

15 APR 23 PM 3:01

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

April 23, 2015

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Gibson McElhaney and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following person as a member of the following board or commission, subject to City Council confirmation:

**COMMISSION ON AGING**

**Sandra J. Johnson Simon**, Mayoral appointment for a three-year term beginning September 2, 2013 and ending September 1, 2016, to fill the seat previously held by Donna Griggs Murphy.

**Johnnie Mae Wiley**, Mayoral appointment for a three-year term beginning September 3, 2012 and ending September 2, 2016, to fill the seat vacated by Corrine Jan.

Thank you for your assistance in this matter.

Sincerely,

Libby Schaaf  
Mayor

A large, stylized handwritten signature in black ink, which appears to be "Libby Schaaf".

15 APR 23 PM 3:01

  
City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Mayor Libby Schaaf

---

### RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SANDRA J. JOHNSON SIMON AND JOHNNIE MAE WILEY AS MEMBERS OF THE COMMISSION ON AGING

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No 9921 C.M.S., adopted May 13, 1980 and amended in 1985 by Ordinance No. 10561 C.M.S., in 1989 by Ordinance 11081 C.M.S., and in 1995 by Ordinance No 11773, establishes the Commission on Aging to advocate for the elderly and serve as an Advisory Board to the Department on Aging; and

**WHEREAS**, the Commission on Aging consists of eleven (11) members serving not more than two consecutive three year terms; and

**WHEREAS**, the Honorable Mayor Libby Schaaf has appointed Sandra J. Johnson Simon and Johnnie Mae Wiley to serve three-year terms subject to confirmation by the City Council; now therefore be it

**RESOLVED**: That pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Sandra J. Johnson Simon to the Commission on Aging for a three-year term beginning September 2, 2013 and ending September 1, 2016, to fill the seat previously held by Donna Griggs Murphy; and be it

**FURTHER RESOLVED:** That pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Johnnie Mae Wiley to the Commission on Aging for a three-year term beginning September 3, 2012 and ending September 2, 2015, filling the seat vacated by Corrine Jan.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID AND  
PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

15 APR 23 PM 3:01

Resume for Sandra J. Johnson Simon

AGING

[REDACTED]

**MY OBJECTIVE:** My objective is to serve on the City of Oakland, Mayor's Commission on Aging Board. I am a senior advocate, where I will continue to share information with other seniors, senior centers, disabled persons, caretakers, and various other organizations.

**PERSONAL:** Born and raised in Oakland, California. I am married, have two adult children and two, two grandchildren, great grandchildren.

**MAJOR ACCOMPLISHMENTS:** My major accomplishments were to retire with meritorious honors and 25 years of service, which I did on June 1, 1998, as Deputy Personnel Director, for Department of the Navy, Military Sealift Command, in Oakland, California.

**EXPERIENCE:** November 1973 - June 1998 employed by the United States Government. I started as a Clerk-Typist and ended as the Deputy Personnel Director. In my last position I traveled all over the world as a guest speaker and presented training classes to merchant seamen and women. I indirectly supervised over 1000 employees as their third line supervisor. Also I had a staff of 17 employees, who I supervised in the office, held staff meetings, approved their vacations, and processed employee evaluations. Also for the last six years, I was the President of our Employee Activity Association, where I was responsible for planning various fun activities for the employees.

**CURRENT VOLUNTEER ACTIVITIES:** I volunteer with the following organizations:

1. Beebe Memorial Christian Methodist Episcopal Church in Oakland - the Missionary Society where I am the past secretary. I assist with feeding the needy, providing clothing and referring them to agencies where they can obtain additional food, housing and medical. Many of these people are seniors.



# Johnnie Mae Wiley

**Objective** To serve as a committee member for The Mayor's Commission on Aging

**Professional Highlights** **Business Owner**

- Hair-styling
- Accounting
- Payroll

**Accounting Clerk**

- Bookkeeping and Accounting
- Handle accounts for sixty-two stores
- Prepare financial Statements, prepared profit and loss statements

**Community Education Organizer**

- Outreaching to Parents and Children in the West Oakland Community
- Organized activities for children and families, organized childcare and parenting classes
- Developed leadership classes for parents

**Community Advocate for West Oakland Senior Center**

- Board member for the West Oakland Senior center
- Organized field trips for seniors
- Organized special cultural events

**Skills**

- Accounting and Bookkeeping
- Licensed Cosmetologist
- Community Organizer
- Community Educator
- Community Advocate
- Business Owner

**Employment History**

Beautician	Johnnie's Beauty Salon, Oakland, CA
Accounting Clerk	Frank Smith, Tax Firm, Berkeley, CA
Community Education Organizer	Oakland Unified School District, Oakland, CA 94612
Accounting	Wells Fargo Bank, Oakland, CA

January 1961 -  
December 1966  
November 1969 -  
April 1970  
April 1971 - May 1973  
May 1978 - June  
1999

**Education**

Associate of Arts Degree	College of Alameda, Alameda, Ca
--------------------------	---------------------------------

June 1976

**References**

References are available on request.

15 APR 23 PM 3:01

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND