



SUPPLEMENTAL REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Ryan Russo
Director, Oakland
Department of
Transportation

SUBJECT: SUPPLEMENTAL – TOWN for All
Staffing Proposal

DATE: February 16, 2022

City Administrator Approval

Date:

Feb 17, 2022

RECOMMENDATION

Staff Recommends That The City Council:

- 1) **Adopt A Resolution Approving, To Support The Implementation Of The Transforming Oakland's Waterfront Neighborhoods (TOWN) For All Projects, The Following New Limited Duration Appointments, And Authorizing The City Administrator To Convert Such Appointments To Permanent Positions, Subject To Funding Availability:**
 - a. **Full Time Equivalent Transportation Manager; 1.00 Full Time Equivalent Senior Transportation Planner; 1.00 Full Time Equivalent Transportation Planner III; 1.00 Full Time Equivalent Transportation Planner II; 1.00 Full Time Equivalent Supervising Civil Engineer; Up To 3.00 Full Time Equivalent Civil Engineer; Up To 3.00 Full Time Equivalent Assistant Engineer II; 1.00 Full Time Equivalent Project Manager I; 1.00 Full Time Equivalent Program Analyst III; 1.00 Full Time Equivalent Accountant III In The Department Of Transportation; And**
 - b. **1.00 Full Time Equivalent Business Analyst III And 1.00 Full Time Equivalent Administrative Analyst II Positions Shared Between The Department Of Transportation And Oakland Public Works; And**
- 2) **Adopt A Resolution Waiving Further Advertising, Competitive Bidding And Authorizing The City Administrator To Negotiate And Enter Into A Sole Source Contract With Diablo Engineering Group, A Local Women-Owned Minority Business Meeting The City's Small/Local Business Enterprise Program, In An Amount Not To Exceed Five Million, Five Hundred Thousand Dollars (\$5,500,000.00) To Provide Technical Project Management Support And Expedite The Delivery Of Critical Milestones For The Implementation Of The TOWN For All Projects, Subject To Funding Availability.**

City Council
March 1, 2022

REASON FOR SUPPLEMENTAL

At the Rules Committee meeting on February 10, 2022, a title change was read into record and the Rules committee approved the motion to withdraw this item from the February 17, 2022, Special City Council Agenda and reschedule it to the March 1, 2022 City Council Agenda on Non Consent.

In addition to the title change, the following updates are provided since the Staff Report dated February 17, 2022. Staff have confirmed that Diablo Engineering Group is a city-certified Small Local Business Enterprise (S/LBE) and that the proposed sole source contract meets the City's S/LBE requirements, as determined in coordination with the Department of Workplace and Employment Standards.

A summary of the changes to the resolutions are as follows:

- 1) Updated the staffing resolution as follows:
 - a. Minor non-substantive edits to align with the language in the rules request including adding commas, spelling out the acronym TOWN (The Transforming Oakland's Waterfront Neighborhoods), and capitalizing words.
- 2) Updated the sole source contract resolution as follows:
 - a. Removed the request to waive the City's S/LBE participation requirement.
 - b. Clarified that the sole source contract meets the S/LBE program requirements.
 - c. Removing a comma in the resolution title to correspond with the rules request and agenda report.

ACTION REQUESTED OF CITY COUNCIL

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 - b. 1.00 Full Time Equivalent Business Analyst III And 1.00 Full Time Equivalent Administrative Analyst II Positions Shared Between The Department Of Transportation And Oakland Public Works; And

- 2) Adopt A Resolution Waiving Further Advertising, Competitive Bidding And Authorizing The City Administrator To Negotiate And Enter Into A Sole Source Contract With Diablo Engineering Group, A Local Women-Owned Minority Business Meeting The City's Small/Local Business Enterprise Program, In An Amount Not To Exceed Five Million, Five Hundred Thousand Dollars (\$5,500,000.00) To Provide Technical Project Management Support And Expedite The Delivery Of Critical Milestones For The Implementation Of The TOWN For All Projects, Subject To Funding Availability.

For questions regarding this report, please contact Nicole Ferrara, Policy and Intergovernmental Affairs Advisor, at nferrara@oaklandca.gov.

Respectfully submitted,



RYAN RUSSO
Director, Department of Transportation

Prepared by:
Nicole Ferrara, Policy & Intergovernmental
Affairs Advisor