

**CITY OF OAKLAND**  
**AGENDA REPORT**

2011 FEB 10 AM 9:47

TO: Office of the City Administrator  
ATTN: Dan Lindheim  
FROM: Fire Department  
DATE: February 22, 2011

RE: **A Resolution Authorizing The City Administrator To Enter Into A Professional Services Agreement With Freeman Fleming Group Inc. To Provide Emergency Medical Oversight Services For The Fire Department Emergency Medical Services (EMS) Program During The Period March 1, 2011 Through February 28, 2013 In An Amount Not To Exceed Ninety Thousand Dollars (\$90,000)**

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**SUMMARY**

A resolution has been prepared authorizing the City Administrator to enter into a professional services agreement with Freeman Fleming Group Inc. to provide physician oversight to the Fire Department's emergency medical program for the period March 1, 2011 through February 28, 2013 in an amount not to exceed ninety thousand dollars (\$90,000). Medical oversight service is mandated by the State when Departments provide medical technician and defibrillation services.

**FISCAL IMPACT**

Expenses of \$45,000 are budgeted in each fiscal year (FY 2011-12 and FY 2012-13) in the Department's operating budget, funded from the Measure N fund (2250), Emergency Medical Services Division Organization (20912), Contract Service Account (54926), Emergency Medical Services Program (PS19).

**BACKGROUND**

The State of California, Code of Regulations Title 22, requires that a physician or medical director provide medical oversight whenever emergency medical or defibrillation services are provided. A request for proposals process was conducted by the Fire Department for a new medical director and Dr. Jocelyn Garrick was selected through this process.

Dr. Jocelyn Garrick of Freeman Fleming Group Inc. will monitor emergency medical responses to ensure that the Department's paramedics and emergency medical technicians utilize the appropriate medical protocol when providing Advanced Life Support (ALS) and Basic Life Support (BLS) services throughout the city of Oakland. Dr. Garrick possesses a working knowledge of the local EMS system, including First Responder, Defibrillation and Paramedic services, and she routinely provides clinical oversight and participates in EMS quality assurance patient care reviews. She will participate in the review of requested medical priority dispatch

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system calls and EMS patient care cases, perform quality improvement for the EMT and Paramedic Programs and will provide medical oversight for EMT defibrillation and the Medical Response program.

Dr. Garrick is experienced in providing this type of service to other fire jurisdictions that provide emergency medical services. This service is critical to the continued operation of the Fire Department's Emergency Medical Services program and service delivery to the city of Oakland.

### **KEY ISSUES AND IMPACTS**

The Department responded to more than 72,000 medical response requests during FY 2009-10. Dr. Garrick will review and monitor these types of calls to ensure that the appropriate medical protocols are followed and will oversee the effectiveness of the emergency medical service delivery.

It is critical that the contractor possess a current advanced cardiac life-support certification, be highly skilled in cardiac rhythm interpretation, possess a working knowledge of the local EMS system and be medically certified with pre-hospital and emergency care experience. The contractor will also participate in the review of individual cases, provide reports and possess the experience and expertise to devise and facilitate EMS research.

### **PROGRAM DESCRIPTION**

Dr. Garrick will provide physician oversight to the Fire Department's emergency medical program. Her work will include the following:

- Provide medical oversight for Emergency Medical Technician program.
- Provide medical oversight for the Medical Priority Dispatch System.
- Review and monitor emergency medical calls to ensure that the appropriate medical protocols are followed.
- Make recommendations to improve the quality of the EMT and Paramedic programs in accordance with California Code of Regulations, Title 22.
- Oversee the Department's external defibrillation projects, ensuring that the Department meets all mandates and requirements for Public Access Defibrillation.
- Oversee the Department's Controlled Drugs Program as required to maintain an ALS Level First Responder Program.
- Assist and provide guidance for the Department's Infection Control Program in accordance with Local, State and Federal regulations.
- Serve as physician liaison as required to any Local, State, and/or Federal working group.
- Participate in EMS Division Staff Meetings as requested.

**SUSTAINABLE OPPORTUNITIES**

There are no economic, environmental or social equity opportunities associated with this report.

**DISABILITY AND SENIOR CITIZEN ACCESS**

There are no disability and senior citizen access issues contained in this report.

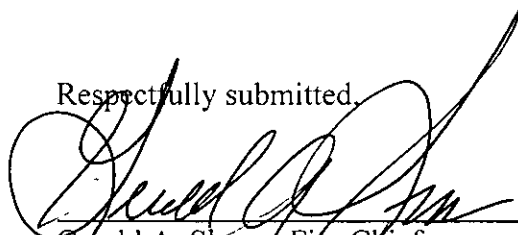
**RECOMMENDATION AND RATIONALE**

Staff recommends approval of a contract with Dr. Jocelyn Garrick dba Freeman Fleming Group Inc. to provide medical oversight for the Fire Department's emergency medical defibrillation and paramedic program. The contract is for the period March 1, 2011 through February 28, 2013 in an amount not to exceed \$90,000.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council approve a resolution to execute a professional services contract with Freeman Fleming Group Inc. for the period March 1, 2011 through February 28, 2013 in an amount not to exceed \$90,000.

Respectfully submitted,



Gerald A. Shion, Fire Chief  
Oakland Fire Department

Prepared by:  
Anne Campbell Washington, Chief of Staff  
Oakland Fire Department

**APPROVED AND FORWARDED TO THE  
PUBLIC SAFETY COMMITTEE:**



Office of the City Administrator

Item: \_\_\_\_\_  
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February 22, 2011

  
City Attorney

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2011 FEB 10 AM 9:48

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH JOCELYN FREEMAN GARRICK DBA FREEMAN FLEMING GROUP INC. TO PROVIDE EMERGENCY MEDICAL SERVICES FOR THE FIRE DEPARTMENT EMERGENCY MEDICAL SERVICES (EMS) PROGRAM DURING THE PERIOD MARCH 1, 2011 THROUGH FEBRUARY 28, 2013 IN AN AMOUNT NOT TO EXCEED NINETY THOUSAND DOLLARS (\$90,000)**

**WHEREAS**, the City of Oakland Fire Department desires to provide emergency medical technician defibrillation and paramedic services; and

**WHEREAS**, the Fire Department desires to review and monitor the appropriate medical protocol performed by its personnel; and

**WHEREAS**, the State of California Regulation, Title 22, requires that a physician or medical director provide medical oversight when emergency medical or defibrillation services are provided; and

**WHEREAS**, the Oakland Fire Department conducted a Request for Proposals process to select a new medical director and selected Dr. Jocelyn Freeman Garrick through this process; and

**WHEREAS**, Jocelyn Freeman Garrick, MD dba Freeman Fleming Group Inc. is experienced and has provided this type of service to other fire jurisdictions which provide emergency medical services; and

**WHEREAS**, Oakland Municipal Code Section 2.04.020.B.1.d requires Council approval of professional services contracts over \$15,000 when voter-approved measure funds will be used to pay for the services; and

**WHEREAS**, the City Council finds that this agreement is for services of a professional and temporary nature; and

**WHEREAS**, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore be it

**RESOLVED**, that the City Council authorizes the City Administrator or his designee to negotiate and enter into an agreement with Jocelyn Freeman Garrick, MD dba Freeman Fleming Group Inc. to provide medical oversight services to the Fire Department's emergency medical program for the period March 1, 2011 and ending February 28, 2013, in an amount not to exceed ninety thousand dollars (\$90,000); and be it

**FURTHER RESOLVED**, that this contract will be funded from the Measure N fund (2250), Emergency Medical Services Division Organization (20912), Contract Service Account (54926), Emergency Medical Services Program (PS19); and be it

**FURTHER RESOLVED**, That the City Administrator or his designee is authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increase in the contract amount without returning to City Council; and be it

**FURTHER RESOLVED**, that the Office of the City Attorney shall review and approve said agreement as to form and legality prior to execution and a copy of the fully executed agreement shall be placed on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and  
PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California