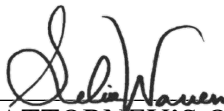


APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1) **INCREASING THE AWARDED AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. FROM TWO HUNDRED NINETY-TWO THOUSAND TWO HUNDRED FIFTY DOLLARS (\$292,250) TO AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY-SEVEN THOUSAND TWO HUNDRED DOLLARS (\$357,200) FOR A GRANTS MANAGEMENT SYSTEM FOR OAKLAND FUND FOR CHILDREN AND YOUTH (OFCY) AND PARATRANSIT FOR THE ELDERLY AND DISABLED PROGRAMS FROM JULY 1, 2021 THROUGH JUNE 30, 2024; AND**
- 2) **WAIVING THE COMPETITIVE MULTIPLE-STEP SOLICITATION PROCESS FOR THE ACQUISITION OF COMPUTERIZED OR INFORMATION TECHNOLOGY SYSTEMS AND LOCAL/SMALL LOCAL BUSINESS ENTERPRISE (L/LSBE) PROGRAM REQUIREMENTS**

WHEREAS, the Kids First! Oakland Fund for Children and Youth (OFCY) was established by voter approved ballot Measure K in 1996 to set money aside for programs and services benefiting children and youth; and

WHEREAS, on June 3, 2021, the Oakland City Council adopted Resolution No. 88692 C.M.S., awarding an agreement in the amount of Ninety-Two Thousand Five Hundred Dollars (\$92,500) per year for fiscal years 2021-2022, 2022-2023, and 2023-2034 to Cityspan Technologies, Inc. (Cityspan); and

WHEREAS, \$55,000 of the award agreement was allocated to OFCY web-based client-level tracking and project management database, and \$37,500 was allocated to the Oakland Paratransit for the Elderly and Disabled's (OPED) web-based client-level tracking and project management database, with an award agreement totaling \$92,500, per Resolution 88692 C.M.S.; and

WHEREAS, in subsequent years the City Council authorized additional agreements with Cityspan which included database services for OFCY programs, Alameda County-Oakland Community Action Partnership (AC-OCAP), and OPED; and

WHEREAS, Cityspan was selected as the most qualified and most responsive bidder to develop a web-based client-level tracking and project management database for the Human Services Department (HSD) through a Request for Qualifications process on April 30, 2021; and

WHEREAS, OFCY presented a Year-End Evaluation Report for FY 19-20 to Council on April 20, 2021 and received Council's feedback on improving evaluation methods to demonstrate program effectiveness and overall impact; and

WHEREAS, HSD wished to increase the award agreement to Citypan to provide licensing, user support, project management, custom programming, and to improve the data system to implement Council's feedback following OFCY Year-End Evaluation Report for FY 19-20, to improve evaluation methods to demonstrate program effectiveness and overall impact for OFCY from \$55,000 to \$254,750 from July 1, 2021, through June 30, 2024; and

WHEREAS, on December 19, 2023, Resolution 88692 C.M.S. was amended to increase the awarded agreement with Cityspan from \$92,500, to \$292,250 from July 1, 2021 through June 30, 2024 (Resolution No. 90060 C.M.S.); and

WHEREAS, HSD wishes to amend Resolution No. 90060 C.M.S. due to additional services needed from Cityspan to continue developing the data system to improve evaluation methods to demonstrate program effectiveness and overall impact for OFCY from \$254,750 to \$319,700 from July 1, 2021, through June 30, 2024; and

WHEREAS, the awarded agreement for OPED remains \$37,500 for Citypan to provide licensing, user support, project management, and custom programming from July 1, 2021, through June 30, 2024 and is unchanged; and

WHEREAS, Cityspan is unique among vendors in that it offers pre-configured solutions and highly customized applications for HSD that are responsive to multiple program requirements and has demonstrated expertise and capability through development of client-level tracking and project management database systems for other major cities; and

WHEREAS, OMC 2.04.042.B requires the City Administrator to conduct a multi-step solicitation process for acquisition of any information technology systems, software or hardware and OMC 2.04.042.D permits the Council waive the multi-step solicitation process upon a finding that it is in the City's best interests to do so; and

WHEREAS, the City Council may waive the City's Local/Small Local Business Enterprise (L/SLBE) program requirements pursuant to Part I of Oakland's Local and Small Local Business Enterprise Program guidelines adopted by Ordinance No. 13647 C.M.S.; and

WHEREAS, staff recommends waiving the L/SLBE program requirements for the contract with Cityspan because HSD currently uses Cityspan for other HSD division programs and was the only qualified vendor to respond to the RFQ; and

WHEREAS, the City Administrator has determined that the services to be provided pursuant to the agreement authorized hereunder are of a professional, scientific or technical nature and are temporary and shall not result in the loss of salary or employment by any person having permanent status in the competitive civil service; and

WHEREAS, OPED funds in the amount of \$37,500 are available for these services in: Measure BB - Paratransit Fund (2220), Oakland Paratransit for the Elderly and Disabled Organization (75621), OPED FY 2021-2022 Measure B Project (1005545), Empowering Seniors & People With Disability Program (YS14); and

WHEREAS, OFCY funds in the amount of \$319,700 (FY 21-24 are available for these services) in: Oakland Fund for Children and Youth - Kids First Oakland Children's Fund (1780), Youth Services Organization (78251), FY 2017-2018 OFCY Project (1003645), OFCY Program (YS04); now, therefore be it

RESOLVED: That the City Council hereby increases the award agreement to Cityspan to an amount not to exceed Three Hundred Fifty-Seven Thousand Two Hundred Dollars (\$357,200) to provide licensing and hosting, web-based client level tracking, and contract management database systems for the OFCY (\$319,700) and OPED (\$37,500) programs for a three-year term from July 1, 2021 to June 30, 2024; and be it

FURTHER RESOLVED: That for the reasons stated above and in the report accompanying this Resolution, the City Council hereby finds and determines that it is in the best interests of the City to waive the multi-step solicitation processes pursuant to Oakland Municipal Code section 2.04.042.D, and, to the extent necessary and for good cause shown, the City's Local/Small Local Business Enterprise program requirements, and so waives these requirements for this agreement; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary in accordance with the basic purpose of this resolution at no additional costs without returning to Council.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, RAMACHANDRAN, UNGER, WANG, AND
PRESIDENT JENKINS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California