

**CITY OF OAKLAND**  
**AGENDA REPORT**

2009 JUL 23 PM 3:40

TO: Office of the City Administrator  
ATTN: Dan Lindheim  
FROM: Public Works Agency and Budget Office  
DATE: July 28, 2009

RE: **A Supplemental Report Regarding The Resolution Amending The City Of Oakland's FY 2009-11 Biennial Budget, Which Was Adopted Pursuant To Resolution No. 82102 C.M.S., To Eliminate Staff And Operations Funding In The Street And Traffic Programs Based On The Anticipated State Of California Take Away Of Approximately \$6.53 Million Of Gas Tax Revenues From The City Of Oakland Effective July 1, 2009, And Re-allocate Existing Capital Improvement Program Funding (Proposition 42) To Mitigate Potential Impacts (09-0613)**

This supplemental report provides in Exhibit A the specific budget amendments related to the State of California take away of Gas Tax Revenues from the City of Oakland.

A net total of 29.50 FTE are proposed for elimination due directly and indirectly to the loss of gas tax revenues as follows:

<u>CLASSIFICATION</u>	<u>FTE</u>
<b><u>Public Works:</u></b>	
Account Clerk I	1.00
Concrete Finisher	1.00
Heavy Equipment Service Operator	1.00
Heavy Equipment Service Worker	1.00
Office Assistant II	1.00
Painter	2.00
Public Works Maintenance Worker	9.00
Public Works Supervisor I	3.00
Public Works Supervisor II	1.00
Sign Maintenance Leader	1.00
Sign Maintenance Worker	3.00
Traffic Painter	1.00
Traffic Sign Maker	1.00
<b>SUBTOTAL</b>	<b>26.00</b>

**City Attorney:**

Reduction in funding totaling \$83,960

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**Community & Economic Development:**

Construction Inspector, Sr. (Field) 1.00

**Human Resources:**

Human Resources Analyst, Senior 1.00

**Finance & Management:**

Public Works Supervisor I 1.00

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**TOTAL CITYWIDE 29.50**

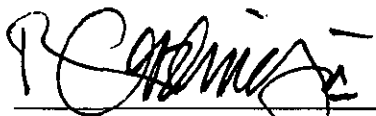
In addition, there is an estimated loss of \$348,908 to the General Purpose Fund due to Central Service Overhead charges that will not occur against the Gas Tax funds. The necessary reduction in \$348,908 is proposed to come from Operations and Maintenance reductions in the Police (\$209,345) and Fire (\$139,563) departments.


*The attached Exhibit A provides specific budget changes by fund and total net reductions after Proposition 42 funding (\$2.0 Million) is used to add back staff and O&M.*

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt the resolution and accompanying report, authorizing the City Administrator to implement the adjustments presented in Exhibit A, including the reduction in force process.

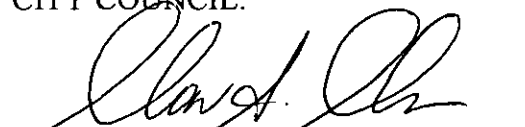
Respectfully submitted,

  
\_\_\_\_\_  
Raul Godinez II  
Public Works Agency Director

  
\_\_\_\_\_  
Cheryl Taylor  
Budget Director

Prepared by:  
Kirsten LaCasse, Public Works Fiscal Manager  
Public Works Administration

APPROVED AND FORWARDED TO THE  
CITY COUNCIL:

  
\_\_\_\_\_  
Office of the City Administrator

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Budget Amendments Related to State Take Away of Gas Tax Revenues

All Funds	Fund	FTE	FY 2009-10		FY 2010-11	
			Revenues	Expenditures	Revenues	Expenditures
<b><u>1. Reduce State Gas Tax Appropriations</u></b>	<b><u>2230</u></b>		(\$6,530,000)		(\$6,530,000)	
a. Reduce Parking Meter Operations				\$115,580		\$117,960
Personnel & OH						\$230
<i>Public Works Supervisor I</i>		1.00				
O&M				\$230		\$230
<b>Subtotal Parking Meter Operations</b>		<b>1.00</b>		<b>\$115,810</b>		<b>\$118,190</b>
b. Reduce PWA Call Center				\$92,920		\$94,460
Personnel & OH						\$5,000
<i>Public Service Representative</i>		1.00				
O&M				\$5,000		\$5,000
<b>Subtotal PWA Call Center</b>		<b>1.00</b>		<b>\$97,920</b>		<b>\$99,460</b>
c. Reduce Traffic Maintenance				\$1,512,030		\$1,536,380
Personnel & OH						
<i>Administrative Assistant II</i>		0.33				
<i>Manager, Electrical Services</i>		0.33				
<i>Electrical Const &amp; Maint Planner</i>		0.33				
<i>Electrical Supervisor</i>		0.33				
<i>Public Works Maintenance Worker</i>		4.00				
<i>Public Works Supervisor II</i>		1.00				
<i>Sign Maintenance Worker</i>		5.00				
<i>Traffic Painter</i>		1.00				
<i>Traffic Sign Maker</i>		1.00				
O&M				\$1,002,957		\$903,463
<b>Subtotal Traffic Maintenance</b>		<b>13.32</b>		<b>\$2,514,987</b>		<b>\$2,439,843</b>
d. Reduce Street & Sidewalk Maintenance				\$1,538,410		\$1,563,220
Personnel & OH						
<i>Administrative Assistant II</i>		1.00				
<i>Concrete Finisher</i>		1.00				
<i>Heavy Equipment Operator</i>		1.00				
<i>Public Works Maintenance Worker</i>		9.00				
<i>Public Works Supervisor I</i>		3.00				
<i>Public Works Supervisor II</i>		1.00				
<i>Street Maintenance Leader</i>		1.00				
O&M				\$1,648,892		\$1,683,899
<b>Subtotal Street &amp; Sidewalk Maintenance</b>		<b>17.00</b>		<b>\$3,187,302</b>		<b>\$3,247,119</b>
e. Reduce Right of Way Management				\$423,920		\$430,100
Personnel & OH						
<i>Construction Inspector (Field)</i>		2.00				
<i>Construction Inspector, Sr (Field)</i>		1.00				
O&M				\$190,061		\$195,288
<b>Subtotal Right of Way Management</b>		<b>3.00</b>		<b>\$613,981</b>		<b>\$625,388</b>
<b>TOTAL STATE GAS TAX (2230)</b>		<b>35.32</b>	<b>(\$6,530,000)</b>	<b>\$6,530,000</b>	<b>(\$6,530,000)</b>	<b>\$6,530,000</b>
<b><u>2. Re-allocate Existing CIP Appropriation in Fund</u></b>	<b><u>2141</u></b>			\$2,062,000		\$2,268,300
<b><u>2141 - Proposition 42 (Project C369710)</u></b>						
a. Traffic Maintenance				(\$387,618)		(\$414,751)
Personnel & OH						
<i>Public Works Maintenance Worker</i>		(2.00)				
<i>Sign Maintenance Worker</i>		(2.00)				
O&M				(\$331,841)		(\$331,841)
<b>Subtotal Traffic Maintenance</b>		<b>(4.00)</b>		<b>(\$719,459)</b>		<b>(\$746,592)</b>
b. Street & Sidewalk Maintenance				(\$424,940)		(\$454,686)
Personnel & OH						
<i>Administrative Assistant II</i>		(1.00)				
<i>Public Works Maintenance Worker</i>		(2.00)				
<i>Public Works Supervisor II</i>		(1.00)				
O&M				(\$420,458)		(\$550,096)
<b>Subtotal Street &amp; Sidewalk Maintenance</b>		<b>(4.00)</b>		<b>(\$845,398)</b>		<b>(\$1,004,782)</b>
c. Right of Way Management				(\$282,613)		(\$302,396)
Personnel & OH						
<i>Construction Inspector (Field)</i>		(2.00)				
O&M				(\$214,530)		(\$214,530)
<b>Subtotal Right of Way Management</b>		<b>(2.00)</b>		<b>(\$497,143)</b>		<b>(\$516,926)</b>
<b>TOTAL PROPOSITION 42 (2141)</b>		<b>(10.00)</b>		<b>\$0</b>		<b>\$0</b>

Budget Amendments Related to State Take Away of Gas Tax Revenues

All Funds	Fund	FTE	FY 2009-10		FY 2010-11	
			Revenues	Expenditures	Revenues	Expenditures
<b>3. Adjustments to Fund 1010 (Central Services Overhead)<sup>1</sup></b>						
a. Reduce Police O&M accounts.	1010		(\$209,345)	\$209,345	(\$209,345)	\$209,345
b. Reduce Fire O&M accounts.	1010		(\$139,563)	\$139,563	(\$139,563)	\$139,563
<b>TOTAL GENERAL FUND 1010 (CSO)</b>			<b>(\$348,908)</b>	<b>\$348,908</b>	<b>(\$348,908)</b>	<b>\$348,908</b>
<b>4. Adjustments to Fund 7760 - Clearing Fund (PWA Overhead)<sup>1,2</sup></b>						
a. Reduction in funding - City Attorney's Office	7760	TBD		\$57,910		
b. Reduction in funding - City Attorney's Office		TBD		\$26,050		
c. Eliminate Human Resources Analyst, Senior (Department of Human Resources)	7760	1.00		\$121,560		
d. Eliminate Account Clerk I (Public Works Agency)	7760	1.00		\$47,480		\$50,804
e. Add back Public Service Representative (PWA Call Center)	7760	(1.00)		(\$92,920)		(\$94,460)
f. Reduce recovery expectation. No impact to expenditures necessary in Y2. (Public Works Agency)			(\$211,910)	\$51,830	(\$183,088)	\$226,744
<b>TOTAL CLEARING FUND 7760 (PWA Overhead)</b>		<b>1.50</b>	<b>(\$211,910)</b>	<b>\$211,910</b>	<b>(\$183,088)</b>	<b>\$183,088</b>
<b>5. Adjustments to Fund 7760 - Clearing Fund (CEDA/DEC Overhead)<sup>1</sup></b>						
a. Reduce recovery expectation. No impact to expenditures necessary.	7760		(\$12,081)	\$12,081	(\$12,927)	\$12,927
<b>TOTAL CLEARING FUND 7760 (CEDA Overhead)</b>			<b>(\$12,081)</b>	<b>\$12,081</b>	<b>(\$12,927)</b>	<b>\$12,927</b>
<b>6. Adjustments to Fund 4100 - Equipment</b>						
a. Reduce Equipment Services Personnel & OH	4100		(\$183,636)	\$183,636	(\$196,491)	\$196,491
Office Assistant II		1.00				
Heavy Equipment Service Worker O&M		1.00	(\$343,417)	\$343,417	(\$330,562)	\$330,562
<b>TOTAL EQUIPMENT FUND 4100</b>		<b>2.00</b>	<b>(\$527,053)</b>	<b>\$527,053</b>	<b>(\$527,053)</b>	<b>\$527,053</b>
<b>9. Adjustments to Fund 4400 - Facilities</b>						
a. Reduce Painters	4400	2.00	(\$264,813)	\$264,813	(\$283,350)	\$283,350
<b>TOTAL FACILITIES FUND 4400</b>		<b>2.00</b>	<b>(\$264,813)</b>	<b>\$264,813</b>	<b>(\$283,350)</b>	<b>\$283,350</b>
<b>7. Adjustments to Revenue for Other ISF Reductions</b>						
a. Duplicating (account 56312)	Various		(\$5,840)		(\$5,840)	
b. City Accounting Services (account 56123)			(\$11,110)		(\$11,110)	
c. Purchasing Services (account 56124)			(\$1,280)		(\$1,310)	
O&M				\$18,230		\$18,260
<b>TOTAL OTHER INTERNAL SERVICE FUNDS</b>			<b>(\$18,230)</b>	<b>\$18,230</b>	<b>(\$18,260)</b>	<b>\$18,260</b>
<b>8. Adjustments to Fund 2310 - Landscaping &amp; Lighting (LLAD)</b>						
a. Restore positions from State Gas Tax reductions	2310			\$226,380		\$242,227
Administrative Assistant II		(0.33)				
Manager, Electrical Services		(0.33)				
Electrical Const & Maint Planner		(0.33)				
Electrical Supervisor		(0.33)				
O&M				(\$226,380)		(\$242,227)
<b>TOTAL LLAD FUND 2310</b>		<b>(1.32)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net impact of All Funds Adjustments</b>		<b>29.50</b>	<b>(\$7,912,995)</b>	<b>\$7,912,995</b>	<b>(\$7,903,586)</b>	<b>\$7,903,586</b>

Footnotes:

<sup>1</sup> Overhead revenues shown represent expenditure recoveries received internally from other City funds

<sup>2</sup> The Budget Office will need to work with the impacted Agencies to manage the anticipated reductions.