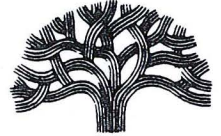


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Office of the City Administrator  
Sabrina B. Landreth  
City Administrator

(510) 238-3301  
FAX: (510) 238-2223  
TTY/TDD: (510) 238-2007

(Revised 9/3/15)  
September 15, 2015

**CITY COUNCIL COMMITTEE ON FINANCE  
AND MANAGEMENT  
Oakland City Council  
Oakland, California**

Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

**City Council Finance & Management Committee: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 9:30-11:30 pm  
(Committee Chair Kalb and Members, Gibson-McElhane, Campbell-Washington,  
Guillen; Staff: Christine Daniel and Kiran Bawa)**

**For Tracking Purposes**

1. **January 2016** – City Administrator’s Office Will Bring A Report On The Progress Of Realigning KTOP Under The Office Of The City Clerk (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
2. **March 2016** – Informational Report On Citywide Paper free Policy To Be Heard By Finance And Management Committee With Proposed Changes And Will Work With The Council Offices To Promote New And Improved City Services To Their Constituents (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
3. **Biennially** – A Review And Possible Action On The Mayor’s Salary (Odd-Numbered Years)
4. **Annually** – (From [B] 12/10/02 Cmte) An Informational Report Regarding Risk Management

**RULES & LEGISLATION CMTTE**  
SEP 17 2015 Item #2  
Finance & Management Committee  
September 15, 2015

5. **Quarterly** – Beginning September 2015, A Quarterly Budget Implementation Tracking Report With Line-Item Matrix Will Be Provided To The Finance And Management Committee And End Only When Agreed Upon By The Committee Or When All Items Have Been Implemented (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
6. (From 10/9/07 Cmte) Annual Agency Performance Measures
7. (From [2] 11/14/06 Cmte) An Informational Report Regarding Worker's Compensation
8. (From [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends
9. (07-1482 Rules 6/19/08) Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year
10. (From [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An Informational Report From The City Auditor On The Status Of Required Audits
11. (09-0629 7/9/09 Rules) Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year 2008-2009 In Accordance With Oakland Municipal Code Section 2.04.020.D.2
12. (09-1472 6/08/10 Cmte) Informational Report From The Public Works Agency On The City Fleet
13. Equal Access Ordinance
14. Budget Implementation Tracking Report (**From 10/8/13 & 6/24/14 Cmte [13-0067]**)
15. **Biannually** – (From 2/13/13 Cmte [12-0233]) Receive An Informational Report Regarding The City's Risk Management, Including, Workers' Compensation Program For Fiscal Year
16. **Semi-Annually** - From [4] 2/23/06 Rules Cmte) Vacancy Report – September And March
17. (09-0535 9/15/09 Cmte) Status Report On Citywide Efforts To Research And Correct Negative Fund Balances – January 2010 And September 2010
18. **Quarterly** - (From [2] 5/11/04 Cmte) Cash Management Report
19. (From [2] 6/13/06 Cmte) Revenue & Expenditure Report
20. Receive An Informational Report Regarding OMERS, Police And Fire Retirement System Investment
21. **Monthly**- (From 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

Boards/Commission Reports

As Requested:

1. Budget Advisory Committee
2. Business License Tax Board Of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police And Fire Retirement System

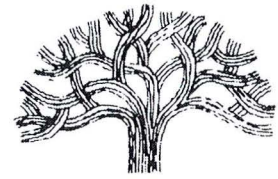
Respectfully submitted,



For: Sabrina B. Landreth  
City Administrator

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Office of the City Administrator  
Sabrina B. Landreth  
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TTY/TDD (510) 238-2007

**September 15, 2015**  
(Revised 09/03/15)

## ***CITY COUNCIL COMMITTEE ON PUBLIC WORKS***

Oakland City Council, Oakland, California

### **Chairperson Kaplan and Members of the Committee:**

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

**Public Works Committee – 2nd and 4th Tuesday, 11:30 a.m.-1:30 p.m.: Hearing Room 1**  
**Chair: Kaplan; Committee Members: Kalb, Gallo, Reid; Staff: Christine Daniel, Hannah Zima, Brooke A. Levin**

### **Pending/No Specific Date**

1. From Oakland Public Works: Follow-Up Report On The Mechanism To Assess An Administrative Penalty For Violators Of The Polystyrene Foam Food Service Ware Ordinance And A Review Of The Waste Water Stream Analysis (From 07-1469, PWC 10-14-08, Item 3)
2. This item was redirected to Planning and Building in spring 2013: Report On Other Cities Of Comparable Size That Are Charging For Impact Fees; And A Legal Analysis On The Use Of Impact Fees For Capital Projects; And The Addition Of Impact Fees To The State And Federal Legislative Agenda; And Information On Other Revenue Generating Fees That Do Not Fall Under New Developments (From 09-0230, PWC 05-26-09)
3. From Oakland Public Works: Proposals for enforcement that prevent non-franchisee from taking unpermitted work otherwise undermining the franchise agreements. (From PWC 5-22-12, Item 9)
4. From: Office Of The City Administrator Recommendation: Receive An Informational Report On The Annual Progress Of Caltrans Maintenance Activities In The City Of Oakland; (13-0611, PWC 06-10-14 Item # 7) *Committee directed staff to come back with updated report on specific information requested.*

5. Committee requested from Oakland Public Works Department an Informational Report on potential school safety improvement projects. (from PWC 10-28-14) *bring in May 2015*
6. Committee requested Oakland Public Works Department to bring a future Report to address Enforcement of Illegal Dumping (from PWC 12-02-14)
7. Committee requested Oakland Public Works Department provide a report on illegal dumping with updates In September 2015. (from PWC 06-23-15)
8. A report in September of 2015 to the PWC on the City of Oakland Cal Fire Grant Application including background in existing and needed tree services, proposed use of grant funds and status of grant applications. Grant applicants are expected to be notified by July 2015. The City should apply for grants which provide funding for tree planting and tree maintenance. [from 6/30/15, Council Presidents 2015-17 Policy Directives]

**For Tracking Purposes**

1. From Oakland Public Works: Quarterly Follow-Up Report On The Progress Of The On-Call, Licensed Construction Contracts And To Assess Whether Work Is Spread Equitably Amongst The Pool of Contractors; (From 09-1168 to 09-1168-8, PWC 02-23-10, Item 6)
2. From CM Kaplan: Quarterly Informational Report on Activities of the Alameda County Transportation Commission. (From 10-0199, PWC 01-25-11)
3. From Oakland Public Works: Annual Progress Report On Caltrans Maintenance Activities In The City Of Oakland (From 13-0611, PWC 06-10-14)

Respectfully submitted,

*Kelly J. Pochirner*

For: Sabrina B. Landreth  
City Administrator

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*Revised September 3, 2015*

**CITY COUNCIL COMMITTEE ON COMMUNITY AND  
ECONOMIC DEVELOPMENT  
Oakland, California**

Chairperson Reid and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, staff will provide you with a list at each meeting. Staff would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

City Council Committee on Community and Economic Development: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 1:30 – 4:00 PM. (Committee Chair Reid and Members Campbell-Washington, Gibson-McElhanev, Kaplan; Staff: Claudia Cappio)

Anticipated Date Set:

October 13, 2015

1. Received And Informational Report On The Activities Of The Code Enforcement Department, Including Qualitative And Qualitative Analysis Of Complaints Receive, Notices Of Violation Send, Amount In Fines Collected, Volume And Results Of Inspections, And Other Such Metrics To Illuminate The Efforts To Address Blight And Enforce City Laws In The City Of Oakland (Rules 6/4/15 [14-1053]) – Quarterly Report

Pending/No Specific Date

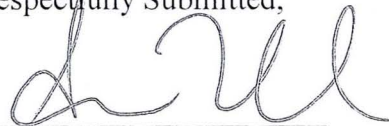
1. Receive An Informational Report On Affordable Housing Development Efforts/Projects Developed Throughout The Bay Area Cities, According To The Association Of Bay Area Governments (ABAG), And Affordable Housing Development Projects Developed (Number Of Units) Over The Past 15 Years In The City By Council District (**Rules 4/23 [14-0822]**)
2. Receive An Informational Report On Progress Of The Administration's Graffiti Task Force (Legistar 14-0076; Rules Cmte 10/2/14, 10/23/14)
3. A Report And: 1) Resolution Amending A) Resolution No. 69687 C.M.S., Passed February

2, 1993; Authorizing The Local Employment Program, And B) Resolution No. 74762 C.M.S., Passed January 29, 1999, Authorizing A Pilot Apprenticeship Program, Both Of Which Require Contractors To Hire Oakland Residents; And 2) An Ordinance Amending Ordinance Number 12388 C.M.S., Adopted December 18, 2001, To Authorize Revision Of The Local Employment And Apprenticeship Programs By Resolution (Legistar 07-1831; Rules Cmte 11/20/08, 12/4/08, 12/18/08; CED Cmte 1/13/09)

### For Tracking Purposes

1. **(Semi-Annual)** A report on the Job Training Performance Standards of City-funded Workforce Development Programs (Last Report 11/29/11)
2. **(Annual)** Consolidated Annual Performance Report (CAPR) (from 11/16/99 Committee Meeting) (Last report 6/23/15) (*Requires a Public Hearing*)
3. **(Quarterly)** Received And Informational Report On The Activities Of The Code Enforcement Department, Including Qualitative And Qualitative Analysis Of Complaints Receive, Notices Of Violation Send, Amount In Fines Collected, Volume And Results Of Inspections, And Other Such Metrics To Illuminate The Efforts To Address Blight And Enforce City Laws In The City Of Oakland **(Rules 6/4/15 [14-1053])** First Report Set For October 13, 2015 (*FY 15-17 Budget Tracking adopted June 30, 2015*)
4. **(Quarterly)** Receive A Progress Report And Possible Action On Implementation Activities To Date Associated With The Oakland Retail Enhancement Strategy (Last report 9/24/13)
5. **(Quarterly)** Receive The Quarterly Informational Report On The Status Of The Army Base Public Infrastructure Project (Legistar 13-0408; Last report 6/23/15)
6. **(Quarterly)** Receive An Informational Quarterly Report On Housing Foreclosures and Outcome Data from Related City Programs (Legistar 10-0449; last report 6/23/15)
7. **(Quarterly)** Receive An Informational Quarterly Tracking Report on Economic Development activities including actions related to the preparation of the Economic Development Strategy for the City of Oakland (Legistar 11-0310; last report 7/14/15)

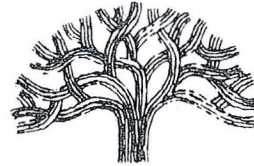
Respectfully Submitted,



For: Sabrina B. Landreth  
City Administrator

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Sabrina B. Landreth  
City Administrator

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(Revised 7/16/2015)  
July 28, 2015

**CITY COUNCIL LIFE ENRICHMENT COMMITTEE**  
Oakland, California

**Chairperson Campbell Washington and Members of the Committee:**

Subject: Scheduling of Committee Meetings

In an effort to keep the Committee informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, or others you may know of, for Council Committee review.

Life Enrichment Committee - 2nd & 4th Tuesdays, 4:00 pm - 6:00 pm, Chair: Campbell Washington, Brooks, Gallo, and Guillen Staff: Asst. to the City Administrator, Chantal Cotton

Anticipated Date:

September 15, 2015

1. A Resolution Authorizing The City Administrator To Apply For Funding For Head Start/Early Head Start Grantee City Of Oakland Through The Funding Opportunity Number HHS-2016-ACF-OHS-CH-R09-1085 In An Estimated Amount Of \$18,587,933 Per Year For A Five-Year Period From 2016 Through 2021 From The United States Department Of Health And Human Services Administration For Children And Families, Office Of Head Start (From Rules 7/9/15 for July 14<sup>th</sup> LEC [14-1121])

For Tracking Purposes

1. Monthly Reports - Oakland Fund for Children and Youth (standing item) [last: 12/13/11; 1/24/12; 4/24/12; 5/22/12]
2. Semi-annual Reports
  - Dunsmuir Hellman Historic Estate [per LEC 4/26/11]
  - Library Advisory Commission [last 6/10/08; 5/14/13; 1/27/15]
  - Cultural Affairs Commission [last 1/08/08]
  - Planning & Oversight Committee, Oakland Fund for Children and Youth [last 4/8/08; OFCY's 2010-2013 Funding Recommendations 6/08/10; Final Evaluation Reports

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Life Enrichment Comte.  
July 28, 2015



for FY2009-10(12/14/10); continued to 1/11/11; Final Evaluation Reports for FY2010-11(5/22/12); 11/27/12; OFCY Final Evaluation Reports for FY2012-2013(LEC 2/25/14))  
- OFCY Jan. 2015 3-4 Year Plan

3. Annual Reports

- Community Action Partnership Administering Board [12/14/10; 12/11/12; 1/28/14, 1/27/15]
- Mayor's Commission on Aging [last 4/13/10; 5/28/13]
- Head Start Policy Council [last 1/08/08; 11/16/10]
- Mayor's Commission on Persons with Disabilities [last 3/23/10; 3/22/11; 5/28/14]
- Paramount Theater of the Arts Board [last 6/10/03; 5/28/13]
- Parks and Recreation Advisory Commission [last 2/27/0; 7/22/14]
- Youth Advisory Commission [last 11/14/06; 12/14/10 moved to 1/25/11; 6/11/13]

**No Specific date**

- Informational Report in September 2016 re: New methods for processing Cultural Arts and Other Small Grant Programs, such as reducing demands unnecessary for such grants and re-creating the grant management process that are online and paperless in order to maximize efficiency [6/30/15, Council President's 2015-17 Policy Directives]

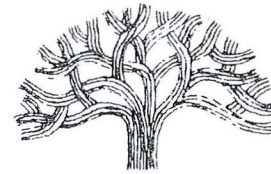
Respectfully submitted,

*Sandra Eve-Fisher for:*

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Sabrina B. Landreth  
City Administrator

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Life Enrichment Comte.  
July ~~28~~, 2015



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Office of the City Administrator  
Sabrina B. Landreth  
City Administrator

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**PUBLIC SAFETY COMMITTEE**  
Oakland, California

*Revised September 3, 2015*

**Subject: SCHEDULE OF REPORTS FOR UPCOMING PUBLIC SAFETY COMMITTEE MEETINGS**

Public Safety Committee – 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 6:00 – 7:30 p.m. Brooks (Chairperson), Gallo, Guillen and Kalb; Staff: Joe DeVries and Bruce Stoffmacher; Amadis Sotelo, City Attorney

September 29, 2015

1. [From 1/29/15 Comte (14-0456)] African American Recruitment, Retention And Attrition From: Councilmember Desley Brooks Recommendation: Receive An Informational Report Regarding Oakland Police Department Recruitment Efforts From 2010 To Present With A Focus On Efforts To Recruit And Retain African Americans As Police Officers, moved at 3/5/15 Rules Cmte., Report heard January 29, 2015, Supplemental Report heard March 10, 2015, 2nd Supplemental Report heard May 12, 2015]. 3rd Supplemental Report to include: providing further analysis of the recruitment, testing and character and background analysis process.
2. [From 6/23/15 Cmte (14-1052): A list of Youth Advisory Commission Recommendations Which Have Already Been Accomplished or Implemented; and 2. A List of Five Recommendations which OPD and the Youth Advisory Commission Can Work to Achieve
3. [From 7/14/09 Comte.] A Monthly Informational Report From the Police Department on Recruiting and Police Staffing Levels over the Last 30 Days (07-1080)

October 13, 2015

1. 100 Black Men Report: Supplemental Report: Receive an informational Report and Possible Action Adopting Legislation requiring the use of psychological testing and screening for officer new hires, and the retesting of all sworn personnel in 5 year intervals thereafter. (Continued from 7/14/15 Comte [14-0823])
2. 100 Black Men Report: Receive an informational Report and Possible Action Adopting policies and procedures which require OPD to train officers more effectively in the use of force, especially lethal force. Such training should not only define conditions in which officers may use lethal force but also, more broadly, show them how to avoid it. (Continued from 7/14/15 Comte [14-0824])

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Public Safety Committee  
September 15, 2015

3. 100 Black Men Report: Supplemental Report: Receive an Informational Report and Possible Action Adopting legislation to eradicate the persistent widespread custom or practice of concealing or suppressing investigations into police officer misconduct. In order for the public to be safe we must break down the "Blue Wall Code of Silence" that exists in Law Enforcement Agencies throughout this nation. Good Officers must not defend Bad Officers or their misconduct. (Continued from 7/14/15 Comte [14-0825])
4. 100 Black Men Report: Receive an Informational Report and Possible Action Adopting Officer reporting and disclosure requirements for both responding and on scene officers in all use of force cases; mandatory firing and criminal prosecution for failure to report and/or disclose officer misconduct and for providing false information. (Continued from 7/14/15 Comte [14-0826])
5. [Semiannual (Sep/Mar) since 1995] Status report from the Fire Chief on the Emergency Management Board

### **For Tracking Purposes**

1. [From 3/12/15 Cmte (14-0670)] Informational Report on the formation of the Ad-Hoc committee on Police Recruitment, as approved in April 2015.
2. [From 2/19/15 Comte. (14-0490)] Receive An Informational Report Regarding Racial And Religious Profiling In The City Of Oakland.
3. [For 12/1/15 Cmte. From 7/30/15 Comte. (14-0490)] Informational Report That Analyzes Key Violence Intervention Strategies And Elements Of The City Of Richmond's Office Of Neighborhood Safety, How It Aligns With The City Of Oakland's Current Or Newly Proposed Measure Z Investments In Violence Prevention, And What Strategies And Plans Are Being Explored And Developed To Institute Any Or All Of These Elements For Oakland
4. [Annual-January] City Administrator report on Bingo Activities in Oakland
5. [Semiannual (April/October) 1997] Report from Citizen's Police Review Board (14-0086)
6. [Semiannual (April/October) since April 1995] Community Policing Advisory Board
7. [Semiannual (Sep/Mar) since 1995] Status report from the Fire Chief on the Emergency Management Board
8. [Quarterly (Jan/Apr/Jul/Oct)] Quarterly Report from OPD on Crime Trends and Crime Reduction Activities (13-0672)
9. [Annual (From 7/10/08 Rules)] An Annual Informational Report from the Office of Chief of Police Detailing the Department's Efforts to Manage Various Events Conducted Throughout the City of Oakland During the Fourth of July Holiday, Including the Fireworks Display at Jack London Square, and Illegal Fireworks and Sideshow Activities
10. [From 11/10/09 Comte.] Semi-Annual Report from the Office of Chief of Police Detailing the Status of Installing Red Light Camera Enforcement Systems in the City, Including Any Obstacles, Issues, or Problems, and the Timeline For Implementation (09-0876)
11. [From 7/14/09 Comte.] A Monthly Informational Report From the Police Department on Recruiting and Police Staffing Levels over the Last 30 Days (07-1080)
12. [From 9/13/11 Comte. Annual] Informational Report From the Office of Chief of Police Detailing Results of Special Traffic Enforcement Operations Throughout the City of Oakland Including DUI Checkpoints

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Public Safety Committee  
September 15, 2015

13. [Annual-April][From 3/5/15 Comte.] Receive An Annual Informational Report From The Oakland Police Department Regarding The State Of The Department's Investigative Capacity, Including Staffing Levels And Resources, Percentage Of Crimes Investigated, Crime Lab Issues, And Status Of Implementing 2013 Recommendations From Strategic Policy Partnership (14-0603)
14. [bi-monthly (July, Sep, Nov, Jan, Mar, May)] [From 1/29/15 Comte. – date changed at the 2/5/15 Comte., date changed at 3/5/15 cmte., became bi-monthly at 5/12/15 Cmte.] Informational Report on all Information Technology/Help Desk requests of the Oakland Police Department to the Department of Information Technology; the date of the request; date the request was completed and the status of said request; if the request is incomplete; the anticipated completion date. Additionally, provide the number of technology projects IT has working in the Police Administration Building currently and the current status of each project. The report should cover the period January 2014 to the present.
15. [ Per Council President's 2015-17 Policy Directives 6/30/15] OPD to bring report to PSC re: Implementation of the Text to 911 Service.

Respectfully submitted by:  
*Bruce Stoffmacher*  
For: Sabrina B. Landreth  
City Administrator

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2015 SEP 11 AM 10:28

# CITY OF OAKLAND

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Office of the City Administrator  
Sabrina B. Landreth  
City Administrator

(510) 238-3301

*Revised: September 10, 2015*

Chairperson and Members of the Committee:

Subject: Scheduling of Outstanding Committee Items

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council Committee review.

**Rules & Legislation Committee: Every Thursday, 10:45 a.m. (Chair: Gibson McElhane, Council Members: Guillen, Kalb, and Reid; City Attorney: Barbara Parker; Staff: Donna Hom, Interim Assistant City Administrator)**

## Anticipated Date for Scheduling

September 2015

Respectively Submitted,

*Sandra Eve-Fisher for:*

\_\_\_\_\_  
Sabrina B. Landreth  
City Administrator

4  
RULES & LEGISLATION CMTTE

SEP 17 2015

Item: \_\_\_\_\_  
Rules Committee  
September 17, 2015