

**CITY OF OAKLAND
MEMORANDUM**

JB

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Mike Church
Phone No. 238-6590
Address/Agency/Dept _____
DATE: 5/18/04

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AGREEMENTS WITH THE ALAMEDA COUNTY COMMUNITY FOOD BANK AND LEO M. COTELLA, INC. IN A TOTAL AMOUNT UP TO \$106,397 TO PROVIDE FOOD PROCUREMENT AND DELIVERY SERVICES TO THE CITY OF OAKLAND HUNGER PROGRAM FOR FISCAL YEAR 2004/2005 AND AUTHORIZING THE USE OF ANTICIPATED ADDITIONAL DONATED FUNDS TO INCREASE THE AMOUNT OF THE AFOREMENTIONED AGREEMENTS WITHOUT RETURNING TO COUNCIL.

SCHEDULING RECOMMENDATION:

- A. Committee Life Enrichment
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: July 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? yes

What is the fiscal impact on the City/Agency? \$126,397 plus anticipated donated funds.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

04-0441