

**OAKLAND CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ C.M.S.**

**INTRODUCED BY COUNCIL PRESIDENT JENKINS AND COUNCILMEMBER  
UNGER**

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**RESOLUTION AUTHORIZING REIMBURSEMENT IN AN AMOUNT NOT TO EXCEED \$2,500.00 PER PERSON FROM THE CITY COUNCIL CONTINGENCY FUND FOR THE TRAVEL COSTS OF COUNCIL PRESIDENT KEVIN JENKINS, DEPUTY CHIEF OF STAFF TO COUNCIL PRESIDENT KEVIN JENKINS, AND DEPUTY POLICY ANALYST TO COUNCILMEMBER ZAC UNGER TO TRAVEL TO PHILADELPHIA, PENNSYLVIA FOR FEDERAL ADVOCACY**

**WHEREAS**, the City of Oakland encourages and supports participation by Councilmembers and Staff in activities that advance the City's legislative priorities and strengthen relationships with federal partners and agencies; and

**WHEREAS**, Council President Kevin Jenkins, Deputy Chief of Staff to Council President Kevin Jenkins and Deputy Policy Analyst to Councilmember Zac Unger plan to travel to Philadelphia, P.A., from March 7 through March 12, 2026, to conduct federal advocacy on behalf of the City of Oakland; and

**WHEREAS**, this travel provides opportunities to engage with federal officials, advocate for Oakland's interests, and gather support for City initiatives; and

**WHEREAS**, City Council Resolution No. 82800 C.M.S approved by the City Council on June 1, 2010, requires that, when Councilmembers seek Council approval for using City funds for travel, their agenda materials shall indicate whether travel involves airline transportation and lodging and shall provide the cost of airline, lodging, per diem and conference fees and the source of City funding that will be used to cover the travel cost; and

**WHEREAS**, the City aligns its travel reimbursement policies with the General Services Administration (GSA) per diem, lodging, transportation and travel expense limits to ensure accountability, transparency, and compliance with government standards; and

**WHEREAS**, the total estimated cost per person for Council President Jenkins, Deputy Chief of Staff to Council President Jenkins, and Deputy Policy Analysis to councilmember Zac Unger to travel to Philadelphia based on GSA standards, is approximately \$2472.00 This total

includes airfare of approximately \$700.00, per diem expenses of up to \$92.00 per day, \$-1275.44 for lodging \$150 for ground transportation cost and the source of City funding that will be used to cover the travel cost is the Council Contingency Fund; now therefore be it

**RESOLVED:** that the City Council hereby authorizes the reimbursement of eligible travel expenses in an amount not to exceed \$2,500 incurred per person by Council President Kevin Jenkins, Deputy Chief of Staff to Council President Kevin Jenkins and Deputy Policy Analyst to Councilmember Zac Unger to travel to Philadelphia while representing the City of Oakland in Philadelphia, P.A., for federal advocacy from March 7 through March 12, 2026;

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, RAMACHANDRAN, UNGER, WANG, AND  
PRESIDENT JENKINS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California

3459763/ARM