



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2016 JUN -2 PM AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Anil Comelo
Director, HRM

SUBJECT: Semi-Annual Vacancy Report

DATE: May 23, 2016

City Administrator Approval

Date:

RECOMMENDATION

Staff Recommends Acceptance Of This Semi-Annual Informational Report On Budgeted Vacant Positions Through April 25, 2016.

EXECUTIVE SUMMARY

This is an informational report that provides an update on vacant positions as of April 25, 2016. **Table 1** on the second page of this report provides a citywide summary by fund categories and position type, illustrating that 8.38 percent of positions citywide are vacant. **Attachment A** provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position. **Attachment B** provides a list of positions that were added in the fiscal year (FY) 15/17 Adopted Policy Budget or later Council action and indicates the status of filling each position.

BACKGROUND / LEGISLATIVE HISTORY

The Human Resources Management Department (HRM) provides a semi-annual report on vacancies to the Finance and Management Committee as a standing item.

ANALYSIS AND POLICY ALTERNATIVES

The lists of vacancies provided in **Attachment A** reflect "true vacancies" citywide. A "true vacancy" is defined as a vacant position that is available to be filled and is not personnel-encumbered in any other way, i.e. linked, frozen, funding allocated (fully or partly) to temporary personnel staffing, overtime, or to fund backfill/acting costs.

In the last report presented in October 2015, there were 432.72 Full Time Equivalent (FTE) positions vacant citywide; as of April 25, 2016, there were 349.50 FTE positions vacant citywide, which represents 8.38 percent of positions. In general, six percent to eight percent of positions are vacant at any one time. The percentage of vacant positions supports the budgeted "vacancy factor" of zero-six percent, depending on the department. The budgeted vacancy factor is a

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percentage of a department's overall budgeted personnel cost – but the budgeted value of the vacancies may or may not be sufficient to cover the budgeted vacancy factor. The vacancy factor would not be met if, for example, all of a department's vacancies are in positions with the lowest value. Additionally, this report regarding vacant positions always reflects a snapshot in time. The number of vacant positions and which positions are vacant changes constantly. The budgeted vacancy factor is a fixed ratio applied to the total personnel allocation for a given department – the number of vacant positions and the percentage of vacant positions does not correlate directly to the budgeted vacancy factor.

The vacancy rate is currently within the range that is considered the general average. Human Resources Management has recruitments for ninety-eight (98) positions in various stages of planning or completion. **Attachment B** provides the status of recruitments or requisitions that are in process for positions newly added in the FY15/17 budget.

Table 1: Citywide Vacancy Summary

FUND	TYPE	VACANT	ALL POSITIONS	% VACANT
GPF (1010)	Sworn (Fire)	72.00	503.00	14.31%
	Sworn (Police)	0.00	745.00	0.00%
	Civilian	85.15	1075.42	7.91%
Total GPF (1010)		157.15	2323.42	6.76%
Non-GPF	Sworn (Fire)	1.00	4.00	25.00%
	Sworn (Police)	0.00	93.00	0.00%
	Civilian	191.35	1747.80	10.94%
Total Non-GPF		192.35	1844.80	10.42%
All Funds	Sworn (OPD & OFD)	73.00	1345.00	5.42%
	Civilian	276.50	2823.22	9.79%
Citywide Total		349.50	4168.22	8.38%

FISCAL IMPACT

This item is for informational purposes only and does not have a direct fiscal impact or cost. All positions reflected in this report are budgeted positions.

PUBLIC OUTREACH / INTEREST

No outreach was necessary for this informational report beyond the standard City Council agenda noticing procedures.

COORDINATION

Human Resources Management Department staff coordinated the collection and verification of data provided in this report with staff in each of the City's departments, the Controller's Bureau, and the Office of the City Attorney.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic impacts associated with this informational report.

Environmental: There are no environmental impacts associated with this informational report.

Social Equity: There are no social equity impacts associated with this informational report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends acceptance of this semi-annual informational report on budgeted vacant positions through April 25, 2016.

For questions regarding this report, please contact Kip Walsh, HR Manager of Recruitment & Classification, at (510) 238-7334.

Respectfully submitted,



ANIL COMELO
Director, Human Resources Management

Prepared by:
Kip Walsh, Human Resource Manager
Recruitment and Classification Division

Attachments (2):

A – Citywide Vacancies by Department

B – New Vacancies Created in Adopted Policy Budget FY15/17

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
CAO	02491	1010	Administrative Assistant I	1.00	36747.98	17-NOV-2015	Dept. Interviews Scheduled
CAO	02491	1010	Animal Care Attendant	1.00	36748.36748		Request to Fill (requisition) authorized
CAO	02491	1010	Animal Care Attendant	1.00	36753.36753		Request to Fill (requisition) authorized
CAO	02491	1010	Animal Care Attendant	1.00	36754.36754	12-FEB-2016	Request to Fill (requisition) authorized
CAO	02491	1010	Animal Control Officer	1.00	36420.11870	12-FEB-2016	On Hold
CAO	02811	1010	Assist to the City Administrator	1.00	32849.32849	21-OCT-2015	Requisition in Progress
CAO	02491	1010	Assistant to the Director	1.00	38374.38374		Requisition in Progress
CAO	02211	1010	Complaint Investigator II	1.00	35961.35961	18-SEP-2015	HR Reviewing Applications
CAO	02311	1010	Equal Opportunity Specialist	1.00	25412.25412	26-FEB-2016	Examination Scheduled
CAO	02711	1010	Ethics Analyst II	1.00	37770.36353		Pre-Recruitment (planning w/HR)
CAO	02111	2415	Exec Asst to Asst City Administrator	1.00	33850.33850	09-MAR-2014	Dept Reviewing Applications
CAO	02111	1010	Exec Asst to City Administrator	1.00	24861.2188	13-JUN-2014	Dept Reviewing Applications
CAO	02491	1010	Public Service Rep, PPT	0.50	37511.37511		Dept. Interviews Scheduled
CAO	02491	1010	Public Service Representative	1.00	37510.37510		Offer Extended
CAO	02491	1010	Veterinarian	1.00	36438.25843		HR Reviewing Applications
CAO	02491	1010	Veterinary Technician	1.00	36439.25842	18-FEB-2016	Requisition in Progress
CAO Total				15.50			
CITY CLERK	03121	1010	Exec Asst to the Director	1.00	35935.10609	05-FEB-2016	Recruitment Open (Ads/App screening)
CLERK Total				1.00			
CITY ATTORNEY	04211	1010	Neighborhood Law Corps Attorney	1.00	34405.21883	15-JAN-2016	Offer Extended
CITY ATTORNEY	04111	2413	Paralegal	1.00	37537.37537		Post Exam (waiting for eligible list)
ATTORNEY Total				2.00			
HRM	05611	1010	Benefits Analyst	1.00	28232.14537	24-JAN-2016	Pre-Recruitment (planning w/HR)
HRM	05211	1010	Human Resource Technician	1.00	28250.5740	15-APR-2016	Recruitment Open (Ads/App screening)
HRM	05211	1010	Human Resource Technician	1.00	26348.26348	01-APR-2016	Recruitment Open (Ads/App screening)
HRM	05621	1150	Safety & Loss Control Specialist	1.00	33075.1180	25-OCT-2015	Recruitment Open (Ads/App screening)
HRM Total				4.00			
CITY AUDITOR	07111	1010	Administrative Assistant II	1.00	38404.38404		Request to Fill (requisition) authorized
CITY AUDITOR	07111	1010	Performance Auditor, Sr.	1.00	30953.30953	17-JUL-2015	Request to Fill (requisition) authorized
AUDITOR Total				2.00			
FINANCE	08222	1010	Business Analyst I	1.00	38403.38403		
FINANCE	08243	4550	Buyer	1.00	34321.34321		
FINANCE	08441	2413	Cashier	1.00	36295.32375	10-APR-2016	On Hold
FINANCE	08211	1010	Controller	1.00	33669.7214	07-AUG-2015	
FINANCE	08111	1010	Director of Finance	1.00	36695.36696		
FINANCE	08741	1010	Human Res Operations Tech, Senior	1.00	27096.1129	16-OCT-2015	Dept. Interviews Scheduled
FINANCE	08441	1700	Office Manager	1.00	36632.36632		On Hold
FINANCE	08431	1010	Revenue Assistant	1.00	34570.1112	10-APR-2016	Request to Fill (requisition) authorized
FINANCE	08431	1010	Revenue Assistant	1.00	34572.26536	10-APR-2016	Request to Fill (requisition) authorized
FINANCE	08441	1700	Revenue Assistant	1.00	36142.18642	10-APR-2016	Request to Fill (requisition) authorized
FINANCE	08441	1010	Revenue Operations Supervisor	1.00	34713.11352	30-JAN-2015	Pre-Recruitment (planning w/HR)
FINANCE	08921	1010	Revenue Operations Supervisor	1.00	34633.33855	30-JUN-2015	Pre-Recruitment (planning w/HR)
FINANCE Total				12.00			
POLICE	106510	1010	Accountant II	1.00	26168.6776	22-NOV-2015	Pre-Recruitment (planning w/HR)
POLICE	102310	1010	Crime Analyst	1.00	38351.38351		Pre-Recruitment (planning w/HR)
POLICE	102310	1010	Crime Analyst	1.00	38350.38350		Pre-Recruitment (planning w/HR)
POLICE	102610	1010	Criminalist II	1.00	26910.26910	03-MAR-2016	Pre-Recruitment (planning w/HR)
POLICE	107510	2416	Crossing Guard, PPT	1.00	29603.708	12-FEB-2016	Offer Extended
POLICE	106510	1010	Grants Coordinator	1.00	32098.32098	15-SEP-2015	Recruitment Open (Ads/App screening)
POLICE	101120	1010	Intake Technician	1.00	34862.34862	25-MAY-2015	Post Exam (waiting for eligible list)
POLICE	101120	1010	Intake Technician	1.00	34864.34864	10-FEB-2016	Post Exam (waiting for eligible list)
POLICE	107410	1010	Neighborhood Services Coordinator	1.00	29872.571	01-MAR-2015	Recruitment Open (Ads/App screening)
POLICE	103310	1010	Police Communications Dispatcher	1.00	34913.34508		Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	13560.13560	17-OCT-2015	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	1848.1848	10-AUG-2013	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	15137.2049	19-APR-2015	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	33649.33649	29-SEP-2015	Pre-Recruitment (planning w/HR)
POLICE	103310	1010	Police Communications Operator	1.00	33651.33651	08-NOV-2015	Pre-Recruitment (planning w/HR)
POLICE	102120	1010	Police Property Specialist	1.00	22783.192	12-SEP-2015	Pre-Recruitment (planning w/HR)
POLICE	102310	1010	Police Records Specialist	1.00	38394.38394		Examination Scheduled
POLICE	103242	1010	Police Records Specialist	1.00	8328.475	12-FEB-2016	Examination Scheduled
POLICE	103242	1010	Police Records Specialist	1.00	8470.2605	20-FEB-2016	Examination Scheduled
POLICE	107410	1010	Police Services Technician II	1.00	36583.34523		Pre-Recruitment (planning w/HR)
POLICE	108110	1010	Police Services Technician II	1.00	38258.34219	26-FEB-2016	Pre-Recruitment (planning w/HR)
POLICE	108120	1010	Police Services Technician II	1.00	36863.34215	25-MAR-2016	Pre-Recruitment (planning w/HR)
POLICE	108130	1010	Police Services Technician II	1.00	36831.34229	08-APR-2016	Pre-Recruitment (planning w/HR)
POLICE Total				23.00			
FIRE	20711	2123	Administrative Services Manager II	1.00	30811.30811	03-APR-2009	On Hold
FIRE	20411	1010	Battalion Chief	1.00	25212.1311	17-JUL-2015	On Hold
FIRE	20411	1010	Captain of Fire Department	1.00	32342.10539		
FIRE	20411	1010	Captain of Fire Department	1.00	1376.1376	17-APR-2013	

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
FIRE	20411	1010	Captain of Fire Department	1.00	5044.5044	08-APR-2016	
FIRE	20411	1010	Captain of Fire Department	1.00	25364.436	28-AUG-2015	
FIRE	20411	1010	Captain of Fire Department	1.00	14097.2764	15-FEB-2015	
FIRE	20411	1010	Captain of Fire Department	1.00	25139.1594	09-JAN-2014	
FIRE	20411	1010	Captain of Fire Department	1.00	25171.2802	26-APR-2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25332.21546	28-AUG-2015	
FIRE	20411	1010	Captain of Fire Department	1.00	30552.21331	28-AUG-2015	
FIRE	20411	1010	Captain of Fire Department	1.00	31166.30709		
FIRE	20411	1010	Captain of Fire Department	1.00	33929.33635		
FIRE	20814	1010	Captain of Fire Department	1.00	16662.183	28-AUG-2015	
FIRE	20711	2123	Emer Serv Manager, Assistant	1.00	33596.26501	14-FEB-2016	Pre-Recruitment (planning w/HR)
FIRE	20711	2123	Emergency Planning Coordinator	1.00	33034.33034	01-NOV-2013	Inactive (no immediate plans to fill)
FIRE	20711	2123	Emergency Planning Coordinator, Sr	1.00	34297.34297		Inactive (no immediate plans to fill)
FIRE	20411	1010	Engineer of Fire Department	1.00	25333.21548	15-AUG-2014	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25337.21552	09-OCT-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25118.85	09-OCT-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25208.6106	09-OCT-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25246.6103	09-JUN-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	32344.17268		Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	1082.1082	17-DEC-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	2657.2657	28-DEC-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	877.877	11-JUL-2013	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25334.21549	09-OCT-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	14090.5046	09-OCT-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25266.1064	31-DEC-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25177.3139	22-JAN-2016	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25195.5417	15-AUG-2014	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25199.5412	15-AUG-2014	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25207.6013	22-OCT-2012	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25244.3134	30-JUN-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25274.1157	18-FEB-2011	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25278.18310	16-OCT-2012	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25279.18309	31-MAR-2016	Examination Scheduled
FIRE	20251	2412	Fire Communications Dispatcher	1.00	12013.12013	10-JAN-2016	Offer Extended
FIRE	20251	1010	Fire Communications Dispatcher	1.00	12014.12014	12-SEP-2014	Offer Extended
FIRE	20411	1010	Fire Fighter	1.00	26628.862	26-JAN-2016	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26573.1385	19-JUN-2015	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26613.2688	03-APR-2016	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26643.3172	01-AUG-2014	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26572.5427	17-APR-2009	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26577.3166	03-NOV-2009	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26578.1380	26-DEC-2008	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26579.1306	04-MAY-2008	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26584.2549	04-AUG-2008	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	26605.5755	26-DEC-2008	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	25321.2180	27-MAR-2015	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	25324.2765	08-APR-2016	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	25143.1761	15-JAN-2016	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter	1.00	25206.5997	04-APR-2016	Dept. Interviews Scheduled
FIRE	20711	2123	Fire Fighter	1.00	37667.28089		Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	16941.5076	09-OCT-2015	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	16985.2568	25-AUG-2014	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	19448.821	23-DEC-2012	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26782.5075	03-JAN-2014	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26839.1969	12-FEB-2016	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26841.262	20-DEC-2011	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26842.1302	06-APR-2012	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26840.1815	01-DEC-2010	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	20635.2813	16-AUG-2007	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	26843.1928	16-AUG-2007	Dept. Interviews Scheduled
FIRE	20814	1010	Fire Fighter	1.00	30555.2506		Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22065.21608	19-JUN-2015	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22338.3058	01-AUG-2014	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22345.811	19-JUN-2015	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19355.2529	09-OCT-2015	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19352.10551	15-AUG-2014	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19350.1440	20-DEC-2013	Dept. Interviews Scheduled
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19358.1524	18-JAN-2013	Dept. Interviews Scheduled
FIRE	20331	1010	Fire Prevent Bureau Inspect, Civil	1.00	28094.21523	06-DEC-2015	Post Exam (waiting for eligible list)
FIRE	20331	1010	Fire Protection Engineer	1.00	36735.36735		Recruitment Open (Ads/App screening)
FIRE	20411	1010	Lieutenant of Fire Department	1.00	2096.2096	03-JUL-2015	

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
FIRE	20411	1010	Lieutenant of Fire Department	1.00	3131.3131	12-FEB-2016	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	1399.1399	25-SEP-2015	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25121.814	20-SEP-2015	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25126.626	25-SEP-2015	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25226.12540	30-DEC-2015	
FIRE	20311	1010	Office Assistant II	1.00	2278.2278	25-SEP-2015	
FIRE Total				82.00	30708.30708	31-DEC-2008	Request to Fill (requisition) authorized
PUBLIC WORKS	30121	7760	Account Clerk III	1.00	32879.1424	14-FEB-2016	Dept. Interviews Scheduled
PUBLIC WORKS	30121	7760	Accountant II	1.00	32737.25485	21-JUN-2014	Request to Fill (requisition) authorized
PUBLIC WORKS	30214	2211	ADA Projects Coordinator	1.00	33059.14763	27-FEB-2015	On Hold
PUBLIC WORKS	30541	4100	Auto Equipment Mechanic	1.00	31377.2788	18-JAN-2015	Examination Scheduled
PUBLIC WORKS	30541	4100	Auto Equipment Mechanic	1.00	23994.1144	18-JAN-2015	Examination Scheduled
PUBLIC WORKS	30541	4100	Auto Equipment Mechanic	1.00	24052.5454	26-JUN-2015	Examination Scheduled
PUBLIC WORKS	30233	5510	Blacksmith Welder	1.00	24057.979	23-OCT-2015	On Hold
PUBLIC WORKS	30655	4400	Capital Improvement Project Coor	1.00	31804.2292	13-SEP-2014	Dept. Interviews Scheduled
PUBLIC WORKS	30655	4400	Construction & Maintenance Mechanic	1.00	32778.30655	26-DEC-2014	Examination Scheduled
PUBLIC WORKS	30658	4400	Construction & Maintenance Mechanic	1.00	32774.3609	10-OCT-2014	Examination Scheduled
PUBLIC WORKS	30243	3100	Construction & Maintenance Mechanic	1.00	35816.35816		Examination Scheduled
PUBLIC WORKS	30243	3100	Construction Inspector (Field)	1.00	31870.10820	01-JUL-2015	Request to Fill (requisition) authorized
PUBLIC WORKS	30243	3100	Construction Inspector (Field)	1.00	31874.15668	27-MAR-2016	Request to Fill (requisition) authorized
PUBLIC WORKS	30243	3100	Construction Inspector (Field)	1.00	37761.35985		Request to Fill (requisition) authorized
PUBLIC WORKS	30243	3100	Construction Inspector (Field)	1.00	31876.15736	28-FEB-2016	Request to Fill (requisition) authorized
PUBLIC WORKS	30232	3100	Construction Inspector (Field)	1.00	31871.18328	06-DEC-2015	Request to Fill (requisition) authorized
PUBLIC WORKS	30635	2310	Construction Inspector, Sup II	1.00	31790.18370	19-NOV-2010	Request to Fill (requisition) authorized
PUBLIC WORKS	30635	2310	Custodian	1.00	24230.18718	24-MAY-2015	Request to Fill (requisition) authorized
PUBLIC WORKS	30632	4400	Custodian	1.00	23956.14901	17-AUG-2014	Request to Fill (requisition) authorized
PUBLIC WORKS	30244	3100	Custodian, PPT	0.89	25934.25934	06-NOV-2015	Request to Fill (requisition) authorized
PUBLIC WORKS	30242	2211	Drafting Technician, Int (Office)	1.00	31890.5089		Request to Fill (requisition) authorized
PUBLIC WORKS	30689	4450	Drafting/Design Technician, Sr	1.00	31827.5783	11-DEC-2010	Inactive (no immediate plans to fill)
PUBLIC WORKS	30522	2231	Electrical Engineer II	1.00	31156.31156	16-JUL-2010	Inactive (no immediate plans to fill)
PUBLIC WORKS	30522	2230	Electrical Engineer III	1.00	31728.2615	05-DEC-2014	On Hold
PUBLIC WORKS	30522	2230	Electrician	1.00	32300.32300	03-MAR-2016	Offer Extended
PUBLIC WORKS	30232	7760	Electrician	1.00	23728.5840	31-DEC-2015	Offer Extended
PUBLIC WORKS	30264	7760	Engineer, Assistant II (Field)	1.00	37839.37839		On Hold
PUBLIC WORKS	30232	7760	Engineer, Assistant II (Field)	1.00	38317.38317		On Hold
PUBLIC WORKS	30232	7760	Engineer, Assistant II (Office)	1.00	38079.38079		On Hold
PUBLIC WORKS	30242	2211	Engineer, Assistant II (Office)	1.00	38080.38080		On Hold
PUBLIC WORKS	30242	2211	Engineer, Assistant II (Office)	1.00	31830.10997	09-NOV-2014	Dept. Interviews Scheduled
PUBLIC WORKS	30244	3100	Engineer, Assistant II (Office)	1.00	31831.2175	31-JAN-2016	On Hold
PUBLIC WORKS	30244	7760	Engineer, Assistant II (Office)	1.00	31892.5088	01-MAY-2015	On Hold
PUBLIC WORKS	30244	7760	Engineer, Assistant II (Office)	1.00	36670.36670		Dept. Interviews Scheduled
PUBLIC WORKS	30244	7760	Engineer, Assistant II (Office)	1.00	36677.36677		Dept. Interviews Scheduled
PUBLIC WORKS	30232	3100	Engineer, Assistant II (Office)	1.00	36680.36680		On Hold
PUBLIC WORKS	30232	7760	Engineer, Civil (Office)	1.00	31771.30582	27-SEP-2015	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30242	2211	Engineer, Civil (Office)	1.00	32294.32294	02-JUN-2012	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30242	7760	Engineer, Civil (Office)	1.00	31834.5438	14-MAR-2015	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30243	2415	Engineer, Civil (Office)	1.00	36659.36659		Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30244	3100	Engineer, Civil (Office)	1.00	37577.22658	30-JAN-2016	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30244	7760	Engineer, Civil (Office)	1.00	31897.3431	27-SEP-2015	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30245	7760	Engineer, Civil (Office)	1.00	36672.36672		Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30232	7760	Engineer, Civil (Office)	1.00	32811.3433	28-MAR-2015	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30242	7760	Engineer, Civil Supv (Office)	1.00	32723.19905	07-DEC-2014	On Hold
PUBLIC WORKS	30264	1750	Engineer, Civil Supv (Office)	1.00	32808.28562	29-DEC-2015	On Hold
PUBLIC WORKS	30243	2415	Engineer, Transportation	1.00	31939.683	18-JAN-2016	Request to Fill (requisition) authorized
PUBLIC WORKS	30243	2415	Engineering Technician II (Office)	1.00	38392.38392		Request to Fill (requisition) authorized
PUBLIC WORKS	30683	5510	Engineering Technician, Sr (Office)	1.00	38286.38286		Examination Scheduled
PUBLIC WORKS	30652	1720	Environmental Program Specialist	1.00	24179.2916	22-JUN-2014	Inactive (no immediate plans to fill)
PUBLIC WORKS	30652	2310	Gardener Crew Leader	1.00	34485.34485	12-FEB-2016	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30534	2230	Gardener Crew Leader	1.00	32664.5154	26-FEB-2016	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30541	4100	Heavy Equipment Operator	1.00	23761.3479	13-AUG-2015	Examination Scheduled
PUBLIC WORKS	30541	4100	Heavy Equipment Service Worker	1.00	24168.6891	02-OCT-2014	On Hold
PUBLIC WORKS	30533	3100	Heavy Equipment Service Worker	1.00	24047.803	11-FEB-2015	Dept. Interviews Scheduled
PUBLIC WORKS	30233	7760	Maintenance Mechanic	1.00	36669.36669		On Hold
PUBLIC WORKS	30261	7760	Manager, Capital Improvement Pgrm	1.00	36137.36137	13-SEP-2015	On Hold
PUBLIC WORKS	30652	1720	Office Assistant II	1.00	31915.309	10-JUN-2012	Inactive (no immediate plans to fill)
PUBLIC WORKS	30524	1010	Park Attendant, PPT	1.00	24324.22113		Inactive (no immediate plans to fill)
PUBLIC WORKS	30524	1010	Parking Meter Repair Worker	1.00	33082.3481	19-SEP-2015	Post Exam (waiting for eligible list)
PUBLIC WORKS	30684	3100	Parking Meter Repair Worker	1.00	33081.3482	01-DEC-2015	Post Exam (waiting for eligible list)
PUBLIC WORKS	30245	2990	Program Analyst II	1.00	33674.33674	07-SEP-2014	Request to Fill (requisition) authorized
PUBLIC WORKS	30245	2990	Program Analyst III	1.00	31904.27706	15-FEB-2016	Recruitment Open (Ads/App screening)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
PUBLIC WORKS	30245	5321	Program Analyst III	1.00	31906.27705	12-DEC-2011	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30275	7760	Program Analyst III	1.00	36675.36675		Request to Fill (requisition) authorized
PUBLIC WORKS	30523	2230	Public Works Maintenance Worker	1.00	32888.3498	12-MAR-2016	Examination Scheduled
PUBLIC WORKS	30532	3100	Public Works Maintenance Worker	1.00	24201.17698	13-MAR-2016	Examination Scheduled
PUBLIC WORKS	30534	2230	Public Works Maintenance Worker	1.00	24170.17585	01-FEB-2016	Examination Scheduled
PUBLIC WORKS	30534	2216	Public Works Maintenance Worker	1.00	37521.37521		Examination Scheduled
PUBLIC WORKS	30534	2216	Public Works Maintenance Worker	1.00	37522.37522		Examination Scheduled
PUBLIC WORKS	30534	2216	Public Works Maintenance Worker	1.00	37523.37523		Examination Scheduled
PUBLIC WORKS	30673	1720	Public Works Maintenance Worker	1.00	37627.1829	06-DEC-2015	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	1.00	23800.2816	19-JUN-2015	
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	1.00	24275.19054	28-DEC-2015	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	1.00	37657.3502	23-MAR-2016	Recruitment Open (Ads/App screening)
PUBLIC WORKS	30682	1710	Recycling Specialist	1.00	24013.59	13-MAR-2016	Dept. Interviews Scheduled
PUBLIC WORKS	30533	3100	Sewer Maintenance Worker	1.00	24039.767	21-JUN-2015	Post Exam (waiting for eligible list)
PUBLIC WORKS	30533	3100	Sewer Maintenance Worker	1.00	23977.3534	26-JUN-2015	Post Exam (waiting for eligible list)
PUBLIC WORKS	30632	4400	Stationary Engineer	1.00	24037.3620	04-DEC-2015	On Hold
PUBLIC WORKS	30634	4400	Stationary Engineer	1.00	24075.1379	20-MAY-2014	On Hold
PUBLIC WORKS	30534	2231	Street Maintenance Leader	1.00	32326.32326	30-AUG-2015	Dept. Interviews Scheduled
PUBLIC WORKS	30534	2230	Street Maintenance Leader	1.00	23855.3540	03-NOV-2015	Dept. Interviews Scheduled
PUBLIC WORKS	30534	2230	Street Maintenance Leader	1.00	26517.3539	27-SEP-2015	Dept. Interviews Scheduled
PUBLIC WORKS	30674	1720	Street Maintenance Leader	1.00	34479.34479	25-OCT-2015	Dept. Interviews Scheduled
PUBLIC WORKS	30672	1720	Street Sweeper Operator	1.00	23759.3560	28-AUG-2015	Pre-Recruitment (planning w/HR)
PUBLIC WORKS	30235	7760	Surveying Technician (Field)	1.00	35917.35917		Examination Scheduled
PUBLIC WORKS	30264	2216	Traffic Engineering Tech, Senior (O)	1.00	31942.17114	13-MAY-2014	Request to Fill (requisition) authorized
PUBLIC WORKS	30523	2230	Traffic Sign Maker	1.00	32760.21696	05-DEC-2014	On Hold
PUBLIC WORKS	30654	2310	Tree Trimmer	1.00	32831.25490	25-SEP-2015	On Hold
OPW Total				88.89			
ITD	46111	1010	Administrative Services Manager II	1.00	34473.34473	30-MAR-2016	
ITD	46111	1010	Director of Info Technology	1.00	34717.34717	12-JUN-2015	
ITD	46111	1010	Exec Asst to the Director	1.00	35941.35941	19-FEB-2016	Request to Hire (requisition) authorized
ITD	46461	4200	Information Systems Supervisor	1.00	33355.32957	19-JUN-2015	Pre-Recruitment (planning w/HR)
ITD	46471	1010	Microcomputer Systems Spec III	1.00	35942.35942		Post Exam (waiting for eligible list)
ITD	46261	1010	Microcomputer Systems Specialist II	1.00	31227.26094	15-MAR-2015	Post Exam (waiting for eligible list)
ITD	46521	4200	Microcomputer Systems Specialist II	1.00	37579.37579		Post Exam (waiting for eligible list)
ITD	46521	1010	Microcomputer Systems Specialist II	1.00	31225.25483	27-SEP-2015	Post Exam (waiting for eligible list)
ITD	46321	1010	Systems Programmer III	1.00	31243.25474	30-DEC-2015	Request to Fill (requisition) authorized
ITD	46341	1010	Systems Programmer III	1.00	37575.37575		Request to Fill (requisition) authorized
ITD Total				10.00			
PARKS & REC	501120	1010	Administrative Assistant I	1.00	28285.824	15-JAN-2016	
PARKS & REC	501120	1010	Office Assistant II	1.00	37978.37978		Request to Hire (requisition) authorized
PARKS & REC	501240	1820	Public Service Rep, Sr	1.00	36635.36635		
PARKS & REC	501250	1010	Recreation Leader II, PPT	0.75	34135.34135	23-JAN-2015	
PARKS & REC	502233	1010	Recreation Leader II, PPT	0.75	30650.11011	29-APR-2011	Request to Hire (requisition) authorized
PARKS & REC	502350	1010	Recreation Leader II, PPT	0.75	32868.32868	08-NOV-2015	Request to Hire (requisition) authorized
PARKS & REC	504410	1010	Recreation Leader II, PPT	0.75	31041.30345	11-SEP-2015	
PARKS & REC	509330	1010	Recreation Leader II, PPT	0.75	36123.33620	10-OCT-2014	
PARKS & REC	501270	1820	Recreation Program Director	1.00	32877.32204		
PARKS & REC	502331	1010	Recreation Program Director	1.00	27397.18762	14-DEC-2008	
PARKS & REC	503231	1010	Recreation Program Director	1.00	26116.26116	09-OCT-2015	
PARKS & REC	503232	1820	Recreation Specialist I, PPT	0.48	27498.27498	12-APR-2013	
PARKS & REC	504320	1820	Recreation Specialist I, PPT	0.75	37645.24523		
PARKS & REC	503238	1010	Recreation Specialist II, PPT	0.75	37687.36242	02-MAR-2016	
PARKS & REC	509239	1010	Recreation Specialist II, PPT	0.20	34667.34499		
PARKS & REC	509239	1010	Recreation Specialist II, PPT	0.75	34666.34498	10-OCT-2014	
PARKS & REC	509330	1820	Recreation Supervisor	1.00	28411.28411	27-MAR-2012	
OPR Total				13.68			
LIBRARY	61121	1010	Account Clerk II	1.00	32406.32406	23-NOV-2012	Inactive (no immediate plans to fill)
LIBRARY	61321	2241	Librarian I	1.00	28453.22457	01-JAN-2016	Dept. Interviews Scheduled
LIBRARY	61339	1010	Librarian I	1.00	30992.30992	06-NOV-2015	Pre-Recruitment (planning w/HR)
LIBRARY	61347	2241	Librarian I	1.00	648.648	26-FEB-2016	Dept. Interviews Scheduled
LIBRARY	61511	1010	Librarian I	1.00	33920.1586	15-JAN-2016	Pre-Recruitment (planning w/HR)
LIBRARY	61235	2241	Librarian I, PPT	0.04	30309.30309		Encumbered with part-time staff
LIBRARY	61131	2241	Librarian II	1.00	38280.38280		Pre-Recruitment (planning w/HR)
LIBRARY	61236	2241	Librarian II	1.00	2213.2213	26-DEC-2014	Pre-Recruitment (planning w/HR)
LIBRARY	61339	2241	Librarian II	1.00	32014.32014	05-DEC-2014	Pre-Recruitment (planning w/HR)
LIBRARY	61343	2241	Librarian II	1.00	28306.5247	15-JAN-2016	Pre-Recruitment (planning w/HR)
LIBRARY	61111	2241	Librarian, Supervising	1.00	38279.38279		Request to Fill (requisition) authorized
LIBRARY	61231	2241	Library Aide	1.00	34928.237		Encumbered with part-time staff
LIBRARY	61121	2241	Library Aide, PPT	0.60	34282.15437	31-JUL-2015	Pre-Recruitment (planning w/HR)
LIBRARY	61231	2241	Library Aide, PPT	0.80	30156.30156		Encumbered with part-time staff
LIBRARY	61335	2241	Library Aide, PPT	0.60	15441.15441	13-MAR-2015	Encumbered with part-time staff

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
LIBRARY	61337	2241	Library Aide, PPT	0.60	15443.15443	19-FEB-2014	Encumbered with part-time staff
LIBRARY	61132	1010	Library Assistant	1.00	28011.25518	03-APR-2015	Encumbered with part-time staff
LIBRARY	61135	2241	Library Assistant	1.00	28012.26557	23-DEC-2008	Encumbered with part-time staff
LIBRARY	61243	2241	Library Assistant	1.00	3080.3080	15-MAR-2014	Encumbered with part-time staff
LIBRARY	61332	2241	Library Assistant	1.00	21041.21041	21-FEB-2016	Pre-Recruitment (planning w/HR)
LIBRARY	61337	2241	Library Assistant	1.00	26257.26257	14-SEP-2008	Encumbered with part-time staff
LIBRARY	61338	1010	Library Assistant	1.00	11923.1897	24-JAN-2016	Pre-Recruitment (planning w/HR)
LIBRARY	61511	2241	Library Assistant	1.00	37695.26555		Encumbered with part-time staff
LIBRARY	61321	1010	Library Asst, PPT	0.60	28023.11974	28-JAN-2016	Pre-Recruitment (planning w/HR)
LIBRARY	61339	1010	Library Asst, PPT	0.60	31011.31011	14-FEB-2014	Encumbered with part-time staff
LIBRARY	61121	2241	Museum Guard	1.00	32636.348	20-JUN-2014	Encumbered with part-time staff
LIBRARY Total				22.84			
RACE & EQUITY	64111	1010	Director of Race and Equity	1.00	38106.38106		Dept. Interviews Scheduled
RACE & EQUITY	64111	1010	Program Analyst II	1.00	37542.37542		On Hold
R&E Total				2.00			
HSD	78235	2128	Administrative Assistant II	1.00	37669.31543		
HSD	78311	2252	Case Manager I	1.00	37546.37546		
HSD	78311	2252	Case Manager I	1.00	37545.37545		
HSD	78231	2128	Early Childhood Center Director	0.80	5284.5284	31-DEC-2008	
HSD	78231	2128	Early Childhood Instructor	1.00	13998.13998	11-OCT-2015	
HSD	78231	2128	Early Childhood Instructor	1.00	14015.14015	26-JUN-2015	
HSD	78231	2128	Early Childhood Instructor	1.00	6117.6117	31-JAN-2016	
HSD	78231	2128	Early Childhood Instructor	1.00	6118.6118	11-AUG-2013	
HSD	78231	2128	Early Childhood Instructor	1.00	6308.6308	31-AUG-2015	
HSD	78231	2128	Early Childhood Instructor	1.00	17761.11205	16-FEB-2016	
HSD	78231	2128	Early Childhood Instructor	1.00	17765.11206	06-MAR-2015	
HSD	78231	2128	Early Childhood Instructor	1.00	13490.13490	05-JAN-2016	
HSD	78231	2128	Early Childhood Instructor	1.00	5962.5962	11-SEP-2015	
HSD	78231	2128	Early Childhood Instructor	1.00	6116.6116	19-AUG-2015	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	1.00	57.57	20-JAN-2014	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	1.00	375.375	30-JUN-2014	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	1.00	3702.3702	25-MAR-2016	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	0.90	3703.3703	15-FEB-2016	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	1.00	22387.22387	16-SEP-2015	Inactive (no immediate plans to fill)
HSD	78231	2128	Early Childhood Instructor	1.00	3707.3707	31-DEC-2015	Inactive (no immediate plans to fill)
HSD	78231	2128	Family Advocate	1.00	18187.18187	06-DEC-2015	Inactive (no immediate plans to fill)
HSD	78241	2102	Food Program Coordinator, PPT	1.00	2847.2847	08-MAR-2004	
HSD	78231	2128	Food Service Worker	1.00	612.612	01-JUN-2015	
HSD	78231	2128	Food Service Worker	0.89	33867.2491	25-AUG-2015	
HSD	78231	2128	Headstart Program Coordinator	1.00	31984.31984	08-APR-2016	Inactive (no immediate plans to fill)
HSD	78231	2128	Headstart Program Coordinator	1.00	3736.3736	31-DEC-2014	Inactive (no immediate plans to fill)
HSD	78235	2128	Health & Human Svcs Prgm Planner	1.00	37740.31502		Inactive (no immediate plans to fill)
HSD	78231	2128	Office Assistant II	1.00	20606.20606	19-APR-2015	
HSD	78311	2152	Program Analyst I	1.00	36166.36166	27-SEP-2015	Request to Fill (requisition) authorized
HSD	78362	2128	Program Analyst I	1.00	37639.32521		Offer Extended
HSD Total				29.59			
PBD	84111	2415	Business Analyst II	1.00	35595.35595	28-FEB-2016	Dept. Interviews Scheduled
PBD	84421	2415	Engineer, Assistant II (Office)	1.00	38289.38289		Post Exam (waiting for eligible list)
PBD	84421	2415	Engineer, Assistant II (Office)	1.00	38287.38287		Post Exam (waiting for eligible list)
PBD	84431	2415	Engineer, Civil (Office)	1.00	33204.1285	22-NOV-2015	Dept. Interviews Scheduled
PBD	84412	2415	Office Assistant II	1.00	36661.36661	22-FEB-2016	Recruitment Open (Ads/App screening)
PBD	84412	2415	Office Assistant II	1.00	38396.38396		Recruitment Open (Ads/App screening)
PBD	84421	2415	Office Assistant II	1.00	36667.36667		Recruitment Open (Ads/App screening)
PBD	84211	2415	Office Manager	1.00	38091.38091		Request to Fill (requisition) authorized
PBD	84229	2415	Planner I	1.00	33171.19069	05-JUL-2015	Dept. Interviews Scheduled
PBD	84229	2415	Planner I	1.00	33172.25431	05-JUL-2015	Dept. Interviews Scheduled
PBD	84211	2415	Planner II	1.00	33160.18480	20-JAN-2013	Request to Fill (requisition) authorized
PBD	84211	2415	Planner III, Historic Preservation	1.00	37815.37815		Post Exam (waiting for eligible list)
PBD	84211	2415	Planner IV	1.00	37709.36653		Post Exam (waiting for eligible list)
PBD	84211	2415	Planner IV	1.00	33170.17478	28-AUG-2015	Post Exam (waiting for eligible list)
PBD	84211	2415	Planner IV	1.00	38090.38090		Post Exam (waiting for eligible list)
PBD	84229	2415	Planning Investigator	1.00	38290.38290		Encumbered
PBD	84421	2415	Process Coordinator III	1.00	37711.36651		Post Exam (waiting for eligible list)
PBD	84452	2415	Public Service Rep, Sr	1.00	38395.38395		Pre-Recruitment (planning w/HR)
PBD	84412	2415	Public Service Representative	1.00	33271.28054	10-APR-2016	Pre-Recruitment (planning w/HR)
PBD	84421	2415	Public Service Representative	1.00	33202.11842	10-APR-2016	Pre-Recruitment (planning w/HR)
PBD	84452	2415	Specialty Combination Insp, Senior	1.00	33389.32359		Inactive (no immediate plans to fill)
PBD	84421	2415	Specialty Combination Inspector	1.00	33799.1293	30-DEC-2014	Inactive (no immediate plans to fill)
PBD	84454	2415	Specialty Combination Inspector	1.00	33832.5311	29-MAY-2015	Inactive (no immediate plans to fill)
PBD Total				23.00			
EWD	85221	1610	Account Clerk III	1.00	35725.444	14-FEB-2016	Pre-Recruitment (planning w/HR)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQUISITION
EWD	85511	1010	Graphic Design Specialist	1.00	35775.49	17-JUL-2015	Inactive (no immediate plans to fill)
EWD	85511	1010	Manager, Marketing Pgm	1.00	36417.14300		Post Exam (waiting for eligible list)
EWD	85521	5321	Program Analyst II	1.00	35779.12130	13-SEP-2015	
EWD	85521	5505	Program Analyst III	1.00	35780.11319	14-AUG-2015	
EWD	85221	1610	Project Manager III	1.00	35734.33648	08-OCT-2014	Dept. Interviews Scheduled
EWD	85221	1610	Urban Economic Analyst I	1.00	36367.36367		Examination Scheduled
EWD	85221	1610	Urban Economic Analyst II	1.00	35740.34149	04-AUG-2014	Recruitment Open (Ads/App screening)
EWD Total				8.00			
HCD	89939	2108	Administrative Assistant I	1.00	33339.11580	27-SEP-2015	Dept. Interviews Scheduled
HCD	89969	2413	Administrative Assistant I	1.00	36683.36683		Request to Fill (requisition) authorized
HCD	89949	2108	Budget & Grants Administrator	1.00	35957.35957		Pre-Recruitment (planning w/HR)
HCD	89949	2108	Community Dev Prgm Coordinator	1.00	33344.26377	20-NOV-2015	Post Exam (waiting for eligible list)
HCD	89949	2108	Development/Redevelopment Prgm MGR	1.00	33604.31538	30-JAN-2015	Request to Fill (requisition) authorized
HCD	89929	1610	Housing Development Coordinator III	1.00	33319.3823	16-AUG-2015	Pre-Recruitment (planning w/HR)
HCD	89949	2108	Loan Servicing Administrator	1.00	36299.36299		Dept. Interviews Scheduled
HCD	89979	2105	Loan Servicing Specialist	1.00	33872.845	26-DEC-2014	On Hold
HCD	89939	2108	Rehabilitation Advisor III	1.00	33335.2663	15-FEB-2015	Pre-Recruitment (planning w/HR)
HCD	89939	2108	Rehabilitation Advisor III	1.00	33334.2722	14-JAN-2016	Pre-Recruitment (planning w/HR)
HCD Total				10.00			

Grand Total

349.50

DEPARTMENT	TITLE	FTE	PC#	PC#2	STATUS
CAO*	Administrative Assistant II	1	37512	37512	Filled
	Intake Technician	1	37514	37514	Filled
	Intake Technician	1	37515	37515	Filled
	Public Service Rep, PPT	0.5	37511	37511	Dept. Interviews Scheduled
	Public Service Representative	1	37510	37510	Offer Extended
	Executive Director (Race & Equity)	1	37541	37541	Dept. Interviews Scheduled
	Program Analyst II	1	37542	37542	Recruitment upon hiring of Director
City Attorney	Deputy City Attorney III	1	37621	36742	Filled
	Deputy City Attorney III	1	37540	37540	Filled
	Paralegal	1	37535	37535	Filled
	Paralegal	1	37537	37537	Req authorized - referral pending
Police	"Crime Analysts"	2	37499	37499	Pre-Recruitment Planning
	Deputy Chief of Police (PERS)	1	37504	37504	Filled
	Internal Auditor III	2	36718	36718	Filled
	Police Evidence Technician	2	37501	37501	Filled
	Police Officer Trainee	50	36606	36606	Continuous Recruitment
	Project Manager III (Internal Affairs)	1	36743	36743	Filled
Fire	Fire Protection Engineer	1	36735	36735	Recruitment Open
Public Works	Engineer, Assistant II (Office)	4	36670	36670	Dept. Interviews Scheduled
	Engineer, Civil (Office)	2	36659	36659	Pre-Recruitment Planning
	Gardener II	3	37524	37524	Filled
	Maintenance Mechanic	1	36669	36669	On Hold
	Program Analyst III	1	37731	36657	Downgraded to Prog Analyst II
	Program Analyst III	1	36673	36673	Encumbered, linked to ELDE
	Program Analyst III	1	36675	36675	Req authorized - referral pending
	Public Service Representative	1	36738	36738	Filled
	Public Works Maintenance Worker	3	37521	37521	Examination Scheduled
Street Maintenance Leader	1	37520	37520	Filled	
Finance	Accounting Technician	1	36605	36605	Filled
	Buyer	1	36614	36614	Filled
	Office Manager	1	36632	36632	On Hold
	Revenue Assistant	2	36633	36633	Filled
	Tax Enforcement Officer II	3	37508	37508	Filled
Human Services	Case Manager I	2	37545	37545	Candidates referred
	Case Manager II	2	37528	37528	Filled
	Program Analyst II	2	37544	37544	Filled
Parks & Rec	Public Service Rep, Sr	1	36635	36635	Pending requisition to fill
Library	Library Asst, PPT	0.8	36618	36618	Filled
Planning & Building	Account Clerk II	1	36674	36674	Filled
	Business Analyst IV	1	36671	36671	Filled
	Exec Asst to the Director	1	36697	36697	Filled
	Inspection Services Manager	1	37551	37551	Filled
	Office Assistant II	5	36660	36660	Filled
	Planner III	1	37707	36654	Filled
	Planner IV	1	37708	36652	Filled
	Planner IV	1	37709	36653	Post exam - referral pending
	Process Coordinator II	2	36668	36668	Converted to Planner III
	Process Coordinator III	1	37711	36651	Post exam - referral pending
Public Service Representative	1	36676	36676	Filled	
Economic & Workforce Dev	Program Analyst I, PPT	0.5	36615	36615	Filled
	Real Estate Agent	1	37650	36628	Filled
Housing & Community Dev	Accountant II	1	36640	36640	Filled
	Administrative Assistant I	1	36683	36683	Filled
	Home Management Counselor II	2	36639	36639	Filled

*Department of Transportation Director position recruitment will be undertaken following the discussions regarding the structure of the department.