



INTER OFFICE MEMORANDUM

TO: Allison Schwarz,
CIP Coordinator

FROM: Deborah Barnes, Director, *Shelley Darensburg*
Contracts and Compliance

THROUGH: Shelley Darensburg, *Shelley Darensburg*
Contract Compliance Supervisor

PREPARED BY: Sophany Hang, *Sophany Hang*
Contract Compliance Officer

**SUBJECT: Compliance Analysis
Request for Proposals (RFP) for RFP Fire Station 29
with a Training, Resiliency, Education and Community
Complex (TREC COM) Master Plan**

DATE: May11, 2020 Revised

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of three (3) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
	Company Name	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
Shah Kawasaki Architects	82.60%	25.30%	60.80%	0.00%	82.60%	5.0 pts.	0.0 pts.	2.0 pts.	7.0 pts	Y
K2A Architecture-Mary McGrath Architects (JV)	81.00%	19.00%	62.00%	0.00%	81.00%	5.0 pts.	0.0 pts.	1.0 pts.	6.0 pts	N

Comments: As noted above, both firms exceeded the minimum 50% L/SLBE participation requirement. K2A Architecture- Mary McGrath Architects (JV) is not EBO compliant. They will have to come into compliance prior to contract execution.

Non-Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
Company Name	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
WLC Architects, Inc.	39.00%	22.00%	17.00%	0.00%	0.00%	0.0 pts.	0.0 pts.	0.0 pts.	0.0 pts	N

Comments: As noted above, WLC Architects, Inc. failed to meet the minimum 50% L/SLBE participation requirement. Therefore, they are non-responsive with L/SLBE requirement.

Should you have any questions you may contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.

CONTRACTS AND COMPLIANCE

Compliance Division



PROJECT COMPLIANCE EVALUATION FOR :

RE:

Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

CONSULTANT/CONTRACTOR: Shah Kawasaki Architects

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **25.30%**
 - b) % of SLBE participation **60.80%**
 - c) % of VSLBE participation ***0.00%** (double counted value) **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **5 points**

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/1/2020
Date

Reviewing Officer:

Seahung Hong

Date: 5/1/2020

Approved By:

Shelley Darenburg

Date: 5/1/2020

LBE/SLBE Participation Shah Kawasaki Architects

Project Name: Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	Ethnicity	For Tracking Only MBE	WBE
Prime	Shah Kawasaki Architects	Oakland	CB		59.50%		59.50%	59.50%	AI	59.50%	
Training Facility Consultant	Abercrombie Planning & Design	Fort Worth, Tx	UB				1.00%	1.00%	C		
Structural Engineer	KPW Structural Eng.	Oakland	CB	6.40%			6.40%	6.40%	AI	6.40%	
Mechanical Engineer	SJ Engineers	Oakland	UB				5.10%	5.10%	AP	5.10%	
Electrical Engineer	FW Associates	Oakland	CB	5.10%			5.10%	5.20%	AP	5.10%	
Civil/Survey Engineer	BKF Engineers	Oakland	CB	6.10%			6.10%	6.10%	C		
Landscape Architect	PGA Design	Oakland	CB		1.30%		1.30%	1.30%	C		1.30%
CEQA	David Powers Associates	Oakland	CB	3.50%			3.50%	3.50%	C		3.50%
Geotechnical & Env.	ENGEO	Oakland	CB	4.20%			4.20%	4.20%	C		
Cost Estimator	Cumming	Oakland	UB				2.60%	2.60%	C		
LEED Consultant	AR Green	SF	UB				1.90%	1.90%	H		2.00%
Energy Modelling Specifications Consultant	BASE Energy	SF	UB				1.30%	1.30%	AP	1.30%	
	Top Flight Specs	SF	UB				1.90%	1.90%	C		
Project Totals								100.00%		77.40%	6.80%

Requirements:
The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.

Legend
LBE = Local Business Enterprise
SLBE = Small Local Business Enterprise
Total LBE/SLBE = All Certified Local and Small Local Businesses
NPLBE = NonProfit Local Business Enterprise
NPSLBE = NonProfit Small Local Business Enterprise

UB = Uncertified Business
CB = Certified Business
MBE = Minority Business Enterprise
WBE = Women Business Enterprise

Ethnicity
AA = African American
A = Asian
C = Caucasian
H = Hispanic
NA = Native American
O = Other
NL = Not Listed

CONTRACTS AND COMPLIANCE

Compliance Division



PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

CONSULTANT/CONTRACTOR: K2A Architecture- Mary McGrath Architects (JV)

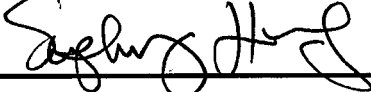
<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 5	

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement YES
 - a) % of LBE participation **19.00%**
 - b) % of SLBE participation **62.00%**
 - c) % of VSLBE participation ***0.00%** (double counted value) **0.00%**
- 3. Did the contractor receive bid discount/preference points? YES
(If yes, list the points received) **5 points**

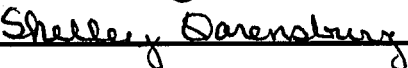
4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/11/2020
Date

Reviewing Officer: 

Date: 5/11/2020

Approved By: 

Date: 5/11/2020

LBE/SLBE Participation K2A Architecture- Mary McGrath Architects (JV)

Project Name: Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

Project No.: 1004854		Under/Over Engineers Estimate:									
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total		For Tracking Only		
							LBE/SLBE %	Percentages	Ethn	WBE	
PRIME	K2A Architecture- Mary McGrath Architects (JV)	Oakland	CB		62.00%		62.00%	62.00%	AA	62.00%	
Structural Engineering	Biggs Cardosa Associates	Oakland	CB	10.00%			10.00%	10.00%	C		
Civil Engineering & Surveying	Sandis	Oakland	CB	6.00%			6.00%	6.00%	C		
Electrical Engineering	Thoma Engineering	San Luis Obispo	UB				8.00%	8.00%	C		
Mechanical Engineering	3C Engineering	San Luis Obispo	UB				7.00%	7.00%	C		
Landscape Architecture	Merrill Morris Partners	Oakland	CB	3.00%			3.00%	3.00%	C	3.00%	
Cost Estimating	Leland Saylor Associates	Oakland	UB				1.00%	1.00%	C		
LEED Consulting	UL Verification Services	Oakland	UB				1.00%	1.00%	C		
Geotechnical Engineering	State Geotechnical Consultants	Oakland	UB				2.00%	2.00%	C	1%	
Project Totals							100.00%	100.00%			4.00%

Requirements:
The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE.
The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.

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LBE = Local Business Enterprise
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Total LBE/SLBE = All Certified Local and Small Local Businesses
NPLBE = NonProfit Local Business Enterprise
NPSLBE = NonProfit Small Local Business Enterprise

Ethnicity
AA = African American
A = Asian
C = Caucasian
H = Hispanic
NA = Native American
O = Other
NL = Not Listed

UB = Uncertified Business
CB = Certified Business
MBE = Minority Business Enterprise
WBE = Women Business Enterprise



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

CONSULTANT/CONTRACTOR: WLC Architects, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	0	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **NO**
- a) % of LBE participation **22.00%**
 - b) % of SLBE participation **17.00%**
 - c) % of VSLBE participation **0.00%** (double counted value) **0.00%**

3. Did the contractor receive bid discount/preference points? **NO**
- (If yes, list the points received) **0 points**

4. Additional Comments.

Firm failed to list meet the minimum 50% L/SLBE participation requirement. Therefore, are non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/1/2020
Date

Reviewing Officer:

Shelley Dorenburg

Date: 5/1/2020

Approved By:

Shelley Dorenburg

Date: 5/1/2020

LBE/SLBE Participation WLC Architects, Inc.

Project Name: Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

Project No.:		Under/Over Engineers Estimate:											
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							LBE/SLBE %	Percentages	Ethn	MBE	WBE		
PRIME	WLC Architects, Inc.	Berkeley	UB				50.00%		AP	50.00%			
Civil Engineer	BKF	Oakland	CB	9.00%			9.00%		C				
Structural Engineer	IDA Structural Engineers, Inc.	Oakland	CB		9.00%		9.00%		AI	9.00%			
Mechanical Engineer	YEI Engineers	Oakland	CB		8.00%		8.00%		AP	8.00%			
Electrical Engineer	FW Associates, Inc.	SF	UB				8.00%		AP	8.00%			
Geotechnical/Survey	Kleinfelder	Oakland	CB	4.00%			4.00%		C				
Landscape Architect	Keller Mitchell	Oakland	CB	5.00%			5.00%		C			5.00%	
LEED Consultant	EDesignC	Oakland	CB	4.00%			4.00%		C				
Cost Estimating	Leland Saylor	Oakland	UB				3.00%		C				
Project Totals							22.00%	17.00%	0.00%	39.00%	100.00%	75.00%	5.00%

Requirements:
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Ethnicity
AA = African American
A = Asian
C = Caucasian
H = Hispanic
NA = Native American
O = Other
NL = Not Listed