



AGENDA REPORT


TO: Jestin D. Johnson
City Administrator

FROM: Josh Rowan
Interim Director,
Oakland Public Works

SUBJECT: Public Works, Equipment Services
Division, Cooperative Purchase
Agreements

DATE: November 18, 2025

City Administrator Approval


[Jestin Johnson \(Nov 13, 2025 17:31:39 PST\)](#)

Date: 11/13/2025

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution (1) Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Oakland Public Works, Bureau Of Maintenance And Internal Services (Equipment Services Division) Commodity Goods And Services Contracts As Outlined In Table 1 In An Additional Amount Not To Exceed Six Million Three Hundred Ten Thousand Dollars (\$6,310,000) And Extend Contract Dates Listed; And (2) Adopting Appropriate California Environmental Quality Act (CEQA) Findings.

EXECUTIVE SUMMARY

The City of Oakland's Equipment Services Division currently performs the maintenance and repairs for a fleet of approximately 1,900 assets, comprised of staff vehicles, work trucks, and emergency response vehicles.

The Equipment Services Division is responsible for procuring commodity goods (repair and maintenance parts) and services to support the fleet of City vehicles and equipment operations. These commodity goods and services are commonly procured through cooperative agreements, as provided for under [Oakland Municipal Code \(OMC\) 2.04.080](#). OMC 2.04.080 provides broad authority for the City Administrator to efficiently procure goods and services through cooperative agreements. These agreements are sometimes referred to as "piggyback contracts" as they allow the City to take advantage of other governmental entities' competitive procurements. This contracting approach is intended to provide cost-effective pricing while reducing procurement timelines and administrative requirements.

These commodity goods and services are commonly procured through cooperative agreements, as provided for under Oakland Municipal Code (OMC) 2.04.080, where advantageous for the City, the City Administrator may purchase supplies or services as defined in Section 2.04.010,

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through legal contracts of other governmental jurisdictions or public agencies that were awarded pursuant to an appropriate competitive process without further contracting, solicitation, or formal bidding.

OMC 2.04.020 authorizes the City Administrator to enter into commodity goods and services contracts up to \$250,000. OMC 2.04.080, with City Council's approval, sets no limit on the dollar threshold of cooperative agreements that may be entered into by the City Administrator. The proposed recommendation would align practices for existing cooperative agreements in excess of \$250,000 and is presented to the City Council for approval, along with the specific contract proposed increases. Each cooperative vehicle was awarded by a lead public agency via an appropriate competitive process.

BACKGROUND / LEGISLATIVE HISTORY

Oakland Municipal Code (OMC) 2.04.080 articulates that where advantageous for the City, the City Administrator may purchase supplies or services as defined in Section 2.04.010, through legal contracts of other governmental jurisdictions or public agencies that were awarded pursuant to an appropriate competitive process without further contracting, solicitation, or formal bidding.

City Council adopted [Resolution 89845 C.M.S.](#) on July 18, 2023, [Resolution 90007 C.M.S.](#) on December 5, 2023, [Resolution 90154 C.M.S.](#) on March 19, 2024, and [Resolution 90212 C.M.S.](#) on May 7, 2024, [Resolution 90704 C.M.S.](#) on May 6, 2025, and [Resolution 90797 C.M.S.](#) on July 15, 2025, approving ongoing cooperative agreements exceeding \$250,000 for commodity goods and services contracts. The Oakland Public Works, Equipment Services Division has since identified additional cooperative agreements exceeding \$250,000 for the City Council's consideration.

ANALYSIS AND POLICY ALTERNATIVES

The use of cooperative agreements allows the City to ensure services are uninterrupted and provides the City with access to commodities and services at the lowest prices. This results in significant cost savings for the City and significantly shortens the contract process cycle because the competitive solicitation process has been completed by another governmental jurisdiction or public agency, thereby saving staff time and resources.

The Equipment Services Division utilizes cooperative agreements as a cost-effective and efficient means to acquire commodity goods and services. Cooperative agreements offer volume discounts because the vendor has agreed to offer their bid price to multiple public agencies. Accordingly, the use of cooperative agreements allows the City to access commodities and services at lower prices, which results in significant cost savings for the City.

Table 1 lists cooperative purchase agreement contracts that serve the Equipment Services Division. The requested actions include both approval of these contracts and additional contract funding. Staff recommends approval of the proposed resolution to allow for uninterrupted

operations citywide. These contracts include parts and other maintenance services for all vehicles and equipment.

If the proposed resolution is not approved, the Finance Department's Purchasing Unit would have to conduct a series of individual solicitations for similar commodities, which would likely delay business operations for vehicle and equipment maintenance across all City departments.

Approval of the proposed resolution would support all City departments and priorities, including **holistic community safety** and **vibrant, sustainable infrastructure**, by allowing for ongoing citywide operations.

Table 1, Proposed Equipment Services Division Ongoing Cooperative Agreements to Increase Contract Value.

CONTRACT LINE	CONTRACT NUMBER	VENDOR	SERVICE OR COMMODITIES PROVIDED	START DATE	END DATE	PROPOSED NEW DATE	CONTRACT AMOUNT	USED AMOUNT	BALANCE	PROPOSED INCREASE	PROPOSED CONTRACT VALUE
1	2025001905	BUCHANAN AUTO ELECTRIC	ELECTRIC HYDRAULIC MOTOR PARTS & SERVICE	01-Sep-24	07-Jul-26	N/A	250,000	240,727	9,273	200,000	450,000
2	TBD	CDCE	VEHICLE COMPUTER PARTS	TBD	30-Jun-26	N/A	-	-	-	750,000	750,000
3	2023010225	EAST BAY TIRE CO	TIRES	07-Jan-13	06-Jan-26	06-Jan-27	750,000	495,510	254,490	450,000	1,200,000
4	2021002621	ETI LIGHTING LLC DBA SOUND OFF	VEHICLE OUTFITTING PARTS	18-Sep-20	19-Jul-27	N/A	2,000,000	1,755,399	244,601	500,000	2,500,000
5	2025007338	FASTENAL COMPANY	INDUSTRIAL SUPPLIES	01-Mar-25	30-Jun-26	N/A	250,000	249,980	20	540,000	790,000
6	2023009566	GCS ENVIRONMENTAL EQUIPMENT SERVICES INC	STREET SWEEPER PARTS & EQUIPMENT	01-Mar-23	03-Feb-27	N/A	150,000	132,768	17,232	120,000	270,000
7	2023013395	GOLDEN STATE EMERGENCY VEHICLE SERVICE, INC	EQUIPMENT PARTS & SERVICE	01-Jun-23	10-Feb-26	10-Feb-27	1,500,000	966,037	533,963	1,000,000	2,500,000
8	2025000566	HUNT AND SONS INC	BULK OIL AND ENGINE LUBRICANT	25-Jul-24	30-Jun-25	30-Jun-26	250,000	44,569	205,431	-	EXTEND ONLY
9	2023002721	LEHR AUTO ELECTRIC	PATROL VEHICLE EQUIPMENT & SUPPLIES	01-Oct-22	30-Sep-25	30-Sep-26	500,000	308,285	191,715	400,000	900,000
10	2025002918	OWEN EQUIPMENT SALES	EQUIPMENT PARTS & SERVICE	03-Oct-24	16-Nov-25	16-Nov-26	250,000	132,049	117,951	300,000	550,000
11	2023000808	PB LOADER CORPORATION	EQUIPMENT PARTS	28-Jul-22	11-Oct-25	07-Jun-29	250,000	86,067	163,933	-	EXTEND ONLY
12	2025003227	PETERSON TRUCKS INCORPORATED	INTERNATIONAL PARTS & SERVICE	30-Sep-24	01-Aug-25	09-Jul-28	250,000	148,893	101,107	1,050,000	1,300,000
13	2018000106	TEREX UTILITIES INC	EQUIPMENT PARTS	01-Aug-17	19-Oct-25	19-Oct-30	450,000	195,073	254,927	-	EXTEND ONLY
14	2023001167	THE FORD STORE SAN LEANDRO	FORD PARTS & SERVICE	01-Nov-21	30-Sep-25	30-Sep-27	2,000,000	1,551,248	448,752	1,000,000	3,000,000
15	2023008098	THE GOODYEAR TIRE & RUBBER CO	TIRES	07-Jan-23	06-Jan-26	06-Jan-27	1,500,000	525,639	974,361	-	EXTEND ONLY
TOTAL INCREASED AMOUNT:										6,310,000	

FISCAL IMPACT

The proposed contracts, outlined in **Table 1** and totaling an additional \$6,310,000, will be funded by Fund 4100 (Equipment Fund), Organization (30541), Project (1000010), and Program (IN01) over the next two fiscal years, FY25-26 and FY26-27. No additional appropriation is requested by this action.

Utilization of these contracts is contingent upon the availability of Council-authorized appropriations and a funding availability analysis conducted by the Budget Office at the time of standard purchase order request submission or prior to fund encumbrance. There is no minimum commitment to the proposed contracts, and funds will not be committed unless funding is identified.

PUBLIC OUTREACH / INTEREST

No outreach was deemed necessary for the proposed policy action other than what was already conducted during the FY 2025-27 Budget Process and the standard City Council agenda noticing procedures.

COORDINATION

The Oakland Public Works Department prepared the requested action. This report and resolution were reviewed by the Office of the City Attorney and the Budget Bureau.

SUSTAINABLE OPPORTUNITIES

Economic: The use of cooperative agreements gives the City the ability to obtain value-added and higher-quality products and services at industry-leading pricing.

Environmental: Maintaining the City's equipment with dealer-approved parts and service will ensure that City equipment complies with California's emission regulations.

Race & Equity: There are no race and equity opportunities associated with this report.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Not a project under CEQA Guidelines §15060(c)(2) and/or common-sense exemption §15061(b)(3). Alternatively, to the extent the action results in routine operation, maintenance, or minor alterations of existing facilities/equipment, §15301 applies.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution (1) Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Oakland Public Works, Bureau Of Maintenance And Internal Services (Equipment Services Division) Commodity Goods And Services Contracts As Outlined In Table 1 In An Additional Amount Not To Exceed Six Million Three Hundred Ten Thousand Dollars (\$6,310,000) And Extend Contract Dates Listed; And (2) Adopting Appropriate California Environmental Quality Act (CEQA) Findings.

For questions regarding this report, please contact Joseph Williams, Equipment Services Manager, at (510) 615-5489.

Respectfully submitted,



Josh Rowan (Nov 13, 2025 10:28:39 PST)

Josh Rowan
Interim Director, Oakland Public Works

Reviewed by:
Richard Battersby, Assistant Director
Oakland Public Works, BMIS

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Attachments (1):

A: Table 1 - Cooperative Agreement List