



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - DRAFT

### \* Special Concurrent Meeting of the Oakland Redevelopment Successor Agency and Finance and Management Committee

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Tuesday, April 24, 2018

9:00 AM

Sgt. Mark Dunakin Room - Hearing Room 1

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The Oakland City Council Special Concurrent Meeting Oakland Redevelopment Successor Agency and Finance and Management Committee convened at 9:31 A.M. with Councilmember President Pro Tempore Guillén presiding as Chairperson.

#### Roll Call / Call To Order

**Excused** 1 - Dan Kalb

**Present** 3 - Abel J. Guillén, Annie Campbell Washington, and Noel Gallo

#### 1 Approval Of The Draft Minutes From The Committee Meeting Of April 10, 2018

[18-0334](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

**Excused** 1 - Kalb

**Aye** 3 - Guillén Campbell Washington, Gallo

**NO VOTE** 0

#### 2 Determination Of Schedule Of Outstanding Committee Items

[18-0335](#)

**Attachments:** [View Report](#)

[View Supplemental Report 4/20/2018](#)

*The following changes were made to the pending list.*

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved as Amended. The motion carried by the following vote:

**Excused** 1 - Kalb

**Aye** 3 - Guillén Campbell Washington, Gallo

**NO VOTE** 0

Subject: Parking Citation Void Process Audit Report  
From: Councilmember Dan Kalb & President Pro Tem Abel Guillén  
Recommendation: Receive A Presentation From The City Auditor Regarding The  
Performance Audit Of The City Of Oakland Parking Citation Void Process  
[18-0447](#)

**Sponsors:** Kalb and Guillén

**This Informational Report be Scheduled.to go before the \*Finance &  
Management Committee to be heard 6/26/2018**

Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Cash Management Report  
[18-0424](#)

**Sponsors:** Finance Department

**This Report and Recommendation be Continued.to go before the \*Finance &  
Management Committee to be heard 5/22/2018**

Subject: State And Federal Budget Status Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report Regarding The Status Of The State  
And Federal Budget Development And Its Potential Impacts On The City Of Oakland  
[18-0427](#)

**Attachments:** [View Report](#)

**This Informational Report be Scheduled.to go before the \*Finance &  
Management Committee to be heard 5/22/2018**

- 3** Subject: Measure C - Oakland Hotel Tax Audit and Program Status Report  
From: Finance Department  
Recommendation: Receive The Measure C - Oakland Hotel Tax Audit And Program  
Status Report For The Year Ended June 30, 2017  
[18-0295](#)

**Attachments:** [View Report](#)

***The Roll Call was modified to show Councilmember Kalb present at 9:33 A.M.***

***The agenda was modified to show item 3, 4 and 10 being heard together.***

**A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that  
this matter be Received and Forwarded to go before the \* Concurrent Meeting of  
the Oakland Redevelopment Successor Agency and the City Council, to be heard  
5/1/2018. The motion carried by the following vote:**

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

NO VOTE 0

- 4 Subject: Public Safety And Services Violence Prevention Audit Report  
From: Finance Department  
Recommendation: Receive The Measure Z - Public Safety And Services Violence  
Prevention Act Of 2014 Audit Report For The Year Ended June 30, 2017  
[18-0287](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

NO VOTE 0

- 10 Subject: Single Audit Report  
From: Finance Department  
Recommendation: Receive The Single Audit Report For The Year Ended June 30, 2017  
[18-0374](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

NO VOTE 0

- 5 Subject: PRFRS Investment Portfolio  
From: Finance Department  
Recommendation: Receive An Informational Report On The Oakland Police And Fire  
Retirement System's ("PFRS") Investment Portfolio As Of December 31, 2017  
[18-0283](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

NO VOTE 0

- 6** Subject: Salary Ordinance Amendment To Add Assistant Human Resources Director  
From: Human Resources Management Department  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Assistant Human Resources Director From The Operation Of Civil Service; And

[18-0365](#)

**Attachments:** [View Report](#)

**A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:**

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

2) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Title Of Assistant Human Resources Director

[18-0366](#)

**A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:**

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

- 7 Subject : FY 2018-19 Landscaping and Lighting District (LLAD) - Initiation & Intention  
From : Finance Department  
Recommendation: Adopt The Following Pieces of Legislation:

1) A Resolution Initiating The Fiscal Year (FY) 2018-19 Assessment Process For The City Of Oakland Landscaping And Lighting Assessment District With The Intention To Levy Assessments For The City Of Oakland Landscaping And Lighting Assessment District (LLAD), Accept The FY 2018-19 Preliminary Engineer's Report, And Set June 5, 2018 At 6:30pm As The Date And Time For A Public Hearing; And  
[18-0346](#)

**Attachments:** [View Report](#)

**A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:**

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

2) Receive The Fiscal Year (FY) 2018-19 Preliminary Engineer's Report For The City of Oakland LLAD (Exhibit A To The Resolution) Prepared By Francisco & Associates, Inc., The LLAD District Engineer, Pursuant To The California Streets And Highways Code  
[18-0348](#)

**A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:**

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

- 8** Subject: ORSA Tax Allocation Refunding Bonds, Series 2018-TE/T  
From: Finance Department  
Recommendation: Adopt A Successor Agency Resolution Confirming The Issuance Of  
The Oakland Redevelopment Successor Agency Subordinated Tax Allocation Refunding  
Bonds, Series 2018-TE And Oakland Redevelopment Successor Agency Subordinated  
Tax Allocation Refunding Bonds, Series 2018-T (Federally Taxable), Approving  
Preliminary And Final Official Statements And Providing For Other Matters Relating  
Thereto  
[18-0350](#)

**Attachments:** [View Report](#)

A motion was made by Dan Kalb, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

- 9** Subject : Contract For Uniform And Laundry Services  
From: Finance Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A  
Contract To Mission Linen Supply, A Corporation, The Lowest Responsive And  
Responsible Bidder To Provide Uniform And Laundry Services In The Annual Amount  
Not-To-Exceed Five Hundred Four Thousand Two Hundred Thirty-Eight Dollors  
(\$504,238.00) Per Year For A Three (3) Year Term, June 1,2018 To May 31,2021 And  
Authorize Two (2) Additional One Year Agreement Extensions For An Amount Of Five  
Hundred Four Thousand Two Hundred Thirty-Eight Dollors (\$504,238.00) Per Year, For A  
Total Not-To-Exceed Amount Of Two Million Five Hundred Twenty-One Thousand One  
Hundred Ninety Dollors (\$2,521,190.00) For A Term Of Five (5) Years Without Returning  
To Council  
[18-0352](#)

**Attachments:** [View Report](#)

[View Supplemental Report 4/20/2018](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

- 11 Subject: Semi-Annual Vacancy Report  
From: Human Resources Management Department  
Recommendation: Receive The Semi-Annual Informational Report On Budgeted Vacant  
Positions Through March 12, 2018  
[18-0359](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

- 12 Subject: Status Of Affordable Housing And Infrastructure Bond Public Oversight  
Committee  
From: Council President Larry E. Reid  
Recommendation: Receive An Informational Report From The City Administrator's Office  
On The Status Of The Affordable Housing And Infrastructure Bond Public Oversight  
Committee (Measure KK)  
[18-0223](#)

**Attachments:** [View Report](#)

*The Roll Call was modified to show Vice Mayor Campbell Washington out her seat at 10:55 A.M.*

A motion was made by Dan Kalb, seconded by Noel Gallo, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 3 - Guillén Kalb, Gallo

**Absent** 1 - Campbell, Washington

**NO VOTE** 0

- 13 Subject: Proposed Ballot Measure To Tax Vacant Properties  
From: Councilmember Kaplan And Kalb  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Proposed Ordinance To Authorize The City Of Oakland To Collect A Tax On Vacant Properties; And  
[17-0453](#)

**Attachments:** [View Report](#)  
[View Report](#)  
[View Kaplan Report 3/29/18](#)  
[View Kaplan Report 4/13/18](#)

*The Roll Call was modified to show Vice Mayor Campbell Washington present at 10:58 A.M.*

*There were 7 speaker for this item*

***DUE TO THE PRESENCE OF COUNCILMEMBER KAPLAN A QUORUM OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING OF THE SPECIAL CONCURRENT MEETING OF THE OAKLAND REDEVELOPMENT SUCCESSOR AGENCY AND FINANCE AND MANAGEMENT COMMITTEE, AND TO CONVENE AS A SPECIAL MEETING OF THE FULL COUNCIL AT 10:59 A.M.***

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0

2) A Resolution, On The City Council's Own Motion, Submitting This Item To The Voters At The 2018 Election  
[17-0454](#)

A motion was made by Abel J. Guillén, seconded by Annie Campbell Washington, that this matter be Continued to go before the \*Finance & Management Committee, to be heard 5/22/2018. The motion carried by the following vote:

**Aye** 4 - Guillén Kalb Campbell Washington, Gallo

**NO VOTE** 0



14 Subject: Amending The City Of Oakland Consolidated Fiscal Policy  
From: Finance Department  
Recommendation: Adopt An Ordinance Amending The City Of Oakland Consolidated  
Fiscal Policy  
[18-0281](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

A motion was made by Dan Kalb, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/1/2018. The motion carried by the following vote:

Aye 4 - Guillén Kalb Campbell Washington, Gallo

NO VOTE 0

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

*There being no further business, and upon the motion duly made, the Oakland City Council Special Concurrent Meeting Of The Oakland Redevelopment Successor Agency and Finance and Management Committee adjourned the meeting at 11:36 P.M.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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**Office of the City Clerk - Agenda Management Unit**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL  
AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE  
CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM  
8:30 A.M. TO 5:00 P.M.**