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OAKLAND

2011 SEP -6 PM 2: 15

Letter of Nomination

September 19, 2011

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following person as a member of the following Board or Commission, subject to the City Council's confirmation:

BUDGET ADVISORY COMMITTEE

Mary K. Thomas Mayoral representative on the recommendation of Councilmember Rebecca Kaplan to serve a term beginning May 25, 2011 and ending May 24, 2013, filling the seat previously held by Victoria Kolakowski

Thank you for your assistance in this matter.

Sincerely,

Jean Quan
Mayor

2011 SEP -6 PM 2: 15
EDUCATION

Masters in Public Policy; Mills College, Oakland, CA May 2011
One year of graduate courses in Urban Planning; San Jose State University, CA 2006
Bachelor of Arts; College of Social Studies, Wesleyan University, Middletown, CT May 2004
Spanish immersion semester; Universidad de Las Americas, Puebla, Mexico Fall 2002

EMPLOYMENT EXPERIENCE

Summer 2010 Equitable Development Intern at PolicyLink, full time Oakland, CA
• Researched changes in policy, funding and market trends relevant to the 28 tools in the Equitable Development Toolkit, especially housing tools pertinent to the foreclosure crisis.
• Interviewed practitioners to update and add to the toolkit's case studies.

Spring 2010 Graduate Research Assistant at Mills College, 10 hours a week Oakland, CA
• Conducted community workshops on the Oakland's zoning update on behalf of city councilmember Rebecca Kaplan's office. Used GIS and Google Sketchup to create visuals.
• Helped complete and write up a graduate student parking survey for the City of Oakland.

2007 – 2009 Program Manager and Volunteer Coordinator, full time Oakland, CA
Mercy Retirement and Care Center, Fruitvale
• Developed and managed recreation programs for 180+ elderly residents, including budgeting and tracking outcomes. Coordinated care plans with nursing and social work departments.
• Managed 30+ interns annually from local high schools and youth employment programs.

2006 John George Public Policy Fellow, 18 hours a week Oakland, CA
CA Assembly District 16, Office of Hon. Wilma Chan
• Researched bills and responded to day-to-day concerns from constituents.
• Helped coordinate monthly "spruce-up" days at public elementary schools and Headstarts.

2005 – 2006 Intern promoted to Executive Assistant, 24 hours a week to full time Oakland, CA
Global Footprint Network
• Edited the Executive Director's communications and publications. Assisted with qualitative research and created visuals for reports.
• Tracked relationships and coordinated meetings for 70+ partner organizations.

2004 – 2005 HealthCorps Member (an AmeriCorps program), full time San Francisco, CA
San Francisco Clinic Consortium, school outreach program "Health Champions"
• Collaborated with teachers to incorporate nutrition and physical education into weekly lesson plans for 400+ students. Taught model lessons and arranged monthly staff trainings.
• Coordinated bi-monthly "healthy family" nights for 150+ families.

2003 – 2004 Community Research Assistant at Wesleyan University, 10 hours a week Middletown, CT
• Solicited proposals for research projects from over 150 CT non-profit agencies and administered the selection process to choose four agency finalists and student teams.

- Assisted in research oversight for the four teams: Evaluations of a family service center and a youth psychiatric outtake protocol, a neighborhood survey about a Community Policing initiative, and the development of a self-sufficiency standard for Hartford, CT

2003 – 2004 **Long Lane Farm Coordinator, 15 hours a week** Middletown, CT

- Wrote grants and solicited donations to start a four acre educational farm.
- Facilitated bi-monthly meetings with college students, local schools and community members to coordinate work days and task teams.

VOLUNTEER EXPERIENCE

Spring 2011 **Master's Policy Report: Measuring Equity in Oakland's City Budget** Oakland, CA

- Completed a report for several community-based organizations that looked at the equitable impact on Oakland families of five proposals to help balance the City's budget.

Spring 2011 **Youth –Plan, Learn Act Now (Y-PAN) with UC Berkeley** Oakland, CA

- Led a class of 16 students at College Track Oakland in a 12 week urban planning project.
- The class presented to the East Bay Asian Local Development Corporation at City Hall.

2009 – 2010 **Temescal Community Garden Coordinator** Oakland, CA

- Co-managed the membership list and organize workdays.
- Coordinated with the City of Oakland to receive compost and other services.

2005 – 2009 **East Bay Young Democrats, Secretary, 5 – 25 hours a week** Oakland, CA

- Co-facilitated the annual retreat and quarterly strategy sessions for the Executive Board.
- Managed minutes from club meetings and the monthly newsletter.
- Helped organize 8 candidate forums, 6 initiative tutorials for local elections, and 3 campaign trainings for young people interested in running for office.
- Piloted a “report card” initiative to grade the performance of local elected officials.

Spring 2009 **Alameda County Hunger Study with the County Food Bank, 30 hours** Oakland, CA

- Helped interview clients of Oakland's shelters and food pantries for a nationwide study of hunger needs and demographics.

2005 – 2006 **Hamilton Family Shelter, 5 – 10 hours a week** San Francisco, CA

- Developed and implemented weekly health programming for shelter children aged 3 to 12.

2000 – 2004 **North End Revitalization Network, 5 – 20 hours a week** Middletown, CT

University Liaison and co-founder of the Mentoring and ESL Programs

- Connected University resources (manpower, technology, research capacity) to resident campaigns in this underserved neighborhood: helped establish a tenants' union, community garden, job database, arts center, and launch a community policing initiative.
- Co-piloted a mentoring program that placed neighborhood children with Wesleyan Students.
- Co-founded an English tutoring program between students and neighborhood adults.

2001 – 2003 **Wesleyan Student Peace Action Network, President, 5 – 20 hours a week** Middletown, CT

- Head organizer for a post 9/11 national day of student action, which sparked the formation of a 125 university peace coalition. For our efforts that fall, Mother Jones named Wesleyan the “Activist College of 2001.”

REFERENCES

- **Mark Henderson:** Mills College advisor and research supervisor, 510-430-3169, mhenderson@mills.edu

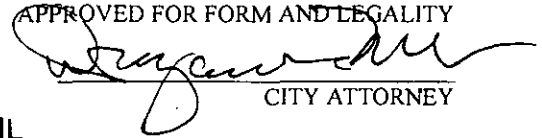
- **Ada Chan:** Policy analyst for Oakland Councilmember Kaplan, 510-238-7083, achan1@oaklandnet.com
- **Steve Hardy:** Mercy Retirement and Care Center supervisor, 510-290-7759, shardy@eldercarealliance.org
- **Amy Adkins:** HeathCorps supervisor, 415-999-1087, amylea65@gmail.com

FILED
OFFICE OF THE CITY CLERK
OAKLAND

11 SEP -7 AM 9:32

OAKLAND CITY COUNCIL

APPROVED FOR FORM AND LEGALITY



CITY ATTORNEY

RESOLUTION No. _____ C.M.S.

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF MARY K. THOMAS TO THE BUDGET ADVISORY COMMITTEE

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Resolution No. 74826 C.M.S., adopted March 2, 1999, creates the Budget Advisory Committee to provide fiscal management in an advisory capacity to the City Council; and

WHEREAS, the Budget Advisory Committee consists of 15 members, one (1) apiece recommended by each of the eight City Councilmembers, one (1) appointed by the Mayor to act as Chairperson, three (3) appointed by the Mayor from a list of 12 recommendations from the Chamber of Commerce, two (2) recommended by the Chairperson of the Finance and Management Committee, and one (1) recommended by the Chairperson of the Community and Economic Committee, each serving no more than two consecutive two-year terms and each subject to the approval of the City Council; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Mary K. Thomas on the recommendation of Councilmember Rebecca Kaplan to serve a two year term on this committee subject to confirmation by the City Council; now therefore be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Mary K. Thomas to a two-year term on the Budget Advisory Committee beginning May 25, 2011 and ending May 24, 2013 to a seat previously held by Victoria Kolakowski.

**IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:**

**AYES – BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF
AND PRESIDENT REID**

NOES –

ABSENT-

ABSTENTIONS-

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California