



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - DRAFT

### \*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, November 14, 2017

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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The Oakland City Council Finance & Management Committee convened at 9:30 p.m. with Councilmember Guillén presiding as Chairperson.

#### COMMITTEE MEMBERSHIP:

**Excused** 1 - Dan Kalb

**Present** 3 - Abel J. Guillén, Annie Campbell Washington, and Noel Gallo

- 1 Approval Of The Draft Minutes From The Committee Meeting Of October 24, 2017  
[17-0304](#)

**Attachments:** [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Accepted. The motion carried by the following vote:

**Excused** 1 - Kalb

**Aye** 3 - Guillén Campbell Washington, Gallo

**NO VOTE** 0

- 2 Determination Of Schedule Of Outstanding Committee Items  
[17-0305](#)

**Attachments:** [View Report](#)

[Supplemental 11-10-2017](#)

*The Roll Call was modified to show Councilmember Kalb present*

*1 speaker spoke on this item*

*The Committee accepted staffs recommendations as amended to schedule No. 1 " Finance and Revenue Staff Research Cannabis Tax Policy" on the pending list under February 13, 2018 to February 27, 2018 and No 1 "Increase the Gross Receipts Tax On High Revenue Residential Rentals" Under February 27, 2018 to March 13, 2018*

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Accepted as Amended. The motion carried by the following vote:

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

NO VOTE 0

Subject: Report And Possible Action On Cannabis Tax Policy  
From: Council President Ried  
Recommendation: Approve A Report And Recommendation That The City Administrator Have The Appropriate Finance And Revenue Staff Research Cannabis Tax Policy, Including The MPG Oakland Tax Policy Paper, The Ross Gordon Tax Policy Paper, And The University Of The Pacific Sacramento Area Economic Impact Analysis, And Ruling 10 As It Applies To Apportionment Of Cannabis Taxes; And Report Back To Finance Committee With Cannabis Tax Policy Options To Maximize City Tax Revenue, Economic Growth, And Jobs; On The First Finance And Management Committee Meeting In January 2018  
[17-0322](#)

**This Report and Recommendation be Scheduled.to go before the \*Finance & Management Committee to be heard 2/27/2018**

Subject: Measure To Change Gross Receipts Tax On Residential Rentals  
From: Councilmember Kaplan  
Recommendation: Adopt The Following Pieces Of Legislation;

1) A Proposed Ordinance To Authorize The City Of Oakland To Increase The Gross Receipts Tax On High Revenue Residential Rentals, Exempting Providers Of Section 8 And Lower-Rent Units; And To Fund Services To Remedy Homelessness And Increase Affordable Housing; And  
[17-0344](#)

**This Ordinance be Scheduled.to go before the \*Finance & Management Committee to be heard 3/13/2018**

2) A Resolution, On The City Council's Own Motion, Submitting This Item To The Voters On The November 2018 Ballot; On The February 13, 2018 Finance And Management Committee Agenda  
[17-0345](#)

**This City Resolution be Scheduled.to go before the \*Finance & Management Committee to be heard 3/13/2018**

**3** Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Cash Management Report For The Quarter Ended September 30, 2017  
[17-0045](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

*1 speaker spoke on this item*

**A motion was made by Dan Kalb, seconded by Annie Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

**4** Subject: Status Of Negative Funds  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report On The Status Of Negative Funds As Of June 30, 2017  
[17-0029](#)

**Attachments:** [View Report](#)

*1 speaker spoke on this item*

**The Committee directed that staff return 2nd quarter with a supplemental report that includes staff's recommendation on page 6 of the report: 1. Eliminate all appropriations shown in Table 4 or move to sustainable funding sources where appropriate. 2. Create formal repayments plans for those funds that are informally paying down negative balances. 3. Identify one-time revenues that can be used to pay down the negative balances in Category 3**

**A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 11/28/2017. The motion carried by the following vote:**

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

5 Subject: Parking Citation Void Process Audit Report  
From: Councilmember Dan Kalb & President Pro Tem Abel Guillén  
Recommendation: Receive A Presentation From The City Auditor Regarding The Performance Audit Of The City Of Oakland Parking Citation Void Process  
[17-0235](#)

**Sponsors:** Kalb and Guillén

**Attachments:** [View Report](#)

[City Auditor's audit report - Parking Citation Void Process - October 2017 \(003\)](#)

[Executive Summary Handout](#)

[Hyperlink](#)

*1 speaker spoke on this item*

*The Committee directed staff to return with a follow-up report April 2018*

A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 11/28/2017. The motion carried by the following vote:

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

6 Subject: Semi-Annual Vacancy Report  
From: Human Resources Management Department  
Recommendation: Receive A Semi-Annual Informational Report On Budgeted Vacant Positions Through October 9, 2017  
[17-0254](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)

*1 speaker spoke on this item*

*The Committee directed staff to include in the next Semi- Annual report a comparison with the surrounding city's Vacancy rate*

This Informational Report be Received and Forwarded.to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council to be heard 11/28/2017

**9** Subject: Salary Ordinance Amendment  
 From: Human Resources Management  
 Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Classifications Of Head Start Coach Coordinator, Head Start Family And Community Engagement Coordinator, Head Start Mental Health And Disabilities Coordinator, And Head Start School Readiness Coordinator; And To Increase The Salary Rate Of Child Education Coordinator And Change The Title To Head Start Education Coordinator; And To Increase The Salary Rate For Head Start Facilities Coordinator

[17-0299](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[13467 CMS](#)

*The recorded was modified to show items 9 and 10 were heard after item 6*

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 11/28/2017. The motion carried by the following vote:

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

**10** Subject: Adjustment To FY 2017-18 Appropriations  
 From: Finance Department  
 Recommendation: Adopt A Resolution Adjusting Various Appropriations Including; (A) Amending Resolution No. 86179 C.M.S. To Include Provision To Authorize The City Administrator To Add And Recruit Additional Positions Devoted To Duties Administering The Two Federal Emergency Management Agency's (FEMA) Grant -Funded Seismic Retrofit Programs For The City Of Oakland. (B) Authorizing The City Administrator To Add And Recruit Additional Positions To Enable The Rent Adjustment Program To Continue To Meet Its Responsibilities And To Function In An Efficient And Responsive Manner (C) Amending Resolution No. 86821 C.M.S. To Provide An Appropriation Of \$150,000 For Youth Together By Reducing An Appropriation Of \$150,000 In The General Purpose Fund (1010) For Subsidies To The Head Start Program. (D) Authorize A Grant Award To Youth Together For An Amount Not To Exceed \$150,000 In FY 2017- 18 With An Option To Renew For The Same Amount For One Additional Year, Contingent On Funding Availability In FY 2018-19

*There were 2 speakers for this item*

*The Committee directed staff to return with a cost analysis of a Deputy City Attorney and authorizing a temporary Deputy City Attorney*

A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 11/28/2017. The motion carried by the following vote:

**Abstained** 1 - Campbell, Washington

**Aye** 3 - Guillén Gallo, Kalb

**NO VOTE** 0

- 7 Subject: Semi-Annual Grants Report  
From: Finance Department /Budget Bureau  
Recommendation: Receive A Semi-Annual Informational Report From The Finance Department On City Efforts To Apply For, Accept And Appropriate Grants Over \$50,000 From Private, Local, State And Federal Sources, For The Period Beginning January 1, 2017 And Projected Through June 30, 2018  
[17-0281](#)

**Attachments:** [View Report](#)

*1 speaker spoke on this item*

A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 11/28/2017. The motion carried by the following vote:

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

- 8 Subject: CalPERS Pension Rates For FY 2018-19 And Forecast Through FY 2024-25  
From: Finance Department  
Recommendation: Receive An Informational Report On The June 30, 2016 CalPERS Actuarial Valuation Reports For Miscellaneous And Safety Plans That Establishes Employer Pension Contributions For Fiscal Year (FY) 2018-19 And Provides Forecast Employer Contribution Rates Through Fiscal Year 2024-25  
[17-0283](#)

**Attachments:** [View Report](#)

A motion was made by Abel J. Guillén, seconded by Noel Gallo, that this matter be Continued to go before the \*Special Community & Economic Development Committee, to be heard 12/5/2017. The motion carried by the following vote:

**Aye** 4 - Guillén Campbell Washington Gallo, Kalb

**NO VOTE** 0

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*2 speakers spoke during Open Forum.*

## **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance & Management Committee adjourned the meeting at 11: 23 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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