in FY 12-13	-	-	(80,155)	(1.00)
Executive Director of Public Ethics to also manage Citizen's Police Review Board, Consolidation of Complaint Intake remains in FY 12-13 Budget, as previously adopted. Eliminate Asst to the City Administrator	(71,372)	(1.00)	(180,967)	(1.00)
Transfer 0.30 FTE to Fund 2251 (Executive Assistant to the Assistant City Administrator)	(11,255)	(0.30)	(29,107)	(0.30)
Transfer 0.45 FTE to Fund 2415 (Assistant City Administrator, City Administrator Analyst)	(37,767)	(0.45)	(97,670)	(0.45)
City Administrator's Office balancing subtotal	\$ (42,844)	(5.50)	\$ (824,299)	(6.50)
CITY ATTORNEY'S OFFICE				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Reduction target equivalent to 40% of Department's Redevelopment Budget	(461,205)	-	(1,191,769)	-
Transfer 1.0 FTE to Fund 1710 (Deputy City Attorney IV)	(48,158)	(1.00)	(122,102)	(1.00)
Transfer 0.44 FTE to Fund 2211 (Deputy City Attorney III, Deputy City Attorney IV)	-	-	-	-
Transfer 0.45 FTE to Fund 2231 (Deputy City Attorney II; Deputy City Attorney IV)	(38,463)	(0.45)	(97,519)	(0.45)
Transfer 2.0 FTE to Fund 2415 (Paralegal, Deputy City Attorney II)	(129,906)	(2.00)	(329,368)	(2.00)

FY 2011-13 BUDGET AMENDMENTS				
	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
Transfer 2.0 FTE to Fund 3100 (Deputy City Attorney II, Deputy City Attorney V)	(167,024)	(2.00)	(423,479)	(2.00)
City Attorney's Office balancing subtotal	\$ (844,757)	(5.45)	\$ (2,164,237)	(5.45)
CITY AUDITOR'S OFFICE - NO BUDGET CHANGES				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
City Auditor's Office to remain within budgeted appropriation; City Administrator directed to use administrative controls to implement	-	-	-	-
City Auditor's Office balancing subtotal	\$ 0	-	\$ 0	-
CITY CLERK				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Eliminate Administrative Assistant II	(69,411)	(1.00)	(71,094)	(1.00)
Clerk balancing subtotal	\$ (69,411)	(1.00)	\$ (71,094)	(1.00)
INFORMATION TECHNOLOGY				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Freeze Director of Information Technology	(175,966)	(1.00)	(179,492)	(1.00)
Transfer Manager Information Systems to Fund 2415 and move to Department of Planning and Neighborhood Preservation	(81,176)	(1.00)	(206,672)	(1.00)
Delete City Administrator Analyst/Add Microcomputer Specialist I; Delete Technical Communications Specialist/Add Microcomputer Specialist II; Delete Project Manager/Add Information Systems Supervisor, Delete Project Manager/Add Telecommunications System Engineer	(20,886)	-	(31,189)	-
Transfer 0.33 FTE Systems Programmer II to Fund 4200	(14,099)	(0.33)	(35,746)	(0.33)
Information Technology balancing subtotal	\$ (292,127)	(2.33)	\$ (453,099)	(2.33)

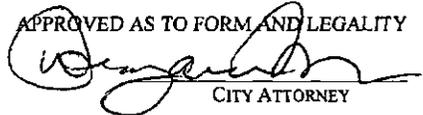
FY 2011-13 BUDGET AMENDMENTS				
	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
FINANCE & MANAGEMENT AGENCY				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
REORGANIZATIONS				
Transfer-Out Risk Management to DHRM	(1,284,225)	(7.00)	(1,304,353)	(7.00)
Transfer-Out Revenue Division in FMA to CAO (Budget)	(3,463,373)	(15.00)	(3,415,323)	(15.00)
Transfer-In Retirement from DHRM	2,518,428	4.00	2,238,803	4.00
Transfer-Out Parking Enforcement to OPD and Repair Operations to PWA; Revenue Division to retain Parking Assistance Center and Fiscal	(4,827,627)	(99.20)	(12,214,382)	(99.20)
Transfer-In Commercial Lending Program from CEDA (Fund 2105 HUD-EDI) [Account Clerk I and Loan Servicing Specialist]	289,596	2.00	298,969	2.00
BALANCING MEASURES				
Freeze FMA Agency Director	(65,948)	(1.00)	(268,995)	(1.00)
Eliminate Parking Director, Add ASM II (transfer ASM II to OPD with Parking Enforcement)	(12,911)	-	(38,994)	-
Add Accountant III/Delete Accountant II	2,425		6,716	
Transfer 1.0 FTE to Fund 2105	(68,758)	(1.00)	(173,664)	(1.00)
Transfer 0.25 FTE Budget & Operations Analyst III to Fund 2211	(13,734)	(0.25)	(34,823)	(0.25)
Transfer 0.50 FTE Accountant III to Fund 2415	(23,774)	(0.50)	(60,278)	(0.50)
Transfer 0.25 FTE Accountant III to Fund 3100	(10,728)	(0.25)	(27,199)	(0.25)
Finance & Management balancing subtotal	\$ (193,428)	(3.00)	\$ (597,237)	(3.00)

FY 2011-13 BUDGET AMENDMENTS				
	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
HUMAN RESOURCES				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
REORGANIZATIONS				
Transfer-In Risk Management from FMA and Consolidate Benefits & Risk Divisions	1,284,225	7 00	1,304,353	7 00
Transfer-Out Retirement to FMA	(2,518,428)	(4.00)	(2,238,803)	(4 00)
Transfer-Out Employee Relations to CAO	(282,830)	(4 00)	(649,561)	(4 00)
Transfer-In Equal Access from CAO	229,545	2.00	235,204	2.00
BALANCING MEASURES				
Eliminate 2.0 Manager, Human Resources	(133,475)	(2.00)	(422,912)	(2 00)
Add Equal Access - Language & Interpretation Contract	150,000	-	150,000	-
Add Staff Training and Development	75,000	-	75,000	-
Human Resources balancing subtotal	\$ 91,525	(2.00)	\$ (197,912)	(2.00)
POLICE SERVICES				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
REORGANIZATIONS:				
Transfer-In Parking Enforcement, including Administrative Services Mgr II	1,904,456	66 20	4,860,291	66.20
Transfer-Out Neighborhood Service Coordinators to the Department of Community Services	(147,028)	(4 00)	(367,217)	(4 00)

FY 2011-13 BUDGET AMENDMENTS				
	FY 2011-12 (Feb 6-June 30)		FY 2012-13	
BALANCING MEASURES:				
Eliminate Assistant to the Director (transfer to vacant pos in Fire)	(59,181)	(1.00)	(147,106)	(1.00)
Eliminate 4 0 Neighborhood Service Coordinators	(145,468)	(4.00)	(370,323)	(4.00)
Delete Police Records Specialist and Police Services Technician from 1010	(55,046)	(2.00)	(137,020)	(2.00)
Add 20% Police Svcs Mgr 1 (80% to Worker's Comp Fund)	10,969	0.20	27,403	0.20
Transfer 2.0 FTE Police Officers to Fund 2416	(137,223)	(2.00)	(347,920)	(2.00)
Transfer Criminalist III to Fund 2159 (State of California Grants)	(53,797)	(1.00)	(136,965)	(1.00)
Police Services balancing subtotal	\$ (439,745)	(9.80)	\$ (1,111,931)	(9.80)
FIRE SERVICES				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
Eliminate vacant Heavy Equipment Operator (Fund 1720)	(85,887)	(1.00)	(87,653)	(1.00)
Transfer Administrative Services Manager I to Fund 1150 (Worker's Comp)	(118,581)	(0.80)	(121,455)	(0.80)
Fire Services balancing subtotal	\$ (204,468)	(1.80)	\$ (209,108)	(1.80)
LIBRARY SERVICES - NO BUDGET CHANGES				
<u>Description</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Expenditures</u>	<u>FTE</u>
No Changes	-	-	-	-
Library balancing subtotal	\$ 0	-	\$ 0	-

FILED
OFFICE OF THE CITY CLERK
OAKLAND

19 JUN 21 AM 10:38
INTRODUCED BY COUNCIL MEMBER _____

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION NO. 84466 C. M. S.

**RESOLUTION AUTHORIZING THE FY 2013-2015 BIENNIAL BUDGET
AS THE FINANCIAL PLAN FOR CONDUCTING THE AFFAIRS OF THE
CITY OF OAKLAND AND APPROPRIATING CERTAIN FUNDS TO
PROVIDE FOR THE EXPENDITURES PROPOSED BY SAID BUDGET**

WHEREAS, the City Council has reviewed departmental and non departmental budgets in public hearings in view of estimated resources available for Fiscal Years (FY) 2013-2015; and

WHEREAS, the City Council has given careful consideration to the proposed budget for the use of funds for FY 2013-2015 as set forth in the FY 2013-2015 Proposed Policy Budget document; and

WHEREAS, the City Council has agreed on modifications to the proposed budget as shown in exhibit __, which together with the proposed budget constitute the FY 2013-2015 Adopted Policy Budget;

WHEREAS, City of Oakland affordable housing services have been severely impacted by the dissolution of the redevelopment agency and federal budget reductions; now, therefore be it

RESOLVED: That the City Administrator is authorized to expend in accordance with the laws of the State of California and the City of Oakland on behalf of the City Council new appropriations for departments and activity programs as incorporated in the FY 2013-2015 Adopted Policy Budget attached hereto; and be it

FURTHER RESOLVED: That the City Administrator may transfer operating appropriations between bureaus and divisions and activity programs during the fiscal year provided that such funds remain within the department in which the funds were approved by City Council; and be it

FURTHER RESOLVED: That the City Administrator may transfer capital appropriations between the Capital Improvement Program and operating departments to the extent that such transfers are necessary to fund capital related activities of the operating departments; and be it

FURTHER RESOLVED: That the City Administrator must obtain approval from the City Council before (1) substantially or materially altering the relative department

allocations of funding set out in the Adopted Policy Budget or (2) substantially or materially changing the levels of service expressly prioritized and funded by the Adopted Policy Budget, including but not limited to layoffs and/or freezes that would substantially or materially (a) change levels of service, (b) affect programs, or (c) eliminate or suspend entire programs funded by the Adopted Policy Budget; and be it

FURTHER RESOLVED: That the City Administrator may periodically transfer unexpended funds from the Unclaimed Cash Fund (Fund 7440) to the General Purpose Fund (Fund 1010); and be it

FURTHER RESOLVED: That this Resolution shall take effect immediately upon its passage.

IN COUNCIL, OAKLAND, CALIFORNIA, JUN 27 2013, 2013

PASSED BY THE FOLLOWING VOTE:

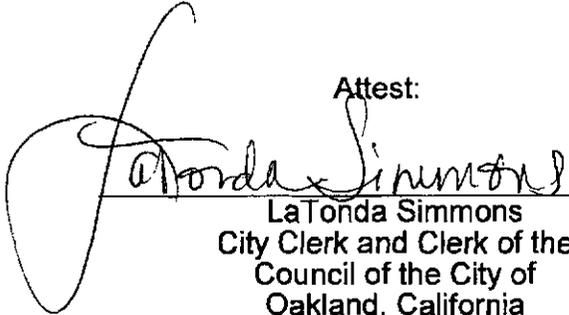
Ayes- ~~BRUNO, GALLO~~, KALB, KAPLAN, MCELHANEY, ~~REID~~, SCHAAF, AND PRESIDENT KERNIGHAN - 5

Noes- Gallo, Reid - 2

Absent- Brooks - 1

Abstention-

Attest:



LaTonda Simmons
City Clerk and Clerk of the
Council of the City of
Oakland, California

Corrections and Clarification**Through June 13, 2013**

The following information corrects or clarifies some information in the FY 2013-15 Proposed Policy Budget.

Corrections and Clarification as of April 17, 2013

- **Former Redevelopment Transactions:** The State is reviewing all of the former Redevelopment Agency's fiscal and asset transactions, which may be subject to reversal. Fiscal impacts associated with this review will be issued later this spring and will be included when available.
- **Negotiated Settlement Agreement (NSA):** The Oakland Police Department continues to implement the NSA and a Remedial Action Plan (and associated budget) are due on May 1, 2013. The actual fiscal impacts are still being determined and will be issued when available.
- **Head Start Program:** As described in the Policy Tradeoffs and Service Buybacks section and the Service Impacts section, cuts in federal funding necessitate the elimination of 102 Head Start slots and the complete closure of the San Antonio Center. The proposed budget allocates General Purpose Fund dollars to compensate for the lost federal funding, restoring three FTEs for Family Advocates and Early Childhood Instructors and 34 slots for children at Eastmont Town Center.
- **Senior Services:** The community-based organization service contracts for senior services will be reduced at the same rate as the City's own senior center reduction, which is 0.58% and 0.40% in FY 2013-14 and FY 2014-15 respectively.
- **Housing:** Affordable Housing -- Since 2011, funding for affordable housing has decreased by 85%, from \$13 million to \$2 million. This was mainly caused by the dissolution of the state redevelopment program. Rising operating costs and the unknown impacts of federal sequestration add to the loss.

To stabilize the housing programs staff, which allows the City to encourage development and leverage state and federal funds, this budget proposes the following:

- The City anticipates up to \$2.6 million in one-time revenues from the county. Those one-time funds can be used in the short term to secure and stabilize housing program staff in year one.
- When boomerang property tax funds stabilize, and new funds become available, for appropriation, we can then supplement the one-time revenues and sustainably fund housing staff by allocating 20% of those funds.
- **OUSD Academy:** Funding for Oakland Unified School District academy will not be reduced.

SERVICE IMPACTS

- **Walking tour:** Sustain the walking tour in FY 2013-14 and seek alternative funding for FY 2014-15 outside of General Purpose Fund.

Additional Corrections and Clarification as of April 24, 2013

- **Total Staff Levels:** The transmittal letter notes that the proposed budget includes the elimination of 79.5 FTE positions in FY 2013-14 and an additional 7.0 FTE positions in FY 2014-15.
 - Preliminary calculations estimate that 35 of the 79.5 positions are currently filled, and 6 of the 7 positions are currently filled.
 - Budgeted FTE for FY 2012-13 totaled 3,680.69, whereas proposed FTE totals 3,833.76 for FY 2013-14 and 3,875.76 for FY 2014-15 (table on page E-2 of the Department Summaries section). The net increase of 153 FTE in the first year and an additional 42 in the second year, despite position eliminations in each year, is due largely to police staffing increases (detail changes by department is listed in page E-2). A number of positions, including 20 Police Services Technician IIs, were added to the Police Department as supplemental appropriations in the middle of FY 2012-13. There will also be a number of new police officers in FY 2013-14 due to academy graduations. Police Officer Trainee positions were not budgeted separately in past years, so a number of positions have been created for them. Police department added 124 FTEs in FY 2013-14 and additional 52 in FY 2014-15; Human Services added 31.13 in FY 2013-14 and Public Works added 9.25 FTE in FY 2013-14.
- **Major Capital Expenditures:** The transmittal letter and the Capital Improvement Program (CIP) supplement indicate that there is \$87.8 million worth of capital improvement projects proposed in the budget. Note that this includes \$33.2 million in projects related to former Oakland Redevelopment Agency parking garages. The proposed funding for these projects is a combination of bond funds and proceeds from land sales from property purchased with bond funds, which cannot be used until approved by the California Department of Finance and the Oakland Redevelopment Successor Agency Oversight Board and Oakland City Council. As these projects are contingent on future State action, this \$33.2 million is not included in the summary tables in the CIP supplement. In addition, the CIP narrative contains some slightly outdated figures. To be current and consistent with the tables, the narrative should read total project amount of \$87.4 million including former ORA garages, and four building and facilities projects totaling \$1.0 million. p 12 of the Budget Highlights and p X-1 of Services Impacts section highlights, service impacts, Budget in Brief handout, and throughout the CIP supplement
- **Minor Capital:** Minor capital is a term used to describe relatively small capital projects, particularly preventative maintenance and emergency repair of City facilities. Over the past few years, the City has reduced its budget for minor capital repairs, which is paid out of the Facilities Fund, an Internal Service Fund, to \$250,000 annually. This amount is too small to keep pace with needed maintenance and repair and has resulted in a number of system failures, such as roofs, HVAC replacement, electrical upgrades, fire station roll-up doors, and hot water heaters. The proposed budget includes \$1.0 million for FY 2013-14 and \$1.25 million for FY

2014-15 for minor capital repairs. This amount is budgeted in the Facilities Fund, revenue for which is derived through internal service cost allocation to all City departments.

- **Capital Asset Management Plan:** As noted in the proposal, the City intends to create a Capital Asset Management Plan in FY 2013-14 to help the City manage its properties to minimize costs by rightsizing the City's use of owned and rented office space, renting surplus space to other organizations, and divesting of surplus property. The budget proposal includes \$4.0 million of one-time revenue in FY 2014-15 from the sale of surplus property and new rental of surplus City space.
- **Public Works:** The Public Works proposed budget begins on page E-53 of the Department Summaries section.
 - Two additional positions should be highlighted as significant changes in budget and performance. An additional 1.0 FTE Custodian, PPT has been added in the Facilities Fund (4400) to maintain new facilities the City has brought on-line. An additional 1.0 FTE Program Analyst III in the City Facilities Energy Conservation Projects Fund (4450) has been added to manage numerous energy efficiency projects.
 - On page A-5 of the Policy Tradeoffs & Service Buybacks section, item 3) Street Patching, cost for Y2 should be equal to ongoing amount of \$800,000.
- **IT Expenditures and Funding:** The proposed budget for the Information Technology Division of the Administrative Services Department is summarized beginning on page E-39 of the Department Summaries section. Information technology expenditures can generally be classified as either personnel to support users, operations and maintenance for licenses, and operations and maintenance projects for building new systems.
 - The Information Technology section of the Capital Improvement Program supplement lists 30 priority information technology projects to build new systems.
 - Historically, licenses have been heavily supported by non-General Purpose Fund sources. As those sources have diminished, such as with Redevelopment, the General Purpose Fund has needed to support a greater share of the City's license costs.
 - The Administration is proposing to establish prior to FY 2014-15 an Internal Service Fund for information technology, such that all funds contribute to support citywide IT services and software, such as the Oracle Financial System, basic networking, email, etc., opposed to having the General Purpose Fund pay those expenses.
 - The division summary beginning on page E-39 does not include a list of prior budget reductions. It is worth noting that the division has lost 34.0 FTE (33%) since FY 2007-08 and that desktop computer installations, system upgrades, and user problem resolution response times have increased from 3-7 work days to 2- 4 work weeks in most cases.
- **Library Budget and Services:** As detailed beginning on page E-51 of the Department Summaries section, the proposed budget includes increased expenditures and stable staffing for the

SERVICE IMPACTS

Oakland Public Library. As such, library services are not highlighted in the proposal's Service Impacts section or the Budget In Brief publication. There is one noteworthy funding change proposed for the Library in FY 2013-14 and FY 2014-15. The Library has accumulated a significant positive fund balance in the Measure Q – Library Services Retention and Enhancement fund over the past few years. The proposal necessitates that the Library drawn down this positive balance to maintain service levels in the face of increasing costs and stagnant General Purpose Fund support. The positive balance is expected to be nearly depleted by the end of FY 2014-15. As such, the Library will have to begin making plans to reduce expenditures in FY 2015-16 and beyond.

- **Head Start Program:** The proposed budget results in a net loss of 68 Head Start slots after the City's proposal to backfill some of the losses due to cuts in federal funding. To clarify, the loss in slots will be implemented as a reduction in the number of new families that will be enrolled, it will not result in any currently enrolled families losing slots.
- **Various Other Human Services Items:** There are a number of significant changes in budget and performance listed for the Human Services Division of the Community Services Department within the Department Summaries section.
 - The 1.0 FTE Case Manager II for the Multipurpose Senior Services Program (MSSP) and the 1.0 FTE Nurse Case Manager from MSSP are both vacant positions that are being eliminated as clean up, and therefore will not result in significant performance changes.
 - The Division's assessment of Head Start specific positions that need to be eliminated to balance the budget due to baseline reductions in funding have changed from what was included in the proposed budget due to recent information from the funder, the federal Department of Health and Human Services. In addition, budget reductions that will be necessary to address the impacts of sequestration are not included in the proposed budget. Human Services will bring its FY 2013-14 Head Start grant proposal, which will address baseline and sequestration reductions, to the City Council for approval in May 2013 to meet the grant application deadline of June 1, 2013.
 - The elimination in FY 2014-15 of the 1.0 FTE Senior Services Supervisor will result in the elimination of the Senior Companion/ Foster Grandparent Program. As a result, \$330,000 in annual grant funds will not be renewed and 0.53 FTE Senior Program Assistant will also be eliminated. Services provided by 68 Senior Companions and 8 Foster Grandparents to over 350 Oakland seniors and youth will no longer be available, an impact that was inadvertently not highlighted in the Department Summaries or Service Impact section.
 - Community Housing will lose over \$550,000 in sequestration and CDBG reductions leading to the loss of .40 FTE Housing Development Coordinator III and .50 Accountant II and service reductions to PATH programs providing permanent supportive housing to homeless individuals.
- **Economic Development Staff:** The Financial Summaries and Department Summaries sections of the proposed budget indicated that 1.0 FTE Urban Economic Analyst II would be transferred

from the General Purpose Fund to the Successor Redevelopment Agency Reimbursement Fund (1610). The position was always funded within the Successor Redevelopment Agency Reimbursement Fund (1610), and was not transferred from the GPF.

- **Housing Staff:** A number of housing staff positions are listed as being proposed for transfer from fund 1610 to other non-GPF funds in year one, then eliminated entirely in year 2. The table of significant proposed budget changes on pages D-16 and D-17 and the table of significant changes in budget and performance on page E-62 show the transfer from one non-GPF source to another in year one as reduced expenditures. However, as there is no net non-GPF savings from transferring the positions from one fund to another, the year one change figures should be \$0. The second year savings are correct as listed in the budget document.
- **Compliance Director Staff:** As part of a December 2012 court order related to the City's Negotiated Settlement Agreement, the court has appointed a Compliance Director to work with the Oakland Police Department. The court order directed the City to fund certain staff to support the Compliance Director. The court recently (April 15, 2013) approved a specific staffing plan that will cost the City \$450,000 for three staff of the Compliance Director and \$270,000 for the Compliance Director for year, . This amount was not included in the proposed budget because this action starts in FY 2012-13.
- **Mayor's Office Staff:** The Proposed Budget included an addition of 1.0 FTE Special Assistant to the Mayor to assist the Deputy Mayor and to work on Oaklander's Assistance Center/311 issues.
- **Graduating Police Academies:** The proposed budget will result in two graduating academies in each budget year, the 167th and 168th in September 2013 and March 2014, and the 169th and 170th in FY 2014-15. The funding for the 167th academy and start up funding for the 168th was included in the FY 2012-13 midcycle budget, and the funding for the 169th and 170th is new in the FY 2013-15 proposed budget.
- **Restoration of Two Fire Engines:** In the Service Impacts section, the list of key public safety impacts includes a note that two fire engines that have been on rotating closures since July 2012 will be restored. To clarify, one Engine Company will be restored to service upon Fire Academy graduation, foreseeably in July 2013 for a total of 24 Engine Companies; an additional Engine Company will be restored to service in July 2014 for a total of 25 Engine Companies.
- **Correction to Estimated Ending Fund Balance:** Due to an inadvertent programming error in the City's outdated budget preparation software system, the FY 2014-15 estimated ending fund balance for some funds displayed in the Financial Summaries section beginning on page D-45 is incorrect. The full, correct FY 2014-15 Proposed Budget Summary by Fund, including the correct estimated ending fund balance, which will be published in a later date.
- **Additional Funding for Graphic Design:** Due to the elimination of the vacant Graphic Design Specialist position in the proposed budget, \$80,000 is proposed to perform graphic design work as needed, which will reduce cost by approximately \$42,000. This item is proposed to be

SERVICE IMPACTS

considered to be added, without which the operational need can't be met in Cultural Art Program

- **Planning and Building:** The proposed budget includes the deletion of 13.00 FTE in the Development Services Fund (2415) to balance that fund's modestly increasing revenues with more substantial increases in expenditures. Most of the deletions come in the Livable Neighborhood code Enforcement Services, while there is increased staffing in Engineering and Architectural Plan Approval. Staff has revised revenue projection anticipating service demand increase such as Army Base and Brooklyn Basin project, it is proposed to restore 4 filled positions and freeze 9 vacant positions.
- **Fire Protection Engineer:** Fire Department requested to add 1.00 FTE Fire Protection Engineer due to increase of service demand. The position will be covered by fee revenue. This will start in FY 2012-13.

Additional Corrections and Clarification as of May 23, 2013

- **Five-Year Forecast All Funds Expenditure Grand Total:** The five-year all funds expenditure forecast table on page D-111 inadvertently shows the General Purpose Fund total amounts rather than all funds. The all funds grand total should read as follows:

All Funds Expenditures					
Expenditure Categories	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Proposed	Proposed	Forecast	Forecast	Forecast
Subtotal Non-Deferred	\$ 1,039,006,929	\$ 1,060,583,969	\$ 1,059,300,000	\$ 1,079,300,000	\$ 1,115,300,000
Subtotal Deferred			\$ 135,000,000	\$ 136,300,000	\$ 137,600,000
Grand Total Including Deferred	\$ 1,039,006,929	\$ 1,060,583,969	\$ 1,194,300,000	\$ 1,215,600,000	\$ 1,252,900,000

- **Telecommunications Reserve Fund (Fund 1760):** The table of the FY 2013-14 proposed budget summary by fund accidentally shows on page D-34 that 6.70 FTE in Library will be funded from 1760. This was a data sorting error. The department housing the 6.70 FTE should read City Administrator, for staff at KTOP.
- **Successor Redevelopment Agency Reimbursement Fund (Fund 1610):** The table of the FY 2013-14 proposed budget summary by fund accidentally shows on page D-34 that 0.2 FTE in Library will be funded from 1610. This was a data sorting error. The department housing the 0.2 FTE should read City Administrator.
- **Correction to Estimated Ending Fund Balance:** Due to an inadvertent programming error in the City's outdated budget preparation software system, the FY 2014-15 estimated ending fund balance for some funds displayed in the Financial Summaries section beginning on page D-45 is incorrect. It does not account for fund balance to be used in the two budget years. The revised table is attached to this Errata document.
- **Program Analyst I, PPT in Public Ethics:** The summary of significant proposed budget changes states on page D-7 that 1.0 FTE Program Analyst I will be added to Public Ethics, to support Public Ethics, the Citizens' Police Review Board, and the Youth Commission. The summary of significant changes for the City Administrator on page E-12 states that 0.5 FTE Program Analyst I will be added to Public Ethics from the GPF. This should read 1.0 FTE. When combined with the 0.5 FTE noted to be added from the Measure Y Fund (2251), there will be a total of 1.5 FTE in total, not 1.0.
- **Receptionist Position:** The table of authorized positions for City Administrator on page E-10 shows 24.75 FTE proposed for FY 2013-14 and FY 2014-15 for the Administration unit. This includes a Receptionist position that was at one time proposed to be moved from the Contract Compliance unit to Administration, but was not intended to be included in the final proposal. Therefore, the total FTE in the Contract Compliance unit should read 14.00 FTE, not 13.00, and the total FTE in the Administration unit should read 23.75 FTE, not 24.75 FTE.
- **Significant Revenue Changes:** The summary of significant revenue changes on page D-7 should include a significant new revenue that was accidentally not listed. \$4 million of new one-time revenue is budgeted in FY 2014-15 due to the implementation of a new Asset Management

SERVICE IMPACTS

Plan that the City will design beginning in FY 2013-14, which is expected to include the sale of surplus property. This revenue is noted as part of the one-time new revenues listed on page 7 of the FY 2013-15 Budget Highlights attachment to the transmittal letter, but was mistakenly left off the list on page D-7.

- **City Attorney's Office Additional Positions:** The Information Memorandum issued from the Budget Office on May 13, 2013 regarding the FY 2013-2015 Proposed Policy Budget stated on page 17 that the City Attorney's Office proposed to add three positions. It should be corrected to state that the Mayor and the City Administrator added these positions in the proposed budget.
- **Police Department Grants Coordinator and Account Clerk II Positions:** The vacant Grants Coordinator position in the Police Department that was proposed to be frozen in the budget will instead remain unfrozen. It was believed that the grant funding that supports the position was ending. The grant funding will in fact continue, so the position will remain unfrozen. The vacant Account Clerk II position that was proposed to be frozen in the budget will remain unfrozen, and rather an Administrative Assistant I position that will be vacant as of June 1, 2013 will be frozen. This will result in a savings of approximately \$17,000 annually.
- **Human Services Corrections & Revisions:** Funding for the Accountant II – Community Housing will be restored to 1.00 FTE, whereas the funding for Accountant II – Head Start will be reduced from 1.00 FTE to 0.65 FTE.

Additional Corrections and Clarification as of June 13, 2013

- **Affordable Housing Staff and Program:** In errata #1, which was published on April 17, 2013, it stated that
 - “The City anticipates up to \$2.6 million in one-time revenues from the county. Those one-time funds can be used in the short term to secure and stabilize housing program staff in year one.
 - When boomerang property tax funds stabilize, and new funds become available, for appropriation, we can then supplement the one-time revenues and sustainably fund housing staff by allocating 20% of those funds.”

It needs to be clarified “triple flip” fund potentially will receive from the County in an amount up to \$2.6 million will be used for affordable housing in year two, not year one. As such, if the Mayor’s proposed policy budget is adopted, there will be sufficient fund to cover affordable housing staff for both years. In addition, the Mayor wishes to revise the proposal to allocate boomerang property tax funds on an on-going basis from 20% to 20% - 25%.

- **Program Analyst II, PPT:** Program Analyst II, PPT: This position was proposed to be eliminated due to the fact the grant supporting it was slated to end when the Mayor’s and City Administrator’s FY 2013-15 Proposed Policy Budget was developed in April 2013. As of June 4, 2013, the City Council approved the renewal of the Golden State Workers grant from the California Department of Corrections and Rehabilitation in an amount of \$2.8 million allowing for the continued funding of this Program Analyst II, PPT position. The position is responsible for the invoicing, performance tracking, coordination with contractors and grantor, and monitoring of the Golden State Works program which provides transitional employment on Caltrans work crews as well as long term job placement and retention for Oakland residents on parole.
- **Graphic Design Specialist:** The Graphic Design Specialist position in the Marketing and Cultural Art Division was proposed for elimination in the Proposed Policy Budget, which was valued at \$114,298 in FY2013-14 and \$117,072 in FY2014-15. The more recent request to fund a partial (PPT) Graphic Design Specialist position for \$80,000 was meant to address the City’s operational need in several departments to continue to have graphic design work done. The City has now been advised that the position would have to be fully restored if the goal is to retain the City’s ability to contract for some of its graphic design work. The Budget Office is proposing to add \$34,298 in FY 2013-14 and \$37,072 for FY 2014-15 to restore the position to a full-time position from the non-General Purpose Fund. As such it requires amendment to the proposed budget due to the latest legal review.
- **DHS- MSSP staffing:** Due to sequestration changes, DHS will rescind the reduction of the MSSP Senior Services Supervisor (Pos#26884.2721) and instead replace it with the reduction of a ASSETS Senior Employment Coordinator (Pos#14490). The result is cost neutral to the budget and improves program support.

SERVICE IMPACTS

Non-Departmental

Change to Accounting Treatment:

- Department of Human Services (DHS) Central Service Overhead (CSO) Waivers – currently the waiver of CSO for DHS funds is treated as a reduction in expenditures whereas it should be a transfer into the individual funds from the General Purpose Fund. There is no net increase or decrease to the budget as a result of this change.
- Worker's Compensation Expenditure Budget – expenses related to the Worker's Compensation program should be paid from an expenditure account, not from a liability account. There is no net increase or decrease to the budget as a result of this change.

Kid's First Oakland Children's Fund (OFCY): The Measure D Kids First! Charter amendment to Article XIII requires that 3% of the City's unrestricted General Purpose Fund revenues be set aside annually to fund services for children and youth. **Please note that the base amount of the calculation is currently under review by the City Attorney's Office.**

- True-up Kid's First allocation from FY 2010 – 2012 by increasing the transfer to the Kid's First Fund (OFCY) from the General Purpose Fund in the amount of \$582,741.
- The FY 2012-13 Kid's First has not been trued up yet until the book is closed.
- Adjust Kid's First allocation for FY 2013-15 based on additional revenues projected through FY 2015 increasing the transfer to the Kid's First Fund (OFCY) from the General Purpose Fund in the amount of \$418,439 in FY 2013-14 and \$361,982 in FY 2014-15.

Administrative Services

Information Technology

- Transfer 1 FTE Microcomputer Systems Specialist I from City Attorney's Office to the Department of Information Technology. The position is fully funded in the General fund at a cost of \$137,501 in FY2013-14 and \$140,842 in FY2014-15. This is a technical correction for organization number only. The City Attorney's Office currently does not have this position.
- Unfreeze 1 FTE Microcomputer Systems Specialist II (fund 2241) and fund the position in the General Fund in the amount of \$137,501 in FY2013-14 and \$140,842 in FY2014-15. Funding to be sourced from the position transferred from the City Attorney's Office.
- Add funding for 1 FTE Microcomputer Systems Specialist II to the General Fund at a cost of \$120,000 in FY2013-14 and \$122,000 in FY2014-15. This is a technical correction as this item was approved in the Mid-cycle FY2012-13 budget and isn't included in the proposed budget.

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
1010 - General Fund: General Purpose**	83,600,000	430,155,612	430,155,612	2,091.18	457,401,684	457,401,684	2,153.95	72,789,070
Mayor			2,055,907	9 10		2,002,220	9 10	
City Council			3,547,574	26 46		3,434,472	26 46	
City Administrator*		2,735,069	13,537,728	59 61	2,049,840	13,790,378	59 47	
City Attorney		22,000	4,406,790	25 12	22,000	4,289,481	25 12	
City Auditor			1,556,461	10 00		1,510,761	10 00	
City Clerk			1,917,527	8 60		1,873,031	8 60	
Police Department		5,397,408	178,790,549	1,006 70	9,604,285	192,780,324	1,071 20	
Fire Department		6,543,824	95,480,831	549 80	6,548,730	109,836,720	550 80	
Administrative Services		415,763,075	28,132,845	169 13	425,850,871	27,111,004	169 13	
Community Services		630,839	18,189,843	150 80	631,172	18,540,187	150 21	
Library		732,290	9,060,667	67 61	741,734	9,060,466	65 61	
Public Works		610,709	1,156,776	8 25	610,924	1,178,195	8 25	
Non-Departmental		(2,279,602)	72,070,114		11,342,128	71,742,445		
Capital Improvement Projects			252,000			252,000		
1100 - Self Insurance Liability	(21,171,561)	22,979,358	20,771,353	18.19	22,979,358	20,849,803	18.19	(16,834,001)
City Attorney			3,256,633	18 19		3,335,083	18 19	
Police Department			6,576,750			6,576,750		
Fire Department			943,902			943,902		
Community Services			354,607			354,607		
Public Works		3,524,791	4,524,821		3,524,791	4,524,821		
Non-Departmental		19,454,567	5,114,640		19,454,567	5,114,640		
1150 - Worker's Compensation Insurance Claims				12.81			12.81	
City Attorney			439,309	1 91		449,900	1 91	
Police Department			281,286	2 00		287,654	2 00	
Fire Department			20,813	0 20		21,287	0 20	
Administrative Services			1,508,585	7 20		1,533,283	7 20	
Public Works			224,214	1 50		228,585	1 50	
Non-Departmental			(2,474,207)			(2,520,709)		
1200 - Pension Override Tax Revenue**	61,846,605	63,924,766	63,924,766		59,311,513	59,311,513		55,752,650
Administrative Services		200,000			200,000			
Non-Departmental		63,724,766	63,924,766		59,111,513	59,311,513		
1610 - Successor Redevelopment Agency Reimbursement Fund		6,945,868	6,945,868	33.60	7,097,334	7,097,334	33.60	
City Administrator*		6,945,868	4,717,093	23 22	7,097,334	4,819,796	23 22	
City Attorney			1,349,968	5 81		1,382,330	5 81	
City Clerk			49,402	0 40		50,588	0 40	
Administrative Services			829,405	4 17		844,620	4 17	

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15
	Projected Ending Fund Balance	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Estimated Ending Fund Balance
1700 - Mandatory Refuse Program	(4,839,314)	2,396,949	2,118,825	14.56	2,396,949	2,172,735	14.56	(4,336,976)
Administrative Services		2,396,949	2,118,825	14.56	2,396,949	2,172,735	14.56	
1710 - Recycling Program**	3,614,774	9,168,523	9,154,369	14.33	9,217,398	9,202,967	14.33	1,931,592
City Administrator*			208,871	1.00		212,086	1.00	
City Attorney			294,063	1.50		301,157	1.50	
Fire Department			48,870			48,870		
Public Works		9,168,523	8,602,565	11.83	9,217,398	8,640,854	11.83	
1720 - Comprehensive Clean-up**	3,992,770	17,958,757	17,958,757	108.30	17,976,019	17,976,019	108.30	3,689,754
Fire Department			86,740			86,740		
Community Services			60,000			60,000		
Public Works		17,958,757	17,812,017	108.30	17,976,019	17,829,279	108.30	
1730 - Henry J Kaiser Convention Center	(2,910,991)	579,589			579,589			(1,751,813)
Non-Departmental		579,589			579,589			
1740 - Hazardous Materials Inspections	1,317,080	969,148	969,148	6.10	987,798	987,798	6.10	1,317,080
Fire Department		969,148	969,148	6.10	987,798	987,798	6.10	
1750 - Multipurpose Reserve	(4,566,712)	4,809,151	4,399,688	8.94	4,809,151	4,429,307	8.94	(3,777,405)
City Administrator*			404,803	0.34		405,786	0.34	
Administrative Services		(25,000)	2,219,905	0.40	(25,000)	2,221,180	0.40	
Public Works		4,834,151	1,774,980	8.20	4,834,151	1,802,341	8.20	
1760 - Telecommunications Reserve**		1,575,000	1,550,054	10.24	1,581,944	1,581,944	10.24	18,002
Mayor			100,888	0.50		103,339	0.50	
City Administrator*		1,575,000	1,200,039	8.00	1,581,944	1,223,428	8.00	
Police Department			144,721	1.00		148,237	1.00	
Administrative Services			104,406	0.74		106,940	0.74	
1770 - Telecommunications Land Use**	641,066	479,259	479,259	2.00	513,005	513,005	2.14	520,062
City Administrator*		479,259	479,259	2.00	513,005	513,005	2.14	
1780 - Kid's First Oakland Children's Fund	1,314,439	11,763,186	11,763,186	5.90	12,125,533	12,125,533	5.90	1,314,439
Community Services		11,763,186	11,763,186	5.90	12,125,533	12,125,533	5.90	
1791 - Contract Administration Fee	(2,363,159)	579,605			579,605			(1,203,949)
Non-Departmental		579,605			579,605			

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15
	Projected Ending Fund Balance	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Estimated Ending Fund Balance
1820 - OPRCA Self Sustaining Revolving Fund**	870,409	5,353,327	5,353,327	101.55	5,402,771	5,402,771	101.55	(808,747)
Community Services		5,353,327	5,353,327	101.55	5,402,771	5,402,771	101.55	
1884 - 2006 Housing Bond Proceeds	8,392,464			5.15				8,392,464
Housing & Community Development				5.15				
2102 - Department of Agriculture	(137,459)	1,095,000	1,095,000	6.50	1,095,000	1,095,000	6.50	(137,459)
Community Services		1,095,000	1,095,000	6.50	1,095,000	1,095,000	6.50	
2103 - HUD:ESG/SHP/HOPWA	(3,324,975)	6,364,572	6,331,930	0.78	6,364,572	6,331,131	0.78	(3,258,892)
Community Services		6,364,572	6,331,930	0.78	6,364,572	6,331,131	0.78	
2105 - HUD:EDI Grants	982,591			3.00			3.00	982,591
Housing & Community Development				3.00			3.00	
2107 - HUD-108**	(202,353)	2,122,000	2,122,000		2,122,000	2,122,000		(2,504,353)
Housing & Community Development		2,122,000	2,122,000		2,122,000	2,122,000		
2108 - HUD-CDBG		7,455,657	7,455,657	29.20	7,455,657	7,455,657	29.20	
City Administrator*			311,719	1.75		317,834	1.75	
City Attorney			45,468	0.19		46,564	0.19	
Administrative Services			164,600	1.00		167,741	1.00	
Community Services			919,243	3.89		954,269	3.89	
Housing & Community Development		7,455,657	5,894,865	21.85	7,455,657	5,847,061	21.85	
Planning & Building			119,762	0.52		122,188	0.52	
2109 - HUD:Home	2,374,789	2,161,467	2,161,467	3.70	2,161,467	2,161,467	3.10	2,374,789
Housing & Community Development		2,161,467	2,161,467	3.70	2,161,467	2,161,467	3.10	
2112 - Department of Justice			(10,050)	0.50		(10,050)	0.25	(20,100)
Police Department			7,834			7,834		
Community Services			(17,884)	0.50		(17,884)	0.25	
2113 - Department of Justice - COPS Hiring				25.00			12.50	
Police Department				25.00			12.50	
2114 - Department of Labor	(38,325)	981,426	981,426	52.85	981,426	981,426	52.85	(38,325)
Community Services		981,426	981,426	52.85	981,426	981,426	52.85	
2120 - Federal Action Agency	(18,118)	338,693	338,693	1.01	329,801	277,802	0.60	33,881
Community Services		338,693	338,693	1.01	329,801	277,802	0.60	

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
2123 - US Dept of Homeland Security		1,466,257	1,466,257	13.10	1,498,069	1,498,069	13.10	
Police Department		188,160			188,160			
Fire Department		1,278,097	1,466,257	13.10	1,309,909	1,498,069	13.10	
2124 - Federal Emergency Management Agency (FEMA)	(898,403)	936,205	505,549	3.35	944,958	514,302	3.35	(37,091)
Fire Department		936,205	505,549	3.35	944,958	514,302	3.35	
2128 - Department of Health and Human Services	(642,069)	20,999,741	20,999,741	181.39	20,999,741	20,999,741	181.39	(642,069)
Community Services		20,999,741	20,999,741	181.39	20,999,741	20,999,741	181.39	
2138 - California Department of Education	(41,662)	937,485	937,472		937,485	937,472		(41,636)
Community Services		937,485	937,472		937,485	937,472		
2146 - California State Emergency Services	1,945,519	61,218	61,218	0.25	62,661	62,661	0.25	1,945,519
Fire Department		61,218	61,218	0.25	62,661	62,661	0.25	
2148 - California Library Services	(563,451)	68,392	64,654	1.08	68,392	64,654	1.08	(555,975)
Library		68,392	64,654	1.08	68,392	64,654	1.08	
2159 - State of California Other	(877,809)	424,123	411,789	2.54	424,123	411,789	2.54	(853,141)
Police Department		114,123	101,787	1.00	114,123	101,788	1.00	
Community Services		310,000	310,002	1.54	310,000	310,001	1.54	
2160 - County of Alameda Grants	2,044,955	1,442,875	1,442,187	2.09	1,442,875	1,442,187	2.09	2,046,331
Fire Department		1,011,613	1,010,925	1.00	1,011,613	1,010,925	1.00	
Community Services		431,262	431,262	1.09	431,262	431,262	1.09	
2163 - Metro Transportation Com: Program Grant	(556,387)	72,719	71,924	0.27	3,922,924	3,922,924	0.27	(555,592)
Library		72,719	71,924	0.27	72,719	71,924	0.27	
Public Works					3,850,205			
Capital Improvement Projects						3,851,000		
2172 - Alameda County Vehicle Abatement Authority	27,732	400,550	400,550	2.00	412,615	412,615	2.00	(25,433)
Police Department		400,550	400,550	2.00	412,615	412,615	2.00	
2190 - Private Grants	(382,939)	35,280	24,960	0.20	35,280	24,960	0.20	(362,299)
City Attorney		10,280			10,280			
Fire Department		25,000	24,960	0.20	25,000	24,960	0.20	

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**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
2195 - Workforce Investment Act	6,889	5,530,936	5,489,004	9.01	5,530,936	5,495,156	9.01	84,601
City Administrator*		5,530,936	5,275,111	7.25	5,530,936	5,279,141	7.25	
Administrative Services			100,011	0.83		102,419	0.83	
Community Services			113,882	0.93		113,596	0.93	
2211 - Measure B: ACTIA**	6,313,366	10,350,816	10,350,816	10.98	9,837,042	9,837,042	10.98	5,273,572
City Attorney			28,238	0.13		28,919	0.13	
Administrative Services		10,920	32,832	0.25	10,920	33,629	0.25	
Public Works		10,339,896	2,744,746	10.60	9,826,122	2,779,494	10.60	
Capital Improvement Projects			7,545,000			6,995,000		
2212 - Measure B: Bicycle/Pedestrian Pass-Thru Funds**	3,092,152	1,660,000	1,660,000		1,103,350	1,010,000		2,628,852
Public Works		1,660,000	10,000		1,103,350	10,000		
Capital Improvement Projects			1,650,000			1,000,000		
2213 - Measure B: Paratransit - ACTIA	101,818	1,068,580	1,068,580	4.41	1,068,580	1,068,580	4.41	101,818
Community Services		1,068,580	1,068,580	4.41	1,068,580	1,068,580	4.41	
2215 - Measure F - Vehicle Registration Fee	1,590,209	1,500,000	1,500,000		1,500,000	1,500,000		1,590,209
Capital Improvement Projects		1,500,000	1,500,000		1,500,000	1,500,000		
2230 - State Gas Tax**	2,527,772	7,130,723	7,025,033	31.93	7,250,340	7,142,305	31.89	525,418
Public Works		7,130,723	7,025,033	31.93	7,250,340	7,142,305	31.89	
2231 - State Gas Tax-Prop 42 Replacement Funds	3,924,243	4,823,742	4,562,403	34.62	4,965,455	4,653,904	34.62	4,497,133
City Attorney			116,656	0.45		119,457	0.45	
Public Works		4,823,742	4,445,747	34.17	4,965,455	4,534,447	34.17	
2241 - Measure Q - Library Services Retention & Enhancement**	5,664,259	16,850,879	16,843,379	148.83	17,392,499	17,384,999	150.83	183,450
City Administrator*			17,930			17,930		
Administrative Services			231,871	2.00		237,503	2.00	
Library		16,850,879	16,593,578	146.83	17,392,499	17,129,566	148.83	
2242 - Measure Q Reserve - Library Services Retention & Enhancement**	673,091				715,050	715,050		(41,960)
Library					715,050	715,050		
2250 - Measure N - Fund	657,671	1,749,630	1,749,630	6.85	1,772,693	1,772,693	6.85	657,671
City Administrator*			4,579			4,579		
Fire Department		1,749,630	1,745,051	6.85	1,772,693	1,768,114	6.85	

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15
	Projected Ending Fund Balance	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Estimated Ending Fund Balance
2251 - Measure Y: Public Safety Act 2004**	5,078,511	23,562,840	23,562,840	74.05	24,201,087	24,201,087	74.30	4,584,906
Mayor			80,710	0.40		82,671	0.40	
City Administrator*			529,953	0.80		534,663	0.80	
Police Department			12,327,243	63.00		12,848,543	63.00	
Fire Department			4,000,000			4,000,000		
Administrative Services		23,562,840	22,975		24,201,087	23,640		
Community Services			6,601,959	9.85		6,711,570	10.10	
2310 - Lighting and Landscape Assessment District	(800,000)	20,617,346	20,353,939	82.69	20,617,346	20,489,055	82.69	(408,302)
City Administrator*			25,531			25,531		
Administrative Services		18,970,646	42,456	0.40	18,970,646	43,458	0.40	
Community Services			4,110,610	7.29		4,320,097	7.29	
Public Works		1,646,700	16,175,342	75.00	1,646,700	16,099,969	75.00	
2321 - Wildland Fire Prevention Assess District	1,627,512	2,127,812	2,127,812	1.00	2,121,871	2,121,871	1.00	1,627,512
Fire Department		2,127,812	2,127,812	1.00	2,121,871	2,121,871	1.00	
2330 - Werner Court Vegetation Mgmt District**	16,202	6,200	6,200		6,200	6,200		10,202
Fire Department		6,200	6,200		6,200	6,200		
2411 - False Alarm Reduction Program**	815,734	1,491,239	1,472,551	8.50	1,502,719	1,502,719	8.50	17,512
Police Department		1,491,239	1,312,904	7.50	1,502,719	1,339,193	7.50	
Administrative Services			159,647	1.00		163,526	1.00	
2412 - Alameda County Emergency Dispatch Service Supplemental Assessment	1,095	1,913,935	1,913,935	11.10	1,958,782	1,958,782	11.10	1,095
City Administrator*			4,542			4,542		
Fire Department		1,913,935	1,909,393	11.10	1,958,782	1,954,240	11.10	
2413 - Rent Adjustment Program Fund**	2,355,407	2,160,782	2,160,782	13.70	2,214,740	2,214,740	13.70	1,879,885
City Administrator*			173,336	0.50		177,496	0.50	
City Attorney			348,415	1.90		356,782	1.90	
Administrative Services			277,382	3.00		283,868	3.00	
Housing & Community Development		2,160,782	1,361,649	8.30	2,214,740	1,396,594	8.30	

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15
	Projected Ending Fund Balance	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Estimated Ending Fund Balance
2415 - Development Service Fund	(1,537,216)	24,316,484	24,316,484	132.64	25,479,882	24,721,634	129.64	(778,968)
City Administrator*			255,218	1.58		261,397	1.58	
City Attorney			644,633	3.50		660,156	3.50	
Administrative Services			377,737	2.33		386,914	2.33	
Public Works		1,577,484	1,745,626	11.00	1,603,882	1,776,106	11.00	
Planning & Building		22,739,000	21,293,270	114.23	23,876,000	21,637,061	111.23	
2416 - Traffic Safety Fund**	757,141	2,790,417	2,790,417	19.53	2,828,057	2,828,057	19.53	592,195
Police Department		1,263,653	2,360,960	17.65	1,301,293	2,391,149	17.65	
Public Works		1,526,764	429,457	1.88	1,526,764	436,908	1.88	
2417 - Excess Litter Fee Fund	384,320	440,900	440,900		440,900	440,900		384,320
City Administrator*			440,900			440,900		
Administrative Services		440,900			440,900			
2419 - Transient Occupancy Tax (TOT) Surcharge	336,148	2,963,047	2,963,047		2,963,047	2,963,047		336,148
City Administrator*		370,381	370,381		370,381	370,381		
Non-Departmental		2,592,666	2,592,666		2,592,666	2,592,666		
2826 - Mortgage Revenue**	198,699	225,636	225,636	1.75	89,492	89,492	0.50	91,063
Housing & Community Development		225,636	225,636	1.75	89,492	89,492	0.50	
2990 - Public Works Grants	(652,723)	280,000	280,000	1.47	280,000	280,000	1.47	(652,723)
Public Works		280,000	280,000	1.47	280,000	280,000	1.47	
2993 - Library Grants	50,000	250,000	250,000		250,000	250,000		50,000
Library		250,000	250,000		250,000	250,000		
2994 - Social Services Grants	31,681	76,000	76,000		76,000	76,000		31,681
Community Services		76,000	76,000		76,000	76,000		
2995 - Police Grants	77,240	20,000	20,000		20,000	20,000		77,240
Police Department		20,000	20,000		20,000	20,000		
2996 - Parks and Recreation Grants 2001	25,664	16,847	16,847		16,847	16,847		25,664
Community Services		16,847	16,847		16,847	16,847		
2999 - Miscellaneous Grants**	6,987,205	1,300,000	1,300,000	2.50	1,300,000	1,300,000	2.50	4,387,205
Police Department		1,300,000	1,300,000		1,300,000	1,300,000		
Housing & Community Development				2.50			2.50	

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**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
3100 - Sewer Service Fund** (Cash Balance)	27,950,159	54,094,500	53,695,519	129.37	54,257,627	53,832,248	129.41	22,768,391
City Attorney			640,241	3.80		655,579	3.80	
Fire Department			283,400	2.00		289,161	2.00	
Administrative Services		100,000	3,321,941	1.35	100,000	3,497,277	1.35	
Public Works		53,994,500	24,957,832	122.22	54,157,627	25,301,951	122.26	
Non-Departmental			9,732,105			9,728,280		
Capital Improvement Projects			14,760,000			14,360,000		
3150 - Sewer Rate Stabilization Fund	1,001,108	500,000			500,000			2,001,108
Public Works		500,000			500,000			
3200 - Golf Course**	3,843,595	895,950	503,165	0.75	895,950	505,854	0.75	3,826,476
City Administrator*			8,450			8,450		
Community Services		895,950	494,715	0.75	895,950	497,404	0.75	
4100 - Equipment (Cash Balance)	(7,059,377)	19,623,320	18,270,840	56.00	19,919,058	18,443,117	56.00	(4,230,956)
Administrative Services		(100,000)	5,521		(100,000)	5,521		
Public Works		19,723,320	18,265,319	56.00	20,019,058	18,437,596	56.00	
4200 - Radio / Telecommunications	2,954,093	3,577,377	3,517,719	9.61	3,577,377	3,557,381	9.61	3,033,747
Administrative Services		3,577,377	3,517,719	9.61	3,577,377	3,557,381	9.61	
4210 - Telephone Equipment and Software	1,885,171	308,530	308,530		308,530	308,530		1,885,171
Administrative Services		308,530	308,530		308,530	308,530		
4300 - Reproduction	(1,115,669)	1,440,745	1,410,937	5.00	1,440,745	1,433,684	5.00	(1,078,800)
Administrative Services		1,440,745	1,410,937	5.00	1,440,745	1,433,684	5.00	
4400 - City Facilities (Cash balance)	(22,455,376)	26,530,817	25,272,966	111.68	27,948,274	25,779,478	111.68	(19,028,729)
City Administrator*		2,400			2,400			
Administrative Services		(75,000)			(75,000)			
Public Works		26,603,417	25,272,966	111.68	28,020,874	25,779,478	111.68	
4450 - City Facilities Energy Conservation Projects	2,385,870		-	0.50			0.50	2,385,870
Public Works			86,141	0.50		87,832	0.50	
Planning & Building			(86,141)			(87,832)		
4500 - Central Stores	(4,046,005)	425,838	339,843	2.50	425,838	348,358	2.50	(3,882,530)
Administrative Services		425,838	339,843	2.50	425,838	348,358	2.50	

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**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
4550 - Purchasing	(445,288)	777,965	777,965	7.00	777,965	777,965	7.00	(445,288)
Administrative Services		777,965	782,813	7.00	777,965	800,643	7.00	
Planning & Building			(4,848)			(22,678)		
5130 - Rockridge Library Assessment District**	500,699	501,887	501,887		134,420	3,387		264,265
City Administrator*			3,387			3,387		
Administrative Services		501,887			134,420			
Capital Improvement Projects			498,500					
5321 - Measure DD: 2009B Clean Water, Safe Parks & Open Space Trust Fund for Oakland	26,707,820			4.50			4.50	26,707,820
City Administrator*				0.50			0.50	
Public Works				4.00			4.00	
5505 - Municipal Capital Improvement: Public Arts	613,098			1.50			1.50	613,098
City Administrator*				1.50			1.50	
5510 - Capital Reserves**	563,984	7,250,000	2,950,000		3,250,000	3,250,000		2,863,984
Administrative Services		1,000,000			1,000,000			
Non-Departmental		6,250,000	1,700,000		2,250,000	2,000,000		
Capital Improvement Projects			1,250,000			1,250,000		
5610 - Central District Projects	12,294,325	350,000	350,000		350,000	350,000		12,294,325
City Administrator*		350,000	350,000		350,000	350,000		
5650 - Coliseum Projects	10,219,561	100,000	100,000		100,000	100,000		10,219,561
City Administrator*		100,000	100,000		100,000	100,000		
5671 - OBRA: Leasing & Utility	60,615,770	500,000	500,000	5.10	500,000	500,000	5.10	60,615,770
City Administrator*		500,000		5.10	500,000	25,000	5.10	
Public Works			500,000			475,000		
6014 - Oakland Convention Center 1992	82,878	14,106,950	14,106,950		14,078,113	14,078,113		82,878
Non-Departmental		14,106,950	14,106,950		14,078,113	14,078,113		
6027 - JPFA Capital Projects: Series 2005**	75,224,665	11,206,500	11,206,500		11,269,000	11,269,000		52,749,165
Non-Departmental		11,206,500	11,206,500		11,269,000	11,269,000		
6029 - Taxable Pension Obligation Bonds: 2012 Series PFRS	1,000	8,965,220	8,965,220		8,965,220	8,965,220		1,000
Non-Departmental		8,965,220	8,965,220		8,965,220	8,965,220		

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**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14	FY 2014-15	FY 2014-15	FY 2014-15	FY 2014-15
	Projected Ending Fund Balance	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Proposed Revenues	Proposed Expenditures	Proposed Positions (FTE)	Estimated Ending Fund Balance
6032 - Taxable Pension Obligation: Series 2001	28,003	40,769,001	40,769,001		42,014,001	42,014,001		28,003
Non-Departmental		40,769,001	40,769,001		42,014,001	42,014,001		
6036 - JPFA Refunding Revenue Bonds: 2008 Series A-1 (Tax-Exempt Bonds)	10,095,544	18,344,750	18,344,750		17,956,550	17,956,550		10,095,544
Non-Departmental		18,344,750	18,344,750		17,956,550	17,956,550		
6037 - JPFA Refunding Revenue Bonds: 2008 Series A-2 (Taxable Bonds)	2,076,468	5,470,053	5,470,053					2,076,468
Non-Departmental		5,470,053	5,470,053					
6063 - General Obligation Bonds: Series 2005**	1,225,181	11,203,665	11,203,665		11,244,648	11,244,648		(21,223,132)
Non-Departmental		11,203,665	11,203,665		11,244,648	11,244,648		
6311 - Measure G: 2006 Zoo, Museum**	852,316	1,328,363	1,328,363		1,332,563	1,332,563		(1,808,610)
Non-Departmental		1,328,363	1,328,363		1,332,563	1,332,563		
6312 - GOB Series 2012-Refunding Bonds**	1,157,522	6,655,475	6,655,475		6,652,225	6,652,225		(12,150,178)
Non-Departmental		6,655,475	6,655,475		6,652,225	6,652,225		
6321 - Measure DD: 2009B Clean Water, Safe Parks & Open Space Trust Fund for Oakland**	205,014	4,616,882	4,616,882		4,617,132	4,617,132		(9,029,000)
Non-Departmental		4,616,882	4,616,882		4,617,132	4,617,132		
6540 - Skyline Sewer District - Redemption	56,523	32,568	24,600		34,736	28,600		70,627
Non-Departmental		32,568	24,600		34,736	28,600		
6555 - Piedmont Pines 2010 Utility Underground Phase I - Debt Service**	145,415	230,007	230,007		236,169	236,169		(320,761)
Non-Departmental		230,007	230,007		236,169	236,169		
6570 - JPFA Pooled Assessment: 1996 Revenue Bonds - Assessment	(143,909)	21,600	21,600		25,600	25,600		(143,909)
Non-Departmental		21,600	21,600		25,600	25,600		
6587 - 2012 Refunding Reassessment Bonds-Debt Service**	355,000	432,991	432,991	0.40	439,051	439,051	0.40	(517,042)
Administrative Services			55,971	0.40		57,331	0.40	
Non-Departmental		432,991	377,020		439,051	381,720		

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**Proposed Revenues include use of Fund Balance

FY 2013-15 PROPOSED BUDGET SUMMARY BY FUND

Fund Description	FY 2012-13 Projected Ending Fund Balance	FY 2013-14 Proposed Revenues	FY 2013-14 Proposed Expenditures	FY 2013-14 Proposed Positions (FTE)	FY 2014-15 Proposed Revenues	FY 2014-15 Proposed Expenditures	FY 2014-15 Proposed Positions (FTE)	FY 2014-15 Estimated Ending Fund Balance
6612 - JPFA Lease Revenue Refunding Bonds (Admin Building): 2008 Series B**	9,111,530	15,322,038	15,322,038		11,318,307	11,318,307		611,530
Non-Departmental		15,322,038	15,322,038		11,318,307	11,318,307		
6999 - Miscellaneous Debt Service		21,500,000	21,500,000		21,500,000	21,500,000		
Non-Departmental		21,500,000	21,500,000		21,500,000	21,500,000		
7100 - Police and Fire Retirement System**	471,105,257	3,063,640	3,063,640	4.90	3,578,493	3,578,493	4.90	464,463,124
City Attorney			95,766	0.40		98,075	0.40	
Administrative Services		479,856	2,967,874	4.50	971,563	3,480,418	4.50	
Non-Departmental		2,583,784			2,606,930			
7120 - Oakland Municipal Employees' Retirement System OMERS**	4,472,286	250,422	246,000	1.10	257,904	250,162	1.10	3,976,124
City Attorney			23,941	0.10		24,519	0.10	
Administrative Services			222,059	1.00		225,643	1.00	
Non-Departmental		250,422			257,904			
7130 - Employee Deferred Compensation**	117,542	229,935	229,935	1.10	232,736	232,736	1.10	(108,229)
Administrative Services		229,935	229,935	1.10	232,736	232,736	1.10	
7320 - Police and Fire Retirement System Refinancing Annuity Trust	112,469,801	9,624,258	9,624,258		9,624,258	9,624,258		112,469,801
Non-Departmental		9,624,258	9,624,258		9,624,258	9,624,258		
7540 - Oakland Public Library Trust	978,490	110,879	110,879		110,879	110,879		978,490
Library		110,879	110,879		110,879	110,879		
7640 - Oakland Public Museum Trust	740,455	32,610	32,610		32,610	32,610		740,455
City Administrator*		32,610			32,610			
Non-Departmental			32,610			32,610		
7760 - Grant Clearing	788,627			135.53			135.53	788,627
Administrative Services			153,098	2.23		156,788	2.23	
Public Works			(153,098)	133.30		(156,788)	133.30	
7999 - Miscellaneous Trusts	914,902	69,270	69,270		69,270	69,270		914,902
Community Services		69,270	69,270		69,270	69,270		
Grand Total		1,052,690,555	1,039,006,929	3,833.76	1,071,696,861	1,060,583,969	3,875.76	

*City Administrator consists up of Administration, Equal Opportunity Programs, Employee Relations, Budget, and KTOP Operations

**Proposed Revenues include use of Fund Balance



City of Oakland
Head Start & Early Head Start Programs
Budget Summaries for FY 2013-14
as of April 10, 2013 (Updated)



1. FY 2013-14 Head Start Sequestration Budget Reductions

Beginning with a deficit of: **\$769,595**, it was reduced to **\$0**, with the following reductions:

- \$ 80,000 (1 Center Director)
- \$ 70,000 (1 Family Advocate)
- \$228,000 (4 ECI's from SA CDC)
- \$114,000 (2 ECI's from Eastmont.)
- \$ 24,612 (Rent/Utilities)
- \$ 14,223 (Savings in operational costs associated with closing SA CDC, i.e. food, supplies, etc.)
- \$ 4,191 (from Office, Center Office, and Classroom Supplies budgets)
- \$234,569 (Delegate Agency's reduction amount - **Unity Council**)

\$ 0 deficit

Notes: Includes a reduction of 102 slots (68 slots from SA CDC, due to enrollment and facilities issues; and closure of 1 double-session classroom of 34). 1 double-session classroom could come from Eastmont. The closure of 1 double-session classroom would enhance the overall quality of either program.)

2. FY 2013-14 Early Head Start Expansion Sequestration Budget Reductions

Beginning with a deficit of: **\$135,972**, reduced to **\$0**, with the following reductions:

- \$ 58,020 (12 service days of operation = \$4,835/day)
- \$ 45,000 (taken from Mental Health Contract in Basic)
- \$ 379 (Office, Center Office, and Classroom Supplies)
- \$ 24,438 (Partner's reduction amount – **Brighter Beginnings**)
- \$ 8,135 (Partner's reduction amount – **Salvation Army**)

\$ 0 deficit

Notes: EHS is operating 48 weeks (min requirement), FY 12-13. EHS will operate 45.5 weeks in FY 13-14, with 2.5 week reduction in service days.)

3. FY 2013-14 Head Start, Delegate Agency, and Early Head Start Expansion Sequestration Training & Technical Assistance Budget Reductions:

Beginning with a deficit of: **\$12,058**, reduced to **\$0**, with the following reductions:

- \$ 6,029 (from Head Start T/TA Services)
- \$ 3,617 (from Early Head Start Expansion T/TA Services)
- \$ 2,412 (from Unity Council's Head Start/Early Head Start T/TA Services)

\$ 0 deficit

Total Head Start/Early Head Start Sequestration Budget Reductions, FY 2013-14: \$917,625

5. FY 2013-14 Head Start Primary Budget Reductions

Beginning with a deficit of: **\$598,743**, it was reduced to **\$0**, with the following reductions:

- \$153,000 (15 Full-day service days of operation)
 - \$140,000 (2 Family Advocates)
 - \$105,159 (1 Service Area Coord.)
 - \$ 60,000 (1 Food Service Worker)
 - \$ 13,393 (Parent Incentives)
 - \$ 40,000 (Staff & Parent Travel) (with \$1,529 for 1 PC Parent and \$10,155 for 2 to 3 HS Staff remaining)
 - \$ 32,884 (Health/Mental Health Contracts)
 - \$ 50,000 (\$50,000 of Ed Coordinator salary to T/TA Budget of \$90,378)
 - \$ 4,037 (from Office, Center Office, and Classroom Supplies)
- \$ 0 deficit**

6. FY 2013-14 Early Head Start Expansion Primary Budget Reductions

Beginning deficit of: **\$184,000**, it was reduced to **\$0**, with the following reductions:

- \$92,000 (Admin Staff. – Personnel Costs)
 - \$40,000 (Nutritionist to reduced to .53FTE – Personnel Costs)
 - \$ 6,500 (Office, Center Office and Classroom Supplies)
 - \$45,500 (of Ed Coordinator salary applied to T/TA Budget of \$67,500)
- \$ 0 deficit**

Notes: Includes no reduction in services

Total Head Start/Early Head Start Primary Budget Reductions, FY 2013-14: \$782,743

Total Combined Head Start/Early Head Start Sequestration & Primary Budget Reductions, FY 2013-14: \$1,700,368

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CITY OF OAKLAND



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Councilmember Lynette Gibson McElhaney
Oakland ~ District 3
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Councilmember Dan Kalb
Oakland ~ District 1
Email: DKalb@Oaklandnet.com
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Councilmember Rebecca Kaplan
President Pro Tem
Email: RKaplan@Oaklandnet.com
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June 24, 2013

To: President Patricia Kernighan, District 2
Vice Mayor Larry Reid, District 7 and, Members of the Oakland City Council
Honorable Desley Brooks, District 6
Honorable Noel Gallo, District 5
Honorable Libby Schaaf, District 4

RE: Proposed "ALL-IN" Inclusive Budget 2013 - 15

Dear Colleagues:

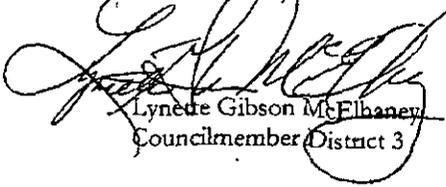
We are pleased to present for your consideration a budget proposal that weaves together the tremendous work that has been done by the Mayor, members of this Council and staff to provide for improved public safety, enhanced economic prosperity and a clean and livable city. Rather than presenting something new, this proposal builds on and integrates the priorities established by the Mayor, the Administration, this Council and the Public in the numerous public hearings and discussions.

In brief, this ALL-IN Budget Proposal:

- Invests in a Comprehensive Public Safety Strategy – including investing in four (4) new police academies, additional 911 dispatchers, increased code compliance and blight abatement, improved integration and coordination with Community-based Organizations while maintaining a commitment to the reforms identified by Chief Whent, the Court-appointed Compliance Director and the Wasserman/Bratton Consultant team.
- Is Fiscally responsible – makes important contributions to the City's reserve and pays down long-term liabilities and makes revenue capture a priority
- Protects our Vulnerable Populations – wisely invests one-time funds to limit the impacts of Federal cuts to Head Start (an important safety-net program for poor children), provides critical funding to the Affordable Housing Trust fund (to protect current projects that serve very low and low income residents), and eliminates proposed cuts to senior, youth and recreation centers.

The ALL-IN Budget is a reflection of our collective priorities and our values. As such it is our hope is that each Member will be able to see their top priorities reflected in this proposal such that we can be united in our adoption of the 2013 – 15 Budget.

Respectfully submitted,



Lynette Gibson McElhaney
Councilmember District 3



Dan Kalb
Councilmember District 1



Rebecca Kaplan
Councilmember At-Large

Notes Accompanying the Inclusive Budget Proposal 2013-15

This All-In Budget is a compilation of financial forecasts that amend the General Purpose Funds portion of the Budget Forecast released by Mayor Jean Quan and the Administration and incorporates proposed amendments offered by President Kemighan and Councilmembers Brooks, Gallo and Reid. These notes accompany the Financial Projections Spreadsheet.

Rationale:

On April 23, Mayor Jean Quan released a Proposed Budget for 2013-15. In accordance with the Budget Transparency Ordinance, Council President Kemighan released a Proposal on June 3 and Councilmembers Brooks-Gallo-Reid (BGR) released an alternative proposal that same day.

From the outset, Councilmember Gibson McElhaney encouraged the Council to debate the budget priorities with the goal of establishing a final Budget that reflects the collective wisdom of the public's priorities and prudent financial management. Recognizing the merits of each of the 3 proposals under consideration, at the conclusion of the June 13 Budget Hearing, Councilmembers Gibson McElhaney, Kalb and Kaplan met to discuss how best to integrate the three proposals, the concerns expressed by our public service workers and the general public.

Values/Guiding Principals

The All-In Budget Proposal is guided by ALL of the following Principals and Values:

As adopted and put forward by Mayor Jean Quan		As Proposed by CM Brooks (D6) and adopted by the City Council
<ul style="list-style-type: none"> ➤ Invest in public safety ➤ Create jobs and promote economic development ➤ Bolster job-training services so that Oaklanders are a competitive and thriving workforce 	↔	<ul style="list-style-type: none"> ▪ A Safe City - A City in which safety is defined by more than just police.
<ul style="list-style-type: none"> ➤ Build and restore our infrastructure and the physical environment of Oakland 	↔	<ul style="list-style-type: none"> ▪ A Clean City - A City in which we swiftly address quality of life issues such as graffiti, blight, and illegal dumping in all of our neighborhoods.
<ul style="list-style-type: none"> ➤ Foster Oakland youth and care for our most vulnerable populations 	↔	<ul style="list-style-type: none"> ▪ A Livable City - A City that respects and provides safe spaces for its children and seniors.
<ul style="list-style-type: none"> ➤ Achieve long-term fiscal stability for the City 		
		<ul style="list-style-type: none"> ▪ A City that honors and respects its employees - Restoring Employee Contributions and Furlough Days

The All-In Budget Proposal incorporates each of these priorities and establishes a framework for future revenue allocation as described in detail below.

Council
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HIGHLIGHTS

REVENUE & FISCAL RESPONSIBILITY

In keeping with the guiding principal to Achieve long-term fiscal stability for the City, the ALL-IN Budget Proposal maintains a conservative use of one-time revenues and the programming of excess Real Estate Transfer Taxes (RETT). The ALL-IN Budget proposal incorporates revenue that was not identified at the time the Mayor and Administration released their draft budget proposal in April 2013 but has since been verified by the City's Budget and Revenue Division. While the Administration's projections are conservative, the ALL-IN Budget relies upon the projections provided by the Administration, leaving any future programming discussion to the mid-cycle review.

In recognition of the financial challenges and uncertainties detailed in the Administration's Budget, the ALL-IN Proposal establishes as a RETT priority the following:

- Set aside at least 35% to fund increased contributions to the GPF Reserve above the required 7.5%
- Set aside at least 15% to fund increased contribution to the Capital Improvement Projects Reserve Fund for deferred infrastructure projects
- Set aside at least 10% to pay down long-term liabilities
- Reduced dependency on the use of one-time funds for on-going costs

Boomerang Funds: The City Administrator has confirmed that the City has received \$9.5M in "boomerang funds" as a result of the State's dissolution of the Redevelopment Agency. The ALL-IN Budget proposal allocates these funds as follows:

- Set aside 22% to fund increased contributions to the GPF Reserve, this is an additional \$2,090,000 contribution to the GPF reserve.

Taken together, these actions would significantly increase the GPF Reserve by approximately \$4M, increases the reserve for critical capital improvement projects to make the City safe and allocates at least \$.5M to pay down long term liabilities

	SOURCE	Boomerang Funding	%	RETT	%
USES		\$9,500,000	100%	\$5,345,000	100%
▪	GPF Reserve Fund Contribution	\$2,090,000	22%	\$1,870,750	40%
▪	Set aside for one-time uses	\$7,410,000	78%	\$2,138,000	40%
▪	15% to CIP Reserve Fund for deferred infrastructure projects			\$801,750	15%
▪	10% set aside for long-term liabilities			\$534,500	10%
Other Fiscal Priorities:					
➤	Complete a Nexus Study with support from regional partners to implement Impact Fee Schedule competitive with other jurisdictions (Item #16)			\$500,000	
➤	Complete dynamic parking study for "fair priced" parking and reduce penalties to residents and visitors (Item #14)			\$200,000	

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Priority #1 - Making Our City Safe

In addition to the increased investments in OPD as proposed by the Administration, this ALL-IN Budget proposal makes a significant investment in the Oakland Police Department to increase staffing and improve performance.

▪ Includes funding for four (4) police academies to bring the total number of officers to 700 over the next two years (Mayor's Budget,	\$11,885,505 00
▪ Adds five (5) 911 dispatchers to reduce call wait and response times [Item#11]	\$1,119,621
▪ Increases the investment in civilian positions beyond the Administration's request to:	\$3,776,102
○ Add four (4) additional Police Evidence Technicians	
○ Expand the Crime lab by four (4) Criminalists in the Crime Lab (IIs & IIIs) and one (1) additional CODIS Investigator	
○ Add one (1) additional Fingerprint Examiner to reduce backlog and improve evidence gathering	
○ Strengthen community policing by adding one (1) additional Neighborhood Service Coordinator (NSC) to align with new Area (District) assignments; and	
○ Adds back the Specialty Code Enforcement and Specialty Combination Inspectors to reduce crime and environmental crimes against residents and businesses	
▪ Establishes policy priority and provides funding to eliminate the hiring backlog of civilian and sworn personnel and support the expeditious civilianization of appropriate OPD staff (Item #20 & #21)	\$582,968
▪ Community Policing/Restorative Justice: Invests in strengthening the capacity and effectiveness of community-based organizations and governmental agencies in evidenced-based prevention, intervention and restorative justice strategies. (Item #33)	\$300,000

Oaldanders overwhelmingly support a comprehensive approach to public safety and have consistently demanded that the approach include prevention, intervention and suppression. In addition to challenges within the department that led to mandated reforms through a Negotiated Settlement Agreement (NSA) with the Federal courts, the department has suffered significant loss of man-power that began with the unprecedented layoff of 80 officers in 2010.

The ALL-IN Budget fully funds the Compliance Director and Chief's requests and supports the Mayor's commitment to four (4) police academies over the 2013-15 budget cycle with the goal to increase the force to 700 officers. Further, the ALL-IN Budget also incorporates the public's demand that we increase the number of sworn officers to patrol our neighborhoods by restoring civilian positions and incorporating needed investments identified by the Wasserman/Bratton consultants retained by the City to improve departmental practices and efficiencies.

Priority #2: Protecting our Quality of Life (Clean City Priorities)

Illegal dumping, potholes, graffiti and other environmental crimes have drastically increased since such services were cut in prior years - costing Oakland residents and business hundreds of thousands of dollars and threatening the quality of life for all Oaklanders. Each of the 3 budget proposals under consideration includes increasing the investment in public works to address this criminal activity. The ALL-IN Budget makes strategic investments to restore funding cuts in OPD and the Public Works Department to combat these crimes, and to protect public investment in roadways, parks and recreation centers. In addition to the Mayor's Proposal, the ALL-IN budget adds the following.

- Expands the number of Code Enforcement Inspectors – Specialty Combination Inspectors to enhance enforcement of blight and graffiti laws on public and private property (Item #32) and directs the Administration to fund aggressive abatement of blight and graffiti through an established single-purpose fund, and realizing a \$3M savings in the General Purpose Fund (GPF) (PD-6) \$1,067,708
- Partially restores funding for park and median landscape maintenance (Item #36 & #38) \$783,832
- Adds one Street Patching Crew leveraging Measure B funds to fix deteriorating and dangerous streets and roads (Item #37) \$1,638,081
- Expands Neighborhood Law Corps to prosecute illegal dumping and graffiti crimes. Successful prosecution will help deter future offenders. (Item #40) \$300,000

Priority #3 – Protecting our Vulnerable Populations for Safety & Security

A safe and secure city is one that ensures a good quality of life for all of its residents – especially those, such as our youth, elderly and low-income residents, who are vulnerable to being or becoming victims or perpetrators of crime. The ALL-IN Budget recognizes that addressing elder abuse, homeless encampments, truancy and lack of safe places for youth contribute to a better quality of life for all Oaklanders. Therefore, the ALL-IN Budget eliminates proposed cuts and restores or adds funding for these vulnerable populations.

- Eliminates cuts to Recreation Center Hours, and Senior Centers (Items #42,46,49,50) \$322,035
- Guarantees one year of full funding (one-time) for Head Start to cover Congressional cuts (Item #45) \$1,516,000
- Prioritizes funding for Youth in violent communities (East and West Oakland Youth Centers), Teen Leadership Development (Youth Commission) and eliminates proposed cuts to the OUSD academies (Item #13,19,48 & 53) \$1,071,385
- Restores funding to the Affordable Housing Trust eliminated by Redevelopment Agency dissolution to complete critical projects (Item #47) \$1,814,766
- Restores funding to the programs that work to abate and deter homeless encampments (Item #44) \$120,000

Priority #4 – Promoting Economic, Workforce Development and Job Creation

Oakland's economy is showing steady signs of modest recovery. Our housing market is hot, and key economic indicators are trending in a positive direction: revenue is rising, unemployment is down and many long awaited projects (like the development of a Trade & Logistic Center at the former Oakland Army Base, Oak Knoll and Brooklyn Basin) are coming online. But this economic recovery is fragile in its infancy.

In recognizing that Oakland's economic recovery must be nurtured in order to be sustained, the ALL-IN Budget proposal includes investments to develop Oakland's workforce, encourage business development and supports the Administration's efforts to secure grants and foster economic development initiatives.

▪ Supports the development of a Job Resource Center in West Oakland for employers and job seekers in connection with the construction and permanent jobs at the new Trade and Logistic Center at the former Oakland Army Base (Item #19)	\$370,000
▪ Provides funding to support an East Oakland Day Laborer Center and maintain grant funding (Item #15)	\$170,000
▪ Supports allocating funding to create add 1.00 FTE City Administrator Analyst in Economic Workforce Development to support business attraction & retention. (Mayor's Budget, Page E-12)	\$336,638
▪ Supports allocating funding to add 1.00 FTE City Administrator Analyst to seek and secure grants, matching funds and additional resources and partnerships (Mayor's Budget, Page E-30)	\$238,603
▪ Sets aside funds for employee consideration, <i>subject to pending negotiations</i> (Item #22)	\$6,000,000

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2013

PASSED BY THE FOLLOWING VOTE:

AYES– BROOKS, GALLO, GIBSON McELHANEY, KALB, KAPLAN, REID, SCHAAF, AND PRESIDENT KERNIGHAN

NOES–

ABSENT–

ABSTENTION–

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

Council
June 27, 2013
ITEM: _____

FILED
 OFFICE OF THE CITY CLERK
 OAKLAND
 13 JUN 24 PM 1:51

ALL-IN Budget Proposal			FY 2013 - 14	FY 2014 - 15			
Item #	Type	REVENUE	Proposed Expenditures	Proposed Expenditures	One-Time	Totals	Notes
1	Confirmed	Boomerang Funds	\$ -	\$ -	\$ 9,500,000	\$ 9,500,000	Use of 1x funds for 1x expenditures including additional payment to reserve fund
2	ADD	Excess RETT			\$ 5,345,000	\$ 5,345,000	Confirmed by the Revenue Division \$3 mil FY 12-13; \$365k FY 13-14, \$1 98 mil FY 14-15
3	ADD	DOF Redevelopment Appeal Funds			\$ 849,314	\$ 849,314	Per memo from June 24, freed up funds from DOF Redevelopment appeal
Subtotal of Boomerang & RETT			\$ -	\$ -	\$ 15,694,314	\$ 15,694,314	

Revenue Reductions: Reserve Contributions & Programming (New)			FY 2013 - 14	FY 2014 - 15			
Item #	Purpose	Contributions & Programming (New)	Proposed Expenditures	Proposed Expenditures	One-Time	Totals	Notes
1a	Reserve Contribution	Reserve Contribution	\$ -	\$ -	\$ (2,090,000)	\$ (2,090,000)	Based on 22% of Boomerang fund
2a	Reserve	15% added to CIP Reserve Fund for deferred Infrastructure projects	\$ -	\$ -	\$ (801,750)	\$ (801,750)	Based on 15% of projected RETT
2b	Reserve	10% set aside for long-term liabilities	\$ -	\$ -	\$ (534,500)	\$ (534,500)	Based on 10% of projected RETT
2c	Reserve	35% added to GPF Reserve	\$ -	\$ -	\$ (1,870,750)	\$ (1,870,750)	Based on 35% of projected RETT
3	Reduced Reduction	Cuts to elected offices: Council, Mayor, City Attorney's reduction by 2% each year	\$ (311,103)	\$ (711,218)	\$ (139,162)	\$ (1,161,483)	Based on Kernighnn Proposal, restore 3% in Y1 and 8% in Y2, Partial cut expires to City Attorney's office
			\$ (311,103)	\$ (711,218)	\$ (5,436,162)	\$ (6,458,483)	

ADDITIONAL REVENUE PROJECTIONS							
Item #	Status						
4	Confirmed	Enhanced Parking Enforcement (PER CAO Memo 6/12, p4); adds 4 PST II in OPD	\$ -	\$ -	\$ 1,700,160	\$ 1,700,160	Based on Labor recommendation, confirmed by Revenue Division
5	Confirmed	Increased Projections of Parking Revenues	\$ -	\$ 250,000	\$ 500,000	\$ 750,000	Confirmed by Revenue Division
6	Confirmed	Revised Revenue Projections as of 3 rd Quarter Report (as of 5/22/13)	\$ 3,020,000	\$ 2,460,000	\$ -	\$ 5,480,000	Revised per OFCY True-up included as an expense below.
7	Confirmed	Triple Flip Funds	\$ -	\$ -	\$ 2,100,000	\$ 2,100,000	Confirmed by Revenue Division \$2 1M 1x
8	Confirmed	Undesignated Fund Balance from the FY '12-'13	\$ -	\$ 1,578,802	\$ -	\$ 1,578,802	Based on Appendix B in Q3 R&E.
Subtotal of Additional Revenues			\$ 3,020,000	\$ 4,288,802	\$ 4,300,160	\$ 11,608,962	
Funds Available for Programming (before add backs)			\$ 2,708,897	\$ 3,577,584	\$ 14,558,312	\$ 20,844,793	

ALL-IN Budget Proposal		Proposed Reallocations from the Mayor's		FY 2013 - 14	FY 2014 - 15			
Item #	Change Type	Proposed Budget	(Add Backs)	Proposed Expenditures	Proposed Expenditures	One-Time	Totals	Notes
9	CUT	Phased Timing of the temporary contract with CHP		\$ -	\$ -	\$ 1,400,000	\$ 1,400,000	Allocates \$2.6M of \$4M requested by Mayor, assumes reduction of CHP as (4) OPD academies come online.
10	CUT	Errata clarification re OPD Swap of Account Clerk II w/Administrative Assistant 1		\$ 17,000	\$ 17,000		\$ 34,000	Confirmed by Revenue Division.
11	ADD BACK	Alternative. Savings from lag time while hiring takes place/5.00 FTE Newly Proposed Police Communications Dispatchers (PG. E-21)		\$ 92,182			\$ 92,182	Consistent with Kernighan proposal. Assumes savings in FY13-14 based on pro rata of annual wages based on 2 month lead time on hiring.
12	CUT	Add 1.00 FTE Special Assistant to the Mayor (E-5)		\$ 117,870	\$ 120,733	\$ -	\$ 238,603	Consistent with BGR Proposal
		Total Reprogramming Savings		\$ 227,052	\$ 137,733	\$ 1,400,000	\$ 1,764,785	Total reprogramming of Mayor's budget
		Funds Available for Programming		\$ 2,935,949	\$ 3,715,317	\$ 15,958,312	\$ 22,609,578	

Item #	Purpose	EXPENDITURES	FY 2013 - 14 Proposed Expenditures	FY 2014 - 15 Proposed Expenditures	One-Time	Totals	Notes
13	Economic Development & Job Creation	ADD BACK. OUSD Academies	\$ -	\$ -	\$ 112,000	\$ 112,000	Consistent with Kernighan Proposal & Administration buy back memo
14	Economic Development & Job Creation	ADD: Dynamic Parking Study			\$ 200,000	\$ 200,000	To promote economic development in our neighborhoods and commercial corridors.
15	Economic Development & Job Creation	Funding for Day Labor Program			\$ 170,000	\$ 170,000	Compromise: Informed by BGR2 proposal
16	Economic Development & Job Creation	Nexus Study to support Impact Fees (supplement with grants)			\$ 500,000	\$ 500,000	Consistent with Kernighan Proposal; reduced to be offset by grants
17	Economic Development & Job Creation	Reduce Taxi Permit fee consistent with level of service provided.			\$ 118,900	\$ 118,900	Introduced by Vice Mayor Reid, approved by Council 6/18/13.
18	Economic Development & Job Creation	Restore Grade - Administrative Services Manager 1 in Contract Compliance (PG E-12)	\$ 88,935	\$ 91,095	\$ -	\$ 180,030	Consistent with BGR proposal
19	Economic Development & Job Creation	West Oakland Job Center	\$ 70,000	\$ -	\$ 300,000	\$ 370,000	Consistent with both President Kernighan and BGR proposal
20	HR	ADD. 1 FTE HR Analyst	\$ 60,017	\$ 122,951		\$ 182,968	Addresses concerns raised RE: BACKLOG of filling vacancies Assumes 1/1/14 Start (50% funding in Yr1)

ALL-IN Budget Proposal			FY 2013 - 14 Proposed Expenditures	FY 2014 - 15 Proposed Expenditures	One-Time	Totals	Notes
Item #	Purpose	EXPENDITURES					
21	HR	ADD. Clear Backlog of Background Checks/Improve Hiring Time (one time)			\$ 400,000	\$ 400,000	Addresses concerns raised regarding implementation of hiring policies consistent with budget priorities
22	HR	Civilian Employee Consideration (Subject to bargaining)			\$ 6,000,000	\$ 6,000,000	Consistent with BGR proposal
23	Other Admin	Restore Graphic Design Specialist, PPT	\$ 80,000	\$ 80,000		\$ 160,000	Consistent with Kernighan Proposal
24	Public Safety	Add 1 Neighborhood Services Coordinator	\$ 99,139	\$ 101,531		\$ 200,670	Consistent with Kernighan Proposal
26	Public Safety	Add: CODIS Investigators/Criminalist IIs for Crime Lab [1]	\$ 62,535	\$ 128,109		\$ 190,644	Consistent with Kernighan, CM Schaaf
26	Public Safety	Add: Criminalist IIs for Crime Lab [2]	\$ 144,746	\$ 296,524		\$ 441,270	Consistent with Kernighan, CM Schaaf
27	Public Safety	Add. Criminalist IIs for Crime Lab [2] Per CAO Memo 6/7/13 Attach I	\$ 125,069	\$ 256,218		\$ 381,287	Consistent with Kernighan, CM Schaaf
28	Public Safety	Add: Latent Print Examiner II for Crime Lab [1]	\$ 59,563	\$ 122,020		\$ 181,583	Consistent with Kernighan Proposal, CM Schaaf
29	Public Safety	Add: Police evidence technicians [4]	\$ 194,992	\$ 389,984		\$ 584,976	Consistent with Kernighan, CM Schaaf
30	Public Safety	ADD: Police Service Technician (PST) [2]	\$ -	\$ 178,618		\$ 178,618	Recommend assigning 2 of the 20 PSTs approved in 3/2013 to parking enforcement
31	Public Safety	Animal Control Officer (1 FTE Non-Sworn) (pg E-21)	\$ 73,777	\$ 75,569		\$ 149,346	Consistent with both President Kernighan and BGR proposal
32	Public Safety	Expand Code Enforcement Inspectors - Specialty Combination Inspectors (ensure that they do blight on private property and graffiti enforcement)	\$ 527,534	\$ 540,174		\$ 1,067,708	Consistent with both President Kernighan and BGR proposals informed by staff recommendations
33	Public Safety	Hire Consultant to Craft Comprehensive Community-based Intervention & Prevention Services Plan to improve public safety.			\$ 300,000	\$ 300,000	BGR1: Funds research, needs assessment, asset mapping and integration strategy for community-based crime prevention & intervention strategies for targeted populations and re-entry services/programs.
34	Public Safety	NSC Community Outreach for Public Safety			\$ 100,000	\$ 100,000	Based on staff recommendation to restore prior year cuts to enhance public outreach.
35	Public Safety	Wildfire Prevention Assessment District - Mello Roos Legal			\$ 213,000	\$ 213,000	Consistent with Administration request, confirmed by Revenue Division
36	Quality of Life	Add 1 Litter Mitigation Crew	\$ 170,032	\$ 173,800	\$ 40,000	\$ 383,832	Consistent with Kernighan Proposal; pg A-3
37	Quality of Life	Add: 1 Street Patching Crew (3 FTE): Hire crew supplementing Measure B Local Street & Road funds	\$ 453,461	\$ 459,620	\$ 725,000	\$ 1,538,081	Consistent with Kernighan Proposal

ALL-IN Budget Proposal			FY 2013 - 14	FY 2014 - 15				
Item #	Purpose	EXPENDITURES	Proposed Expenditures	Proposed Expenditures	One-Time	Totals	Notes	
38	Quality of Life	Enhanced Parks Maintenance	\$ -	\$ -	\$ 400,000	\$ 400,000	In response to community concerns about neighborhood parks	
39	Quality of Life	Graffiti Enforcement and Abatement / Graffiti Abatement - Integrated Budget Includes: \$150,000 for painting staff, \$400,000 for Murals/Green Walls (\$50k/council district)	\$ 150,000	\$ 150,000	\$ 400,000	\$ 700,000	Consistent with both President Kernighan and BGR proposals informed by staff recommendations	
40	Quality of Life	Neighborhood Law Corps support for Graffiti Abatement and Illegal Dumping	\$ -	\$ -	\$ 300,000	\$ 300,000	Consistent with both President Kernighan and BGR proposals informed by staff recommendations.	
41	Quality of Life	Restore cuts to Peralta Hacienda & Oakland Asian Cultural Center	\$ -	\$ -	\$ 19,380	\$ 19,380	Consistent with Kernighan Proposal	
42	Quality of Life	Restore Cuts to Recreation Center Hours	\$ 106,653	\$ 106,653	\$ -	\$ 213,306	Consistent with Kernighan Proposal	
43	Quality of Life	Restore Funding for Cultural Festivals	\$ -	\$ -	\$ 200,000	\$ 200,000	In recognition of public input for neighborhood festivals, cultural events	
44	Quality of Life	Restore funding to Abate & Deter Homeless Encampments			\$ 120,000	\$ 120,000	Consistent with Kernighan Proposal	
45	Vulnerable Populations	Head Start			\$ 1,516,000	\$ 1,516,000	Compromise: Backfills 100% of Federal funding cuts for one year, PAGE A-4	
46	Vulnerable Populations	No cuts to senior centers O&M (PG D-10)	\$ -	\$ -	\$ 20,000	\$ 20,000	Consistent with both President Kernighan and BGR proposal	
47	Vulnerable Populations	Preserve Affordable Housing Programs			\$ 1,814,765	\$ 1,814,765	Consistent with Kernighan Proposal	
48	Vulnerable Populations	Rainbow Teen Center/DACA	\$ 150,000	\$ 150,000	\$ -	\$ 300,000	Consistent with both President Kernighan and BGR proposal, Page A-5	
49	Vulnerable Populations	Restore Vietnamese Senior Center Cuts	\$ -	\$ -	\$ 7,344	\$ 7,344	Consistent with Kernighan proposal	
50	Vulnerable Populations	Senior Services Supervisor (.59 FTE)			\$ 81,385	\$ 81,385	Restoring this .59 position is consistent with both President Kernighan and BGR proposal (See also Errata #3); Funds to be used to restore 2nd year cuts to senior services staff	
51	Vulnerable Populations	Set Aside for OFCY per city charter for new revenue	\$ -	\$ -	\$ 1,363,162	\$ 1,363,162	Consistent with Administration ERRATA #4	
52	Vulnerable Populations	West Oakland Youth Center	\$ 195,000	\$ 195,000	\$ 80,000	\$ 470,000	Consistent with BGR proposal; staff had revised costing from \$190K/yr to \$235K/yr; page A-5, one-time funds will be used for materials and furniture.	
53	Vulnerable Populations	Youth Commission Staff (E-49)	\$ 93,556	\$ 95,829		\$ 189,385	In recognition of the critical role youth leaders play in safety and civic engagement; Page E-49	
Subtotal of Expenditures			\$ 2,905,009	\$ 3,713,695	\$ 15,500,937	\$ 22,119,641		
Surplus (Deficit) after modifications			\$ 30,940	\$ 1,622	\$ 457,375	\$ 489,937		

ALL-IN Budget Proposal

Other Policy Directives:		FY 2013 - 14 Proposed Expenditures	FY 2014 - 15 Proposed Expenditures	One-Time	Totals	Notes	
PD-1	Charter Mandate	Restore Council Member salary cut and CPI Adjust. Per City Charter 202 (c)	\$ 159,231	\$ 159,231			The Public Ethics Commission has approved the restoration of Council salary adjust with 7-0 vote, the City Charter mandated that the adjustment will automatically take place in July 2013. Subject to Council rejection by vote.
PD-2	Public Service	2 Attorneys + 1 Paralegal in self insurance liability fund (7/1/14 start)	\$ 615,652				As funding becomes available, we urge the Administration to prioritize staffing the CAO to reduced dependence and expense of outside Counsel.
PD-3	Public Service	Return funding to KTOP from PIO in OPD (Telecommunications Fund) to KTOP for public access; restore the cut to Cable Operations Technician	\$ 144,721	\$ 148,237			We urge the Administrator to maintain KTOP funding to strengthen and expand public access (e.g. covering additional commissions etc.)
PD-4	HR	Due to addition of 1 FTE for Youth Commission (above), existing 1 FTE for PEC/Youth Commission/CPRB assigned to PEC only. Further, existing 50 FTE at PEC to be transferred to CPRB					After discussions with staff, we urge the Administration to reassign personnel to ensure adequate coverage of these important functions. Youth Commission requires extensive time in order to be effective
PD-5	RR	Policy Statement on Labor Negotiations					Funds identified in this proposal are recommended as a one-time set aside, subject to bargaining. Funding level is based on BGR1 proposal and is not meant to replace any future or current negotiations.
PD-6	Quality of Life	Illegal Dumping Mitigation	\$ 500,000	\$ 500,000	\$ 150,000	\$ 1,150,000	Consistent with both President Kernighan and BGR proposal. Revenue Division identified use of Fund #1720 for these costs but not on-going. As the revenue grows, the Administration to identify permanent funding for these essential services for health and safety. Consistent with both President Kernighan and BGR proposal, move to Fund #1720, see line#78
PD-7	Vulnerable Populations	Earmark 25% of future unbudgeted boomerang funds to Affordable Housing Trust fund.					We urge the Council to adopt a policy to prioritize funding the Affordable Housing Trust consistent with a commitment under Redevelopment
PD-8	Economic Development	Direct the City Administrator to come back to the City Council with a report within 90 days with an action plan to aggressively pursue potentially uncollected revenues from "Parking Scofflaws."					Consistent with the BGR Proposal

<p>PD-9 Economic Development</p>	<p>Direct the City Administrator to come back to the City Council within 4 months with an action and implementation plan to repair broken parking meters in the City which could be generating revenue</p>	<p>Consistent with the BGR Proposal</p>
<p>PD-10 Financial Accountability</p>	<p>Direct the City Administrator to schedule monthly "Budget Implementation and Tracking Reports/Matrices" to be presented to the appropriate committees for the respective department impacted by the budget changes</p>	<p>Consistent with the BGR Proposal</p>
<p>PD-11 Financial Accountability</p>	<p>Direct the City Administrator to schedule bi-annual reports to the Finance Committee that list all contracts authorized by the City Administrator under the City Administrator's contracting authority.</p>	<p>Consistent with the BGR Proposal, with an extended timeline.</p>
<p>PD-12 Public Safety</p>	<p>Direct the City Administrator to work with OPD to develop an officer retention program and report back to the Public Safety Committee within 6 months.</p>	<p>Consistent with the BGR Proposal, with the addition of a timeline.</p>
<p>PD-13 Public Safety</p>	<p>Direct the City Administrator to begin a process for civilianizing positions within OPD that are currently held by sworn officers but can be done by civilian employees and provide a status report to the Council within 6 months.</p>	<p>Consistent with the BGR Proposal, with an extended timeline.</p>
<p>PD-14 Financial Accountability</p>	<p>Direct the City Administrator to report back to the Finance Committee every 3 months on the status of one-time fund balances.</p>	<p>Consistent with the BGR Proposal</p>

CITY OF OAKLAND



CITY HALL - 1 FRANK H. OGAWA PLAZA - OAKLAND - CALIFORNIA 94612-

To: Oakland City Councilmembers and Members of the Public
 From: Councilmembers Gibson McElhaney, Kalb, and Kaplan
 Date: June 20, 2013

Subject: Budget projections and proposal for allocation Excess Real Estate Transfer Tax (RETT)

FILED
 OFFICE OF THE CITY CLERK
 OAKLAND
 13 JUN 24 PM 1:49

I. Projections for Excess RETT in FY 13-14 and FY 14-15

Immediate (FY 12-13)	FY 13-14	FY 14-15
\$3,000,000	\$365,000	\$1,980,000

*Total Excess RETT = \$5,345,000**

*We believe that the actual "Excess RETT" in FY 13-14 and FY 14-15 is likely to be significantly greater than the projections indicated here. Nevertheless, we are using the Administration's conservative projections.

II. Appropriation of Excess RETT

We propose for your consideration the following recommended FYs 13-15 budget proposal for excess Real Estate Transfer Tax (RETT) as identified pursuant to Ordinance 13134 CMS, presuming successful passage of the recent amendments on second reading at the June 27, 2013 Council meeting. This proposal is for excess RETT identified in FY 12-13, as well as excess RETT projected for FY 13-14 and FY 14-15. Pursuant to the uses authorized by Section D of that Ordinance, and in the interest of balancing immediate needs with fiscal responsibility, we recommend that these funds be allocated amongst the following uses by the noted percentages:

Item #	Appropriation	% of Annual Excess RETT	\$ Allocation
1	Added to the Capital Improvements Reserve Fund for deferred infrastructure projects.	15%	\$801,750
2	Set aside for payment of long-term liabilities (Other Post-Employment Retirement Benefits (OPEB) trust and Police and Fire Retirement System (PFERS)), with exact amounts allocated toward OPEB and/or PFERS to be proposed by the City Administrator and approved by the Council on an annual basis.	10%	\$534,500
3	Added to the General Purpose Funds (GPF) Reserve for litigation or other unanticipated purposes, unless such Reserve has reached 9% of current budgeted year GPF appropriations, in which case Item #3 funds shall be distributed equally amongst and added to the uses identified for Items 1, 2, & 4.	35%	\$1,870,750
4	Programmed into proposed budget for one-time uses as determined by Council pursuant to Section D of Ordinance 13134.	40%	\$2,138,000

Grand total Excess RETT = \$5,345,000

Respectfully submitted,

Lynette Gibson McElhaney, Councilmember

Dan Kalb, Councilmember

Rebecca Kapian, Council President Pro Tem

FILED -
OFFICE OF THE CITY CLERK
OAKLAND
INTRODUCED BY COUNCILMEMBER
2014 FEB 13 PM 1:26

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY'S OFFICE

ORDINANCE NO. _____ C.M.S.

ORDINANCE AMENDING OAKLAND MUNICIPAL CODE (OMC) CHAPTER 2.29 "CITY AGENCIES, DEPARTMENTS AND OFFICES" TO, AMONG OTHER CHANGES, ESTABLISH THE DEPARTMENTS OF POLICE, FIRE, FINANCE, PUBLIC WORKS, HUMAN SERVICES, HOUSING & COMMUNITY DEVELOPMENT, PARKS & RECREATION, PLANNING & BUILDING, LIBRARY, HUMAN RESOURCES MANAGEMENT, INFORMATION TECHNOLOGY, ECONOMIC & WORKFORCE DEVELOPMENT AND OFFICE OF THE CITY ADMINISTRATOR

WHEREAS, on June 30, 2011 the Oakland City Council adopted Resolution No. 83444 adopting the FY 2011-2013 biennial budget, appropriating certain funds to provide for expenditures by the said budget; and

WHEREAS, on January 31, 2012 the Oakland City Council adopted Resolution No. 83693 amending the City of Oakland's FY 2011-13 Biennial Budget, which was adopted pursuant to Resolution C.M.S. 83444 On June 30, 2011; and

WHEREAS, amending the FY 2011-2013 biennial budget was required in light of the action of the California State Supreme Court ruling in which the Court upheld ABx1 26 (the redevelopment elimination bill), but struck down ABx1 27, the bill that would have allowed agencies to remain in operation as long as they made a payment to the State; and

WHEREAS, as a result of the amended budget the Redevelopment Agency of the City of Oakland was dissolved on February 1, 2012; and

WHEREAS, the City Council adopted Resolution No. 83679 C.M.S. on January 10, 2012, electing to become the successor agency to the Redevelopment Agency of the City of Oakland pursuant to Health and Safety Code Sections 34171(j) and 34173 upon Redevelopment Agency dissolution; and

WHEREAS, as a result of the dissolution of the Redevelopment Agency, the City Administrator recommended and the City Council approved a reorganization of City departments and agencies; and

WHEREAS, the reorganization was affirmed in the mid-cycle budget in July 2012; and

WHEREAS, on June 27, 2013 the Oakland City Council adopted Resolution No. 84466 approving the City of Oakland FY 2013-2015 Adopted Policy Budget which further refined the organizational structure of the City organization; and

WHEREAS, the City Council has established the City's form of organization in Oakland Municipal Code Chapter 2.29 pursuant to Oakland City Charter Section 600, which requires that the "Council shall by ordinance provide the form of organization through which the functions of the City under the jurisdiction of the City Administrator are to be administered"; and

WHEREAS, the City Council must amend Chapter 2.29 whenever City departments are newly established, eliminated or reorganized;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Oakland Municipal Code Chapter 2.29, which establishes the City of Oakland organizational structure, is hereby amended as follows. Additions are indicated by underscoring and deletions are indicated by ~~strike through type~~; portions of Chapter not cited or not shown in underscoring or strike-through type are not changed:

2.29.010 Purpose.

The rendition of efficient and effective services in the City is best accomplished through the establishment of departments and agencies, each of which shall function under the leadership of a single Director or Chief and ~~shall~~ may consist of divisions and/or bureaus. The Director of any agency department or division shall serve as "department head" within the meaning of Article IX of the City Charter.

2.29.015 Definitions.

"Bureau(s)" as used in this Chapter 2.29 shall mean a combination of work units, comprised of several Divisions, clustered together to report to one Deputy Director/Chief or Assistant Director/Chief that reports to a Department Director or Chief.

"Division" as used in this Chapter 2.29 shall mean a combination of work units, comprised of like functions that are clustered together under one division manager that reports to a bureau deputy director/chief or assistant director/chief when the division is subordinate to a bureau, or reports directly to a department director or chief when the division is independent of a bureau.

2.29.020 Police Services Agency Department.

There is established in the City government a Police ~~Services Agency Department~~ which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said ~~agency department~~ shall be those assigned, authorized and directed by the City Administrator. The management and

operation of the Police Services Agency Department shall be the responsibility of the Chief of the Police Services Agency who shall serve as Director of said agency department, subject to the direction of the City Administrator. In the Police Services Agency Department there shall be an Office of the Chief of Police and the following bureaus: Field Operations, Risk Management, and Services; and there shall be the following divisions: Field Operations, Investigations, Services and Administration, Support Operations, Internal Affairs, Office of the Inspector General, Criminalistics, Personnel & Training, Communications, Fiscal Services, Project Resource Management, Records, and Criminal Investigation.

2.29.030 Fire Services Agency Department.

There is established in the City government a Fire Services Agency Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Fire Services Agency Department shall be the responsibility of the Chief of the Fire Services Agency who shall serve as Director of said agency department, subject to the direction of the City Administrator. In the Fire Services Agency Department there shall be the following divisions: Administration, Field Operations/Suppression, Fire Prevention and Communication, Special Operations, Budget and Planning, Personnel, Safety and Liability, Emergency Medical Services, Training, and Office of Emergency Services, bureaus: Field Operations, Fire Prevention & Support Services; and there shall be the following divisions: Fiscal and Administration Services, Emergency Management Services, Medical Services, and Communications & Information Technology.

- A. The Bureau of Field Operations shall consist of the following subordinate divisions: Fire Suppression & Emergency Response, Special Operations, and Urban Search & Rescue Program.
- B. The Bureau of Fire Prevention & Support Services shall consist of the following subordinate divisions: Fire Prevention & Public Education Outreach, and Training & Support Services.

2.29.040 Finance and Management Agency Department.

There is established in the City government a Finance and Management Agency Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Finance and Management Agency Department shall be the responsibility of the Director of the Finance and Management Agency, subject to the direction of the City Administrator. In the Finance and Management Agency Department there ~~are~~ shall

be the following divisions/bureaus: Administration, Treasury, Controller, Risk Management and Revenue Management; and there shall be a Division of Administration.

2.29.050 Oakland Public Works Agency Department.

There is established in the City government a/an Oakland Public Works Agency/Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions, and duties of said agency/department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Oakland Public Works Agency/Department shall be the responsibility of the Director of the Public Works Agency, subject to the direction of the City Administrator. In the Oakland Public Works Agency/Department there shall be the following divisions/bureaus: Administration, Engineering & Construction, Infrastructure and Operations, and Facilities and Environment.

- A. The Bureau of Infrastructure & Operations shall consist of the following subordinate divisions: Electrical Services & Traffic Maintenance, Equipment Services, and Infrastructure Maintenance.
- B. The Bureau of Engineering & Construction shall consist of the following subordinate divisions: ADA Programs, Engineering Design & Right of Way Management, Project Delivery, Transportation Planning & Funding, and Transportation Services.
- C. The Bureau of Facilities & Environment shall consist of the following subordinate divisions: Environmental Services, Facilities Services, Keep Oakland Clean & Beautiful, and Parks & Tree Services.
- D. The Bureau of Administration shall consist of the following subordinate divisions: Business & Information Analysis, Fiscal Services, Human Resources, Public Works Call Center, and Safety & Training Program Administration.

2.29.060 Human Services Department.

There is established in the City government a Human Services Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Human Services Department shall be the responsibility of the Director of Human Services, subject to the direction of the City Administrator. In the Human Services Department there shall be the following divisions: Administration, Policy & Planning, Early Childhood & Family Services, Children & Youth Services, Aging & Adult Services, and Community Housing Services.

2.29.070 Community and Economic Development Agency Housing & Community Development Department.

There is established in the City government a Community and Economic Development Agency Housing & Community Development Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said agency department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Housing & Community Development Department ~~Community and Economic Development Agency~~ shall be the responsibility of the Director of Housing & Community Development, subject to the direction of the City Administrator. ~~In the Community and Economic Development Agency there shall be the following divisions: Administration, Planning and Zoning, Building Services, Economic Development, Redevelopment, Engineering, Planning and Design, Marketing and Housing and Community Development.~~

2.29.080 Administrative departments.

There is established in the City government several administrative departments which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said departments shall be those assigned, authorized and directed by the City Administrator subject to Article IX of the City Charter. The management and operation of the departments shall be the responsibility of the directors of said departments, subject to the direction of the City Administrator. The administrative departments shall be the following: Department of Information Technology, Department of Personnel, Department of Parks and Recreation, Department of Library Services, and Department of Human Services.

2.29.080 Oakland Parks & Recreation Department.

There is established in the City government an Oakland Parks & Recreation Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Oakland Parks & Recreation Department shall be the responsibility of the Director of Parks & Recreation, subject to the direction of the City Administrator. In the Oakland Parks & Recreation Department there are the following divisions: Administration, Aquatics (East Oakland Sports Center, Pools/Boating), City Wide Cultural Arts, City Wide Sports (Adult & Youth), Citywide Reservations/Activities, Recreation Centers, and Ball Fields.

2.29.090 Planning & Building Department.

There is established in the City government a Planning & Building Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions, and duties of said department shall be those assigned, authorized, and directed by the City Administrator. The management and

operation of the Planning and Building Department shall be the responsibility of the Director of Planning & Building, subject to the direction of the City Administrator. In the Planning & Building there are two bureaus; Planning and Building.

- A. The Bureau of Planning shall consist of the following subordinate divisions: Administration, Development/Zoning Review, Development/Zoning Permits, Oakland Municipal Code (OMC) Zoning Revisions, Historic Preservation, General Plan Oversight, and Strategic Planning.
- B. The Bureau of Building shall consist of the following subordinate divisions: Inspections, Engineering & Architectural Plan Approval, Building Permits, and Code Enforcement Services.

2.29.100 Oakland Public Library Department.

There is established in the City government an Oakland Public Library Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Oakland Public Library Department shall be the responsibility of the Director of Library Services, subject to the direction of the City Administrator. In the Oakland Public Library Department there are the following divisions: African American Museum & Library at Oakland, Branch Services, Library System Wide Support, Literacy Programs, and Main Library Services.

2.29.110 Human Resources Management Department.

There is established in the City government a Human Resources Management Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Human Resources Management Department shall be the responsibility of the Director of Human Resources Management, subject to the direction of the City Administrator. The Director of Human Resources Management shall also serve as the City's Director of Personnel, subject to the direction of the City Administrator. In the Human Resources Management Department there are the following divisions: Recruitment & Classification, and Risk and Benefits.

2.29.120 Information Technology Department.

There is established in the City government an Information Technology Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Information Technology Department shall be the responsibility of the

Director of Information Technology, subject to the direction of the City Administrator. In the Information Technology Department there are the following divisions: Administration, Customer Support, Application Services, Infrastructure Systems, and Public Safety Systems.

2.29.130 Economic & Workforce Development Department.

There is established in the City government an Economic & Workforce Development Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Economic & Workforce Development Department shall be the responsibility of the Director of Economic & Workforce Development, subject to the direction of the City Administrator. The Economic and Workforce Development Department shall consist of the following divisions, Economic Development, Workforce Development, Marketing, and Project Implementation.

2.29.090-140 Office of the City Administrator.

There is established in the City government an Office of the City Administrator to assist in the operation and execution of functions as described in the City Charter under Articles IV, V, VI, VIII and IX. There shall be in the Office of the City Administrator the following departments which shall be under the supervision and administrative control of the City Administrator and divisions: Administration, Budget, Research and Analysis, Contracts and Compliance, Americans with Disabilities Act Programs, Citizens' Police Review Board/Complaint Intake, Employee Relations, Equal Access, Equal Opportunity Programs, and the Public Ethics Commission; there shall also be the following divisions which shall be under the supervision and administrative control of the City Administrator: Administration, Contracts & Compliance, Neighborhood Services, and Equal Opportunity Programs.

Pursuant to City of Oakland Charter Section 402, the City Clerk shall be appointed or discharged by the City Administrator subject to confirmation by the Council.

2.29.100-150 Preservation of City Charter Offices.

Consistent with the Oakland City Charter and to assist in the operation and execution of functions described therein, there shall be an Office of the Mayor, Office of the City Council, Office of the City Attorney, Office of the City Auditor, and Office of the City Clerk.

SECTION 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase be declared invalid.

SECTION 3. Pursuant to Article II, Section 216 of the Oakland City Charter, this ordinance shall become effective immediately on final adoption if it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

1168215v2

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES-BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF
AND PRESIDENT KERNIGHAN

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

Date of Attestation: _____

NOTICE AND DIGEST

**ORDINANCE AMENDING OAKLAND MUNICIPAL CODE (OMC) CHAPTER 2.29
“CITY AGENCIES, DEPARTMENTS AND OFFICES” TO, AMONG OTHER
CHANGES, ESTABLISH THE DEPARTMENTS OF POLICE, FIRE, FINANCE;
PUBLIC WORKS, HUMAN SERVICES, HOUSING & COMMUNITY
DEVELOPMENT, PARKS & RECREATION, PLANNING & BUILDING, LIBRARY,
HUMAN RESOURCES MANAGEMENT, INFORMATION TECHNOLOGY,
ECONOMIC & WORKFORCE DEVELOPMENT AND OFFICE OF THE CITY
ADMINISTRATOR**

This Ordinance would amend Oakland Municipal Code Chapter 2.29, which established the organizational structure of the City of Oakland per Oakland Charter section 600, to among other changes establish the Departments of Police, Fire, Finance, Public Works, Human Services, Housing & Community Development, Parks & Recreation, Planning & Building, Library, Human Resources Management, Information Technology, Economic & Workforce Development and Office of the City Administrator.

FILED
OFFICE OF THE CITY CLERK
OAKLAND
INTRODUCED BY COUNCIL MEMBER _____
FEB 13 PM 1:26

APPROVED AS TO FORM AND LEGALITY
Anna Novak
CITY ATTORNEY'S OFFICE

ORDINANCE NO. _____ C.M.S.

ORDINANCE AMENDING OAKLAND MUNICIPAL CODE (OMC) CHAPTER 2.29 "CITY AGENCIES, DEPARTMENTS AND OFFICES" TO, AMONG OTHER CHANGES, ESTABLISH THE DEPARTMENTS OF POLICE, FIRE, FINANCE, PUBLIC WORKS, HUMAN SERVICES, HOUSING & COMMUNITY DEVELOPMENT, PARKS & RECREATION, PLANNING & BUILDING, LIBRARY, HUMAN RESOURCES MANAGEMENT, INFORMATION TECHNOLOGY, ECONOMIC & WORKFORCE DEVELOPMENT AND OFFICE OF THE CITY ADMINISTRATOR

WHEREAS, on June 30, 2011 the Oakland City Council adopted Resolution No. 83444 adopting the FY 2011-2013 biennial budget, appropriating certain funds to provide for expenditures by the said budget; and

WHEREAS, on January 31, 2012 the Oakland City Council adopted Resolution No. 83693 amending the City of Oakland's FY 2011-13 Biennial Budget, which was adopted pursuant to Resolution C.M.S. 83444 On June 30, 2011; and

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WHEREAS, the City Council adopted Resolution No. 83679 C.M.S. on January 10, 2012, electing to become the successor agency to the Redevelopment Agency of the City of Oakland pursuant to Health and Safety Code Sections 34171(j) and 34173 upon Redevelopment Agency dissolution; and

WHEREAS, as a result of the dissolution of the Redevelopment Agency, the City Administrator recommended and the City Council approved a reorganization of City departments and agencies; and

WHEREAS, the reorganization was affirmed in the mid-cycle budget in July 2012; and

7

FINANCE & MANAGEMENT CMTTE
FEB 25 2014

WHEREAS, on June 27, 2013 the Oakland City Council adopted Resolution No. 84466 approving the City of Oakland FY 2013-2015 Adopted Policy Budget which further refined the organizational structure of the City organization; and

WHEREAS, the City Council has established the City's form of organization in Oakland Municipal Code Chapter 2.29 pursuant to Oakland City Charter Section 600, which requires that the "Council shall by ordinance provide the form of organization through which the functions of the City under the jurisdiction of the City Administrator are to be administered"; and

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2.29.020 Police Department.

There is established in the City government a Police Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Police Department shall be the responsibility of the Chief of Police who shall serve as Director of said

department, subject to the direction of the City Administrator. In the Police Department there shall be an Office of the Chief of Police and the following bureaus: Field Operations, Risk Management, and Services; and there shall be the following divisions: Field Operations, Administration, Support Operations, Internal Affairs, Office of the Inspector General, Criminalistics, Personnel & Training, Communications, Fiscal Services, Project Resource Management, Records, and Criminal Investigation.

2.29.030 Fire Department.

There is established in the City government a Fire Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Fire Department shall be the responsibility of the Chief of Fire who shall serve as Director of said department, subject to the direction of the City Administrator. In the Fire Department there shall be the following bureaus: Field Operations, Fire Prevention and Support Services; and there shall be the following divisions: Fiscal and Administration Services, Emergency Management Services, Medical Services, and Communications & Information Technology.

- A. The Bureau of Field Operations shall consist of the following subordinate divisions: Fire Suppression & Emergency Response, Special Operations, and Urban Search & Rescue Program.
- B. The Bureau of Fire Prevention & Support Services shall consist of the following subordinate divisions: Fire Prevention & Public Education Outreach, and Training & Support Services.

2.29.040 Finance Department.

There is established in the City government a Finance Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Finance Department shall be the responsibility of the Director of Finance, subject to the direction of the City Administrator. In the Finance Department there shall be the following bureaus: Treasury, Controller, and Revenue Management; and there shall be a Division of Administration.

2.29.050 Oakland Public Works Department.

There is established in the City government an Oakland Public Works Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions, and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and

operation of the Oakland Public Works Department shall be the responsibility of the Director of Public Works, subject to the direction of the City Administrator. In the Oakland Public Works Department there shall be the following bureaus: Administration, Engineering & Construction, Infrastructure & Operations, and Facilities & Environment.

- A. The Bureau of Infrastructure & Operations shall consist of the following subordinate divisions: Electrical Services & Traffic Maintenance, Equipment Services, and Infrastructure Maintenance.
- B. The Bureau of Engineering & Construction shall consist of the following subordinate divisions; ADA Programs, Engineering Design & Right of Way Management, Project Delivery, Transportation Planning & Funding, and Transportation Services.
- C. The Bureau of Facilities & Environment shall consist of the following subordinate divisions: Environmental Services, Facilities Services, Keep Oakland Clean & Beautiful, and Parks & Tree Services.
- D. The Bureau of Administration shall consist of the following subordinate divisions: Business & Information Analysis, Fiscal Services, Human Resources, Public Works Call Center, and Safety & Training Program Administration.

2.29.060 Human Services Department.

There is established in the City government a Human Services Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Human Services Department shall be the responsibility of the Director of Human Services, subject to the direction of the City Administrator. In the Human Services Department there shall be the following divisions: Administration, Policy & Planning, Early Childhood & Family Services, Children & Youth Services, Aging & Adult Services, and Community Housing Services.

2.29.070 Housing & Community Development Department.

There is established in the City government a Housing & Community Development Department which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Housing & Community Development Department shall be the responsibility of the Director of Housing & Community Development, subject to the direction of the City Administrator.

2.29.080 Oakland Parks & Recreation Department.

There is established in the City government an Oakland Parks & Recreation Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Oakland Parks & Recreation Department shall be the responsibility of the Director of Parks & Recreation, subject to the direction of the City Administrator. In the Oakland Parks & Recreation Department there are the following divisions: Administration, Aquatics (East Oakland Sports Center, Pools/Boating), City Wide Cultural Arts, City Wide Sports (Adult & Youth), Citywide Reservations/Activities, Recreation Centers, and Ball Fields.

2.29.090 Planning & Building Department.

There is established in the City government a Planning & Building Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions, and duties of said department shall be those assigned, authorized, and directed by the City Administrator. The management and operation of the Planning and Building Department shall be the responsibility of the Director of Planning & Building, subject to the direction of the City Administrator. In the Planning & Building there are two bureaus; Planning and Building.

- A. The Bureau of Planning shall consist of the following subordinate divisions: Administration, Development/Zoning Review, Development/Zoning Permits, Oakland Municipal Code (OMC) Zoning Revisions, Historic Preservation, General Plan Oversight, and Strategic Planning.
- B. The Bureau of Building shall consist of the following subordinate divisions: Inspections, Engineering & Architectural Plan Approval, Building Permits, and Code Enforcement Services.

2.29.100 Oakland Public Library Department.

There is established in the City government an Oakland Public Library Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Oakland Public Library Department shall be the responsibility of the Director of Library Services, subject to the direction of the City Administrator. In the Oakland Public Library Department there are the following divisions: African American Museum & Library at Oakland, Branch Services, Library System Wide Support, Literacy Programs, and Main Library Services.

2.29.110 Human Resources Management Department.

There is established in the City government a Human Resources Management Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Human Resources Management Department shall be the responsibility of the Director of Human Resources Management, subject to the direction of the City Administrator. The Director of Human Resources Management shall also serve as the City's Director of Personnel, subject to the direction of the City Administrator. In the Human Resources Management Department there are the following divisions: Recruitment & Classification, and Risk and Benefits.

2.29.120 Information Technology Department.

There is established in the City government an Information Technology Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Information Technology Department shall be the responsibility of the Director of Information Technology, subject to the direction of the City Administrator. In the Information Technology Department there are the following divisions: Administration, Customer Support, Application Services, Infrastructure Systems, and Public Safety Systems.

2.29.130 Economic & Workforce Development Department.

There is established in the City government an Economic & Workforce Development Department, which shall be under the supervision and administrative control of the City Administrator. The powers, functions and duties of said department shall be those assigned, authorized and directed by the City Administrator. The management and operation of the Economic & Workforce Development Department shall be the responsibility of the Director of Economic & Workforce Development, subject to the direction of the City Administrator. The Economic and Workforce Development Department shall consist of the following divisions: Economic Development, Workforce Development, Marketing, and Project Implementation.

2.29.140 Office of the City Administrator.

There is established in the City government an Office of the City Administrator to assist in the operation and execution of functions as described in the City Charter under Articles IV, V, VI, VIII and IX. There shall be in the Office of the City Administrator the following departments which shall be under the supervision and administrative control of the City Administrator: Budget, Citizens' Police Review Board/Complaint Intake, Employee Relations, and the Public Ethics Commission; there shall also be the following

divisions which shall be under the supervision and administrative control of the City Administrator: Administration, Contracts & Compliance, Neighborhood Services, and Equal Opportunity Programs.

Pursuant to City of Oakland Charter Section 402, the City Clerk shall be appointed or discharged by the City Administrator subject to confirmation by the Council.

2.29.150 Preservation of City Charter Offices.

Consistent with the Oakland City Charter and to assist in the operation and execution of functions described therein, there shall be an Office of the Mayor, Office of the City Council, Office of the City Attorney, Office of the City Auditor, and Office of the City Clerk.

SECTION 2. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase be declared invalid.

SECTION 3. Pursuant to Article II, Section 216 of the Oakland City Charter, this ordinance shall become effective immediately on final adoption if it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES-BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF
AND PRESIDENT KERNIGHAN

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

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Date of Attestation: _____ **FINANCE & MANAGEMENT CMTTE**
FEB 25 2014

NOTICE AND DIGEST

ORDINANCE AMENDING OAKLAND MUNICIPAL CODE (OMC) CHAPTER 2.29 "CITY AGENCIES, DEPARTMENTS AND OFFICES" TO, AMONG OTHER CHANGES, ESTABLISH THE DEPARTMENTS OF POLICE, FIRE, FINANCE, PUBLIC WORKS, HUMAN SERVICES, HOUSING & COMMUNITY DEVELOPMENT, PARKS & RECREATION, PLANNING & BUILDING, LIBRARY, HUMAN RESOURCES MANAGEMENT, INFORMATION TECHNOLOGY, ECONOMIC & WORKFORCE DEVELOPMENT AND OFFICE OF THE CITY ADMINISTRATOR

This Ordinance would amend Oakland Municipal Code Chapter 2.29, which established the organizational structure of the City of Oakland per Oakland Charter section 600, to among other changes Establish the Departments of Police, Fire, Finance, Public Works, Human Services, Housing & Community Development, Parks & Recreation, Planning & Building, Library, Human Resources Management, Information Technology, Economic & Workforce Development and Office of the City Administrator.

Upon final adoption on second reading this ordinance will become effective immediately if it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

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**FINANCE & MANAGEMENT CMTTE
FEB 25 2014**