



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - DRAFT \*Special Finance & Management Committee

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Tuesday, February 19, 2019

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

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***The Oakland City Council Finance And Management Committee convened at 9:05 AM, with Councilmember Thao presiding as Chairperson.***

### Roll Call / Call To Order

**Excused** 1 - Lynette McElhaney

**Present** 3 - Dan Kalb, Nikki Bas, and Sheng Thao

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On January 29, 2019  
[18-1323](#)

**Attachments:** [View Report](#)

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 2 Determination Of Schedule Of Outstanding Committee Items  
[18-1324](#)

**Attachments:** [View Report](#)

***There were 2 changes made to the Pending List;***

***1) Item #6 Under Semi- Annual Reports regarding " Status Update on CAD/RMS Prime 2.0 (IT)" was scheduled to be heard at the May 28, 2019 Finance and Management Committee***

***2) Item #5 Under Annual Reports regarding " An Informational Report Regarding Worker's Compensation" was scheduled to be heard at the March 5, 2019 Finance and Management Committee***

***There was 1 speaker on this item.***

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved as Amended. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 3** Subject: Quarter Revenue & Expenditure Report  
From: Finance Department  
Recommendation: Receive An Informational Report On Fiscal Year (FY) 2018-19 Second Quarter Revenue And Expenditure Results And Year-End Summaries For The General Purpose Fund (GPF, 1010) And Selected Funds; And General Purpose Fund (GPF, 1010) Carryforward For FY 2018-19; And Overtime Analysis For The General Purpose Fund (GPF, 1010) And All Funds  
[18-1325](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**This Informational Report be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council to be heard 2/26/2019**

- 4** Subject: Quarterly Report On Public Safety Overtime  
From: Finance Department  
Recommendation: Receive This Quarterly Report From The Oakland Police Department (OPD) That Includes Information On Overtime Policies, Procedures, And Controls  
[18-1381](#)

**Attachments:** [View Report](#)

[View Supplemental Report 2/22/2019](#)

*The Committee advanced the OPD portion of the report to the full council as a non consent item, with a supplemental report including the breakdown of special operations and special events, and an update on the newest overtime policies.*

*There was 1 speaker on this item.*

**A motion was made by Nikki Bas, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhanev

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 5 Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Cash Management Report For The Quarter Ended December 31, 2018  
[18-1327](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**This Informational Report be Received and Filed.**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 6 Subject: Measure Z - Public Safety And Services Violence Prevention Act Audit Report  
From: Finance Department  
Recommendation: Receive The Measure Z - Public Safety And Services Violence Prevention Act Of 2014 Audit Report For The Year Ended June 30, 2018  
[18-1339](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 7 Subject: Measure C - Oakland Hotel Tax Audit Report For FY2017-18  
From: Finance Department  
Recommendation: Receive The Measure C - Oakland Hotel Tax Audit And Program Status Report For The Year Ended June 30, 2018  
[18-1340](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**A motion was made by Nikki Bas, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 8** Subject: Electrical Equipment And Supplies Contract  
From: Finance Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Contract To Francisco Electric Supply, A Corporation, The Lowest Responsive And Responsible Bidder, A Small Local Business Enterprise To Provide Street Light Traffic Signal Standards And Accessories In The Annual Amount Not To Exceed One Million, Seven Hundred Ninety-Seven Thousand Eight Hundred Nineteen Dollars And Nine Cents (\$1,797,819.09) For The Period Of March 4, 2019 To March 3, 2020 In Accordance With The Terms And Conditions In Specification 19-285-00/RFQ 130425  
[18-1347](#)

**Attachments:** [View Report](#)

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

**NO VOTE** 0

- 9** Subject: Salary Ordinance Amendment for Various Classifications  
From: Human Resources Management Department  
Recommendation: Adopt The Following Pieces Of Legislation;

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Real Property Asset From The Operation Of Civil Service;  
And  
[18-1344](#)

**Attachments:** [View Report](#)

**There was 1 speaker on this item.**

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

NO VOTE 0

2) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Housing Development From The Operation Of Civil Service; And  
[18-1345](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

NO VOTE 0

Subject: Salary Ordinance Amendment For Various Classifications  
From: Human Resources Management Department  
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Full-Time Classification Of Inspector General; To Add The Part-Time Equivalent Classification Of US&R Warehouse & Logistics Specialist, PT; To Amend The Title Of Deputy Director, Public Ethics Commission To Enforcement Chief, Public Ethics Commission; And To Amend The Title Of Real Estate Services Manager To Manager, Real Property Asset And Amend The Representation Unit From UM2 To UM1  
[18-1346](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

**A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:**

**Excused** 1 - McElhaney

**Aye** 3 - Kalb Bas, Thao

NO VOTE 0

10 Subject: OPEB Funding Policy  
From: Finance Department  
Recommendation: Adopt A Resolution Adopting The Other Post-Employment Benefits  
Funding Policy Of The City Of Oakland  
[18-1277](#)

**Attachments:** [View Report](#)  
[View Report - Attachment A](#)  
[View Report - Attachment B](#)  
[View Supplemental Report - Letter 2/8/19](#)  
[View Supplemental Report - 2/8/19](#)  
[View Supplemental Report 2/22/2019](#)

*The Committee accepted staffs recommendation to amend the language on page 5 striking "Consistent with Section 4.1 of this policy, if the-sum of annual pay -go costs plus-the supplemental contribution as outlined above is less than the ADC for explicit subsidy payments in that same year, then the City-will seek to negotiate benefit and/or employee contributions sufficient to close this sustainability gap".*

*There were 5 speakers on this item.*

A motion was made by Nikki Bas, seconded by Dan Kalb, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:

**Excused** 1 - McElhanev  
**Aye** 3 - Kalb Bas, Thao  
**NO VOTE** 0

- 11 Subject: Authorization To Examine Sales And Use Tax Records  
From: Finance Department  
Recommendation: Adopt A Resolution Amending Resolution No. 85476 C.M.S. And Authorizing The City Administrator To Update And Expand The List Of Designated City Officials Authorized To Examine Sales And Use Tax Records For The City Of Oakland From The State Board Of Equalization Pursuant To California Revenue And Taxation Code Section 7056(B) To: (1) Include The City Administrator, Assistant City Administrator, Finance Director, Revenue And Tax Administrator, Assistant Revenue And Tax Administrator, Revenue Operations Supervisor, Budget Administrator, Assistant Budget Administrator, Finance Manager, Principal Budget Analyst, Director Of Economic And Workforce Development, Deputy Director Economic And Workforce Development, Urban Economic Analyst III, Principal Revenue Analyst, Principal Financial Analyst, Revenue Analyst, Account Clerk II Assigned To The Revenue Bureau, Tax Auditor II, Tax Auditor III, Accountant Ii Assigned To The Revenue Bureau, Tax Enforcement Officer II, Collections Officer, Revenue Assistant, City Attorney, Chief Assistant City Attorney, Deputy City Attorney V, Deputy City Attorney IV, Deputy City Attorney III, Special Counsel And Consultant Hinderliter De Llamas And Associates; And (2) Remove Budget Director, City Administrator Analyst, And Tax Representative II  
[18-1348](#)

Attachments: [View Report](#)

A motion was made by Dan Kalb, seconded by Nikki Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 2/26/2019. The motion carried by the following vote:

Excused 1 - McElhaney  
Aye 3 - Kalb Bas, Thao  
NO VOTE 0

#### Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

*1 speaker spoke during open forum.*

#### Adjournment

*There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 10:48 a.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE  
CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM  
8:30 A.M. TO 5:00 P.M.**