

1 FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor Jerry Brown Mayor

Letter of Nomination

(510) 238-3141 FAX: (510) 238-4731 TDD: (510) 839-6451

July 6, 2004

The Honorable City Council One City Hall Plaza, Second Floor Oakland, CA 94612

Dear Councilmembers:

Upon nomination of the Mayor, the following persons are hereby appointed as members of the following Board or Commission:

Commission on Persons with Disabilities

Lorraine Rosenblatt, Mayoral appointment to serve the term beginning September 3, 2003 and ending September 2, 2006, filling a current vacancy.

Petrina Alexander, Mayoral appointment to serve the term beginning September 3, 2003 and ending September 2, 2006 filling a position formerly held by Wayland Wong (9/3/00 – 9/2/03).

If you have any questions or concerns, please feel free to contact me.

Sincere N

Mayor/

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OAKLAND CITY COUNCIL

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| RESOLUTION NO. (| C.M. | .S. |
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RESOLUTION APPOINTING LORRAINE ROSENBLATT AND PETRINA ALEXANDER AS MEMBERS OF THE COMMISSION ON PERSONS WITH DISABILITIES

WHEREAS, Ordinance No. 9968 C.M.S. creates the Commission on Persons with Disabilities, whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Ordinance No. 11864 C.M.S. specifies that members of the Commission on Persons with Disabilities are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of the Mayor, the following individuals are hereby appointed to the term set forth below:

Lorraine Rosenblatt, Mayoral appointment to serve the term beginning September 3, 2003 and ending September 2, 2006, filling a current vacancy.

Petrina Alexander, Mayoral appointment to serve the term beginning September 3, 2003 and ending September 2, 2006 filling a position formerly held by Wayland Wong.

| IN COUNCIL, OAKLAND, CALIFORNIA, |
|----------------------------------|
| PASSED BY THE FOLLOWING VOTE: |

AYES- BRUNNER, WAN, NADEL, QUAN, BROOKS, REID, CHANG, AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

| ΑT | ΠΈST: |
|----|---|
| | CEDA FLOYD City Clerk and Clerk of the Counci |

PETRINA V. ALEXANDER

EDUCATION

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Preliminary Education Specialist Credential, May 2000 4.0 GPA

CALIFORNIA STATE UNIVERSITY, HAYWARD

Clear Multiple Subject Credential, August 1998 3.7 G.P.A.

UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA

Bachelor of Arts in Psychology-May 1994 G.P.A in Major 3.0/4.0

WORK EXPERIENCE

Oakland Unified School District/ Programs for Exceptional Children

Career Transition Teacher

September 1997 - present

Coordinate special education work study program for 11th and 12th grade students. Establish contacts with community businesses and employment agencies to locate work opportunities for students. Communicate objectives of work study program to businesses and assist in adapting work situations for special needs youth. Responsible for developing and implementing Individualized Transition Plans for students with mild/moderate and severe disabilities. Instruct and counsel students in vocational choices, job readiness, job retention skills and behavior.

Skyline High School

Coordinator of the Gifted and Talented Education Program (GATE) 1998-2002

Oakland Unified School District/ Programs for Exceptional Children

Resource Specialist Teacher

September 1994 - June 1997

Taught History, Math and English classes for 7th - 9th grade students, provided support and assistance to students in mainstream classes. Administered and evaluated achievement tests, developed and implemented Individualized Education Plans (IEP), and conducted IEP meetings. Collaborated and conferenced with regular education teachers about how to modify curriculum and utilize alternative evaluation methods, facilitated teacher in-service meeting to discuss special education procedures and regulations. ^Chairperson of Academic Achievement Committee

VOLUNTEER/COMMUNITYSERVICE

Delta Sigma Theta Sorority, Inc. 1995 - present
Berkeley Bay Area Alumnae Chapter, Arts& Letters Committee
King Estates Junior High School 1994 - 1995
Saturday School Teacher

Summary of Qualifications

Over 25 years in the corporate and non-profit sector. Strong emphasis on staff training and supervision, fiscal management and meeting facilitation. Literate in MS Word, Excel, Publisher and Power Point.

September, 2002 – Present

Programs Coordinator for the Greater Bay Area National Multiple Sclerosis Society, Oakland, California

- Design, implement and coordinate the logistical aspect of an annual schedule of workshops, presentations and seminars for people with MS and their families.
- Develop resources and contacts to improve the quality and quantity of resources available to people with MS their family members, health care professionals and the community at large.
- Identify ethnic and cultural population affected by MS. This will allow the establishment of Self-Help Groups and workshops designed to address the issues particular to these groups.

January, 1996 – August, 2002

Synagogue and Education Administrator Congregation Netivot Shalom, Berkeley, California

- Directed the day-to-day activities of Adult Education and Youth Education Programs.
- Advised and counseled families as to appropriate placement in education programs.
- Planned, organized, and conducted training for teaching and office staff and volunteer staff.
- Prepared annual administration and education budget.
- Established system for purchasing supplies and equipment.

April, 1988 - December, 1995

Business Service Provider Montclair Data Services Corp., Oakland, California

- Wrote, designed and published marketing material for small businesses and non-profit organizations.
- Maintained mailing lists and databases for small businesses and non-profits.
- Developed mass mailing campaigns for small businesses and non-profit organizations.

January, 1987 – December, 1987

Executive Director Business Women's Expo, Oakland, California

- Produced regional exposition attended by over 4,000 East Bay business, civic and community leaders.
- Negotiated exhibit site, meeting rooms and catering requirements.
- Selected, placed and supervised volunteer staff.

| 1986 | Assistant Volunteer Coordinator | Festival at the Lake, Oakland, California |
|-----------|---------------------------------|---|
| 1984–1985 | Assistant Volunteer Coordinator | Children's Hospital, Oakland, California |
| 1980-1983 | Manager | OXFAM, London, England |
| 1967-1980 | Retail Buyer | Jamesway Corp., Secaucus, New Jersey |

Professional Affiliations

BART Advisory Task Force

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Education