

CITY OF OAKLAND

MEMORANDUM

OFFICE OF THE CITY CLERK
OAKLAND

2004 FEB 18 PM 3:07

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TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Robin Young
Phone No. 238-6474
Address/Agency/Dept Finance & Management Agency/Personnel
DATE: February 11, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A resolution authorizing the City Manager to enter into a professional or specialized services contract with Hargis and Associates, a consulting firm, to provide examination services for the position of Lieutenant of Police for a total fee not to exceed \$14,900, bringing the total amount of specialized service contracts with this consulting firm during fiscal year 2003/04 to \$50,850

SCHEDULING RECOMMENDATION:

A. Committee Finance and Management Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: NO

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in electronic format by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.