



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - DRAFT \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandca.gov>*

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Tuesday, December 9, 2025

9:30 AM

City Council Chamber, 3rd Floor

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**The Oakland City Council Finance And Management Committee Convened At 9:30 A.M. With Councilmember Ramachandran Presiding As Chairperson**

### COMMITTEE MEMBERSHIP:

#### Roll Call / Call To Order

**Present** 4 - Rowena Brown, Zac Unger, Charlene Wang, and Janani Ramachandran

- 1** Approval Of The Draft Minutes From The Committee Meetings Held On October 28, 2025 And Special Meeting On November 18, 2025  
[26-0221](#)

**Attachments:** [View Report - October 28, 2025](#)  
[View Report - November 18, 2025](#)

**0 Speakers Spoke On This Item**

**A motion was made by Zac Unger, seconded by Rowena Brown, that this matter be Accepted. The motion carried by the following vote:**

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 2** Determination Of Schedule Of Outstanding Committee Items  
[26-0273](#)

**Attachments:** [View Report](#)

**1 Speaker Spoke On This Item**

**A motion was made by Janani Ramachandran, seconded by Zac Unger, that this matter be Accepted. The motion carried by the following vote:**

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 3**      Subject:    Performance Audit Of The Kids First Oakland Children's Fund  
From:        Office Of The City Auditor  
Recommendation: Receive An Informational Report From The City Auditor On The Audit Of The Kids First Oakland Children's Fund For Fiscal Year 2018-19 Through FY 2023-24  
[26-0262](#)

**Sponsors:**    Office Of The City Auditor

**Attachments:**    [View Report](#)

*The Committee Approved To Receive And Forward This Item To The December 16, 2025 City Council Agenda On Consent*

**2 Speakers Spoke On This Item**

A motion was made by Rowena Brown, seconded by Janani Ramachandran, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye**    4 -    Brown Unger Wang, Ramachandran

**NO VOTE**    0

- 4**      Subject:    Amendment To Ordinance No. 12187 C.M.S. (The Salary Ordinance) For Various Classifications, Exemptions, And Minimum Wage Increase  
From:        Human Resources Management Department  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Payroll Administrator From The Operation Of Civil Service; And  
[26-0240](#)

**Sponsors:**    Human Resources Management Department

**Attachments:**    [View Report](#)  
[View Legislation](#)

*The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The December 16, 2025 City Council Agenda On Non Consent*

**1 Speaker Spoke On This Item**

A motion was made by Janani Ramachandran, seconded by Charlene Wang, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye**    4 -    Brown Unger Wang, Ramachandran

**NO VOTE**    0

2) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Procurement And Contracts Administrator From The Operation Of Civil Service; And

[26-0241](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[View Legislation](#)

***The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The December 16, 2025 City Council Agenda On Non Consent***

***1 Speaker Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Charlene Wang, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

3) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To: (A) Add The Full-Time Classification Of Payroll Administrator; And (B) Add The Full-Time Classification Of Procurement And Contracts Administrator; And (C) Amend The Salary Of The Full-Time Classification Of Park Equipment Operator; And (D) Amend The Salary Of The Part-Time Classification Of Senior Aide, PT To Ensure Compliance With The City Of Oakland's Minimum Wage Ordinance

[26-0242](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[View Legislation](#)

***The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The December 16, 2025 City Council Agenda On Non Consent***

***Amendments As Follows:***

***To the Ordinance On page 2, section 5. Raising the rate from \$16.89 to \$20.00***

***1 Speaker Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Charlene Wang, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

NO VOTE 0

- 5 Subject: HdL Software, LLC Local Tax Software Solution And Printing And Mailing Services  
From: Finance Department  
Recommendation: Adopt A Resolution Waiving The Competitive Multi-Step Solicitation Process For IT Contracts And The Local/Small Local Business Enterprise Program Requirements And Authorizing The City Administrator To Execute A Five-Year Professional Service Agreement With HdL Software, LLC In An Amount Not To Exceed \$1,670,000 For The Provision Of Technical Support, Ongoing Maintenance, And Software Upgrades For The City's Local Tax Software Solution And Printing And Mailing Services  
[26-0256](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)  
[View Legislation](#)

***The Committee Approved The Recommendations Of Staff And To Forward This Item To The December 16, 2025 City Council Agenda On Consent***

***1 Speaker Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Zac Unger, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

NO VOTE 0

**6**      Subject:    Recognized Obligation Payment Schedule Fiscal Year 2026-27  
From:        Finance Department  
Recommendation: Adopt An Oakland Redevelopment Successor Agency Resolution  
Approving The Submission Of A Recognized Obligation Payment Schedule And Oakland  
Redevelopment Successor Agency Administrative Budget For July 1, 2026 Through June  
30, 2027, And Transmission Of Both To The Countywide Oversight Board, The Alameda  
County Auditor-Controller And The State Department Of Finance For Approval  
[26-0257](#)

**Sponsors:**    Finance Department

**Attachments:**    [View Report](#)

[View Legislation And Exhibits A-B](#)

***The Committee Approved The Recommendations Of Staff And To Forward This  
Item To The December 16, 2025 City Council Agenda On Consent***

***2 Speakers Spoke On This Item***

A motion was made by Zac Unger, seconded by Rowena Brown, that this matter  
be Approved the Recommendation of Staff, and Forward to go before the \*  
Concurrent Meeting of the Oakland Redevelopment Successor Agency and the  
City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye**    4 -    Brown Unger Wang, Ramachandran

**NO VOTE**    0

- 7 Subject: Awarding A Professional Services Agreement To Francisco And Associates, Inc For Engineering Services For Local Measures And The LLAD  
From: Finance Department  
Recommendation: Adopt A Resolution Authorizing A Professional Services Agreement With Francisco & Associates, Inc. For Engineering Services For Various Local Measures And The City Of Oakland Landscaping And Lighting Assessment District For A Three-Year Term Effective January 1, 2026 Through December 31, 2028, With An Option To Extend For Two Additional Years Without Returning To Council, For A Total Contract Amount Not To Exceed \$550,000; And Waiving The Local/Small Local Business Enterprise Requirements  
[26-0258](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

[View Legislation](#)

[View Supplemental Redlined Legislation - 12/9/2025](#)

[View Supplemental Legislation - 12/9/2025](#)

***The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The December 16, 2025 City Council Agenda On Consent***

***Amendments:***

***1. Striking the last portion of the Legislation That states:***

***“waiving the local small local business enterprise requirements.”***

***2. Striking second resolve clause that states:***

***“Further resolved that the City Council hereby waives the L slash SLBE requirements for this contract”***

***1 Speaker Spoke On This Item***

A motion was made by Charlene Wang, seconded by Rowena Brown, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/16/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

**Item 8: Regarding “Informational Report On Ratings For Go Bonds, Series 2025” Was Withdrawn From This Agenda And Rescheduled To The January 27, 2026 Finance And Management Committee Agenda**

**Open Forum**

***2 Speakers Spoke During Open Forum***

## **Adjournment**

*There Being No Further Business, The Oakland City Council Finance And Management Committee Adjourned The Meeting At 11:05 A.M.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

## **Americans With Disabilities Act**

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Office of the City Clerk - Agenda Management Unit

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.