

  
Jady Beving (Mar 20, 2025 14:02 PDT)

CITY ATTORNEY'S OFFICE

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH GEORGE HILLS COMPANY, INC. TO CONTINUE PROVISION OF PROVIDING RECOVERY HANDLING SERVICES ASSOCIATED WITH THIRD PARTY PROPERTY DAMAGE CLAIMS FOR THE PERIOD OF JULY 31, 2025, TO JULY 31, 2028, AND ADD \$250,000 IN FUNDING TO THE CONTRACT FOR A TOTAL CONTRACT AMOUNT OVER THE SEVEN-YEAR PERIOD OF \$500,000.**

**WHEREAS**, the City of Oakland receives monies for damages to City assets, including vehicles, equipment and buildings; and

**WHEREAS**, monies are received regularly from City-purchased insurance policies and from third-party claims for damage to City assets; and

**WHEREAS**, Oakland Charter Section 806 provides that all monies received the City shall be deposited in the City Treasury, and no monies shall be disbursed from the treasury without the approval of the City Administrator or of another officer duly authorized the City Administrator; and

**WHEREAS**, Oakland Charter Section 806 further provides that no expenditure of City funds shall be made except for the purposes and in the manner specified by an appropriation of the Council; and

**WHEREAS**, on June 18, 2021, the Human Resources Management Department concluded a Request for Proposal to identify a vendor to find a third-party administrator to provide subrogation recovery services to support City departments for insurance recovery claims; and

**WHEREAS**, the Human Resources Management Department selected George Hills Company, Inc. (GHC) and on August 1, 2021, entered into a two-year contract agreement in the amount of \$250,000 through July 30, 2023; and

**WHEREAS**, on March 12, 2024, the City amended the original contract agreement end date to July 30, 2025, extending the contract for an additional two years and adding no additional funds to the contract; and

**WHEREAS**, as the City’s third party claims administrator, GHC is directed to recover monies due the City for damage to City property and is capable of providing third party recovery services for the emergency response provided by the City’s Police and Fire Departments; and

**WHEREAS**, George Hills Company, Inc.’s, fee to administer this program is a monthly flat fee of \$6,000; and

**WHEREAS**, the City Council finds that this contract is for services of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

**RESOLVED:** That a contract extension is awarded to George Hills Company, Inc.to continue provision of providing to continue provision of providing recovery handling services associated with third party property damage claims for the period of July 31, 2025 to July 31, 2018, and add \$250,000 in funding to the contract for a total contract amount over the seven-year period of \$500,000; and be it

**FURTHER RESOLVED:** That the City Administrator is authorized to complete all negotiations and execute all contracts, amendments, modifications and extensions consistent with this resolution and its basic purposes; and be it

**FURTHER RESOLVED:** That funding for these services is contained in the associated fiscal year’s Proposed Budget in the Worker’s Compensation Insurance Claims Fund (1150), Risk Management (05621), Administrative Project (1000005), Professional Services (54930), Financial Management (IP59).

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, HOUSTON, KAPLAN, RAMACHANDRAN, UNGER, AND  
PRESIDENT PRO TEMPORE GALLO

NOES –

ABSENT – COUNCIL PRESIDENT JENKINS (serving as Mayor pursuant to Charter Section 303)

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California

OCA DOCUMENT NUMBER / ATTORNEY INITIALS – Updated 1/6/2025