

CITY OF OAKLAND  
MEMORANDUM

FILED  
OFFICE OF THE CITY CLERK  
JMB

2004 MAR 10 AM 11:45

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Name: Joseph Yew  
Phone No. 238-6735  
Address/Agency/Dept Finance & Management Agency/Treasury  
DATE: March 4, 2004  
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution and Ordinance regarding the execution by the City of Oakland interest rate swaps in connection with the issuance by the Oakland Joint Powers Financing Authority of Lease and Revenue Bonds (Oakland Administration Buildings) and approval of related documents

SCHEDULING RECOMMENDATION:

- A. Finance & Management  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council     Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: March 23, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: NO

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- \_\_\_ Item requires immediate action relating to federal or state legislation;
- \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
- \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in electronic format by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.

04-0214