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2016 SEP -1 AM 10:41

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Gerry Garzón
Director of Library Services

SUBJECT: Library Grants from Friends of the
Oakland Public Library

DATE: August 29, 2016

City Administrator Approval

Date:

8/31/16

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Apply For, Accept And Appropriate Cash Grants And Accept Non-Cash Grants From the Friends of the Oakland Public Library In The Cumulative Amount Not-to-exceed \$1,000,000 Through June 30, 2021 For Use by the Oakland Public Library.

EXECUTIVE SUMMARY

Adoption of this resolution will allow the City Administrator or her designee to apply for, accept and appropriate cash grants from the Friends of the Oakland Public Library (FOPL) and accept non-cash grants from FOPL, in the cumulative amount not-to-exceed \$1,000,000 through June 30, 2021. The Oakland Public Library depends on these grants to fund library programs, services and other needs that cannot be funded through the City of Oakland's budget. The Friends of the Oakland Public Library raises funds and makes these grants to the Library annually.

BACKGROUND / LEGISLATIVE HISTORY

The Friends of the Oakland Public Library (FOPL) is a volunteer-led nonprofit 501 (c) (3) organization dedicated to supporting the Oakland Public Library since 1950. FOPL's mission is "to advance the role of the Oakland Public Library as a vital community resource and as an institution critical to the culture, education and welfare of our diverse community." FOPL raises funds by operating a quality used bookstore in Old Oakland (721 Washington Street) staffed primarily by volunteers and by offering a membership program through which over 900 individuals and families support the Oakland Public Library. FOPL also accepts donations, grants and bequests for the exclusive benefit of the Library. As a result of these activities, FOPL offers grants to the Oakland Public Library.

FOPL grants typically range from \$2,000 to \$20,000 to support a variety of programs, services, projects, and other needs including the Youth Poet Laureate program, Youth Leadership Council, Summer Reading Programs for all ages, Children's Programming, special programs

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and collections, the 81st Avenue Library Capital Campaign (completed in 2010) and other major facilities projects, as well as volunteer programs and staff recognition.

Recent FOPL grants have been accepted and appropriated under Resolution 79714 C.M.S. dated, January 26, 2006, by which the City Administrator is authorized to accept and appropriate restricted grant funds, gifts and donations up to \$50,000 from a single grantor without City Council action. The grants have been reported in the annual report to City Council as required by Administrative Instruction Number 1052 which outlines the procedures for accepting such grants. However, as a result of the sustained efforts of the volunteer board of directors, FOPL's cumulative annual grants now exceed the \$50,000 limit.

ANALYSIS AND POLICY ALTERNATIVES

FOPL's contributions improve the quality of library services for all residents at no cost to the City. The proposed resolution furthers the goal of Resolution No. 79714 C.M.S. "to improve the City's efficiency in accepting, appropriating and utilizing grants in order to encourage the solicitation and offering of grants to the City and to facilitate their timely use by the City of the public's benefit." The alternative is to request authorization from City Council to accept and appropriate individual grants from FOPL, a process which decreases efficiency and increases the administrative costs of accepting these grants. The Council may also consider setting the grant limit at a lesser amount than \$1.0 million.

FISCAL IMPACT

There is no direct fiscal impact on the City's General Purpose Fund. Funds received will be deposited and appropriated to the Oakland Public Library Trust Fund (7540). Project numbers will be assigned as necessary to facilitate reporting to the Grantor and to ensure that grant Funds are used as stipulated by the Grantor.

The authorization to accept and appropriate grants from FOPL will commence on the date of the approval of the resolution and continue until the earlier of June 30, 2021 or the time at which the \$1,000,000 grant amount is reached. It is anticipated that staff will return to Council to seek additional authorization to accept grants from FOPL as needed in the future.

PUBLIC OUTREACH / INTEREST

No public outreach was conducted or required for the preparation of this report. The Friends of the Oakland Public Library promotes membership through book sales, a quarterly newsletter, a website (www.fopl.org), tabling at farmers' markets and book festivals, and participation in The East Bay Community Foundation's annual East Bay Gives.

COORDINATION

The Office of the City Attorney and Controller's Office were consulted in the preparation of this report and resolution.

SUSTAINABLE OPPORTUNITIES

Economic: These grants provide support for the Oakland Public Library which offers programs and services available to all Oakland residents to enhance their educational and economic opportunities.

Environmental: No specific environmental opportunities have been identified.

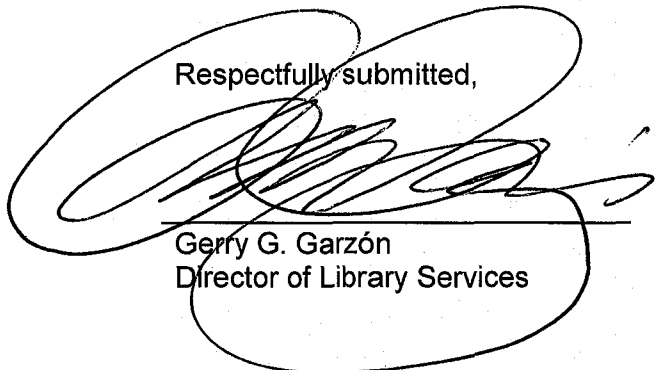
Social Equity: The services of the Oakland Public Library are available at no charge to all residents of all ages to acquire knowledge and develop skills they need to assure equity in educational, employment, housing, and community opportunities.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Administrator to apply for, accept and appropriate cash grants and non-cash grants from the Friends of the Oakland Public Library to support a variety of programs, services, projects, and other needs in the amount not-to-exceed \$1,000,000 through June 30, 2021.

For questions regarding this report, please contact Winifred Walters, Manager, Community Relations, Grants and Development, at (510) 238-6932.

Respectfully submitted,



Gerry G. Garzón
Director of Library Services

Prepared by:
Winifred Walters, Manager
Community Relations, Grants and Development

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Macaulay
City Attorney

2018 SEP -1 AM 10:41 RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE CASH GRANTS AND ACCEPT NON-CASH GRANTS FROM THE FRIENDS OF THE OAKLAND PUBLIC LIBRARY IN THE CUMULATIVE AMOUNT NOT-TO-EXCEED \$1,000,000 THROUGH JUNE 30, 2021.

WHEREAS, the Friends of the Oakland Public Library is a volunteer-led nonprofit organization dedicated to supporting the Oakland Public Library and raising funds to offer grants to support the Library; and

WHEREAS, the Oakland Public Library depends on these grants to fund projects and programs than cannot be funded through the City of Oakland’s budget; and

WHEREAS, each year the Oakland Public Library receives multiple grants that typically range from \$2,000 to \$20,000 each from The Friends of the Oakland Public Library ; and

WHEREAS, the City Council wishes to encourage the offering of grants from the Friends of the Oakland Public Library and to facilitate the timely use of such grants in support of the Library; now, therefore be it

RESOLVED: That the City Administrator, or her designee, is hereby authorized to apply for, accept and appropriate cash grants and accept non-cash grants from the Friends of the Oakland Public Library in the cumulative amount not-to-exceed \$1,000,000 through June 30, 2021; and be it

FURTHER RESOLVED: That the grant money received shall be deposited into the Oakland Public Library Trust Fund (7540).

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, AND PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California