



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - DRAFT \*Rules & Legislation Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California, 94612*

*City of Oakland Website: <http://www.oaklandca.gov>*

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Thursday, May 1, 2025

10:30 AM

City Council Chamber, 3rd Floor

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**The Oakland City Council Rules And Legislation Committee Convened At 10:31 A.M.  
With President Pro Tempore Gallo Presiding As Chairperson.**

### **COMMITTEE MEMBERSHIP:**

**Present** 4 - Carroll Fife, Janani Ramachandran, Rowena Brown, and Noel Gallo

### **1 Roll Call / Call To Order**

### **2 Approval Of The Draft Minutes From The Committee Meeting Of April 17, 2025**

[25-0636](#)

**Attachments:** [View Report](#)

**A motion was made by Carroll Fife, seconded by Rowena Brown, that this matter  
be Accepted. The motion carried by the following vote:**

**Aye:** 4 - Fife, Ramachandran, Brown, and Gallo

**NO VOTE:** 0

### **3 New Scheduling Items**

#### ***1 Speaker Spoke On This Item***

**A motion was made by Janani Ramachandran, seconded by Rowena Brown, that  
this matter be Accepted as Amended. The motion carried by the following vote:**

**Aye:** 4 - Fife, Ramachandran, Brown, and Gallo

**NO VOTE:** 0

- 3.1**      Subject:    Relocation Agreement With Becker Boards, L.L.C. ("Becker")  
From:        Councilmembers Kaplan And Ramachandran  
Recommendation: Adopt A Resolution: (1) Authorizing The City Administrator To Enter Into A Relocation Agreement With Becker Boards, L.L.C. ("Becker") In The Form Attached Hereto As Exhibit A; And (2) Adopting Appropriate California Environmental Quality Act Findings; On The May 6, 2025 City Council Agenda On Consent  
[25-0672](#)

**Sponsors:**    Kaplan and Ramachandran

**This City Resolution be Continued.to go before the \*Rules & Legislation Committee to be heard 5/8/2025**

- 3.2**      Subject:    D'Wayane Wiggins Way  
From:        Councilmember Houston  
Recommendation: Adopt A Resolution To (1) Commemoratively Rename Olive Street As "D'wayne Wiggins And (2) Authorize The Installation Of A Plaque Or Sign Honoring D'wayne Wiggins, Pursuant To The Policy And Procedures Established By Oakland City Council Resolution No. 77967 C.M.S; On The May 20, 2025 City Council Agenda As A Ceremonial  
[25-0676](#)

**Sponsors:**    Houston

**This City Resolution be Continued.to go before the \*Rules & Legislation Committee to be heard 5/8/2025**

- 3.3**      Subject:    Derbing Alvarado Day  
From:        Councilmember Houston  
Recommendation: Adopt A Resolution Declaring April 12 As "Derbing Alvarado Day" In The City Of Oakland, Honoring His Life, Legacy, And Contributions To The Community; On The May 20, 2025 City Council Agenda As A Ceremonial  
[25-0675](#)

**Sponsors:**    Houston

***As A Ceremonial***

**This City Resolution be Scheduled.to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council to be heard 5/20/2025**

**3.4** Subject: Home Rehab Program: Limit Increase And Consultant  
From: Housing And Community Development Department  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution To: (1) Increase The Grant Limit Of The Lead Safe And Healthy Homes Program From \$33,575 To \$40,000 Per Project; (2) Increase The Grant Limit Of The Access Improvement Program From \$33,575 To \$40,000 Per Project And From \$53,720 To \$60,000 Per Project If A Wheelchair Lift Is Required; (3) Increase The Loan Limit Of The Emergency Home Repair Program From \$33,575 To \$40,000 Per Project; (4) Increase The Loan Limit Of The Home Maintenance Improvement Program From \$167,874 To \$250,000 Per Project; (5) Modify The City's Residential Lending Home Rehabilitation Program Guidelines To Allow For Annual Increases To Grant And Loan Per Project Limits Of Home Rehabilitation Programs In The City Administrator's Discretion, Without Returning To Council; And

[25-0662](#)

**Sponsors:** Housing And Community Development Department

**This City Resolution be Scheduled.to go before the \*Community & Economic Development Committee to be heard 5/13/2025**

2) A Resolution To: (1) Authorize The City Administrator To Enter Into A Professional Services Agreement With Habitat For Humanity East Bay/Silicon Valley, Inc. To Provide Lending And Construction Services In Support Of The Residential Lending And Home Rehabilitation Program In An Amount Not To Exceed \$1,500,000 From July 1, 2025 Through June 30, 2029; (2) Waive The Local And Small Local Business Enterprise (L/SLBE) Requirements For The Proposed Agreement; And (3) Authorize The City Administrator To Increase The Not To Exceed Amount Using Any Community Development Block Grant (CDBG) Funding From The U.S. Department Of Housing And Urban Development (HUD) That Becomes Available For The Agreement Of The Term, Including Any Extension, And To Extend The Term Of The Agreement For Up To Four Additional Years Subject To Funding Availability, Without Returning To Council; On The May 13, 2025 Community And Economic Development Committee Agenda

[25-0666](#)

**Sponsors:** Housing And Community Development Department

**This City Resolution be Scheduled.to go before the \*Community & Economic Development Committee to be heard 5/13/2025**

- 3.5**      Subject:    Informational Report On City-Wide Staffing  
From:        Human Resources Management Department  
Recommendation: Receive An Informational Report On City-Wide Staffing From The City Administrator Regarding (1) Citywide Vacancy Rates And Status As Of April 1, 2025, (2) Budgeted Vacancy Rate For Fiscal Year 2024/25 (3) The Vacancy Rates Of Regional Local Public Entities, (4) Recruitment Outreach And Community Engagement, And (5) The Analysis Of The City Workforce And Recruitment Conditions; On The May 27, 2025 Finance And Management Committee Agenda  
[25-0692](#)

**Sponsors:** Human Resources Management Department

***And On The June 3, 2025 City Council Agenda As A Public Hearing***

**This Informational Report be Scheduled.to go before the \*Finance & Management Committee to be heard 5/27/2025**

- 3.6**      Subject:    2025 Enterprise IT Systems  
From:        Information Technology Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator (1) To Enter Into Renewal Agreements For On-Going Information Technology Operations And Maintenance Agreements; And (2) To Enter Into Hardware, Software, Data, Storage, Professional Services And Maintenance Agreements To Upgrade And Enhance Existing Systems, Including, But Not Limited To Oracle, Microsoft, Geographic Information Systems, Permitting Systems And Public Safety Systems; Waiving The Multi-Step Solicitation Process And, To The Extent Necessary, The Local/Small Local Business Enterprise Program Requirements For Information Technology Agreements For Fiscal Year (FY) 2025 Through 2027, Including Multi-Year Agreements Entered Or Renewed During FY 2025 Through 2027 With Terms That Extend Beyond The Two-Year Period; And Sunsetting City Resolution 89832 C.M.S. (2023); On The May 27, 2025 Finance And Management Committee Agenda  
[25-0693](#)

**Sponsors:** Information Technology Department

**This City Resolution be Continued.to go before the \*Rules & Legislation Committee to be heard 5/8/2025**

- 3.7** Subject: Salary Ordinance Amendment For Various Classifications And Minimum Wage Increase  
From: Human Resources Management Department  
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To: (A) Add The Full-Time Classification Of Parking Control Technician II; And (B) Add The Full-Time Classification Of OAK311 Communications Center Specialist, Senior; And (C) Add The Full-Time, Permanent Part-Time, And Part-Time Equivalent Classifications Of OAK311 Communications Center Specialist; And (D) Amend The Title Of The Full-Time And Permanent Part-Time Equivalent Classifications Of Transportation Planner, Senior To Transportation Planner, Supervising; And (E) Amend The Salary Of The Part-Time Classification Of Senior Aide, PT To Ensure Compliance With The City Of Oakland's Minimum Wage Ordinance; On The May 27, 2025 Finance And Management Committee Agenda  
[25-0694](#)

**Sponsors:** Human Resources Management Department

**This Ordinance be Scheduled.to go before the \*Finance & Management Committee to be heard 5/27/2025**

- 3.8** Subject: Cash Management Report For Fiscal Year 2024-2025 Third Quarter Ended March 31, 2025  
From: Finance Department  
Recommendation: Receive The Informational Cash Management Report For Fiscal Year 2024-2025 Third Quarter Ended March 31, 2025; On The May 27, 2025 Finance And Management Committee Agenda  
[25-0698](#)

**Sponsors:** Finance Department

**This Informational Report be Scheduled.to go before the \*Finance & Management Committee to be heard 5/27/2025**

- 3.9** Subject: Annual Housing Programs Informational Report For Fiscal Year 2024-25  
From: Housing And Community Development Department  
Recommendation: Receive An Informational Report On Housing Programs By The Housing And Community Development Department For Fiscal Year 2024-2025; On The May 27, 2025 Community And Economic Development Committee Agenda  
[25-0695](#)

**Sponsors:** Housing And Community Development Department

**This Informational Report be Scheduled.to go before the \*Community & Economic Development Committee to be heard 5/27/2025**

- 3.10**     Subject:    Information And Assistance (I&A) Program Grant FY 2025-26  
From:        Human Services Department  
Recommendation: Adopt A Resolution (1) Accepting, Appropriating, And Authorizing The City Administrator To Enter Into An Agreement For Receipt Of Grant Funds In An Amount Not To Exceed One Hundred Ten Thousand Dollars (\$110,000) From The Alameda County Social Services Agency For Continued Operation Of The Information And Assistance (I&A) Program For Oakland Seniors For Fiscal Year (FY) 2025-26; And (2) Authorizing The City Administrator To Accept And Appropriate Any Additional Funds From Alameda County Social Services Agency For The I&A Program Within FY 2025-26; And (3) Authorizing A Contribution From The General Purpose Fund For \$43,819 In Required Matching Funds And An Amount Equivalent To The Central Services Overhead Charges In An Estimated Amount Of \$30,506 For FY 2025-26; On The May 27, 2025 Life Enrichment Committee Agenda  
[25-0691](#)

**Sponsors:** Human Services Department

**This City Resolution be Scheduled.to go before the \*Life Enrichment Committee to be heard 5/27/2025**

- 3.11**     Subject:    MOU With Community Initiatives For Town Nights  
From:        Office Of The City Administrator  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Enter Into A Memorandum Of Understanding With Community Initiatives To Support Continued Implementation Of The Town Nights Program; On The May 27, 2025 Life Enrichment Committee Agenda  
[25-0697](#)

**Sponsors:** Office Of The City Administrator

**This City Resolution be Scheduled.to go before the \*Life Enrichment Committee to be heard 5/27/2025**

- 3.12**     Subject:    Informational Report On MACRO Program  
From:        Oakland Fire Department  
Recommendation: Receive An Informational Report On The Progress Of The City Of Oakland's Mobile Assistance Community Responders ("MACRO") Program; On The May 27, 2025 Public Safety Committee Agenda  
[25-0696](#)

**Sponsors:** Oakland Fire Department and

**This Informational Report be Scheduled.to go before the \*Public Safety Committee to be heard 5/27/2025**

- 3.13** Subject: Ordinance To Designate City Of Oakland Fire Hazard Severity Zone  
From: Oakland Fire Department  
Recommendation: Adopt An Ordinance To Designate City Of Oakland Fire Hazard Severity Zone; On The May 27, 2025 Public Safety Committee Agenda  
[25-0700](#)

**Sponsors:** Oakland Fire Department and

**This Ordinance be Scheduled.to go before the \*Public Safety Committee to be heard 5/27/2025**

- 3.14** Subject: 2025 Consolidated Plan Adoption  
From: Housing And Community Development Department  
Recommendation: Adopt A Resolution (1) Accepting And Appropriating A Total Award Of U.S. Department Of Housing & Urban Development Grant Funds In The Amount Of \$14,260,551 For Community Development Block Grant (CDBG), Home Investments Partnership (HOME), Emergency Solutions Grant (ESG), And Housing Opportunities For Persons With AIDS (HOPWA) Fiscal Years 2025-2027 Programs; (2) Authorizing The City Administrator To Prepare And Submit To The U.S. Department Of Housing And Urban Development The City Of Oakland Five-Year Consolidated Plan For Fiscal Years 2025-26 Through 2029-30 And The Annual Action Plan For Fiscal Year 2025-26; (3) Appropriating Any Available Revolving Loan Fund Program Income For Housing Rehabilitation Activities Or Other CDBG-Eligible Activities; (4) Accepting And Adopting The 2025-2029 County Of Alameda Regional Analysis Of Impediments To Fair Housing Choice Report; And (5) Authorizing The City Administrator To Award Agreements For Activities As Set Forth In Exhibit A And The List Of Eligible Backup Activities To Be Funded With Funds That Become Available As A Result Of Projects Being Completed, Under Budget, Delayed Or Cancelled, Attached Hereto, Inclusive Of Prior-Year Funding Availability, Subject To Compliance With Any Applicable Competitive Bidding Requirements, Without Returning To Council; On The June 24, 2025 Community And Economic Development Committee Agenda And On The July 1, 2025 City Council Agenda As A Public Hearing  
[25-0699](#)

**Sponsors:** Housing And Community Development Department

***And On The July 1, 2025 City Council Agenda As A Public Hearing***

**This City Resolution be Scheduled.to go before the \*Community & Economic Development Committee to be heard 6/24/2025**

**4** Review Of Draft Agendas, Pending Lists, City Council And Committee Meetings  
[25-0637](#)

**Attachments:** [May 6, 2025 City Council Agenda](#)  
[May 8, 2025 Rules And Legislation Committee Agenda](#)  
[Finance And Management Committee Pending List](#)  
[Public Works And Transportation Committee Pending List](#)  
[Community And Economic Development Committee Pending List](#)  
[Life Enrichment Committee Pending List](#)  
[Education Partnership Committee Pending List](#)  
[Public Safety Committee Pending List](#)  
[Rules And Legislation Committee Pending List](#)  
[Port Liaison Committee Pending List](#)  
[Draft May 13, 2025 Finance And Management Committee Agenda](#)  
[Draft May 13, 2025 Public Works And Transportation Committee Agenda](#)  
[Draft May 13, 2025 Community And Economic Development Committee Agenda](#)  
[Draft May 13, 2025 Life Enrichment Committee Agenda](#)  
[Draft May 13, 2025 Public Safety Committee Agenda](#)  
[Draft May 15, 2025 Rules And Legislation Agenda](#)

**A motion was made by Carroll Fife, seconded by Rowena Brown, that this matter be Accepted. The motion carried by the following vote:**

**Aye:** 4 - Fife, Ramachandran, Brown, and Gallo

**NO VOTE:** 0

**Open Forum**

***1 Speaker Spoke During Open Forum***

**Adjournment**

***There Being No Further Business, The Oakland City Council Rules And Legislation Committee Adjourned The Meeting At 10:49 A.M.***



## **Americans With Disabilities Act**

**If you need special assistance, including translation services to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 5 days prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.**

**Office of the City Clerk - Agenda Management Unit**

**Phone: (510) 238-6406**

**Fax: (510) 238-6699**

**Recorded Agenda: (510) 238-2386**

**Telecommunications Relay Service:711**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30AM TO 5:00PM**

**\* In the event a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however, no final City Council action can be taken.**