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Office of the City Administrator
 Jestin D. Johnson
 City Administrator

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April 09, 2025
 (Revised 3/27/2025)

CITY COUNCIL COMMITTEE ON FINANCE AND MANAGEMENT
 Oakland, California

Chair and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of the schedule of committee assignments, staff will provide the Committee with a list at each meeting. Staff seeks direction in management of the committee’s assignments and will offer recommendations to ensure matters are managed efficiently.

Finance and Management Committee Schedule effective January 2025: 2nd & 4th Tuesdays at 9:30 am
Chair: Janani Ramachandran; Committee Members: Rebecca Kaplan, Carroll Fife, and Zack Unger;
City Administrator Jestin Johnson and Deputy City Administrator Monica Davis; Staff: Erin Roseman,
Finance Director; and Office of the City Clerk: Candace Evans, Legislative Recorder.

April 9, 2025		
No.	Title	Date Scheduled & File ID
1	Informational Report From The City Administrator Or Their Designee On The Special Revenue Collection Project, Including Hiring And Activating The Work To Bring In Additional Revenue From Non-Filed Businesses	3/13/25 [25-0569]
2	Resolution Authorizing The City Administrator To Extend The Professional Services Agreement With George Hills Company, Inc. To Continue Providing Recovery Handling Services Associated With Third Party Property Damage Claims For The Period Of July 31, 2025, To July 31, 2028 And Add An Additional \$250,000 In Funding To The Contract	3/13/25 [25-0566]
3	Informational Report From The City Administrator On The Status Of Implementing Policy Directives Passed By The City Council	3/13/25 [25-0565]
4	Informational Report Regarding Department Of Transportation Parking Enforcement Operations And Parking Revenues	con’t from 1/14/25 [25-0237]

April 9, 2025 continued		
No.	Title	Date Scheduled & File ID
5	Resolution Authorizing The City Administrator To Extend The Professional Services Agreement With Cooperative Personnel Services D.B.A. CPS HR Consulting To Continue Providing Assistance In All Aspect Of Recruiting Qualified, Experienced Candidates For Placement Into City Government, Classification Specifications, Classification And Compensation Studies, Training Workshops, Organizational Studies And Examination Administration And Studies For The Period Of September 1, 2023 To September 1, 2028	3/20/25 [25-0576]
6	Resolution Initiating The Fiscal Year (FY) 2025-26 Assessment Process For The City Of Oakland Landscaping And Lighting Assessment District (LLAD) And Authorizing The City Administrator To Order A Preliminary Engineer's Report	3/20/25 [25-0577]

April 22, 2025		
No.	Title	Date Scheduled & File ID
1	Informational Report On The Amount Of Funds Available In The Equipment Services Fund And Information About, And A Copy Of All Directives Regarding, Allowable Use Of The Equipment Services Fund	1/16/25 [25-0428] Con't from 2/27/25 & 3/25/25 FMC
2	Resolution Authorizing The City Administrator To Extend The Professional Services Agreement Contract End Date With Occupational Health Centers Of California, A Medical Corporation, DBA Concentra Medical Centers To Provide Occupational Medical Services For The Period Of July 1, 2025, To June 30, 2030	3/27/25 [25-0601]
3	1.) Resolution Awarding A Contract To Macias Gini & O'Connell, LLP To Provide Professional Auditing Services For Fiscal Years Ending June, 30 2025, June 30, 2026, And June 30, 2027 In An Amount Not To Exceed \$2,476,651 (Of Which \$2,395,051 Will Be Funded By The City Of Oakland And \$81,600 Will Be Funded By The Oakland Redevelopment Successor Agency), With A Two-Year Option To Extend The Contract For Fiscal Years Ending June 30, 2028 And June 30, 2029 For A Total Contract Amount Not To Exceed \$4,290,391, Contingent On Available Funding; And 2.) Resolution Authorizing The Agency Administrator To Award A Contract To Macias Gini & O'Connell, LLP To Provide Professional Auditing Services For Fiscal Years Ending June, 30 2025, June 30, 2026, And June 30, 2027 In An Amount Not To Exceed \$2,476,651 (Of Which \$2,395,051 Will Be Funded By The City Of Oakland And \$81,600 Will Be Funded By The Oakland Redevelopment Successor Agency), With A Two-Year Option To Extend The Contract For Fiscal Years Ending June 30, 2028 And June 30, 2029 For A Total Contract Amount Not To Exceed \$4,290,391, Contingent On Available Funding	3/13/25, 3/27/25 [25-0567], [25-0568]
4	Informational Report On A Broadband Master Plan Developed By The Information Technology Department	3/27/25 [25-0602]

Quarterly Reports				
No.	Title	First Scheduled	Last Report & File ID	Next Report
1	Revenue & Expenditure Report	FMC 6/13/06	2/27/25 [25-0499]	Jun-25
2	Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland	FMC 9/27/16 [16-0125]	<u>Informational Memo 6/06/22</u>	Nov-22
3	Quarterly Report On Public Safety Overtime (OPD)	[18-1013]	11/19/24 [25-0028]	Apr-25
4	Quarterly Report From The Oakland Fire Department (OFD) That Includes Additional Information On Overtime Policies, Procedures, And Controls	[18-1432]	12/12/23 [23-0844]	Apr-24
5	Cash Management Report	FMC 5/11/04	2/27/25 [25-0464]	Jun-25
6	Informational Report Regarding Police And Fire Retirement System Investment (“PFRS”)	[15-0100]	3/25/25 [25-0535]	Jun-25

Semi-Annual Reports				
No.	Title	First Scheduled	Last Report & File ID	Next Report
1	Staffing Report (May and November) – <i>At 3/28/23 FMC Committee agreed that this report will be updated to include the time frames for hiring City employees and steps taken and proposed to shorten the length of time to recruit and hire City employees and address other challenges with filling City staffing vacancies. This information was previously reported under File ID 22-0417</i>	Rules 2/23/06	3/12/24 [23-0955]	Jun-24
2	Status Report On Citywide Efforts To Research And Correct Negative Fund Balances	9/15/09 [09-0535]	3/26/24 [24-0195]	Dec-24
3	Status Update on CAD/RMS Prime 2.0 (IT) <i>Committee requested updates are provided twice a year on this project. Providing information on what is being spent and why it is being spent.</i>	FMC 7/11/17 [16-1293]	Information Memo 2/18/21	Aug-21

Annual Reports				
No.	Title	First Scheduled	Last Report & File ID	Next Report
1	Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year	Rules 6/19/08 [07-1482]	7/18/23 [23-0421]	Jun-24
2	Informational Report On City Attorney's Annual Report, Including But Not Limited To Financial And Litigation Trends For The Past Five Years As Well As Advisory Work, Affirmative Litigation And Special Initiatives By The Office Of The City Attorney	Rules 1/24/02 & FMC 11/14/06	2/25/20 [18-2129]	2023
3	Informational Report From The Public Works Agency On The City Fleet	FMC6/08/10 [09-1472]	N/A	June-21
4	Equal Access Ordinance	[15-0104]	10/08/24 [25-0078]	Oct-25
5	Informational Report Regarding Worker's Compensation	FMC 11/14/06	3/28/23 [23-0154]	Mar-24
6	Informational Report From The City Auditor On The Status Of Required Audits	Rules 9/19/19	11/1/22 [22-0531]	TBD
7	Biannual Report On Aging And Outstanding Revenue – <i>Report Requested As Part Of The Motion By Councilmember Guillen at FMC 3/8/16 2nd Quarter Revenue & Expenditure Report. Report converted from Semi-Annual to Annual Report at FMC on 3/28/23.</i>	FMC 3/8/16	11/12/19 [18-2326]	TBD
8	Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year In Accordance With Oakland Municipal Code Section 2.04.020.D.2 – <i>Report converted from Semi-Annual to Annual Report at FMC on 3/28/23.</i>	Rules 7/9/09 [09-0629]	4/25/23 [23-0167]	Apr-24
9	Informational Report on the City's Compliance w/ the Prompt Payment Ordinance (OMC Chapter 2.06) with particular attention to City of Oakland purchase contracts and grant agreements to organizations that provide services in traditionally underserved communities and in a manner that prioritizes equity.	6/07/22 [22-0417]	7/09/24 [24-0581]	July-25
10	Informational Report From The City Administrator On The Status Of Implementing Policy Directives Passed By The City Council	6/14/23 [23-0482]	9/24/24 [24-0444]	Sep-25

Biennial Reports				
No.	Title	Scheduled	Last Report	Next Report
1	A Review And Possible Action On The Mayor's Salary (Odd-Numbered Years)	Charter Requirement [14-1117]	7/11/23 [23-0574] 6/06/24 [24-0445]	Jan-25

Pending No Date Specific

No.	Title	Scheduled
1	Adopt A Resolution Awarding A Professional Services Agreement To Blue Sky Consulting Group, LLC For Economic Consulting Services For A Term Ending June 30, 2029 For A Total Contract Amount Not To Exceed \$650,000	1/16/25 [25-0421] <i>con't from 1/28/25 to 2/25/25 FMC, Rules 2/6/25 moved to pending No Date Specific.</i>
2	Informational Report On The City's Work In Improving Contracting Opportunities For Local, Small, Women And Minority- Owned Businesses Including The Minutes Of All Meetings Of The Supporting Contracting Opportunities Committee And The Ad Hoc Subcommittee For Reviewing Contracts, Including A List Of All Contracts That Have Been Sent To Them For Review And Feedback, The Timeline For Such Feedback, And The Outcome Of Their Review And The Authorizing Information For The Creation Of Such Bodies, Who Was Selected To Serve On Them, By Whom Such Selection Was Made, Who Decided Which Contracts Would Be Sent To Them For Review, And On The Basis Of What Criteria, And The Status Of Enforcement Of Oakland's Prompt Payment Policy, And To Report On What Actions The Administration Is Taking, Through These "Committees" Or Otherwise, To Remedy The Mistreatment Of DBE Subcontractors By Prime Contractors With Whom The City Contracts.	10/13/21 [21-0697]
3	Adopt A Resolution Amending Resolution No. 89376 C.M.S., Which Awarded Grants To Community Service Providers, To Add Friends Of The Oakland Branch, A California Nonprofit Corporation, As The Fiscal Sponsor For The Grantee "National Association For The Advancement Of Colored People (NAACP)" For An Amount Not To Exceed Ten Thousand Dollars (\$10,000)	6/29/23 [23-0537] <i>7/6/23 moved to pending No Date Specific.</i>
4	City Council Approve A Report And Recommendation: To Review The Sperry Capital, Inc. Analysis Of The Kosmont Proposal To Establish An Enhanced Infrastructure Financing District (EIFD) Exclusively For East Oakland, Exclusively For West Oakland, And For East And West Oakland Combined As Outlined in Resolution 89480 C.M.S.; And To Develop An Enhanced Infrastructure Financing District Policy	2/8/24 [24-0039] <i>2/27/24 FMC moved to pending No Date Specific.</i>
5	Staff Recommends That The City Council Adopt A Resolution (1) Authorizing The Public Bank East Bay (PBEB) To Apply For Regulatory Approval; (2) Authorizing The City Of Oakland To Become A Founding Member Of The PBEB; And (3) Authorizing The City Administrator To Make Investment Contributions To Capitalize The PBEB	6/6/24 [24-0532], <i>7/11/24 moved to Pending No Date Specific.</i>
6	Informational Report Regarding Proposed Substantive Changes To The Consolidated Fiscal Policy	4/9/24 [24-0263] <i>last con't from 9/24/24 FMC</i>

Pending No Date Specific <i>continued</i>		
7	Informational Report On The Following: (1) Amended Purchase And Sale Agreement With AASEG Land LLC, A Delaware Limited Liability Company, Or Its Affiliate, For The Sale Of The City Of Oakland's Undivided 50 Percent Interest In Property Located At 7000 Coliseum Way, Oakland, California (2) FY 2024-25 Midcycle Budget With Amended Coliseum Land Sale On Impact of Amended Purchase And Sale Agreement With AASEG Land LLC, A Delaware Limited Liability Company, Or Its Affiliate, For The Sale Of The City Of Oakland's Undivided 50 Percent Interest In Property Located At 7000 Coliseum Way, Oakland, California, On The (FY) 2024-25 Midcycle Budget (3) Proposed Rebalancing Of FY 2024-25 Midcycle Budget Amendments Additional Budget Amendments To Rebalance The Fiscal Year 2023-2025 Adopted Budget For The City Of Oakland	10/10/24 [25-0186] pulled 11/14/24

Boards/Commission Reports (As Requested)	
No.	Title
1	Budget Advisory Commission
2	Business Tax Board Of Review
3	Civil Service Board

Respectfully submitted,

Judith Christian

Executive Assistant to Director (Finance)
 For: Jestin D. Johnson
 City Administrator

* Per Resolution No. 88266 C.M.S. *Temporary Amendments to Council's Rules Of Procedure*, Informational Reports were provided by the City Administrator via publicly published memoranda. These Informational Memos may be scheduled at Rules at the request of the Chair. Informational Memos are available at the following website: <https://www.oaklandca.gov/resources/info-memo>.