

**CITY OF OAKLAND  
MEMORANDUM**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2004 JUN 23 AM 10:44

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TO: Rules & Legislation Committee  
ATTN: Assistant to the City Administrator  
FROM: Usana Pulliam  
238-7186  
Department of Human Services/Head Start  
DATE: June 18, 2004

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE: Resolution authorizing the City Administrator, on behalf of the City of Oakland to apply for, accept and appropriate the Child Care Food Program (CCFP) Grant from the California Department of Education in an estimated amount of \$360,000 for program year 2004-05.**

**SCHEDULING RECOMMENDATION:**

- A. Committee Life Enrichment Committee  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- \_\_\_\_\_ City Council                      Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: July 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: **The Head Start program services begin on September 1, 2004. The California Department of Education, Child Care Food Program will continue to provide grant funding for approximately 335,000 meals to children in the City of Oakland**

Is a staff report required/requested? **Yes**

What is the fiscal impact on the City/Agency? **–There is no fiscal impact. The City of Oakland receives monthly reimbursement for eligible meals served to enrolled Head Start children.**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by 6:00 p.m. of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0584