



AGENDA REPORT

TO: Steven Falk
Interim City Administrator

FROM: Ann Dunn
Director, Animal Services

SUBJECT: Animal Services Contract

DATE: March 20, 2020

City Administrator Approval

Date: 3-23-2020

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Designee, To: 1) Approve Payment To The East Bay Society For The Prevention Of Cruelty To Animals In The Amount Of Thirty-Three Thousand Five Hundred Six Dollars (\$33,506.00); And, To Extend The Professional Service Agreement For Spay/Neuter And Other Veterinary Services For The Period January 1, 2020 Through June 30, 2021 For An Amount Not To Exceed One Hundred Fifty Thousand Dollars (\$150,000), For A Total Expenditure Of One Hundred Eighty-Three Thousand Five Hundred Six Dollars (\$183,506.00).

EXECUTIVE SUMMARY

The proposed resolution will authorize the City Administrator to pay a balance owed to East Bay Society for the Prevention of Cruelty to Animals ("EBSPCA") in the amount of \$33,506.00 for veterinary services previously provided under an Agreement that expired on December 31, 2019, for which the authorized budget of \$249,999.99 was expended, and to extend the sole source Professional Service Agreement with EBSPCA for an additional fifteen-month term, from January 1, 2020 to June 30, 2021.

The extension of the Agreement through June 30, 2021 will allow for necessary services to resume and will allow time for the issuance of a Request for Proposals (RFP) and completion of a competitive selection process to enter into a longer-term contract for these services.

REASON FOR URGENCY

Following the expiration of the previous Professional Service Agreement on December 31, 2019, and the approved funding having been fully expended, EBSPCA has ceased providing spay/neuter services. With limited exception, all animals leaving OAS through adoption or owner redemption must be spayed or neutered consistent with Municipal Code Sections 6.04.120 and 6.04.241. A failure to resume these services quickly will lead to holding animals for longer periods than necessary, during a period when the COVID-19 crisis has already strained staffing

City Council
March 26, 2020

and other resources, putting animals who could otherwise leave the shelter at risk for euthanasia.

BACKGROUND / LEGISLATIVE HISTORY

The \$33,506.00 balance owed to EBSPCA, accrued after the \$249,999.99 budgeted for the contract was expended, resulted from a failure by OAS to track expenses accrued under the contract as they occurred. OAS is adopting a system to reconcile its expenses against budget on a monthly basis to ensure such an oversight does not occur again.

Oakland Animal Services largely serves people from Oakland who lack the financial resources to provide veterinary care for their animals and live in communities where there are no veterinary clinics or other supports for companion animals. As a result, approximately 65% of animals who enter the shelter need to be spayed or neutered or receive some other medical services. When animals come into the shelter as strays, and are later redeemed by their owners, providing low cost spay/neuter services in compliance with the Municipal code allows OAS to waive or limit fees for people who love their animals but could not afford the cost of providing medical services necessary to comply with the ordinance.

During the City's budget planning process, supporters of OAS have attended council meetings to request additional resources for OAS. This request is for resources that already exist within the OAS budget and is not a request for additional resources.

ANALYSIS AND POLICY ALTERNATIVES

At the time the Request for Proposals (RFP) was issued for the now expired Agreement, EBSPCA was the sole bidder. There is extremely limited capacity in and near Oakland for the primary services provided, low cost spay/neuter surgery. Oakland Animal Services ("OAS") has a vacant veterinarian position. Even when that position has been filled, it is necessary to have an outside vendor to provide these services.

The extension of the Agreement through June 30, 2021 will allow for necessary services to resume and will allow time for the issuance of a Request for Proposals (RFP) and completion of a competitive selection process to enter into a longer-term contract for these services.

If the Agreement is not extended, OAS will need to hold animals for longer periods than would otherwise be necessary, during a period when the COVID-19 crisis has already strained staffing and other resources, putting animals who could otherwise leave the shelter at risk for euthanasia.

Staff recommends authorization of this contract extension due to the urgent need to resume services and because EBSPCA was previously the sole bidder in response to the previous RFP.

FISCAL IMPACT

The payment of \$33,506.00 for veterinary services already provided, and the contract extension with EBSPCA for a not to exceed amount of \$150,000 would provide spay/neuter and other veterinary services for the period January 1, 2020 to June 30, 2021 in the amount of \$183,506.00.

Funding for this contract is budgeted within Fund 1010, Organization 02491 – Animal Services, Account 54311 – Medical and Veterinary Services. No additional budgetary adjustment is necessary.

PUBLIC OUTREACH / INTEREST

There are no public outreach opportunities associated with this report.

COORDINATION

Development of this report was coordinated with internal OAS staff, Controller's Bureau, City Attorney's Office and City Administrator's Office.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic, environmental or social equity opportunities associated with this report.

Environmental: There are no economic, environmental or social equity opportunities associated with this report.

Race & Equity: Oakland Animal Services largely serves people from Oakland who lack the financial resources to provide veterinary care for their animals, and live in communities where there are no veterinary clinics or other supports for companion animals.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Designee, To: 1) Approve Payment To The East Bay Society For The Prevention Of Cruelty To Animals In the Amount Of Thirty-Three Thousand Five Hundred Six Dollars (\$33,506.00); And, To Extend The Professional Service Agreement For Spay/Neuter And Other Veterinary Services For the Period April 1, 2020 Through June 30, 2021 For An Amount Not To Exceed One Hundred Fifty Thousand Dollars (\$150,000), For A Total Expenditure Of One Hundred Eighty-Three Thousand Five Hundred Six Dollars (183,506.00).

For questions regarding this report, please contact ANN DUNN, DIRECTOR, at (510) 535-5604.

Respectfully submitted,

Ann Dunn

ANN DUNN
Director, Oakland Animal Services

Reviewed by: Betsy Lake
Deputy City Administrator
For Real Estate and Major Projects

Prepared by: Ann Dunn, Director