

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3rd FLOOR • OAKLAND,
CALIFORNIA 94612

Office of the Mayor
Honorable Libby Schaaf
Mayor

(510) 238-3141
Fax (510) 238-4731

Letter of Appointment

July 16, 2020

The Honorable City Council
One Frank H. Ogawa Plaza, Second Floor
Oakland, CA 94612

Dear President Kaplan and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has reappointed the following persons as members of the following board or commission, subject to City Council confirmation:

AFFORDABLE HOUSING & INFRASTRUCTURE (MEASURE KK) PUBLIC OVERSIGHT COMMITTEE

Carroll Fife to serve a two-year term that begins January 1, 2020 and ends December 31, 2022 filling the seat previously held by Ken Lupoff;

Anne Griffith to serve the three-year term that began on January 1, 2020 and ends December 31, 2023 filling the seat previously held by Carroll Fife.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Libby Schaaf".

Libby Schaaf
Mayor

Profile

Carroll

First Name

Fife

Last Name

Middle Initial

[Redacted]

[Redacted]

Street Address

Suite or Apt

Oakland

City

CA

State

94606

Postal Code

[Redacted]

[Redacted]

Employer

Job Title

Which Boards would you like to apply for?

Affordable Housing & Infrastructure Bond Public Oversight Committee : Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I am currently a member of the I-Bond committee. I bring the knowledge of past years work with this body and expertise in a broad set of policies and practices that encompass housing and citywide infrastructure. I have developed a good working relationship with members of this group and look forward to continuing.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

Fife Resume - 10_2017.pdf

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

I Agree *

CARROLL FIFE

PROFESSIONAL EXPERIENCE

ALLIANCE OF CALIFORNIANS FOR COMMUNITY EMPOWERMENT (ACCE), Oakland, California 06/2017 - Present

Regional Director - Oakland/San Francisco

LAW OFFICES OF SIEGEL & YEE, Oakland, California, 08/2016 - 1/2017

Paralegal

- Administrative, research, writing support for attorneys
- Organizing and maintaining an extensive knowledge base, contract, case and project management on various substantive issues as assigned by attorneys and lead paralegal

CF ENTERPRISES, Oakland, California, 01/2015 - 6/2017

Community Organizer

- Project, campaign and special events coordination
- Work with clients to create and carry out campaign plans, organizational objectives, and/or special projects
- Provide strategic oversight, direction and messaging for advocacy, electoral and community benefit campaigns

SIEGEL FOR OAKLAND MAYORAL CAMPAIGN, Oakland, California, 02/2014 - 1/2015

Campaign Coordinator

- Project and special events coordination
- Created and managed adherence to campaign policy and procedures
- Provided support to candidate and Committee Chairpersons
- Overall management of campaign

OAKLAND HOUSING AUTHORITY (OHA), Oakland, California, 02/2012 - 2014

Independent Contractor

- Liaison between Housing Authority staff and residents
- Facilitate tenant compliance with OHA policy
- Organize and facilitate civic engagement, block cleanups, neighborhood events, and outreach to create positive relationships between OHA neighbors and surrounding residents.

LEARNING FOR LIFE, San Leandro, California, 04/2013 - 06/2014

Academic and Enrichment Instructor

- Developed class curriculum in coordination with site coordinator and academic liaison
- Incorporated youth development into lessons – teamwork, community, leadership, etc.
- Communicated student progress with parents and after-school coordinator
- Created lesson plans for diverse population

URBAN PROTECTION SECURITY SERVICES, Oakland, California, 03/2003 - 03/2013

Operations Manager

- Contract negotiation, Logistics and support, equipment quality assurance; maintenance
- Administrative: web and print design, accounting, maintained supplies, customer service,

bookkeeping, scheduling, prepared correspondence, sales proposals and contracts; travel.

EDUCATION & HONORS

HOLY NAMES UNIVERSITY, Oakland, California

Masters of Education in progress

- Major: Urban Education
- GPA: 3.704

HOLY NAMES UNIVERSITY, Oakland, California

Bachelor of Arts in Human Services, 2009

- Major: Human Services
- Minor: Psychology
- GPA: 3.329

~ *Recipient*, Teaching Credential Scholarship, Provident Credit Union

~ *Member*, Psi Chi, International Honor Society in Psychology, Induction

~ *Member*, Pi Gamma Mu, International Honor Society in Social Sciences, Induction

~ *Recipient*, Dr. Yoshiye Togasaki Scholarship, Japanese American Citizens League

ORGANIZATIONAL MEMBERSHIPS AND COMMUNITY ACTIVITY

- Oakland Education Association Black Women's Caucus
- Black Women and Elected Leadership Action Committee
- Oakland Racial Equity Working Group
- Oakland Measure KK Oversight Committee
- State of Black Oakland Central Coordinating Committee
- State of Black Oakland Politics Committee Chair
- NAACP Executive Committee
- Oakland Justice Coalition Steering Committee
- Oakland Alliance Co-Chair
- OaklandWORKS Alliance
- Laurel District Business Association Organizer
- Manzanita Seed Parent Leader
- Teach Tomorrow Oakland Fellow
- Black Women Organized for Political Action

ANNE E GRIFFITH

PROFESSIONAL SUMMARY

Versatile professional skillful in navigating politically-charged environments including a wide range of technical and community-based perspectives. Effective leader and problem-solver who leads with equity to advance a human-centered, highly-congruent professional environment to advance systemic change.

WORK HISTORY

Director – Economic Mobility and Public Housing, 03/2019 to Present

Senior Program Director – National Initiatives, Economic Mobility, 07/2018 to 03/2019

Senior Program Director - Public Housing, 06/2012 to 03/2019

ENTERPRISE COMMUNITY PARTNERS – San Francisco, CA

Responsible for coordinating, facilitating and delivering technical assistance to the San Francisco Housing Authority, Mayor's Office of Housing and Community Development, affordable housing developers, tenant advocates and public housing residents. Responsible for supporting launch of National economic mobility initiative leveraging affordable housing within larger multi-stakeholder collaborations. Created cross-entity collaboration within Enterprise to support technical assistance for troubled Limited Equity Cooperatives.

Supports the funding, development and implementation of strategy for HOPE SF, a public-private partnership rebuilding four severely dilapidated and isolated public housing developments without displacement and supporting improved resident outcomes. Supports budding sister effort in Marin City.

Supports the development of a National network of partners supporting economic mobility and a framework to support local pilot efforts. Primarily responsible for supporting local pilots in implementing new economic mobility collaborations.

Anchor contributor to office and national racial equity efforts and frequent facilitator of office conversations, including mini-retreat.

Major Accomplishments:

- Architect of collaboration and problem-solving model for the smooth transfer of 29 public housing developments in San Francisco to private affordable housing developers using HUD's Rental Assistance Demonstration (RAD) program, in the largest portfolio-wide transfer in the country.
- Designed and implemented model learning community for affordable housing operators utilizing healing and power-sharing practices.
- Responsible for co-designing economic mobility strategy for HOPE SF focused on co-learning between anchor institutions and workforce development providers.
- Co-designer in the launch and implementation of five new economic mobility collaborations associated with Enterprise markets; co-coordinator of partnership with StriveTogether education-focused initiative; and partnerships with the Urban Institute, EMPATH and Stewards of Affordable Housing for the Future.
- Implemented first place-based Cultural Resilience program within Enterprise.

Senior Program Associate and Oakland Community Land Trust Executive Director, 08/2007 to 06/2012

URBAN STRATEGIES COUNCIL – Oakland, CA

Worked closely with research and data staff to design and implement equitable economic development programs,

including development of the Oakland Community Land Trust and navigated Oakland and San Francisco political systems to advocate for these equity-based opportunities.

Major Accomplishments:

- Responsible for the creation, financing, operation and management of a community land trust, an independent nonprofit formed to turn vacant foreclosed properties into permanently affordable housing in Oakland.
- Coordinated the Bayview Hunters Point Economic Development Education and Advocacy Project, a technical assistance, capacity and alliance building project to promote resident engagement in, and community benefits from, development.

Associate Attorney, 04/2005 to 03/2007

FARELLA BRAUN + MARTEL LLP – San Francisco, CA

Coordinated the acquisition and disposition of multifamily, office, research and development properties, and an entertainment complex in San Francisco. Drafted commercial lease agreements and various financing documents.

Associate Attorney, 03/2003 to 04/2005

GUBB & BARSHAY LLP – San Francisco, CA

Assisted in the representation of nonprofit affordable housing developers in low-income housing tax credit, tax-exempt bond, municipal, redevelopment, state, and federal financing transactions.

Associate Attorney, 09/1998 to 03/2003

PAUL, HASTINGS, JANOFSKY & WALKER LLP (BATTLE FOWLER LLP - combined with PHJW in 2000) –

New York, NY, and San Francisco, CA

Assisted in negotiations, prepared documentation for, and performed due diligence in connection with the representation of:

- owners/developers of multi-family housing in credit-enhanced bond financing, commercial, municipal, state, and federal financing and low-income housing tax credit transactions;
- joint ventures redeveloping historic sites and developing entertainment centers;
- purchasers and sellers of commercial and residential properties and lenders.

EDUCATION

Juris Doctorate: School of Law, May 1998

NEW YORK UNIVERSITY - New York, NY

Master of Urban Planning: Robert F. Wagner Graduate School of Public Service, May 1998

NEW YORK UNIVERSITY - New York, NY

Bachelor of Arts: May 1993

UNIVERSITY OF CALIFORNIA - Berkeley, CA

ADDITIONAL COMMUNITY INVOLVEMENT

- Oakland Housing Authority, Commissioner (2017- Present); Vice Chair (07/2019-Present)
- Oakland Economic Development Corporation, Member (2006-present);
- Los Angeles Local Development Corporation, Bay Area Representative (2013-Present);
- Oakland YMCA, Annual Campaign Co-Chair, Captain and Campaigner (2016, 2015, 2014, respectively)

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY MAYOR LIBBY SCHAAF

**RESOLUTION CONFIRMING THE REAPPOINTMENT OF
CARROLL FIFE AND APPOINTMENT OF ANNE GRIFFITH AS
MEMBERS OF THE AFFORDABLE HOUSING &
INFRASTRUCTURE (MEASURE KK) PUBLIC OVERSIGHT
COMMITTEE**

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the **affirmative vote of five members of the City Council; and**

WHEREAS, Ordinance No 86,335, adopted July 19, 2016, approved the placement and language of Measure KK on the ballot, called for the City Council to establish a Board of the responsibility for citizen oversight of the measure to review relevant financial and operational reports related to the expenditure of bond proceeds, provide reports to the City Council when necessary, and evaluate the impacts and outcomes of bond expenditures on the bond measure's stated goals, including social equity, anti-displacement and affordable housing; and

WHEREAS, Ordinance No 13,403 C.M.S, adopted November 29, 2016, creates the Affordable Housing & Infrastructure Public Oversight Committee to assure fair and equitable distribution of Measure KK bond funds; and

WHEREAS, the Public Oversight Committee is to be comprised of nine members appointed by the Mayor and subject to confirmation by the City Council where each Councilmember may recommend one Committee member to the Mayor for appointment; and

WHEREAS, the Honorable Mayor Libby Schaaf has reappointed **Carroll Fife** and appointed **Anne Griffith**; subject to confirmation by the City Council; now, therefore, be it

RESOLVED: That pursuant to City Charter section 601, the City Council confirms this mayoral appointment to the Affordable Housing & Infrastructure (Measure KK) Public Oversight Committee as follows:

Carroll Fife to serve the three-year term that began on January 1, 2020 and ends December 31, 2023 filling the seat previously held by Ken Lupoff.

Anne Griffith to serve the three-year term that began on January 1, 2020 and ends December 31, 2023 filling the seat previously held by Carroll Fife.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO
AND PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
ASHA REED
ACity Clerk and Clerk of the
Council of the City of Oakland,
California