

**CITY OF OAKLAND**  
**AGENDA REPORT**

OFFICE OF THE CITY CLERK  
2006 FEB -2 AM 9:33

**To:** Office of the City Administrator  
**Attn:** Deborah Edgerly  
**From:** Department of Human Services  
**Date:** February 14, 2006

**Re:** **RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO 1) APPLY FOR, ACCEPT AND APPROPRIATE A TWO-YEAR GRANT IN THE AMOUNT OF \$1,361,186 IN COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) TO THE CITY OF OAKLAND'S FEDERALLY DESIGNATED COMMUNITY ACTION AGENCY IN THE AMOUNT OF \$680,593 ANNUALLY FOR CALENDAR YEARS 2006 AND 2007; 2) ENTER INTO AGREEMENTS WITH PROVIDERS FOR SERVICES; AND 3) APPLY FOR, ACCEPT, APPROPRIATE, AND ENTER INTO FUTURE AGREEMENTS FOR CSBG RENEWAL GRANT FUNDING FROM CSD WITHOUT RETURNING TO COUNCIL**

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**SUMMARY**

Staff recommends that the City Council approve a resolution authorizing the City Administrator to apply for, accept, and appropriate a two-year grant in the amount of \$1,361,186, and all renewal grants from the State of California Department of Community Services and Development (CSD) Community Services Block Grant (CSBG) funds to the City of Oakland's Community Action Partnership program. The annual allocation from the State Department of Community Services and Development to Oakland's Community Action Partnership (OCAP) for calendar years 2006 and 2007 is \$680,593. This resolution also authorizes the City Administrator or her designee to apply for, accept, appropriate, increase or decrease the appropriations, and enter into and amend agreements with providers for these funds based on the annual CSBG allocation.

**FISCAL IMPACT**

Acceptance of this grant would have no negative or additional fiscal impact on the General Fund. The two-year City Council Adopted Budget includes this grant, which is appropriated in Fund 2159, Org 78111, Project G265010. Also, no local match is required for the grant and all associated overhead charges are paid for by the grant. Failure to approve, accept and appropriate CSBG funds would result in a decrease of an estimated \$680,593 annually for support and services to Oakland's low-income community.

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**Life Enrichment Committee**  
**February 14, 2006**

**BACKGROUND**

Community Action Agencies were born out of the enactment of the Economic Opportunity Act of 1964. The purpose of this statute was to eliminate the causes and consequences of poverty in the United States. The Act established a federal Office of Economic Opportunity, formed state Economic Opportunity Offices, and created new community based agencies called Community Action Agencies.

Subsequently in 1981, the federal Omnibus Budget Reconciliation Act restructured the allocation of funds to Community Action Agencies by establishing the Community Services Block Grant (CSBG) program. The Community Services Block Grant funds are allocated to the states, which include an existing network of over 1,100 Community Action Agencies nationwide. In addition, federal regulations stipulate all eligible clients who participate must meet 100% of the United States Department of Health and Human Services' poverty guidelines.

Since 1971, the City of Oakland has been federally designated to receive funding from the Community Services Block Grant (CSBG) and predecessor funding sources to administer Community Action programs and services to Oakland's low-income residents. The City of Oakland's community action programs and services are designed to improve the quality of life for low-income residents in the areas of education, job training, housing services, life skills training, health care and other supportive services. The City of Oakland's Community Action Partnership has also been successful in using Community Services Block Grant funds to leverage other funds for programs and services that are designed to alleviate poverty in Oakland and to assist low-income residents in becoming self-sufficient.

In previous years, OCAP applied for and received Welfare-to-Work grant funding in the amount of \$2 million from the Department of Labor. In 2001, OCAP secured matching funds for Project Choice, a program designed to provide intensive case management, employment training and housing assistance to young and adult ex-offenders. In 2002, CAP participated in a request for federal funding to expand the Project Choice program in Oakland and received an additional \$1 million over the course of three years. And most recently, in 2005, OCAP secured a \$125,000 grant from the United States Department of Agriculture to increase food stamp participation rates and food security amongst Oakland's eligible low-income residents.

**KEY ISSUES AND IMPACTS**

According to the 2000 U.S. Census, 19.4% (76,489) of Oakland's total population lives below the federal poverty level. The majority of these residents reside within several of Oakland's low-income districts. These districts are the primary target of Oakland's Community Action Partnership funding, which includes: West Oakland, Central Oakland and Chinatown, portions of Central East Oakland, the San Antonio District, Fruitvale, Elmhurst and North Oakland.

For over 35 years, the City of Oakland's Community Action Partnership has been receiving federal funding to help alleviate and address the effects of poverty among Oakland's most vulnerable population. Through this funding, the City of Oakland's Department of Human Services and Head Start program were established. This dedicated allocation of Community

Services Block Grant funds provides the City of Oakland with a viable source of funding to help support and build the capacity and infrastructure of local programs and services designed to meet the needs of Oakland's low-income population.

Over the years, it has become increasingly difficult, from an administrative perspective, for the Oakland Community Action Partnership to administer the "renewal" CSBG funds in a timely and efficient manner. This is due to the federal funding process of CSBG occurring in October and the issuance of a state contract to local jurisdictions occurring in December. The City's Community Action Partnership program is required to provide the State with a Council approved resolution within 45 days of receipt of the contract, allocate funding and enter into contracts for services with partners by the first day of January, which begins the state's twelve (12) month CSBG funding cycle.

Unlike other funding governance structures, federal regulations mandate that a public "entity shall administer the Community Services Block Grant program through a tripartite board that fully participates in the development, planning, implementation, and evaluation of the program(s) to serve low-income communities" (Public Law 105-285, SEC. 676B). The City of Oakland's 15 member tripartite Administering Board is comprised of one-third community members who are democratically elected through the Community Development District Boards for a total of seven members (7), five (5) are City Council members or their designees, and three (3) members represent other groups and interests that serve Oakland's low-income community. This Board's authority is further supported in the Council approved Community Action Partnership Administering Board's bylaws (2001) under Article III, Section D: Powers of the Administering Board.

It is worth noting that representation from the Governing Board, through its seats on the Administering Board, provides Council with direct access, oversight and input into all funding and programming decisions rendered by the Administering Board. Furthermore, the Community Action Partnership provides City Council with an annual update on the activities and accomplishments of the Department of Human Services Oakland Community Action Partnership (OCAP) program as an additional mechanism to provide program and funding accountability (See Attachment A).

Since the City has been receiving this funding for the past 35 years, this grant is considered a "renewal" grant and is accounted for in the City Council's approved budget. In addition, since federal regulations mandate CSBG funding must be administered through the tripartite Administering Board, the Board is also authorized to allocate funding. Therefore, in order to increase effectiveness and minimize program and/or fiscal impacts to the community and our anti-poverty fighting partners, the attached resolution would allow for the City Administrator to: apply for, accept and appropriate the current "renewal" grant; enter into agreements with providers for services; and, apply for, accept, appropriate, and enter into future agreements for CSBG renewal grant funding without returning to Council.

As the community's needs continue to grow and as federal, state, and local resources continue to diminish, it is becoming increasingly important that the continuum and delivery of services to Oakland's low-income population are maintained. Through the passage of this resolution, the Oakland Community Action Partnership will be able to ensure that Oakland's 76,489 individuals living in poverty continue to receive innovative and quality programs and services specifically designed to move them toward attaining self-sufficient.

### PROGRAM DESCRIPTION

Oakland's CSBG grant is administered by the Department of Human Services through the tripartite Community Action Partnership's Administering Board and the Governing Board (City Council).

Acceptance of the 2006-2007 CSBG grant will enable the Oakland Community Action Partnership (OCAP) to continue to address the needs of the community, as outlined in the City of Oakland's state approved 2006-2007 Community Action Plan. Local community action agencies are required to develop, every two years, a needs assessment using statistical data and community surveys to identify the community's top priorities toward addressing poverty. The result of the community survey revealed that the leading concerns identified by the community were housing (78%), alcohol/drugs (73%), job preparation (68%), and health care (60%).

As a result of these findings, the Oakland Community Action Partnership identified the following priority funding areas: **Housing; Employment/Training; Supportive Services; Community Engagement and Building Organizational Capacity**. In addition, OCAP will continue to embrace and support the California Department of Community Services and Development's state-wide priority of *Family Self-Sufficiency*. OCAP has adopted a working definition of *Family Self-Sufficiency* as having the means to meet a range of individual needs.

In supporting these priority strategies, the Community Action Partnership Administering Board released its 2006-2007 Request for Partnership (RFP) application in the fall of 2005. OCAP received a total of 53 partnership applications from other anti-poverty fighting programs requesting a total of \$2.5 million for approximately \$300,000 available from OCAP's 2006 funding cycle.

With the support of this funding, the OCAP tripartite administering board will be able to continue with its 35 year track record of providing programs and services to help guide Oakland's 76,489 low-income individuals toward meeting their needs. For the 2006-2007 funding cycle, the following activities have been approved by the OCAP tripartite administering board to receive funding:

- Services for parolees and non-violent ex-offenders who are returning and re-entering into the Oakland community (OCAP Partners - Project Choice, Allen Temple);
- Employment and housing programs for at-risk, low-income youth with a special emphasis on foster youth (OCAP Partners - Pivotal Point, First Place for Youth, Xanthos);

- Supportive services for CalWORKs and low-income families (OCAP Partner - Family Independence Initiative);
- Financial literacy and education with a focus on asset building (OCAP Partner - People's Community Partnership Federal Credit Union);
- Homeless and hunger programs which provide shelter and food to Oakland's most vulnerable population (OCAP Partner - Society of St. Vincent de Paul);
- Senior employment programs for adults over 55 for preparation into the competitive job market (OCAP Partner - ASSETS);
- Sponsor/co-sponsor public forums to educate the low-income community about important issues; and
- Support the City's Earned Income Tax Credit Campaign (EITC), a national coalition of private foundations, public agencies and non-profit agencies geared toward maximizing low-income families' use of the Earned Income Tax benefit and other tools for enhanced self-sufficiency.

Community Action Agencies have been helping people change their lives for over forty years. Because of this legacy, the City of Oakland's Community Action Partnership (OCAP) remains committed to its mission of eliminating poverty and its effects on the City of Oakland.

### **SUSTAINABLE OPPORTUNITIES**

#### **Economic:**

OCAP programs and services directly impact the employability of Oakland's low-income residents by providing increased access to job opportunities and information on relevant topics that will help them access additional services and support.

#### **Environmental:**

There are no specific environmental opportunities.

#### **Social Equity:**

CSBG funding for the City of Oakland will result in several positive social equity benefits. Many of the programs funded through OCAP provide jobs or job training, support services for the disadvantaged and vulnerable population, and directly benefit specific Oakland neighborhoods and individuals. The over-arching goal of Oakland's Community Action Partnership is to move Oakland's low-income community toward sustainable self-sufficiency.

### **DISABILITY AND SENIOR CITIZEN ACCESS**

All services are open to low-income seniors and individuals with disabilities and all facilities funded provide accessibility features to accommodate persons with disabilities.


**RECOMMENDATION(S) AND RATIONALE**

Staff recommends that the City Council approve the attached resolution authorizing the City Administrator to apply for, accept, and appropriate a two-year grant from the State of California Department of Community Services and Development in the amount of \$1,361,186 to fund the Oakland Community Action Partnership for program years 2006 and 2007. This funding allows the Oakland's Community Action Partnership to continue to address and work toward eradicating poverty in the City of Oakland.

**ACTION REQUESTED OF THE CITY COUNCIL**

That the City Council approve a resolution authorizing the City Administrator to 1) apply for, accept and appropriate a two-year grant in the amount of \$1,361,186 in Community Services Block Grant (CSBG) funds from the State of California Department of Community Services and Development (CSD) to the City of Oakland's federally designated Community Action Agency in the amount of \$680,593 annually for Calendar Years 2006 and 2007; 2) enter into agreements with providers for services; and 3) apply for, accept, appropriate, and enter into future agreements for CSBG renewal grant funding from CSD without returning to Council.

Respectfully submitted,



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**ANDREA YOUNGDAHL**  
Director, Department of Human Services

Reviewed by:  
Sara Bedford  
Policy and Planning Manager

Prepared by:  
Estelle Clemons  
CAP Manager

**APPROVED AND FORWARDED TO THE  
LIFE ENRICHMENT COMMITTEE:**



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Office of the City Administrator

# Attachment A

## **CITY OF OAKLAND AGENDA REPORT**

FILED  
OFFICE OF THE CITY CLERK  
NOV 10 2005  
2005 NOV 27 PM 12:06

TO: Office of the City Administrator  
ATTN: Deborah Edgerly  
FROM: Department of Human Services  
DATE: November 8, 2005

RE: **ANNUAL INFORMATIONAL REPORT FROM THE DEPARTMENT OF  
HUMAN SERVICES OAKLAND COMMUNITY ACTION PARTNERSHIP  
(OCAP) PROGRAM**

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### **SUMMARY**

*This informational report provides City Council with an annual update on the activities and accomplishments of the Department of Human Services Oakland Community Action Partnership (OCAP) Program.*

### **FISCAL IMPACT**

*This report is informational only; no fiscal impacts are included.*

### **BACKGROUND**

In 1964 President Lyndon Johnson declared "war on poverty" and signed into law the Economic Opportunity Act. The Act created funding for Job Corps, Volunteers in Service to America (VISTA), Head Start, Legal Aid, and Neighborhood Health Centers. In 1971, the City of Oakland received designation as a public Community Action Agency authorized to receive federal funding from the Community Services Block Grant (CSBG) to administer various anti-poverty programs and services for Oakland's low-income residents; as a result, the City of Oakland's Head Start program was established. The Community Services Block Grant funds are administered and managed by the State's Department of Community Services & Development (CSD). Each jurisdiction's allocation is based on a CSBG distribution formula which calculates each local designation's funding based on the number of residents living below the federal poverty level.

Oakland's CSBG grant is administered by the Department of Human Services through the Community Action Partnership's Governing Board (City Council) and the Administering Board. The 15 member Administering Board is federally mandated to maintain a tripartite infrastructure; one-third is democratically elected through the Community Development District Boards for a total of seven members, five are City Council Members or their designees, and three members represent other groups and interests that serve Oakland's low-income community. The Oakland Community Action Partnership is part of a national network of 1100 Community Action Agencies located in 50 states serving an estimated 37 million people nation wide who are faced with living in poverty. Community Action Agencies have been helping people change their lives

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for over forty years. Because of this legacy, the City of Oakland's Community Action Partnership (OCAP) remains committed to its *mission* "to eliminate poverty and its effects on the City of Oakland."

### **KEY ISSUES AND IMPACTS**

The Oakland Community Action Partnership program has compiled and reviewed the following community indicators in an effort to assess the impact of poverty within Oakland's community and to gauge the state of well being of Oakland's low-income population.

#### ***Oakland's Population***

According to the 2000 U.S. Census, Oakland's total population is documented as being 399,484. Current data published by the California Department of Finance shows Oakland's population continues to increase; as of January 1, 2005, Oakland's total population is estimated at 412,318. It is worth noting that the youth of Oakland (0-19) constitute the largest representation by any one age group at 27.4% and 73% of the population is classified as being African American, Latino, or Asian. The USA Today Diversity Index has ranked Oakland as one of the most diverse cities in the United States.

#### ***Socio-Economical Factors of Oakland***

Of the 399,484 individuals documented as living in the City of Oakland, 87,334 are families. Of the 87,334 families, 14,136 (16.2%) are families living below the federal poverty level (compared to 7.7% countywide and 10.6% statewide) with 22.8% identified as having children below the age of 18. Out of the 14,136 families documented as living in poverty, 7,816 are single female headed households and 1,252 are headed by single males. There are 76,489 individuals (19.4%) documented as living below the federal poverty level; 27,126 are children under the age of 18, and 5,329 are seniors age 65 and over.

Oakland has a total of 150,971 households, of which, 29,624 (19.6%) receive social security income, averaging about \$10,221 annually; 12,308 (8.2%) receive supplemental security income (SSI), averaging about \$7,263; 11,930 (7.9%) receive public assistance income, averaging about \$4,858; and 20,080 (13.3%) receive retirement income averaging about \$18,238 annually according to the 2000 U.S. Census. For those with earned income, the City's established living wage ordinance requires employers to pay \$9.90 an hour (\$1,716 a month) if health benefits are provided or \$11.39 an hour (\$1,974 a month) if they are not. In comparison, the State's minimum wage is set at \$6.75 an hour (\$1,170 a month).

The median income for a household in the City, as reported in the 2000 Census, is \$40,055; for a family it is \$44,384; for males \$37,433; and for females \$35,088. It should be noted that the 2000 Census per capita income for the City is calculated at \$21,936 annually. The federal poverty threshold for an individual in 2005 is \$9,570 annually (\$797.50 monthly, \$4.60 per hr); for a parent and two children \$16,090 (\$1,340.83 monthly, \$7.73 per hr); and for a family of four with two children \$19,350 annually (\$1,612.50 monthly, \$9.30 per hr). However, the California Budget Project estimates that a single parent family, with two kids, needs on average an annual

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income of \$62,969 (\$30.27 per hr) to maintain a basic budget in Alameda County - which clearly exceeds the average income of a working family that resides in Oakland.

In 2004, the Northern California Council for the Community (NCCC) released a report of the Bay Area's most impoverished neighborhoods. The key finding from the report indicates that poverty is disproportionately concentrated in the Bay Area. The study finds that two thirds of all people in the Bay Area who live at or below poverty reside in West Oakland, San Antonio, Fruitvale, Elmhurst and Central East Oakland. In addition, an alarming 31.9% of the children who live in these concentrated poverty neighborhoods are below the federal poverty line. This compares to a 10.5% poverty rate for all children in the Bay Area.

#### ***Education in Oakland***

The Oakland Unified School District (OUSD) is a large urban district with a population of approximately 49,334 students (2004-2005); 41.3% are African American, 34.3% Latino, 16.2% Asian/Pacific Islander, 6.0% Caucasian, .7% Filipino, .4% Native American and 1.3% other. **A majority of Oakland students are from low or moderate-income families - nearly 63.5% qualify for free or reduced price lunch and 23.6% receive CalWORKs.** The District reports that there are more than 32 languages spoken in Oakland schools and 35% of OUSD students are English learners. While the District's test scores have risen in recent years, for 2004 all but 16 of Oakland's schools have an Academic Performance Index (API) score of 5 or below, with 10 being the highest ranking.

#### ***Unemployment in Oakland***

An analysis completed in February 2005 for the Oakland Workforce Investment Board, "Economic Outlook for the East Bay Area", indicates that Oakland's unemployment rate is showing improvement. The City of Oakland's annual *average* unemployment rate was 10.6% for 2003 and 9.1% for 2004. The State of California Employment Development Department reports the unemployment rate in Oakland for August 2005 at 7.9%; this compares with an unemployment rate of 5.2% for Alameda County and 5.1% for California. During the reported period, Oakland's total labor force was documented as 200,100; of those, 184,300 were employed while 15,800 were still seeking employment. Overall, Oakland's unemployment rate has declined, with the exception of January 2005 when the rate increased to 8.6% from 7.7%. While the local rate continues to decline, it still exceeds the State's overall unemployment rate.

#### ***Housing in Oakland***

According to the Association of Bay Area Governments, there are 157,508 total housing units available in Oakland. Of the 157,508 available units, 88,301 (58.6%) are rentals, 62,489 are owner occupied and 6,718 are vacant. In 2005, the National Apartment Research reported the average rent for an apartment in Oakland was \$1,200 a month. It is worth noting that based on California's minimum wage at \$6.75 an hour, earning \$1,170 monthly and \$14,040 annually, a family can afford a monthly rent of no more than \$351 based on the 30% income standard affordability rate. In reality, families are being forced to spend 60% of their income or more on rent in the Bay Area. Compounding Oakland's housing crisis is the fact that the median price for

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a home in Oakland now stands at around \$475,000 according to a study by The California Association of Realtors.

***Homelessness in Oakland***

The 2003 Alameda Countywide Shelter and Services Survey reported that there is on average 5,838 homeless individuals documented as living within the City of Oakland; approximately 627 are documented as being chronically homeless and about 699 are children. The survey revealed the two top needs most reported by respondents was 1) the need for more affordable places to live (90.3%); and 2) the availability of a list of affordable apartments (82.7%).

***Hunger in Oakland***

The Alameda County Community Food Bank published a study on hunger in Alameda County entitled "Hunger: The Faces & Facts." The study represents the results from 211 Alameda County Food Bank member agencies and 439 individuals, selected at random, who turned to one of the Food Bank's emergency food providers for assistance in the spring of 2001. The study reported that the average monthly income of households receiving food assistance in Alameda County is \$831 compared to the average monthly income of \$4,754 of all U.S. households in 2000. Only 21% of households surveyed are receiving food stamps, while an estimated 80% have incomes that qualify them for the food stamp program. In fact, 73% of households surveyed reported having incomes below the federal poverty level.

The study also found that children are especially vulnerable to hunger. In fact, 43% of all individuals who receive emergency food assistance in Alameda County are children under the age of 18, and 10% of those are 5 years old or younger. Among those households with children, 47% reported experiencing hunger. Thirty-two percent (32%) of the households reported that their children have missed meals due to the lack of food or not having enough money to buy food; 21% reported that their children do not eat, and only 10% of the parents surveyed report that their children participate in the summer lunch program. During the summer of 2001, 60% of the Food Bank's pantries and 100% of the soup kitchens reported an increase in the number of children receiving emergency food assistance.

***Public Safety in Oakland***

Recently, the City of Oakland has experienced an overall reduction in crime. As reported by the Oakland Police Department, there was a 25% reduction in homicides in 2004 (82) compared with 2003 (109). In 2004, the City of Oakland's crime rate experienced a 3.1% decrease compared to the number of total offenses reported in 2003. However, the fact still remains that serious and violent crimes in Oakland continue to disproportionately impact individuals under age 30. Studies further show that serious and violent crimes disproportionately impact African-Americans. Moreover 67% of the parolees released from the California Department of Corrections and 80% of the parolees released from the California Youth Authority are African-American.

**OAKLAND'S COMMUNITY AGENCY PARTNERSHIP PROGRAM AND SERVICES**

In 2003, Oakland's Community Action Partnership (OCAP) conducted a needs assessment and surveyed individuals who either participated in various programs or lived within one of Oakland's seven community development districts. A total of 300 surveys were collected and an analysis of the data revealed that the leading concerns identified by the low-income community were Housing (78%), Alcohol/Drugs (73%), Job Preparation (68%), and Health Care (60%). As a result of these findings, the Oakland Community Action Partnership aligned its resources in order to fund the following priority areas: **Housing; Employment/Training; and Supportive Services** to directly respond to the needs identified by Oakland's low-income community.

To continue its mission of "eliminating poverty and its effects on the Oakland community", every two years the Oakland Community Action Partnership prepares and submits a plan, as required for continuous funding, to the State Department of Services and Development. For 2006-2007, the City of Oakland Community Action Partnership plans to continue to embrace and support the California Department of Community Services and Development state-wide priority of *Family Self-Sufficiency*. OCAP has adopted a working definition of *Family Self-Sufficiency* as having the means to meet a range of individual needs. Thus, OCAP continues its commitment to support programs and services that focus on guiding families toward meeting those needs.

**OCAP PROGRAMS AND SERVICES FOR CALENDAR YEAR 2005**

Community Services Block Grant (CSBG) allocations are calculated based on the number of residents living below the federal poverty level in a local jurisdiction. Over the years, the City's funding has decreased and continues to decrease due to the rise in the Bay Area's growing number of "working poor." This growing segment, who are poor in terms of their standard of living but whose annual income far exceeds the federal poverty level, is not factored into the census poverty calculation for the City of Oakland.

For calendar year 2005, the City received a total CSBG allocation of \$680,593 to address and eradicate poverty amongst the 76,489 individuals documented as living below the federal poverty level. This translates into the City receiving less than \$9 per person. Of the \$680,593, OCAP allocated \$379,593 to cover the cost of supporting the EITC program, hosting public forums, conducting fund development to leverage resources, supporting special projects and initiatives, and grant administration. Three hundred and one thousand dollars (\$301,000) was awarded to support other anti-poverty programs within the community. OCAP secured additional funding in the amount of \$50,000 to support the West Oakland Senior Breakfast Program and \$125,000 to support the City of Oakland/Alameda County Food Bank Food Stamp Outreach Program. For calendar year 2005, OCAP supported the following anti-poverty programs:

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<b>OCAP Calendar Year 2005 Programs &amp; Services</b>		
<b>PROGRAM</b>	<b>FUNDING</b>	<b>SERVICES</b>
<b>ASSETS</b>	(\$60,000)	<p>Senior Employment Program for low-income adults over 55 for preparation into the competitive job market.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Provide employment training to 269 low-income seniors</li> <li>• Place 66 low-income seniors into permanent <i>unsubsidized employment</i></li> </ul>
<b>Community Housing Services (Hunger and Homeless)</b>	(\$48,000- Brown Bag and Food Programs)  (\$48,000 – East Oakland Community Project)  (\$50,000 State CSD Discretionary -West Oakland Senior Center)	<p>Hunger &amp; Homeless Relief Program distributes food through a network of city-wide organizations and food pantries; hosts the annual Thanksgiving Dinner, and provides emergency housing assistance to low-income homeless individuals and families. The West Oakland Senior Center provides a nutritional breakfast to low-income seniors.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Hunger (Brown Bag, Thanksgiving, Nutrition) – Provide food assistance to 20,000 households.</li> <li>• Shelter – Provide shelter to 120 households.</li> <li>• Move 70 households from transitional housing to permanent housing</li> <li>• Provide case management and supportive services to 717 individuals</li> </ul>
<b>Family Independence Initiative (FII)</b>	(\$50,000)	<p>Works with 50 CalWORKs families to build the capacities of individuals and families moving toward self-sufficiency. FII uses innovative methods of web-based tracking and self-help groups.</p> <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>• Forty two of the fifty families will open Individual Development Accounts (IDA), showing increased savings of 25% over 6 months</li> <li>• Forty two of the fifty families will increase income by 5% over 6 months</li> <li>• Forty two of the fifty families will increase their net worth by 20% over 6 months</li> </ul>
<b>Project Choice</b>	(\$75,000)	<p>Support services for young adult parolees for pre and post re-entry into the community.</p> <p><b>Outcomes:</b></p> <p>Provide case management and pre-release and post-release services to 60 parolees</p>

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OCAP Calendar Year 2005 Programs & Services		
PROGRAM	FUNDING	SERVICES
<b>People's Community Partnership Federal Credit Union (PCPFCU)</b>	(\$30,000)	Based in West Oakland, PCPFCU provides banking services and Earned Income Tax Credit assistance to low-income individuals that are historically un-banked. <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• 140 individuals receive financial literacy training</li> <li>• Provide 100 tax returns amounting to \$100,000 in refunds</li> <li>• Open a minimum of 37 savings and Individual Development Accounts (IDA)</li> </ul>
<b>Earned Income Tax Credit (Outreach)</b>	(\$20,000)	Provide free tax preparation and information about other benefits (food stamp, child care, health care, etc...) to low income residents within the City of Oakland at 11 VITA sites. <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Reach 2,566 tax filers in Oakland</li> </ul>
<b>Public Forums (Advocacy)</b>	(\$14,534)	Partner with other organizations such as Head Start and the African American Health Summit to leverage funding. <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Provide information and education to the low-income community about all different types of available benefits and services.</li> </ul>
<b>USDA Immigrant Food Stamp Project (Partnership)</b>	(\$125,000 USDA Grant)	CAP serves as a fiscal agency in coordinating food stamp outreach to immigrant communities of Oakland. Co-collaborators include The Alameda County Community Food Bank, Lao Family Community Development, and the United Way of the Bay Area. <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• 500 immigrant households will receive food stamps as a result of this targeted outreach effort</li> </ul>

*For 2005, it is projected that through the programs and services supported by the Oakland Community Action Partnership, an estimated 55,000 low-income households and individuals will be impacted through one or more of OCAP's anti-poverty fighting efforts.*

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**2005 OCAP HIGHLIGHTS**

The following are highlights of the Community Action Partnership's activities and accomplishments, to date, for calendar year 2005.

➤ ***Earned Income Tax Credit***

The City of Oakland Community Action Partnership, in partnership with the Alameda County Earned Income Tax Credit (EITC) Campaign, supported 12 free Volunteer Income Tax Preparation Sites (VITA) throughout the City of Oakland with over 225 hours of volunteer time being donated. As a result, 2,635 tax filers received services; approximately \$2.7 million in federal refunds, \$166,399 in state refunds, and \$1.3 million in EITC funds were captured. This year, as a result of the City's Helping Working Families project, the campaign was able to prescreen 119 families for food stamps, 216 families were referred for subsidized health care coverage, 40 bank accounts were opened, and 31 individuals enrolled in financial education programs.

The following community partners were responsible for operating the 12 VITA sites that were located throughout Oakland's low-income communities: Alameda County Social Services Agency, North Oakland; People's Community Partnership Credit Union (PCPFCU); Acorn Center – Oakland; Catholic Charities of the East Bay, Oakland Family Services Center; West Oakland Acorn Computer Center; Unity Council (Supersite); Lincoln Recreation Center (Tax Aid) (Cooperating Site); Lao Family Services; East Bay Asian Local Development Corporation (EBALDC); San Antonio Community Development Corporation; Eastmont Self Sufficiency Center, Alameda County Social Services Agency; and Allen Temple Baptist Church. The following chart highlights the success of the campaigns since its inception in 2002.

<b>Oakland Federal Total</b>	<b>\$2,699,718</b>	<b>\$1,970,528</b>	<b>\$1,361,792</b>
<b>Oakland State Total</b>	<b>\$166,399</b>	<b>\$202,129</b>	<b>NA</b>
<b>Oakland EITC Total</b>	<b>\$1,318,967</b>	<b>\$1,126,164</b>	<b>\$842,502</b>

➤ ***Implementation of OCAP's Request for Partnership (RFP) Application***

In the fall of 2005, the Community Action Administering Board released its 2006-2007 Request for Partnership (RFP) application. Through this effort, OCAP leverages its resources with outcome based programs and services that support Oakland's low-income residents in attaining a level of self-sufficiency in the areas of housing, job training/placement and other supportive services. For program year 2006, OCAP has received a total of 53 partnership applications from other anti-poverty fighting programs requesting a total of \$2.5 million from the approximate \$300,000 available from the OCAP 2006 funding cycle.

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➤ ***OCAP Strategic Planning***

In 2004, OCAP's Administering Board embarked on strategic planning to further develop its vision, mission and purpose. The Board enlisted the support of community partners such as the Oakland Workforce Investment Board, Department of Human Services Community Housing/Services, Alameda County Social Services Agency, United Way of the Bay Area, the Alameda County Housing Authority, and representatives from the community to collectively develop a four year strategic plan for 2006-2009 (with a projected completion date of January 2006). Through its strategic planning process, OCAP is able to assess the low-income community's needs, identify gaps in service, identify priority funding areas, and use this information to seek additional funding to meet the needs of Oakland's diverse low-income community.

➤ ***Awarded \$125,000 from the USDA for Food Stamp Outreach***

The City of Oakland Community Action Partnership, in conjunction with the Alameda County Food Bank and endorsement from the Alameda County Department of Social Services, received a \$125,000 grant from the United States Department of Agriculture to conduct food stamp outreach to an estimated 74,000 individuals who are eligible but are not currently receiving food stamp assistance, with a special emphasis placed on the immigrant population. Through these efforts, over 15 community based organizations located in Oakland have been trained to pre-screen for food stamps and as a result, the County has seen an increase in the number of applicants for food assistance. Increasing the access to food stamps increases an individual's or family's food security and aids in stretching limited dollars.

➤ ***Response to Hurricane Katrina Evacuees***

According to the Red Cross of the Bay Area, over 1600 families have relocated to the Bay Area and over 60% of those families are located in Oakland. To support the needs of the evacuees as identified by our community partners, such as the Alameda County Social Services Agency, Eden I and R, Kiwanis Club, and Catholic Charities of the Bay Area. OCAP is providing immediate relief to families in the areas of transportation for jobs and applying for services, and flexible funds to acquire immediate necessities such as clothing for interviews, prescription drugs and household products.

The Oakland Community Action Partnership remains committed to continuing to address the needs of the low-income community by ensuring access to training, education, employment, housing, and enrichment opportunities to improve the lives of Oakland's 76,489 individuals who live in poverty. For over thirty years, the City of Oakland's Community Action Partnership has had a track record in making a difference in the lives of thousands of Oaklanders by "*helping people, change lives.*"

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**SUSTAINABLE OPPORTUNITIES**

**Economic:** OCAP programs and services directly impact the employability of Oakland's low-income residents by providing increased access to job opportunities and information on relevant topics that will help them access additional services and support.

**Environmental:** There are no specific environmental opportunities.

**Social Equity:** The OCAP will continue to focus its efforts to support the City's goal of developing a sustainable city by encouraging and supporting social equity for all of Oakland's low-income residents. To this end, OCAP will continue to collaborate and partner with other entities such as the Workforce Investment Board (WIB), the County of Alameda, Alameda County Community Food Bank, and the United Way of the Bay Area to ensure that all efforts to eliminate poverty and its effects on the Oakland community are supported and that a sustainable infrastructure is in place to help low-income families move toward a higher level of self-sufficiency.

**DISABILITY AND SENIOR CITIZEN ACCESS**

The Oakland Community Action Partnership programs and services are accessible to person with disabilities and senior citizens.

**ACTION REQUESTED OF CITY COUNCIL**

The Department of Human Services Community Action Partnership requests that the City Council accept this informational report.

Respectfully Submitted



**ANDREA YOUNGDAHL**  
Director, Department of Human Services

Reviewed by:  
Sara Bedford, Policy & Planning Manager

Prepared by:  
Estelle Clemons, CAP Manager

**APPROVED AND FORWARDED TO THE  
LIFE ENRICHMENT COMMITTEE:**

  
**OFFICE OF THE CITY ADMINISTRATOR**

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OFFICE OF THE CITY CLERK  
OAKLAND

2006 FEB -2 AM 9:33

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

Approved as to Form and Legality

  
City Attorney

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO 1) APPLY FOR, ACCEPT AND APPROPRIATE A TWO-YEAR GRANT IN THE AMOUNT OF \$1,361,186 IN COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) TO THE CITY OF OAKLAND'S FEDERALLY DESIGNATED COMMUNITY ACTION AGENCY IN THE AMOUNT OF \$680,593 ANNUALLY FOR CALENDAR YEARS 2006 AND 2007; 2) ENTER INTO AGREEMENTS WITH PROVIDERS FOR SERVICES; AND 3) APPLY FOR, ACCEPT, APPROPRIATE, AND ENTER INTO FUTURE AGREEMENTS FOR CSBG RENEWAL GRANT FUNDING FROM CSD WITHOUT RETURNING TO COUNCIL**

**WHEREAS**, the City of Oakland has received Community Services Block Grant (CSBG) funding since 1971; and

**WHEREAS**, federal regulations mandate that an "entity shall administer the Community Services Block Grant Program through a tripartite board [Oakland's Community Action Partnership Administering Board] that fully participates in the development, planning, implementation, and evaluation of the program(s) to serve low-income communities" (Public Law 105-285, SEC. 676(B); and

**WHEREAS**, the City of Oakland Community Action Partnership (OCAP) was awarded a two-year grant in the amount of \$1,361,186 in renewal funding from the Federal Community Services Block Grant (CSBG) program with an annual allocation of \$680,593 from the State of California Department of Community Services and Development (CSD) for Calendar Years 2006 and 2007; and

**WHEREAS**, in order to minimize any program and/or fiscal impacts to local jurisdictions, the State of California Department of Community Services and Development has issued a two-year contract to the Oakland Community Action Partnership through Contract Number 06F-4703; and

**WHEREAS**, the City of Oakland, on behalf of the OCAP, is willing to apply for, accept and appropriate the aforementioned grant in the amount of \$1,361,186 for the program year January 1, 2006 through December 31, 2006 and January 1, 2007 through December 31, 2007, under provisions of the Community Services Block Grant; and

**WHEREAS**, the grantor agrees to pay all central services overhead costs associated with administering the grant; and

**WHEREAS**, these funds will be used to provide support and services to Oakland's low-income citizens in moving toward self sufficiency as outlined in the state approved 2006-2007 City of Oakland Community Action Plan; and

**WHEREAS**, services provided will be in accordance with both Federal and State subcontractor provisions, regulations, and guidelines for eligible activities under the Community Services Block Grant; now, therefore, be it

**RESOLVED:** That the City Administrator or her designee is hereby authorized to apply for, accept and appropriate a two-year grant in the amount of \$1,361,186 in Community Services Block Grant funds for OCAP programming for calendar years 2006 and 2007, and any additional CSD funding that may become available without returning to Council; and be it further

**RESOLVED:** That the City Council hereby authorizes the City Administrator or her designee as agent for the City to negotiate and execute agreements, without returning to Council, with service providers for the purpose of providing services to eligible clients in the City of Oakland, and to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, terminations and related actions which may be necessary; and be it further

**RESOLVED:** That the City Administrator or her designee is hereby authorized to apply for, accept, and appropriate CSBG renewal grants in future years, and to enter into agreements with providers of low-income self-sufficiency services in order to minimize any program and/or fiscal impacts without returning to Council; and be it further

**RESOLVED:** That said agreement(s) shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California