

CITY OF OAKLAND  
MEMORANDUM

*JMB*

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Michael Neary  
Phone No. 238-6659  
250 Frank H. Ogawa Plaza PWA/Design & Construction Services Dept.  
DATE: February 19, 2004

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2004 FEB 25 AM 10:53

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** Resolution authorizing Amendment 2 to increase the contract with Rajappan and Meyer Consulting Engineers, Incorporated, for an additional amount of \$261,261 for a total agreement amount not to exceed \$1,536,261 for professional engineering services for the International Boulevard and MacArthur Boulevard Streetscape Improvement Project (Project No. C167610)

**SCHEDULING RECOMMENDATION:**

- A. Committee: Public Works Committee  
 City Council       Redevelopment Agency
- B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? **The Community and Economic Development Agency's Neighborhood Commercial Revitalization Unit is the sponsor of this project. Funds are available for this work in Project C16710, Fund 1010, Organization 92242, and Account 54411.**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- it was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.  
Attach any supporting documentation.

*001309-1*