

CITY OF OAKLAND

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OFFICE OF THE CITY CLERK  
OAKLAND

2019 MAY -2 PM 3:40

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Jason Mitchell  
Director, Public Works

**SUBJECT:** Mosswood Park Project Architectural  
Services Agreement Award

**DATE:** April 22, 2019

City Administrator Approval

Date:

5/1/19

## RECOMMENDATION

**Staff Recommends That City Council Adopt A Resolution Authorizing The City Administrator, Or Designee, To Award And Execute A Professional Services Agreement For Architectural And Engineering Design Services With Leddy Maytum Stacy Architects (LMSA) For An Amount Not-To-Exceed Seven Hundred Sixty-Five Thousand Dollars (\$765,000.00) To Complete Programming And Master Planning Through Schematic Design Services, With The City Option To Complete Remaining Design Service Through Construction Support Utilizing LMSA Upon The Identification Of Additional Funding And Future Council Approval For The New Mosswood Park Community Center And Park Master Plan Project (No. 1003625).**

## EXECUTIVE SUMMARY

Approval of this resolution will authorize the City Administrator to enter into a professional services agreement with Leddy Maytum Stacy Architects (LMSA) for architectural services for the development of a new Mosswood Park Community Center and Park Master Plan Project (Mosswood Project). Due to limited availability of current funding, the initial contract award will cover design services from programming through schematic design for an amount not to exceed seven hundred sixty-five thousand dollars (\$765,000.00). The City intends to exercise the option of a contract for full services through construction support as additional funding becomes available. Staff will return to the City Council for authorization to exercise the option of utilizing LMSA for the remaining services at that time.

The project scope anticipates a new community center of approximately 12,000 square feet and all associated site work. For the purposes of the Master Planning and Programming Phase, a condition assessment of the historic Moss House, an assessment of potential program/facility requirements, and other needs and priorities identified through the public engagement process will be developed. The overall professional services scope of work will include an extensive public engagement process, development of a park master plan, design of a new community center, and eventually, bid and award support, and construction support services for the project.

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## BACKGROUND / LEGISLATIVE HISTORY

Established in 1910, Mosswood Park is an eleven-acre public park operated by the Oakland Parks, Recreation and Youth Development Department (OPRYD). Current park amenities include: a playground and tot lot, community garden, dog run, basketball courts, tennis courts, baseball field, a small outdoor amphitheater, a carriage house storage building, and the historic J. Mora Moss House (now closed). The park has a large, open lawn bowl with many stands of large-canopy mature trees, and is host to many events, including music, art and cultural festivals. The park is located in Council District 3, but is at the border of District 1; and is used daily by residents from both Districts (see **Attachment A – Project Location Map**). Special events draw visitors from the greater Bay Area and beyond.

The former Mosswood Recreation Center building was constructed circa 1953 and was an 8,235-square feet structure. The recreation center hosted programs and classes year-round, and a thriving summer camp program. After-school programs featured cooking, computer lab and homework help for children 5 to 11 years of age. In November 2016, the Mosswood Recreation Center suffered major damage from a fire, requiring the City to tear down the original structure. Temporary facilities to house programs at the center have been installed to restore on-site programming until the new community center is built.

## ANALYSIS AND POLICY ALTERNATIVES

In accordance with Oakland Municipal Code (OMC) 2.04.051 and the provisions of Administrative Instruction 150 for Professional Services Contracts, a Request For Proposals (RFP) for design and engineering services for Master Planning through Construction Administration was issued on August 31, 2018 seeking a consultant team most suitable for the proposed project. On October 15, 2018, Public Works Contract Services received eleven (11) proposals. The City Administrator's Office – Contracts and Compliance Division completed their analysis on November 16, 2018 (see **Attachment B - Contract Compliance & Employment Services Compliance Analysis** for details).

A five (5) member panel comprised of two OPRYD staff members, a Library staff member, an Oakland Public Works Project Delivery Division (OPW-PDD) staff member, and a representative of the Oakland Parks and Recreation Foundation reviewed and ranked the proposals based on the quality and content of the proposals, and recommended four (4) firms for interview on December 4, 2018. A community representative from the Mosswood Recreation and Advisory Commission was invited to observe all interviews and provide comments about the teams for the selection panel's consideration. The interview evaluation criteria for the selection included the following:

- Relevant experience and quality of full design services on similar projects, including delivery of LEED (Leadership in Energy and Environmental Design)-certified buildings;
- Experience with community engagement for similar projects and approach to engaging and developing consensus among diverse stakeholders;
- Project understanding & approach;
- Project management understanding and demonstrated ability;
- Communication and coordination ability;

- Quality and completeness of responses to interview questions;
- Unique resources/expertise relevant to the project; and
- Demonstrated capacity to respond to all project requirements in a timely manner.

Based on the proposal review process and interviews, the panel recommended LMSA and their consultant team to be the most qualified and most responsive to the RFP to design the Mosswood Project, produce the technical construction drawings allowing OPW to solicit construction bids from contractors and provide construction administration services. LMSA has a 30-year record of successful municipal and public projects throughout the Bay Area, involving leadership in intensive public engagement processes. Over a dozen recently completed public, community-focused projects, all of which were LEED-certified or equivalent, include: North Beach Library and Joe DiMaggio Playground in San Francisco, Ed Roberts Campus in Berkeley, and the Bay Area Discovery Museum in Sausalito. LMSA has received over 100 regional, national and international design awards for their pioneering, sustainable and thoughtfully designed projects.

Staff completed negotiations on the specific planning, design and engineering scope of work for the Mosswood Park Project with LMSA as of March 5, 2019. Based on negotiations, LMSA exceeds the City's Local Business Enterprise/Small Local Business Enterprise program (LBE/SLBE), with 18.37 percent for Local Business Enterprise, 30.19 percent for Small Local Business Enterprise and 1.74 percent for Very Small Local Business Enterprise participation, for a total of 50.21 percent. LMSA engaged 8 local, small and very small local businesses as part of the design team. LMSA will complete the City's Equal Benefits Ordinance requirements as well as other programs as required prior to executing the agreement (see **Attachment C – Updated Contract Compliance & Employment Services Compliance Analysis, March 25, 2019** for details).

### **FISCAL IMPACT**

The proposed contract will initially be funded through insurance settlement funds for the former recreation center. The total negotiated settlement amount is \$4.2 million, of which \$3.7 million is designated for design and construction of the new community center. The insurance adjuster issued an initial installment of \$1.6 million to the City for the project. The remaining balance will be reimbursed based on expenditures in construction. Of the \$1.6 million currently available, an allocation of up to \$1 million may be used for design which is insufficient to contract for full design through construction administration services. Thus, staff is recommending contracting through Schematic Design Phase, while additional funds are sought to complete the project.

Once the City completes the Visioning, Programming, Master Planning and Concept Design Phases, the project will be better positioned to leverage and compete for grant funds or seek other potential funding sources and maximize the insurance settlement funds for construction of the project. It is anticipated that an additional \$16 million will be required to complete the project.

Through the design process of the new center, OPW Bureau of Environment - Parks and Tree Services Division and Bureau of Maintenance and Infrastructure Services - Buildings and Facilities Division will be some of the many key stakeholders in providing input on the design and future operational and maintenance impacts. As the new community center will replace a

~~previous recreation center within an existing City Park, the design of the new facility will~~  
incorporate modernized and efficient systems to minimize operation and maintenance impacts.

The proposed preliminary project design funding source is as follows:

FUNDING SOURCE	AMOUNT
General Fund (1010); Capital Projects Organization (#92270); Consultant Contract Account (54411); Project (1003625); Award (23289); Program (IN06)	\$765,000.00

Funding for the remaining portions of Architectural and Engineering (A/E) Design Services and construction are being sought from potential federal, state and local sources including: the California Proposition 68 Parks, Environment and Water Bond, and the Oakland Measure KK Affordable Housing and Infrastructure Bond.

### **PUBLIC OUTREACH / INTEREST**

Since the former recreation center burned in 2016, community members and groups have actively participated in developing the vision for the future community center. Community stakeholders for the Park include:

- Oakland Parks and Recreation Foundation (OPRF)
- Mosswood Recreation Advisory Committee (RAC)
- Historic J. Mora Moss House interest group
- Landmark Preservation Advisory Board
- Kaiser Permanente Oakland Medical Campus

A community workshop, 'Rebuild Mosswood: Envisioning the Future – A Community Engagement Event', was held on Saturday, December 10, 2016 from 12:30 – 2:30 pm at Mosswood Park, shortly after the former recreation center burned. A survey/questionnaire was simultaneously circulated. The intent of both the event and questionnaire was to solicit community ideas and engage the community in the planning and vision for the new community center and potential improvements to Mosswood Park. The input received from the survey and the Rebuild Mosswood event informed the current project scope for the Professional Services Request for Proposals (RFP).

OPW-PDD engaged OPW Contract Services and the Office of the City Administrator - Contract & Compliance Division for assistance with the Professional Services RFP process. The RFP was advertised on August 31, 2018. Notifications were distributed by several means:

- OPW held a joint forum with the Contract & Compliance Division on Oct. 1<sup>st</sup>, 2018, reaching out to local organizations and informing the professional community of potential professional services opportunities.
- The City of Oakland *iSupplier* system which includes City certified landscape architecture, engineering, and planning firms, registered professional services providers, plan rooms and builder's exchanges including the Oakland Metropolitan Chamber of Commerce, Oakland Black Board of Trade & Commerce, Bay Area

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~~Business Roundtable, and Construction Bidboard. A total of 320 notices were distributed.~~

- Posting on CIPlist.com, which distributes to registered plan rooms and builders' exchanges widely accessed and redistributed by other list serve business organizations that provide notice of Request for Qualifications/Proposals (RFQ/P) opportunities to local firms.
- Printed legal notices in the East Bay Times, Oakland Tribune, SF Chronicle, Oakland Post, El Mundo, East Bay Express, World Journal and the Korea Times.
- Outreach to Professional Organizations to post RFP notifications on their websites and email distributions including: National Organization of Minority Architects, and the San Francisco and East Bay Chapters of the American Institute of Architects.

### **COORDINATION**

The work to be done under this contract has been coordinated with OPRYD, Contract and Compliance Division, and appropriate divisions within OPW.

This report and the resolution have been reviewed for form and legality by the Office of the City Attorney, the Budget Bureau, and the Compliance Division of the City Administrator's Office.

### **SUSTAINABLE OPPORTUNITIES**

**Economic:** This project replaces damaged and aged City infrastructure. The consultant is verified for LBE/SLBE participation by the Social Equity Division of the Department of Contracting and Purchasing. The projects will generate business tax, sales tax, and other revenues for the City by those firms who work on the project. Local businesses will be utilized on the projects and will benefit directly. The new Mosswood Community Center design will strategically incorporate opportunities for revenue generation for the City utilizing the new facilities.

**Environmental:** The consultant will be required to incorporate the City's environmental and sustainability design requirements and guidelines into the project, which will continue to support the City's objective for a sustainable Oakland. The new building targets LEED Silver as a minimum and LEED Gold as the target sustainability certification level. As the design proceeds, consideration to address City resiliency will also be reviewed and implemented where applicable.

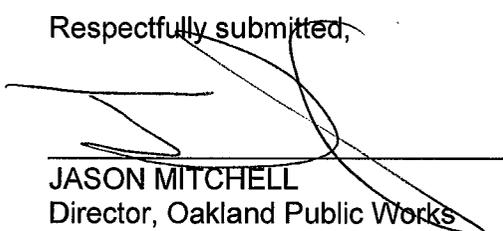
**Social Equity:** The proposed architecture design services contract will enhance Mosswood Park and provide new facilities to support increased recreational opportunities for Oaklanders citywide. The resulting project will comply with the Americans with Disabilities Act (ADA) and enhance the enjoyment of Mosswood Park for all ages and abilities.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that City Council adopt a resolution authorizing the City Administrator, or designee, to award and execute a professional services agreement for architectural and engineering design services with Leddy Maytum Stacy Architects (LMSA) for an amount not-to-exceed seven hundred sixty-five thousand dollars (\$765,000.00) for programming and master planning through schematic design services, with the option to complete through construction support services utilizing LMSA upon the identification of additional funding and future Council approval, for the new Mosswood Park Community Center And Park Master Plan Project (no.1003625).

For questions regarding this report, please contact Christine Reed, RLA, Capital Improvement Project (CIP) Coordinator at (510) 238-6540.

Respectfully submitted,



JASON MITCHELL  
Director, Oakland Public Works

Reviewed by:  
Danny Lau, P.E., Assistant Director  
Bureau of Design & Construction

Matthew Lee, P.E., Division Manager  
Project Delivery Division

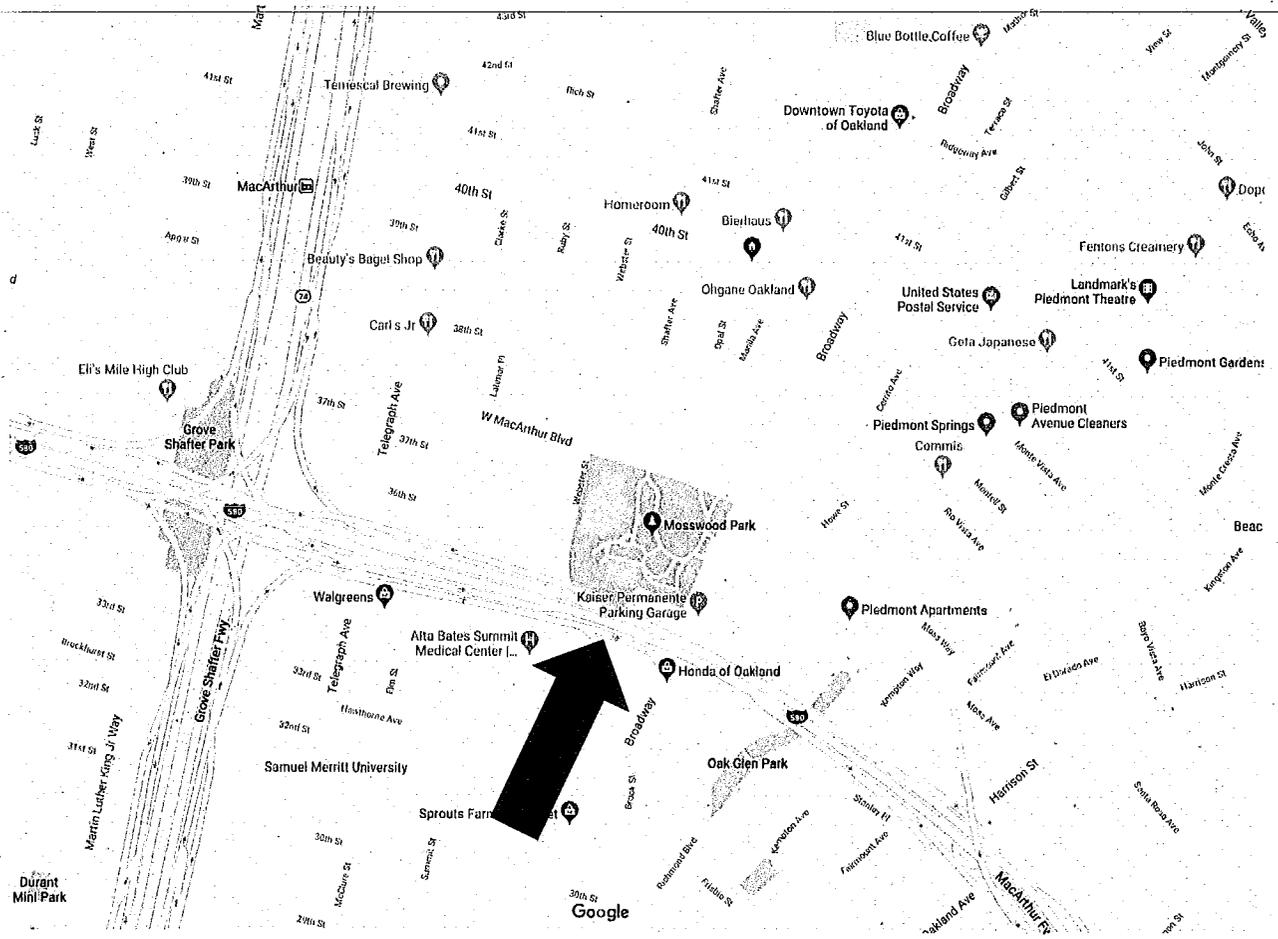
Prepared by:  
Christine Reed, RLA, CIP Coordinator  
Project Delivery Division

Attachments (3):

- A: Project Location Map
- B: Contract Compliance Memo, November 16, 2018
- C: Updated Contract Compliance Memo, March 25, 2019

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# Attachment A – Project Location Map





CITY OF OAKLAND

# INTER OFFICE MEMORANDUM

TO: Christine Reed

FROM: Deborah Barnes, Director,  
Contracts & ComplianceTHROUGH: Shelley Darensburg, Senior  
Contract Compliance OfficerPREPARED BY: Vivian Inman,  
Contract Compliance OfficerSUBJECT: RFP Mosswood Park Master Plan  
And Recreation Center

DATE: November 16, 2018

At the request of Department of Finance, the designated Compliance Officer conducted a compliance analysis of eleven (11) proposals submitted to the City in response to the above referenced RFP. Below are the results of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement and the Equal Benefits Ordinance (EBO)

Responsive to Social Justice Policies	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N	
	Company Name	Total L/SLBE	LBE	SLBE	*VSLBE	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce		Total Preference Points
	Anne Phillips Architecture	67.20%	0%	67.20%	0.00%	67.20%	2.0	0 pts	1 pt	4 pts	Y
	Arcsine Architecture	87.00%	20.00%	67.00%	0.00%	87.00%	5 pts.	0 pts	0 pts	5 pts	Y
	Byrens Kim Design Works	70.20%	21.20%	49.00%	0.00%	70.30%	4 pts	2.5 pts	0 pts	6.5 pts	Y
	Fougeron Architecture	57.20%	10.90%	46.30%	0.00%	57.20%	2 pts.	0 pts	0 pts	2 pts	Y
	Leddy Maytum Stacy Architects	49.07%	15.75%	11.19%	23.09% *41.18%	73.12%	4 pts	0 pts	0 pts	4 pts	N
	Lowney Architecture	96.00%	79.00%	17.00%	0.00%	96.00%	5 pts	0 pts	0 pts	5 pts	Y
	Shah Kawasaki Architects	90.61%	26.47%	64.14%	0.00%	90.61%	5 pts	2.0 pts	0 pts	7 pts	Y
	Studio T-SQ Inc.	70.99%	23.00%	47.00%	0.00%	66%	3 pts	.5 pts	0 pts.	3.5 pts	N

\*Double Counted for Very Small Local Business Enterprises (VSLBEs)

**Comments:** All firms exceeded the minimum 50% L/SLBE participation requirement. Leddy Maytum Stacy Architects and Studio T-SQ Inc. are not EBO compliant and must come into compliance prior to full contract execution.

<i>Non - Responsive to Social Justice Policies</i>	<b>PROPOSED L/SLBE PARTICIPATION PERCENTAGES</b>					<b>EARNED PREFERENCE POINTS</b>				<b>EBO Compliant? Y/N</b>
	<b>Total L/SLBE</b>	<b>LBE</b>	<b>SLBE</b>	<b>*VSLBE</b>	<b>Total Credited</b>	<b>L/SLBE Participation</b>	<b>Years in Oakland</b>	<b>Oakland Workforce</b>	<b>Total Preference Points</b>	
BlinkLab Architecture/MWA Architecture	22.5%	10.00%	3.90%	8.60%	0.00%	0 pts	0 pts	0 pts	0 pts	N
Goring & Straja Architects	43.00%	17.00%	26.00%	0.00%	0.00%	0 pts	0 pts	0 pts	0 pts	N
Noll & Tam Architects	31.00%	20.00%	11.00%	0.00%	0.00	0 pts	0 pts	0 pts	0 pts	Y

**Comments:** The above firms failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firms are deemed non-responsive. BlinkLab Architecture/MWA, and Goring & Straja Architects are not EBO compliant and must come into compliance prior to full contract execution.

For questions or comments, please contact Vivian Inman at (510) 238-6261.

**COMPLIANCE OFFICER NOTES:** None.



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE: RFP Mosswood Park Master Plan & Recreation Center

CONSULTANT/CONTRACTOR: Anne Phillips Architecture

Engineer's Estimate:  
NA

Contractors' Bid Amount  
NA

Over/Under  
Engineer's Estimate  
NA

Bid discounted amount:  
N/A

Discount/Preference Points:  
2 points

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 0.00%
  - b) % of SLBE participation 67.20%
  - c) % of VSLBE participation 0.00%
- 3. Did the contractor receive bid discount/preference points? YES  
(If yes, list the points received) 2 points

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018  
Date

Reviewing Officer:

*Vivian ...*

Date: 11/16/2018

Approved By:

*Shelley Darenburg*

Date: 11/16/2018

## LBE/SLBE Participation Anne Phillips Architecture

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.: 1003625		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
TIME	Anne Phillips Architecture	Oakland	CB		35.60%		35.60%	35.60%	C		35.70%
andscape Architecture	Lutsko Associates	San Francisco	UB					9.10%	C		
ivil Engineering	Calichi Design Group	Oakland	CB		13.40%		13.40%	13.40%	C		
tructural Engineering	IDA Structural Engineers	Oakland	CB		9.90%		9.90%	9.90%	C		
EP Engineering	EDesignC, Inc.	Oakland	CB		5.60%		5.60%	5.60%	H		5.60%
storic Preservation	Siegel & Strain Architects	Emeryville	UB					1.00%	C		
otechnical Engineering	Rockridge Geotechnical	Oakland	CB		2.70%		2.70%	2.70%	C		
velope Consultant	Skyline Engineering	Salinas	UB					1.60%	C		
24 Consultant	Gabel Energy	Castro Valley	UB					1.60%	C		1.60%
ED Consol/CxA	Stok	San Francisco	UB					11.90%	C		
vironmental	ESA	Oakland	UB					4.20%	C		
ost Estimator	TBD Consultants	San Francisco	UB					3.40%	C		
<b>Project Totals</b>				0.00%	67.20%	0.00%	67.20%	100.00%			
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

City Administrator's Office



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE:

RFP Mosswood Park Master Plan & Recreation Center

**CONSULTANT/CONTRACTOR:** Arcsine - Architecture

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount:</u>	<u>Over/Under</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>	
N/A	5 points	

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 20.00%
  - b) % of SLBE participation 67.00%
  - c) % of VSLBE participation 0.00%
3. Did the contractor receive bid discount/preference points? YES
 

(If yes, list the points received) 5 points

4. Additional Comments.

[Empty box for additional comments]

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

Reviewing Officer:

[Signature]

Date: 11/16/2018

Approved By:

[Signature]

Date: 11/16/2018

## LBE/SLBE Participation Arcsine - Architecture

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.: 1003625		Engineer's Estimate				Under/Over Engineers Estimate:							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only				
									Ethn	MBE	WBE		
PRIME	Arcsine - Architecture	Oakland	CB		39.00%		39.00%	39.00%	C				
Landscape	PGA Design	Oakland	CB		15.00%		15.00%	15.00%	C		15.00%		
Structural Engineering	IDA	Oakland	CB		13.00%		13.00%	13.00%	Ai		13.00%		
Civil Engineering	JMA	Martinez	UB					10.00%	NL				
MEP, Tech, Lighting	Integral Group	Oakland	CB	20.00%			20.00%	20.00%	C				
Community Outreach	Randolph Bell	Oakland	UB					3.00%	NL				
<b>Project Totals</b>				20.00%	67.00%	0.00%	87.00%	100.00%		0.00%	28.00%		
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE %				SLBE %		VSLBE %		Total LBE/SLBE/VSLBE %	
<b>Legend</b>				LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise				<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed	

City Administrator's Office  
**CONTRACTS AND COMPLIANCE UNIT**



Compliance Division

PROJECT EVALUATION FORM

RE: **RFP Mosswood Park Master Plan & Recreation Center**

**CONSULTANT/CONTRACTOR:** Byrens Kim Design Works

Engineer's Estimate:  
NA

Contractors' Bid Amount  
NA

Over/Under  
NA

Bid discounted amount:  
N/A

Discount/Preference Points:  
4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **21.20%**
  - b) % of SLBE participation **49.00%**
  - c) % of VSLBE participation **0.00%** **YES**
3. Did the contractor receive bid discount/preference points?  
(If yes, list the points received) **4 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

Reviewing Officer:

*Wanda James*

Date: 11/16/2018

Approved By: *Shelley Orensburg*

Date: 11/16/2018

## LBE/SLBE Participation Byrens Kim Design Works

Project Name: **RFP Mosswood Park Master Plan & Recreation Center**

Project No.:		Engineer's Estimate					Under/Over Engineers Estim				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
<b>PRIME</b>	Byrens Kim Design Works	Oakland	CB		46.40%		46.40%	46.40%	AP	46.40%	
Civil Engineer Survey	BKF Engineers	Oakland	CB	9.00%			9.00%	9.00%	C		
Landscape Architecture	Dillingham Associates	Berkeley	UB					10.10%	C		
Structural Engineer	Estructure	Oakland	UB					9.10%	C		9.10%
Mechanical, Plumbing & Energy Modeling	Integral Group	Oakland	CB	7.90%			7.90%	7.90%	C		
Electrical Engineering	WHM, Inc.	Moraga	UB					6.10%	C		
Cost Estimator	Mack5	Emeryville	UB					4.10%	C		4.10%
Geotechnical Engineer	Rockridge Geotechnical	Oakland	CB		2.60%		2.60%	2.60%	C		
Bay Friendly Compliance	Cupples Design Studio	Lafayette	UB					0.40%	C		0.40%
Commissioning Agent	KW Engineering	Oakland	CB	4.30%			4.30%	4.30%	C		
<b>Project Totals</b>				21.20%	49.00%	0.00%	70.20%	100.00%		46.40%	13.60%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25%	SLBE 25%	*VSLBE	TOTAL LBE/SLBE/VSLBE	Total	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise					UB = Uncertified Business CB = Certified Business  MBE = Minority Business Enterprise WBE = Women Business Enterprise				

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: **RFP Mosswood Park Master Plan & Recreation Center**

**CONSULTANT/CONTRACTOR:** Fougerson Architecture

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under**

NA

**Bid discounted amount:**

N/A

**Discount/Preference Points:**

2 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **10.90%**
  - b) % of SLBE participation **46.30%**
  - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **2 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

**Reviewing Officer:**

*Nina Janda*

**Date:** 11/16/2018

**Approved By:** *Shelley Darenburg*

**Date:** 11/16/2018

## LBE/SLBE Participation Fougeron Architecture

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
<b>PRIME</b>	Fougeron Architecture	San Francisco	UB					37.80%	C		
Landscape Architecture	Hood design Studio	Oakland	CB		33.30%		33.30%	33.30%	AA	33.30%	
Civil Engineer	Sandis	Oakland	CB	2.70%			2.70%	2.70%	C		
Surveyor	Sandis	Oakland	CB	1.40%			1.40%	1.40%	C		
Geotechnical Engineer	Rockridge Geotechnical	Oakland	CB		1.30%		1.30%	1.30%	C		
Structural Engineer	Ware Associates, Inc.	Oakland	CB		11.20%		11.20%	11.20%	C		
M/E/P Engineers	Integral Group	Oakland	CB	2.90%			2.90%	2.90%	C		
Lighting Design	Integral Group	Oakland	CB	1.30%			1.30%	1.30%	C		
Sustainability	Integral Group	Oakland	CB	2.20%			2.20%	2.20%	C		
Low Voltage Engineer	EDesignC Inc.	Oakland	CB		0.50%		0.50%	0.50%	H		0.50%
Cost Estimating	Mack5	Emeryville	UB					2.10%	C		
Transportation	Fehr & Peers	Oakland	CB	0.40%			0.40%	0.40%	C		
Waterproofing	WJE Associates	Emeryville	UB					2.90%	NL		
<b>Project Totals</b>				10.90%	46.30%	0.00%	57.20%	100.00%		33.30%	0.50%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE - Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

City Administrator's Office  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: **RFP Mosswood Park Master Plan & Recreation Center**

**CONSULTANT/CONTRACTOR:** **Leddy Maytum Stacy Architects**  
**Engineer's Estimate:** **NA**      **Contractors' Bid Amount** **NA**      **Over/Under** **NA**  
**Bid discounted amount:** **N/A**      **Discount/Preference Points:** **4 points**

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **15.76%**
  - b) % of SLBE participation **11.19%**
  - c) % of VSLBE participation **23.09%** (Double Counted Value is 46.18)
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **4 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018  
Date

**Reviewing Officer:** *Nancy Stone*

**Date:** 11/16/2018

**Approved By:** *Shelley Darenburg*

**Date:** 11/16/2018

## LBE/SLBE Participation Leddy Maytum Stacy Architects

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:			For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted)	Total LBE/SLBE/VSLBE %	Total Percentages	Ethn	MBE	WBE
PRIME	Leddy Maytum Stacy Architects	San Francisco	UB					47.29%	NL		
Friendly Rater	Einwiller Kuehl	Oakland	UB		0.95%			0.95%	C		0.95%
Art Consultant	Art is Luv	Oakland	CB			23.09%	23.09%	23.09%	AA		23.09%
Surveyor/Tree Survey	BKF	Oakland	CB	2.82%			2.82%	2.82%	C		
Geotechnical Engineer	Rockridge Geotechnical	Oakland	CB		2.15%		2.15%	2.15%	C		
Civil Engineer	BKF	Oakland	CB	3.44%			3.44%	3.44%	C		
Structural Engineer	IDA Structural Engineers	Oakland	CB		8.09%		8.09%	8.09%	C		
MEP Engineer	Integral Group	Oakland	CB	4.75%			4.75%	4.75%	C		
Technology	Integral Group	Oakland	CB	1.14%			1.14%	1.14%	C		
Site Lighting	Integral Group	Oakland	CB	0.95%			0.95%	1.0%	C		
Commissioning Agent	Integral Group	Oakland	CB	1.27%			1.25%	1.25%	C		
ASHRAE/T24 /LEED	Integral Group	Oakland	CB	1.39%			1.39%	1.39%	C		
Cost Estimator	TBD Consultants	San Francisco	UB					2.69%	C		
<b>Project Totals</b>				15.76%	11.19%	23.09%	49.07%	100.00%		0.00%	24.04%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: **RFP Mosswood Park Master Plan & Recreation Center**

**CONSULTANT/CONTRACTOR:** **Lowney Architecture**

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under**

NA

**Bid discounted amount:**

N/A

**Discount/Preference Points:**

5 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **79.00%**
  - b) % of SLBE participation **17.00%**
  - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

**Reviewing Officer:**

*Nina J. [Signature]*

**Date:** 11/16/2018

**Approved By:**

*Shelley Sorenburg*

**Date:** 11/16/2018

## LBE/SLBE Participation Lowney Architecture

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:		For Tracking Only			
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	Ethn	MBE	WBE
PRIME	Lowney Architecture	Oakland	CB	43.00%			43.00%	43.00%	C		
Landscape Architect	Lowney Architecture	Oakland	UB	4.00%			4.00%	4.00%	C		
Structural Engineer	IDA Structural Engineers, Inc.	Oakland	CB	15.00%			15.00%	15.00%	AI		15.00%
MEP	EDesignC	Oakland	CB		9.00%		9.00%	9.00%	H		9.00%
Civil Engineer	Urban Design Consulting Engineers	Oakland	CB	17.00%			17.00%	17.00%	AI	17.00%	
Surveyor	PLS Surveys, Inc.	Oakland	CB		4.00%		4.00%	4.00%	C		4.00%
Geotech Engineer	Rockridge Geotechnical	Oakland	CB		4.00%		4.00%	4.00%	C		
LEED Coordinator	Brightworks Sustainability	Oakland	UB					4.00%	NL		
<b>Project Totals</b>				79.00%	17.00%	0.00%	96.00%	100.00%		17.00%	28.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: RFP Mosswood Park Master Plan & Recreation Center

<b><u>CONSULTANT/CONTRACTOR:</u></b>	<b>Shah Kawasaki Architects</b>		
<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under</u></b>	
NA	NA	NA	
<b><u>Bid discounted amount:</u></b>	<b><u>Discount/Preference Points:</u></b>		
N/A	5 points		

1. Did the 50% local/small local requirement apply: **YES**
  
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **26.47%**
  - b) % of SLBE participation **64.14%**
  - c) % of VSLBE participation **0.00%**
  
3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

**Reviewing Officer:**

*Vivian Janna*

**Date:** 11/16/2018

**Approved By:**

*Shelley Darenberg*

**Date:** 11/16/2018

## LBE/SLBE Participation Shah Kawasaki Architects

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME Landscape Architecture Structural Engineering MEP Civil Engineering Cost Estimator Commissioning Agency Geotechnical Engineering Building Envelope/Historic Preservation Day Friendly Rater EQA	Shah Kawasaki Architects	Oakland	CB		55.82%		55.82%	55.82%	AP	55.82%	
	Keller Mitchell & Co.	Oakland	CB		8.32%		8.32%	8.32%	C		8.32%
	OLMM Consulting Engineers	Oakland	CB	4.51%			4.51%	4.51%	AI	5.51%	
	EDesignC Inc.	Oakland	CB	6.76%			6.76%	6.76%	H		6.76%
	BKF Engineers	Oakland	CB	6.36%			6.36%	6.36%	C		
	Cumming	Oakland	UB					2.77%	NL		
	KW Engineering	Oakland	CB	3.93%			3.93%	3.93%	C		
	Lai & Associates	Oakland	UB					2.22%	AP		2.22%
	Terracon	Emeryville	UB					4.01%	NL		
	Amy Cupples Design Studio	Lafayette	UB					0.39%	C		0.39%
	Circlepoint	Oakland	CB	4.91%			4.91%	4.91%	C		5%
<b>Project Totals</b>				26.47%	64.14%	0.00%	90.61%	100.00%		61.33%	22.60%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	Total LBE/SLBE/VSLBE 50%	Total	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>	LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

**RE:** RFP Mosswood Park Master Plan & Recreation Center

**CONSULTANT/CONTRACTOR** Studio T-SQ, Inc.

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under**

NA

**Bid discounted amount:**

N/A

**Discount/Preference Points:**

5 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **26.47%**
  - b) % of SLBE participation **64.14%**
  - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

4. Additional Comments.

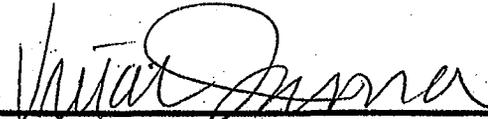
5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

**Reviewing**

**Officer:**



**Date:**

11/16/2018

**Approved By:**



**Date:**

11/16/2018

## LBE/SLBE Participation Studio T-SQ, Inc.

**Project Name:** RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:						
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
<b>PRIME</b>	Studio T-SQ, Inc.	Oakland	CB		47.00%		47.00%	47.00%	AP	43.00%		
Landscape Design	RHAA	Mill Valley	UB					15.00%	C		15.00%	
Structural Engineering	OLMM Consulting Engineers	Oakland	CB	5.00%			5.00%	5.00%	AI	5.00%		
MEP	Integral Group	Oakland	CB	11.00%			11.00%	11.00%	C			
Civil Engineering	BKF Engineers	Oakland	CB	7.00%			7.00%	7.00%	C			
Cost Estimating	TBD Consultants	San Francisco	UB					3.00%	NL			
Community Outreach	Reflex Design Collective	Oakland	UB					12.00%	AA		12.00%	
<b>Project Totals</b>				23.00%	47.00%	0.00%	70.00%	100.00%		48.00%	27.00%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25%	SLBE 25%	VSLBE	Total LBE/SLBE/VSLBE 50%	Total	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								



## LBE/SLBE Participation BlinkLab Architecture/MWA Architecture

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:						
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only				
									Ethn.	MBE	WBE		
<b>PRIME</b>	BlinkLab Architecture/MWA Architecture	Oakland	UB					0.16%	NL				
Community Engagement	Communities in Collaboration	Oakland	CB			8.60%	8.60%	8.60%	H		8.60%		
Community Outreach & Engagement	James Rojas	Alhambra	UB					0.04%	H	0.04%			
Community Outreach & Engagement	Cathy Leonard	Oakland	UB					0.70%	AA		0.70%		
Architecture: Associate Architects	MWA Architect	Oakland	UB					27.60%	AA		27.60%		
Architecture: Design Architects	BlinkLab Architecture/MWA Architecture	Oakland	UB					31.20%	AA		31.20%		
For the Town Skateboard	Keith Williams	Oakland	UB					0.80%	AA	0.80%			
Landscape Architecture	Cliff Lowe Associates	San Francisco	UB					13.30%	AI	13.30%			
Civil Engineering	BKF Engineers	Oakland	CB	10.00%			10.00%	10.00%	C				
Electrical Consulting	Edge Electrical Consulting, Inc.	Oakland	UB					1.20%	AP	1.20%			
Mechanical, Plumbing, and Fire Protection	List Engineering Company	Monterey	UB					0.90%	NL				
Structural Engineering	Ware Associates, Inc.	Oakland	CB		3.90%		3.90%	3.90%	C		3.90%		
Cost Estimating	Mack5	Emeryville	UB					1.60%	C				
<b>Project Totals</b>				10.00%	3.90%	8.60%	22.50%	100.00%		15.34%	72.00%		
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25%    SLBE 25%    VSLBE 25%    LBE/SLBE/VSLBE 75%					<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed				
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise					UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE:

**RFP Mosswood Park Master Plan & Recreation Center**

**CONSULTANT/CONTRACTOR:**                      **Goring & Straja Architects**

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under</u></b>
NA	NA	NA
<b><u>Bid discounted amount:</u></b>	<b><u>Discount/Preference Points:</u></b>	
N/A	0 points	

1. Did the 50% local/small local requirement apply:                      **YES**
2. Did the contractor meet the 50% requirement                      **NO**
- |                             |                      |
|-----------------------------|----------------------|
| a) % of LBE participation   | <b><u>17.00%</u></b> |
| b) % of SLBE participation  | <b><u>26.00%</u></b> |
| c) % of VSLBE participation | <b><u>0.00%</u></b>  |
3. Did the contractor receive bid discount/preference points?                      **NO**
- (If yes, list the points received)                      **0 points**

4. Additional Comments.

Firm's Schedule E was incomplete. Based on this the firm is deemed non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.  
11/16/2018  
Date

**Reviewing Officer:**                      *Maria Inma*                      **Date:** 11/16/2018

**Approved By:**                      *Shelley Darenburg*                      **Date:** 11/16/2018

## LBE/SLBE Participation Goring & Straja Architects

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:						
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
<b>PRIME</b>	Goring & Straja Architects	Berkeley	UB					32.00%	C			
Landscape Architecture	PGA Design	Oakland	CB		12.00%		12.00%	12.00%	C		12.00%	
Structural Engineering	IDA Structural Engineers	Oakland	CB				11.00%	11.00%	C			
Civil Engineering	CaliChi Design Group	Oakland	UB					12.00%	C			
NEO	Integral Group	Oakland	CB	13.00%			13.00%	13.00%	C			
Environmental Engineering	Rincon	Oakland	CB	4.00%			4.00%	4.00%	C			
Geotechnical Engineering	Rockridge Geotechnical	Oakland	CB		3.00%		3.00%	3.00%	C			
Preservation Consulting	Preservation Architecture	Oakland	UB					1.00%	C			
Cost Consulting	TBD Consulting	San Francisco	UB					3.00%				
<b>Project Totals</b>					17.00%	26.00%	0.00%	43.00%	91.00%		0.00%	12.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25%	SLBE 25%	VSLBE	LBE/SLBE/VSLBE	%	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business  MBE = Minority Business Enterprise WBE = Women Business Enterprise						

**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: RFP Mosswood Park Master Plan & Recreation Center

**CONSULTANT/CONTRACTOR:** Noll & Tam Architects

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under**

NA

**Bid discounted amount:**

N/A

**Discount/Preference Points:**

0 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **NO**
- a) % of LBE participation **20.00%**
- b) % of SLBE participation **11.00%**
- c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **NO**
- (If yes, list the points received) **0 points**

4. Additional Comments.

Firm failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firm is deemed non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

11/16/2018

Date

**Reviewing Officer:**

Vinita Anna

**Date:** 11/16/2018

**Approved By:**

Shelley Darsenbury

**Date:** 11/16/2018

## LBE/SLBE Participation Noll & Tam Architects

Project Name: RFP Mosswood Park Master Plan & Recreation Center

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted Amount)	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only			
									Ethnr.	MBE	WBE	
PRIME	Noll & Tam Architects	Berkeley	UB					48.00%	C			
Interior Architecture	Larson Shores Architects	Oakland	CB		5.00%		5.00%	5.00%	AP	5.00%		
Structural Engineering	IDA Structural Engineers	Oakland	CB		6.00%		6.00%	6.00%	C			
MEP Engineering	Integral Group	Oakland	CB	9.00%			9.00%	9.00%	C			
Civil Engineering	BKF Engineers	Oakland	CB	3.00%			3.00%	3.00%	C			
Landscape Architecture	Einwiller Kuehl Inc.	Oakland	UB					18.00%	C		18.00%	
Technology Consulting	TEEcom	Oakland	CB	2.00%			2.00%	2.00%	C			
Cost Estimating	Leland Saylor Associates	Oakland	CB	3.00%			3.00%	3.00%	C			
Geotechnical Engineering	Lai & Associates	Oakland	UB					2.00%	AP		2.00%	
CEQA	Circlepoint	Oakland	CB	3.00%			3.00%	3.00%	C			
Historic Architect	Mark Hulbert Preservation Architecture	Oakland	UB					1.00%	C			
<b>Project Totals</b>				20.00%	11.00%	0.00%	31.00%	100.00%		5.00%	20.00%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	*VSLBE	TOTAL LBE/SLBE/VSLBE 50%	Total	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



# INTER OFFICE MEMORANDUM

**TO:** Christine Reed

**FROM:** Deborah Barnes, Director,  
Contracts and Compliance

**THROUGH:** Shelley Darensburg, Senior Contract Compliance Officer

**PREPARED BY:** Vivian Inman, Contract Compliance Officer

**SUBJECT:** Compliance Analysis  
Request for Qualifications (RFQ)  
RFP Mosswood Park Master Plan  
And Recreation Center (Revised)

**DATE:** March 25, 2019

On November 16, 2018, at the request of the Oakland Public Works Department, the designated Compliance Officer conducted a compliance analysis of eleven (11) proposals submitted to the City in response to the above referenced RFP.

The OPW negotiated with Leddy Maytum Stacy Architects, On March 6, 2019, OPW asked that a revised compliance analysis be submitted for Leddy Maytum Stacy Architects. Below are the results of the L/SLBE results for Leddy Maytum Stacy Architects.

Responsive to Social Justice Policies	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
Leddy Maytum Stacy Architects	49.43%	18.37%	30.19%	.87% *1.74%	50.21%	2.0 pts.	0.0 pts.	0.0 pts.	2.0 pts	N

\*Double Counted for Very Small Local Business Enterprises (VSLBEs)

**Comments:** As noted above Leddy Maytum Stacy Architects met the minimum 50% L/SLBE participation requirement. The firm. is not EBO compliant. They must come into compliance prior to full contract execution.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.

**COMPLIANCE OFFICER NOTES:** None

**City Administrator's Office  
CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: **RFP Mosswood Park Master Plan and Recreation Center**

**CONSULTANT/CONTRACTOR:** **Leddy Maytum Stacy Architects**

**Engineer's Estimate:**  
NA

**Contractors' Bid Amount**  
NA

**Over/Under Engineer's Estimate**  
NA

**Bid discounted amount:**  
N/A

**Discount/Preference Points:**  
0 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **18.37%**
  - b) % of SLBE participation **30.19%**
  - c) % of VSLBE participation **0.87%** **(\*Double Counted Value is 1.74%)**
3. Did the contractor receive bid discount/preference points? **NA**
- (If yes, list the points received) **0 points**

4. Additional Comments.

**Proposed VSLBE/LPG participation is valued at .87%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 1.74%.**

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/25/2019

Date

**Reviewing  
Officer:**

*Nikki Jones*

**Date:** 3/25/2019

**Approved By:**

*Shelley Dorensburg*

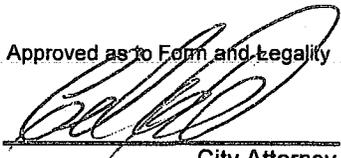
**Date:** 3/25/2019

## LBE/SLBE Participation Ledly Maytum Stacy Architects

Project Name: RFP Mosswood Park Master Plan and Recreation Center

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:			For Tracking Only			
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE (Double Counted)	Total LBE/SLBE/VSLBE %	Total Percentages	Ethn	MBE	WBE	
<b>PRIME</b>	Ledly Maytum Stacy Architects	San Francisco	UB					46.38%	NL			
Friendly Rater	Einwiller Kuehl	Oakland	CB		20.50%		20.50%	20.50%	C		20.50%	
Art Consultant	Art is Luv	Oakland	CB			1.74%	1.74%	1.74%	AA		1.74%	
Surveyor/Tree Survey	BKF	Oakland	CB	2.03%			2.03%	2.03%	C			
Geotechnical Engineer	Rockridge Geotechnical	Oakland	CB		2.04%		2.04%	2.04%	C			
Civil Engineer	BKF	Oakland	CB	3.36%			3.36%	3.36%	C			
Structural Engineer	IDA Structural Engineers	Oakland	CB		7.65%		6.65%	7.65%	C			
MEP Engineer	Integral Group	Oakland	CB	6.56%			6.56%	6.56%	C			
Technology	Integral Group	Oakland	CB	1.08%			1.08%	1.08%	C			
Building Lighting	Integral Group	Oakland	CB	1.20%			1.20%	1.2%	C			
Site Electrical & Light	Integral Group	Oakland	CB	1.62%			1.62%	1.6%				
Commissioning Agent	Integral Group	Oakland	CB	1.20%			1.20%	1.20%	C			
ASHRAE/T24 /LEED	Integral Group	Oakland	CB	1.32%			1.32%	1.32%	C			
Food Service	The Marshall Associates, Inc.	Oakland	UB					0.77%				
Cost Estimator	TBD Consultants	San Francisco	UB					2.55%	C			
<b>Project Totals</b>				18.37%	30.19%	1.74%	49.30%	100.00%		0.00%	22.24%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	*VSLBE	TOTAL LBE/SLBE/VSLBE 50%	Total	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								

2019 MAY -2 PM 3:40



City Attorney

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO AWARD AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES WITH LEDDY MAYTUM STACY ARCHITECTS (LMSA) FOR AN AMOUNT NOT-TO-EXCEED SEVEN HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$765,000.00) TO COMPLETE PROGRAMMING AND MASTER PLANNING THROUGH SCHEMATIC DESIGN SERVICES, WITH THE CITY OPTION TO COMPLETE REMAINING DESIGN SERVICE THROUGH CONSTRUCTION SUPPORT UTILIZING LMSA UPON THE IDENTIFICATION OF ADDITIONAL FUNDING AND FUTURE COUNCIL APPROVAL FOR THE NEW MOSSWOOD PARK COMMUNITY CENTER AND PARK MASTER PLAN PROJECT (NO 1003625).**

**WHEREAS**, Mosswood Park is an eleven-acre public park established in 1910, and operated by the Oakland Parks, Recreation and Youth Development Department; and

**WHEREAS**, Mosswood Park amenities include: a playground and tot lot, community garden, dog run, basketball courts, tennis courts, baseball field, a small outdoor amphitheater, a carriage storage shed, the historic J. Mora Moss House and a former 8,235 square feet Recreation Center; and

**WHEREAS**, the Mosswood Recreation Center suffered major damage from a fire in November 2016, requiring the City to tear down the structure and the community eagerly anticipates the replacement center; and

**WHEREAS**, insurance settlement funds will support the replacement of a new Mosswood Community Center design and construction under General Fund (1010); Capital Projects Organization (#92270); Consultant Contract Account (54411); Project (1003625); Program (IN06) and

**WHEREAS**, a Professional Services Request for Proposals was advertised on August 31, 2018, in accordance with Oakland Municipal Code (OMC) 2.04.051 and Administrative Instruction 150 and eleven (11) responses were received by Public Works Contract Services on October 16, 2018; and

**WHEREAS**, the Scope of Services advertised was for full design services from Master Planning through Construction Administration; and

WHEREAS, the City Administrator's Contract Compliance analysis was completed on November 16, 2018 to the Request for Proposals and revised on March 25, 2019; and

WHEREAS, the top four firms were invited to participate in a panel interview on December 4, 2018; and

WHEREAS, the City Council finds and determines based on the representations set forth in the City Administrator's report accompanying this Resolution that the professional services contract approved hereunder is temporary in nature; and

WHEREAS, the City Council finds that the services provided pursuant to the agreement authorized hereunder are of a professional, scientific, or technical nature and are temporary in nature; and

WHEREAS, the City intends to award and execute the contract with LMSA through Schematic Design services, with an option by the City to utilize LMSA for remaining services necessary to complete the project upon the identification of additional funding; and

WHEREAS, staff will return to Council to request authorization to exercise the City's option to amend and increase the same agreement for an amount to be negotiated, to perform remaining services necessary to complete the project contingent upon funds becoming available; and

WHEREAS, the City Council finds that this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

**RESOLVED:** That the City Administrator is authorized to award and execute a professional services agreement for architectural and engineering design services with Leddy Maytum Stacy Architects (LMSA) for an amount not-to-exceed Seven Hundred Sixty-Five Thousand Dollars (\$765,000.00) for Programming and Master Planning through Schematic Design Services, with the City's option to complete remaining design service through construction support utilizing LMSA upon future Council approval for the new Mosswood Park Community Center and Park Master Plan Project (No. 1003625), in accordance with the Request for Proposals, firms' submittals and interviews; and be it

**FURTHER RESOLVED:** That the said agreement shall utilize funds from General Fund (1010); Capital Projects Organization (#92270); Consultant Contract Account (54411); Project (1003625); Program (IN06) ; and be it

**FURTHER RESOLVED:** That the contracted firm(s) shall comply with all City contracting and compliance program requirements that apply to this contract, including Local Business Enterprise and Small Local Business Enterprise (LBE/SLBE) participation and be verified by the Contracts and Compliance Department; and be it

**FURTHER RESOLVED:** That the City Administrator, is hereby authorized to approve any subsequent amendments, modifications, or extensions of said agreement, ~~excepting those related to increasing the amount of the contract above the amounts authorized under this Resolution, and~~ be it

**FURTHER RESOLVED:** That the contract and any subsequent amendments or extensions shall be reviewed and approved by the Office of the City Attorney for form and legality prior to execution and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND  
PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California