

CITY OF OAKLAND
AGENDA REPORT

2011 AUG 29 PM 2:02 of the City Administrator
Attn: Deanna J. Santana, City Administrator
From: Police Department
Date: September 13, 2011

Re: A Report and Proposed Resolution Authorizing the City Administrator, on Behalf of the City of Oakland to 1) Increase the Current Service Agreement with Butler Animal Health Holding Company LLC, now DBA Butler Schein Animal Health LLC, from Forty Eight Thousand Dollars (\$48,000) to Seventy Thousand Dollars (\$70,000) for the Period December 1, 2010 through November 30, 2011, for Veterinary Medications and Lab Equipment, and 2) Amend the Current Agreement to Include Lab and Surgical Supplies and Vaccines, 3) Waive the Local and Small Local Business Enterprise Program Provisions (L/SLBE), and Conduct a Request for Proposals/Qualifications (RFP) Process and to Enter into a Two-Year Service Agreement With the Selected Vendor for the Period December 1, 2011 through November 30, 2013, in an Amount Not to Exceed One Hundred and Fifty Thousand Dollars (\$150,000) to Provide Lab and Surgical Supplies, Vaccines, and Veterinary Medications and Lab Equipment for the Oakland Police Department Animal Services Division

SUMMARY

A resolution has been prepared authorizing the City Administrator to increase the current service agreement with Butler Animal Health Holding Company LLC, now DBA Butler Schein Animal Health LLC, from \$48,000 to \$70,000 for the period December 1, 2010 through November 30, 2011, and amend the current agreement to include lab and surgical supplies, and vaccines. Staff also requests authorization to waive the Local and Small Local Business (L/SLBE) requirement, and conduct a Request for Proposals/Qualifications (RFP) to enter into a two-year service agreement with a vendor to provide said services for the Oakland Police Department Animal Services Division for the period December 1, 2011 through November 30, 2013, in an amount not exceed \$150,000.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to increase the current service agreement with Butler Schein Animal Health LLC, from \$48,000 to \$70,000, amend the agreement to include additional services as stated, waive the L/SMBE requirement, and conduct an RFP and enter into a two-year service agreement with a selected vendor for the period December 1, 2011 through November 30, 2013, in an amount not to exceed \$150,000, to provide

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service to the Oakland Police Department Animal Services Division. Funds for this contract are included as part of the Police Department's budget appropriation and allocated in Fund 1010, Organization 103130, Account 52913, Project 0000000, and Program PS13.

BACKGROUND

Butler Schein Animal Health LLC has a distinguished history of service and innovation in the animal health distribution industry. They are the largest supplier of animal health products in the world, providing pricing exclusive to animal shelters and allowing them to offer a broader range of services. They have been in operation for over 50 years servicing the veterinary community. They are partnered with over 400 leading animal health manufacturers in the world and are positioned to offer the broadest selection of veterinary products and strategic solutions.

Oakland Animal Services has had a previous relationship with the Henry Schein Corporation prior to its merger with Butler Schein Animal Health LLC. A determining factor in selecting this vendor for services is that it provides guaranteed same day delivery on essential items, such as vaccines and euthanasia solution.

KEY ISSUES AND IMPACTS

Oakland Animal Services is responsible for animals housed at the shelter that are in dire need of appropriate health care products which are often needed in a timely manner. In meeting the immediate and unique animal health challenges of such facilities, Butler Schein Animal Health LLC holds a greater than 98% order-fill ratio. The shelter works closely with the vendor to save and maximize every dollar through special inventory tools, systems, and pricing. These systems make it possible to reduce inventory, decrease ordering mistakes, and save staff time.

PROGRAM DESCRIPTION

Oakland Animal Services has its current contract with Butler Schein Animal Health LLC, which has a distinguished history of service and innovation in the animal health distribution industry. They are the largest supplier of animal health products in the world and provide exclusive pricing to animal shelters. They have been in service to the veterinary community for over 50 years. In partnership with over 400 leading animal health manufacturers in the world, they are positioned to offer the broadest selection of veterinary products and strategic solutions.

SUSTAINABLE OPPORTUNITIES

Economic: The advantage of the company's pricing structure allows the shelter to maximize the medical benefits for animals to be in the best of health for adoption by residents in the community.

Environmental: There are no environmental opportunities associated with this report.

Social Equity: Oakland Animal Services uses the products and special pricing structure provided by Butler Schein Animal Health LLC in order to further enhance its service delivery to animals in the Oakland community. Additionally, Henry Schein Corporation is the owner of this company and is the most philanthropic of its kind, ranking number one in its industry for social responsibility as the Fortune 2011 World's Most Admired Company. The company is fulfilling its mission as it meets its goal of keeping animals healthy.

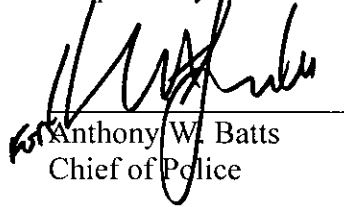
DISABILITY AND SENIOR ACCESS

There are no ADA or senior citizen access issues identified in this report.

RECOMMENDATION/ACTION REQUESTED OF THE COUNCIL


Staff recommends that the City Council approve the proposed resolution authorizing the City Administrator, on behalf of the City of Oakland to 1) increase the current service agreement with Butler Animal Health Holding Company LLC, now DBA Butler Schein Animal Health LLC, from \$48,000 to \$70,000 for the period December 1, 2010 through November 30, 2011, for veterinary medications and lab equipment, and 2) amend the current agreement to include lab and surgical supplies and vaccines, and 3) waive the Local and Small Local Business Enterprise Program Provisions (L/SLBE) and conduct a request for Proposals/Qualifications (RFP) Process and to enter into a two-year service agreement with the selected vendor for the period December 1, 2011 through November 30, 2013, in an amount not to Exceed \$150,000 to provide lab and surgical supplies, vaccines, and veterinary medications and lab equipment for the Oakland Police Department Animal Services Division.

Respectfully submitted,



Anthony W. Batts
Chief of Police

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:



Office of the City Administrator

Prepared by:
Megan Webb
Oakland Animal Services
Oakland Police Department

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

a. Macomber
City Attorney

RESOLUTION No. _____ C.M.S.

2011 AUG 30 PM 2:25

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND TO 1) INCREASE THE CURRENT SERVICE AGREEMENT WITH BUTLER ANIMAL HEALTH HOLDING COMPANY LLC, NOW DBA BUTLER SCHEIN ANIMAL HEALTH LLC, FROM FORTY EIGHT THOUSAND DOLLARS (\$48,000) TO SEVENTY THOUSAND DOLLARS (\$70,000) FOR THE PERIOD DECEMBER 1, 2010 THROUGH NOVEMBER 30, 2011, FOR VETERINARY MEDICATIONS AND LAB EQUIPMENT, AND 2) AMEND THE CURRENT AGREEMENT TO INCLUDE LAB AND SURGICAL SUPPLIES AND VACCINES, 3) WAIVE THE LOCAL AND SMALL LOCAL BUSINESS ENTERPRISE PROGRAM PROVISIONS (L/SLBE)) AND CONDUCT A REQUEST FOR PROPOSALS/QUALIFICATIONS (RFP) PROCESS TO ENTER INTO A TWO-YEAR SERVICE AGREEMENT WITH THE SELECTED VENDOR FOR THE PERIOD DECEMBER 1, 2011 THROUGH NOVEMBER 30, 2013, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED AND FIFTY THOUSAND (\$150,000) TO PROVIDE LAB AND SURGICAL SUPPLIES, VACCINES, AND VETERINARY MEDICATIONS AND LAB EQUIPMENT FOR THE OAKLAND POLICE DEPARTMENT ANIMAL SERVICES DIVISION

WHEREAS, Butler Schein Animal Health LLC has a distinguished history of service and innovation to the animal health distribution industry; and

WHEREAS, this company has partnered with over 400 leading animal health manufacturers in the world and is positioned to bring the broadest selection of veterinary products and strategic solutions; and

WHEREAS, funds for this contract are allocated from the Police Department budget in Fund 1010, Organization 103130, Account 52913, Project 0000000, Program PS13; now, therefore be it

RESOLVED: That the City Council hereby authorizes the City Administrator or her designee to increase the current contract from \$48,000 to \$70,000 and amend the current agreement to include lab and surgical supplies, and vaccines; and be it

FURTHER RESOLVED: That a waiver is hereby granted for the Local and Small Local Business Enterprise Program Provisions and a Request for Proposals/Qualifications (RFP) Process shall be conducted to enter into a new 2-year service agreement with a selected vendor in an amount not to exceed \$150,000 to provide lab and surgical supplies, vaccines, and veterinary medications and lab equipment for the Oakland Police Department Animal Services; and be it

FURTHER RESOLVED: That the City Administrator or her designee is authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increase in the contract amount without returning to the City Council; and be it

FURTHER RESOLVED: That the City Attorney shall review and approve said agreement as to form and legality and a copy of the fully executed agreement shall be placed on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF, and PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the
Council of the City of Oakland, California