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City Attorney

OAKLAND CITY COUNCIL
RESOLUTION NO. 87051 E.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH CONDUENT STATE & LOCAL SOLUTIONS, INC. TO PROVIDE PARKING CITATION MANAGEMENT SOFTWARE AND PARKING ENFORCEMENT HARDWARE, LEASING, INSTALLATION, MAINTENANCE, SUPPORT AND RELATED PROFESSIONAL SERVICES FOR AN INITIAL FIVE-YEAR TERM AT APPROXIMATELY \$497,870 PER YEAR, FOR A TOTAL OF \$2,489,350, WITH TWO ONE-YEAR OPTIONS, FOR A GRAND TOTAL AMOUNT NOT TO EXCEED \$3,485,095.

WHEREAS, prior to the adoption of this Resolution, the Finance Director of the City of Oakland, in accordance with contracting rules, procedures and requirements, as outlined in the Oakland Municipal Code Title 2, Chapter 2.04, prepared and a released a Request for Qualifications (“RFQ”) for a comprehensive Parking Citation Management Solution, Parking Enforcement Equipment and Special Services; and,

WHEREAS, the RFQ strongly encouraged competition and collaboration among the parking and non-parking related industries to submit proposals that would allow the City to gain broad knowledge and select a contractor to not only enhance the capabilities of systems and field service applications but also assist the City to transform the knowledge into key points of information that are needed to refine operations, improve customer service, improve revenue, and reduce costs; and,

WHEREAS, the City received eight proposals, all of which met proposal requirements and implementation deadline, and were invited to the continue through the selection process; and,

WHEREAS, a cross-functional evaluation team, comprised of 10 knowledgeable members with assistance from 11 Subject Matter Experts, representing the Revenue Management, Treasury, and Controller Bureaus and the Departments of Information Technology and Transportation, was created to fairly, objectively and systematically evaluate all aspects of the proposals; and,

WHEREAS, after a thorough and complete evaluation of proposals from eight companies, including an all-day product demonstration from each company and careful analysis of the Best and Final Offer requested of the top three ranked companies; and,

WHEREAS, there is no costs to the City to refer unpaid citations to specialized service provider to pursue collection, and the ongoing use of such service provider continues to yield positive results year over year; and,

WHEREAS, the referral of such service authorizes the specialized service provider to add a Special Collection Fee of 30% to the outstanding charges at the time of referral and that the fee is entirely contingent upon specialized service provider’s successful of collecting of the revenue; and,

WHEREAS, the Special Collection Fee is at 100% recovery level and therefore has a net-zero impact on the City's General Purpose Fund. However, for appropriate budgeting and accounting purposes, the entire Special Collection Fee collected and remitted to the City is to be recorded as revenue and appropriated as an offsetting liability expenditure equaling the same amount recorded; and,

WHEREAS, the funds for all expenditures for years one and two of the Agreement are already included in the Finance Department's Fiscal Years 2017-2019 Operating Budgets. Future changes will be incorporated in future baseline bi-annual budgets; and,

WHEREAS, the Agreement will also include a detailed statement of work, which defines all new deliverables, enhancements and compensation schedule tied to the successful completion of key deliverables and to be paid upon the City's acceptance; and,

WHEREAS, the City Administrator has determined that the PCMS project is of a temporary, professional and technical nature and therefore shall not individually or cumulatively has an adverse effect on any person or persons having permanent employment status in the competitive system.

NOW THEREFORE BE IT:

RESOLVED: that the City Council does hereby authorize the City Administrator to negotiate and execute a Specialized Products and related Professional Services Agreement between the City of Oakland and Conduent State & Local Solutions, Inc. to provide Parking Citation Management Software as a Service, Parking Enforcement Hardware, Document Production, Mailing and Special Collection Services, including installation, implementation, training, taxes, maintenance, support and related professional services for a five-year (5) term with two (2) one-year option in an amount not to exceed Three Million, Four-Hundred Eighty-Five Thousand, Ninety-Five Dollars (\$3,485,095); and be it

FURTHER RESOLVED that the funds for all expenditures for years one and two of the Agreement are already included in the Finance Department's Fiscal Years 2017-2019 Operating Budgets under Miscellaneous Contract. Future funding will be part of the development of the bi-annual operating budgets and approval from the City Council; and be it

FURTHER RESOLVED that the City Council does hereby authorize the City Administrator the option to exercise the two (1) one-year options without returning to the City Council for approval as long as the City Administrator determined that it is in the best interest of the City to do so; and be it,

FURTHER RESOLVED that the agreement authorized hereunder is subject to City Attorney approval for form and legality and shall be placed on file in the Office of the City Clerk.

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IN COUNCIL, OAKLAND, CALIFORNIA

PASSED BY THE FOLLOWING VOTE: FEB 20 2018

AYES - ~~XX~~ GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, and ~~XXXXXXXXXXXXXXXXXXXX~~ - 5

NOES - 0

ABSENT - 0

ABSTENTION - 0

Excused - Brooks, Campbell
Washington + Reid - 3

ATTEST: LaTonda Simmons
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California