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OAKLAND CITY COUNCIL

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

RESOLUTION No. 78861 C.M.S. 2004 SEP 30 AM 8:08

INTRODUCED BY COUNCILMEMBER \_\_\_\_\_

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**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH GIBSON AND ASSOCIATES, INC. TO PROVIDE EVALUATIONS OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR FY 2004-05 IN AMOUNT NOT TO EXCEED \$125,000; AUTHORIZING A ONE-YEAR EXTENSION OF THE AGREEMENT, AT THE CITY'S OPTION, FOR UP TO AN ADDITIONAL \$125,000, SUBJECT TO EVALUATOR'S PERFORMANCE AND AVAILABILITY OF FUNDS, AND AUTHORIZING THE PAYMENT OF 1% TO CONTRACT COMPLIANCE FOR CONTRACT ADMINISTRATION**

**WHEREAS**, the Housing and Community Development Division of the Community and Economic Development Agency (CEDA) provides administrative and related services for the Community Development Block Grant (CDBG) Program; and

**WHEREAS**, City Council has directed staff to conduct evaluations of programs funded by CDBG in FY 2004-05; and

**WHEREAS**, a Request for Proposals (RFP) was issued to solicit proposals from consultants who provide Evaluation services; and

**WHEREAS**, the one respondent to the RFP met the needs and specifications called for in the RFP; and

**WHEREAS**, Gibson and Associates was selected as the Consultant to provide evaluation services to the Housing and Community Development Division of CEDA; and

**WHEREAS**, the City would benefit from evaluation continuity and refinement of data collection processes that will occur if the consultant is contracted for a two-year period; and

**WHEREAS**, City Council finds and determines that it is in the best interest of the City to contract with Gibson and Associates for evaluation services; and

**WHEREAS**, City Council finds that the services provided pursuant to the agreement authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

**WHEREAS**, City Council finds that this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

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**WHEREAS**, funding exists in the CDBG Administration Budget (Fund: 2108, Org 88949, Project G05650); now, therefore, be it

**RESOLVED:** That the City Administrator, or her designee, is hereby authorized to enter into an agreement with Gibson and Associates to provide Evaluation Services to the Housing and Community Development Division of the Community and Economic Development Agency in the amount to exceed \$125,000; and be it

**FURTHER RESOLVED:** That 22 programs will receive intensive evaluations that include site visits, client interviews, direct program observation and analysis of a range of program generated data on client satisfaction and the impact of program services ; and be it

**FURTHER RESOLVED:** That based upon prior approval of Resolution No. 77333 C.M.S., one percent (1%) of the total contract amount be set aside for payment of contract administration provided by the City's Contract Compliance Division; and be it

**FURTHER RESOLVED:** That the City Administrator or her designated representative, is authorized to amend and extend the Agreement, at City's option, for a period of one year, to evaluate programs for FY 2005/06 for an additional amount not to exceed \$125,000, subject to the City's continuing need for evaluation services, performance of consultant during FY 2004-05, and availability of funds ; and be it

**FURTHER RESOLVED:** That the City Administrator, or her designated representative, is hereby authorized to approve any subsequent amendments, or modifications or extensions of said agreement, excepting those related to increasing the amount of the contract above the amounts authorized under this Resolution, provided that such amendments or extensions shall be approved as to form and legality by the office of the city Attorney and filed with the Office of the City Clerk.

OCT 19 2004

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2004

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN AND  
PRESIDENT DE LA FUENTE - 8

NOES- 0

ABSENT- 0

ABSTENTION- 0

ATTEST:   
CEDA FLOYD  
City Clerk and Clerk of the Council  
of the City of Oakland, California