



## INTEROFFICE MEMORANDUM

**DATE:** November 7, 2005

**TO:** LaTonda Simmons  
Boards and Commissions Management  
Office of the City Clerk

**FROM:** Councilmember Nadel

**SUBJECT:** Appointment to the Community Policing Advisory Board

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My current appointee to the Community Policing Advisory Board, Adante Pointer, has resigned his position.

I would like to appoint Olugbemiga Oluwole Sr. to fill this seat.

Please contact Amanda Brown-Stevens with any questions regarding this matter at x7031.

November 3, 2005

Ms. Nancy Nadel  
Councilwoman, District 3  
Oakland City Council  
#1 Frank H. Ogawa Plaza  
Oakland, CA 94612

Dear Ms. Nadel,

This letter is to express my interest in becoming the next District 3 appointee to the Community Policing Advisory Board (CPAB). It would be an honor to serve my beloved city of Oakland and its residents as a representative on this board.

I am a 30 year resident of Oakland, and my interest derives from these many years of residency, in which, I have been involved in community organizing, both in business as a public relations practitioner and as a civic organizer. During these years also, I have seen our beloved city go from relatively calm buoyancy, to a crime ridden haven for deviants, which in large part has affected the relationship between law enforcement and various neighborhoods.

In this regard, my educational background in social sciences, government with emphasis on international relations, criminal justice administration, and my civic involvement as the secretary to the board of directors and leader of Oakland Community Organizations (OCO), a grass roots empowerment organization, afford me the knowledge and understanding to be able to contribute helpful ideas to enhance communication between law enforcement and neighborhoods, problem solving, conflict resolution, and interactive projects that will help bridge the gap existing between our law enforcement and citizens.

I am currently the administrator of a 45-bed Community Correctional Re-Entry Center in San Francisco, catering to California Department of Corrections and Rehabilitation's Parolees. I also have an existing relationship with Oakland Police Department as a former intern under the Beat Health Unit, and as an active volunteer who is among those featured in OPD's 150 Years Anniversary Book recently published to commemorate this milestone.

I therefore will be greatly honored if given the opportunity to use these assets to benefit Oakland and fellow citizens.

Sincerely,

Olugbemiga Oluwole Sr.

Resume attached

# OLUGBEMIGA OLUWOLE SK.

**Objective:** Seeking employment in the field of Government, Public Administration, or Administration of Justice.

My interest is in working within an administrative or managerial machinery where as a team-player, I can best put my educational and professional experiences to use, and be an effective public official in addressing issues of government, justice, civic and social concerns. My intellectual capabilities to recognize, analyze and understand public issues affecting my employer's constituencies will enable me to help formulate pro-active and problem-solving policies that will impact the community in positive and progressive ways.

**Occupation:** Facility/Program Director of a Community Correctional Re-entry Center for California Department of Corrections

**Education:** M.S., Administration of Justice  
San Jose State University, CA (2001)

B.A., Government/International Relations  
Cal State University, Sacramento, CA (1983)

A.A., Social Sciences  
Laney College, Oakland, CA (1977)

**Skills:**

- Good ability to conceptualize, design, organize and coordinate professionals of different, but related walks of life towards effectively implementing a common project.
- Excellent Public Relations acumen.
- International Relations consulting and networking ability.
- Strong ability to understudy, analyze and resolve government, justice, political, civic and social issues.
- Good administrative skills and experience.
- Excellent literary capabilities, and computer literate..
- Problem-solving and conflict resolution.

**Work Experience:**

11/2001-Present      **Cornell Companies, Inc., San Francisco, CA**

- 11/2001-9/2003      *Case Manager II*  
Case managing, counseling, issue/conflict resolution for inmates/parolees of California Department of Corrections.
- 9/2003-Present      *Facility/Program Director*
- Under limited supervision, manages facility personnel, residents, assets and budget according to the statement of work, Cornell Companies' policies and procedures and contractor's standards to ensure contract compliance.
  - Monitor staff performance to ensure performance standards are met. Use disciplinary action or performance evaluations to correct unsatisfactory performance. Prepare staff performance evaluations on or before the due date so that employees are aware of areas in need of improvement, areas in which they do well and so that an action plan for further development is prepared.
  - Recruit, hire and orient staff per established employment procedures to ensure qualified applicants are hired, and to minimize turnover and exposure to litigation.
  - Prepare administrative reports that clearly and concisely reflect the operations of the facility and resident status, and disburse these reports to the appropriate agencies, if required, and to the Administrative Office.
  - Receive, review and act on employee or resident grievances and appeals, within established procedures, to ensure concerns are resolved consistent with company policy and in a fair and timely manner.
  - Act as primary liaison with agencies to build positive working relations.
  - Coordinate health delivery services for residents through local hospitals.
  - Design and implement programs for public information and education to promote community involvement and support through understanding of the goals, purpose and role of the facility.
  - Be familiar with Cornell Companies Employee Handbook, Personnel Policies and Procedures Manual, the Statement of Work, and Facility Policies and Procedures Manual in order to fairly and consistently administer policies and procedures to staff and residents.
- 2000 - 2001      **San Jose State University, San Jose, California (curriculum requirements)**
- Internship:      • 195 hours of service with the Santa Clara County Office of the County Executive (Intergovernmental Relations Department, March - June, 2001)
- Duties:      Legislative research and correspondence.
- Internship:      • 94 hours of service with the Oakland Police Department's Beat Health Unit (September 26 - December 8, 2000)
- Duties:      Environmental blight and drug nuisance abatement.
- Internship:      • 52 hours of community service at John XXIII Multi-Service Center, San Jose (August 30 - December 6, 2000)
- Duties:      Counseling, mentoring, English language tutoring and citizenship application advisor.

## Scholastic Achievements

- April 18, 2001 • Recipient of SJSU College of Applied Sciences and Arts' Certificate of Recognition for significant contribution to Diversity Appreciation and Enhancement.
- April 6, 2001 • Recipient of Recognition for outstanding service to the Oakland Police Department.

- Public Relations** • Owner and Chief Executive Officer of Promotional Communications Consultants (PCC), 1988-2001, an Oakland-based advertising, public relations, marketing, promotions and production company, established in 1988 to present.

Design and direction of multi-cultural arts, planning and development of concerts, specializing in African and African-derived music and dance. Public Relations and Marketing Consulting. Design and production of promotional materials for small businesses, non-profit organizations, civic organizations and celebrity personalities.

- Successfully published a unique, multi-colored 19" x 25" business directory calendar for the Nigerian Business Community titled "Nigerians In Business In The San Francisco Bay Area". A 7-year running publication from 1989-1996.
- Founder and Executive Director of the "African Egungun Masquerade Dance Ensemble" and The Village Griots. Traditional, cultural and spiritual dance and theatrical performances that cut across the West African Sub-Sahara, established in 1993.
- Master of Ceremonies for Mandeleo Institute's 4-year multi-cultural International Percussion Explosion at Lake Merritt Park, Oakland, CA, from 1988-1991. Also served as spokesperson for the Institute's other festivals, such as "The Africans Are Coming". Winner of Mandeleo Institute's "Outstanding Achievement Award", March 28, 1992.
- Co-founder, co-presenter and the producer of "Festival of Africa '96". A business, educational, cultural and musical expo and entertainment event, May 11, 1996 at the Henry J. Kaiser Convention Center, Oakland, CA.
- "Nigeria On Stage", a business networking, cultural and musical event for the Nigerian-American Chamber of Commerce of Northern California, at the California Ballroom, Oakland, CA, January 29, 1993.
- "The African Connection", a business, cultural and musical event at the Omni Club, Oakland, CA, February 19, 1989.
- "Nigerian Artists In Diaspora", a business, cultural and musical event at the Caribee Dance Center, Oakland, CA, February 14, 1988.

## Affiliations

- California Community Corrections Coalition. An organization representing Community Correctional Re-Entry Centers for rehabilitation of felons.

- Oakland Community Organizations Secretary to the board of Directors and West Oakland district leader. Oakland Community Organizations is a federation of 51 congregations, schools, and allied community organizations representing 40,000 families from East, West, and North Oakland. Our members include African, African American, Latino, Asian, and European American families from Baptist, Catholic, Lutheran, African Methodist Episcopal, Reformed Church, Christian Methodist Episcopal, non-denominational, Presbyterian, United Methodist, and Church of God in Christ churches. People of all faiths participate through neighborhood organizations, charter and public schools, village centers, agencies, and labor unions. Together we create the democratic power we need to improve our families' quality of life.

OAKLAND CITY COUNCIL

**DRAFT**

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION APPOINTING OLUGBEMIGA OLUWOLE SR. AS A MEMBER OF  
THE COMMUNITY POLICING ADVISORY BOARD**

**RESOLVED**, that by the nomination by Councilmember Nadel, the following individual is hereby appointed to the term set forth below:

*Olugbemiga Oluwole Sr., as Representative for District 3 to the term beginning March 26, 2005 and ending March 25, 2008, filling a position formerly held by Adante Pointer.*

**IN COUNCIL, OAKLAND, CALIFORNIA,**

**PASSED BY THE FOLLOWING VOTE:**

AYES- BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG,  
AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

**ABSTENTION-**

ATTEST:

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LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California