

REVISED REPORT

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OFFICE OF THE CITY CLERK
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2005 MAY 19 AM 5:10

CITY OF OAKLAND
Agenda Report

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Community and Economic Development Agency
DATE: May 24, 2005

RE: RESOLUTIONS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE TWO SEPARATE PROFESSIONAL SERVICES AGREEMENTS, WITHOUT RETURNING TO COUNCIL, WITH MUNICIPAL SOFTWARE CORPORATION AND WITH IMAGESOURCE CORPORATION FOR AN INTERFACED PERMIT, ENFORCEMENT, AND RECORDS TRACKING SYSTEM (PERTS) FOR A COMBINED TOTAL AMOUNT NOT TO EXCEED THREE MILLION SIX HUNDRED THOUSAND DOLLARS (\$3,600,000)

SUMMARY

Two resolutions have been prepared authorizing the City Administrator to execute separate professional services agreements, without returning to the City Council, for combined aggregate contract amounts not to exceed \$3,600,000 for hardware installation, software configuration, and licensing agreements of proprietary software for the Building Services and Planning and Zoning Divisions of the Community and Economic Development Agency (CEDA). Specifically, ImageSource Corporation will provide a new Electronic Document Management System (EDMS) and Municipal Software Corporation will provide a new Permit and Code Enforcement Tracking System software (PCETS) to replace the archaic Permit Tracking System (PTS). Both new systems will be electronically interfaced into a combined Permit, Enforcement, and Records Tracking System (PERTS). Two companion resolutions have also been prepared authorizing the City Administrator, (1) without returning to Council, to amend the contracts, with the concurrence of the City Attorney, for changes in scopes-of-work so long as the combined aggregate amounts of the contracts do not exceed \$3,600,000 and (2) to reauthorize the prior re-allocation of unexpended Capital Improvement Program technology appropriations and the prior supplemental appropriation of permit fees assessed for technology enhancement and records management.

In July 2004, staff reported to the Finance and Management Committee that an impasse in contract negotiations for an EDMS had been reached with Xerox Corporation, one of the primary finalists, and therefore, staff was requesting authorization to expand negotiations to include two additional EDMS finalists. Negotiations are nearly concluded with ImageSource Corporation, one of the primary EDMS finalists, and with Municipal Software Corporation, a primary PCETS finalist. The vendors have completed discovery discussions between their technical staff and have agreed to the City's contractual requirement for a Proof of Concept within five months after the execution of the contracts demonstrating that EDMS and PCETS software can electronically send data and images to and receive them from each other.

Progress payments to the EDMS vendor (not-to-exceed \$2,820,000) and the PCETS vendor (not-to-exceed \$780,000) are conditioned upon final acceptance of a fully interfaced PERTS. Both vendors will also provide performance securities. The anticipated duration of the PERTS project is eighteen months with the first PERTS module (code enforcement) completed within nine months of execution of the contracts.

Item No. _____
Finance and Management Committee
May 24, 2005

FISCAL IMPACT

The not-to-exceed \$4,000,000 "full-cost" expenditures for the PERTS project (\$3,719,000 unexpended) are funded from a combination of prior-year CIP technology project appropriations (Resolution 78315 - \$2,484,000 unexpended), two Building Services development permit fees assessed for technology enhancement and records management permit fee (Resolution 78313 CMS - \$835,000 unexpended), and Building Services budgeted baseline appropriation (\$400,000 unexpended). A PERTS upgrade of the City's Sun/ Unix Server has been completed (Resolution 78314 CMS - \$281,000 expended).

Expenditures for the EDMS and PCETS professional services contracts, including allowances for Contract Compliance fees, applicable sales taxes, and contingencies, will not exceed a combined aggregate total of \$3,600,000, as originally recommended in the December 9, 2003, report to the City Council. An additional \$400,000 of PERTS expenditures, including supplemental hardware for inspectors' mobile office, S/LBE training of staff, and S/LBE vendor scanning of CEDA records, will be funded from Building Services FY 2005- 2007 baseline appropriation.

Funding allocations are as follows:

RESO No.	PRIOR FUND	PRIOR PROJECT *	PRIOR AMOUNT	CURRENT FUND	CURRENT PROJECT	CURRENT AVAILABLE
78315	1010	C198310	\$ 390,000	1010	C198610	\$ 184,000
	5500	C198310	1,100,000	5500	C198620	2,300,000
	5500	C198620	500,000			
	5500	C198310	200,000			
	5500	C192110	500,000			
		subtotal	\$ 2,690,000			\$ 2,484,000
78313	1010	P249910	910,000	1010	P249910	835,000
		subtotal	\$ 3,600,000			\$ 3,319,000
CEDA baseline	1010	n.a.	400,000	1010	n.a.	400,000
					subtotal	\$ 3,719,000
78314				expended on Sun/Unix server		281,000
		PERTS not-to-exceed total	\$ 4,000,000			\$ 4,000,000

* Project Descriptions: C198310 = computers/ code and construction inspection
 C198610 = permit and code enforcement tracking system
 C198620 = permit and code enforcement tracking system
 C192110 = CEDA grant/ loan system
 P249910 = PERTS technology enhancement

BACKGROUND

Automation

CEDA's current Permit Tracking System (PTS) was installed in 1987 with limited features and restricted flexibility and continues to run on an obsolete computer server (IBM AS 400). Both historic and newly received CEDA records and documents are manually processed, cataloged by various archaic methods, and stored in scattered locations. The proposed PERTS project will automate over 2,100 development permit and code enforcement functionalities that will significantly improve the City's efficiency, accountability, quality, productivity, revenues, and customer service. PERTS is designed to provide a flexible and user-friendly system that will allow City staff to automate future changes in business practices and new enforcement programs without necessarily having to rely on the vendors.

Typical PERTS automation improvements to the code enforcement programming will include full assessments of fees and penalties; timely and comprehensive abatement noticing to affected property owners; "on-line" filing and monitoring of complaints by the public; "24/7" on-line retrieval (internet) of violation documents, including photographs, video and audio records; reduction of inspector paperwork; enhanced monitoring of land use approvals during and after construction and problem property abatements.

Typical PERTS automation improvements to the development permit program will include a consolidated parcel data base that will allow City staff and the public to easily access all applicable records to facilitate accurate and timely processing of permits; a fully integrated and automated workflow system that will track, monitor and link permit review among various departments; a "24/7" on-line system (telephone and internet) for accessing, filing, tracking, and responding to permit applications and for scheduling permit inspections; a reliable system to assure full assessment of all applicable permit fees, and an automated system that can be easily modified for future changes in business practices and new permit programs.

Vendors

The recommended PCETS vendor, Municipal Software Corporation, was founded in 1982 and is headquartered in Canada. Municipal maintains sales offices in Colorado, Georgia, Illinois, and California, and currently has over 140 clients in the United States and Canada. Municipal is currently completing an installation for the City of San Mateo, California. CEDA staff has visited the City/County of Denver, Colorado, and the cities of Huntington Beach and Ontario, California, and interviewed their staff about their "on-line" software installations. Municipal's proprietary software, "CityView", has multiple business process modules that will be configured for CEDA, including code enforcement, land development, mobile office/ e-government, and GIS integration, and has additional modules that can be configured in the future for other citywide applications, including emergency services, public infrastructure, property management, and youth services. CityView is designed with an open architecture and will easily interface with other software.

The recommended EDMS vendor, ImageSource Corporation, was founded in 1994 and is headquartered in Washington state. ImageSource recently merged with Stellent Corporation, a leader in electronic content-management software applications. ImageSource's proprietary software is being used by the public and private sectors, including installations for the US Department of Commerce, Washington Department of Transportation, Colorado State Department of Human Services, City of Seattle and King County, Washington, Kaiser Permanente, and the City of Berkeley, California. ImageSource is currently

in contract negotiations with the County of Alameda, California. ImageSource uses the Rapid Application Deployment methodology to rapidly define user requirements and quickly develop prototype modules for evaluation and testing by staff.

KEY ISSUES AND IMPACTS

The City Council directed staff to include a condition in the EDMS and the PCETS contracts that would require the two vendors to demonstrate mutual transfer of data and images between their software (Proof of Concept) within five months of executing the contracts. This condition, to which both vendors have agreed, is also a prerequisite for approval of a progress payment. In addition, the EDMS vendor has already demonstrated its software's ability to send images to and receive them from the City's Sun/ Unix server.

Both vendors have also agreed to condition all progress payments upon final acceptance of the fully interfaced PERTS project. Should PERTS not operate as detailed in the contract scopes-of-work, the City will have the option of returning the software to the vendors and receiving a full refund of its payments.

SUSTAINABLE OPPORTUNITIES

The December 9, 2003, report to the Committee detailed the extensive opportunities that the PERTS software will provide for economic, environmental, and social equity sustainability.

DISABILITY AND SENIOR CITIZEN ACCESS

The December 9, 2003, report detailed the extensive required and desirable functions included in the EDMS and PCETS bid documents for disabled access. Each recommended software currently meets federal handicapped accessibility regulations and are expanding their capabilities to most of the desirable functions identified by the City.

RECOMMENDATIONS

Staff recommends that the Committee accept this report and forward the four proposed resolutions to the City Council.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council accept this report and adopt four proposed resolutions:

- authorizing the City Administrator to execute a professional services agreement, without returning to the City Council, with ImageSource Corporation for a contract amount not to exceed \$2,820,000 for hardware installation, software configuration, and licensing agreements of proprietary software for a new Electronic Document Management System (EDMS) that will be electronically interfaced into a new Permit, Enforcement, and Records Tracking System (PERTS); and
- authorizing the City Administrator to execute a professional services agreement, without returning to the City Council, with Municipal Software Corporation for a contract amount not to exceed \$780,000 for software configuration and licensing agreements of proprietary software for a replacement Permit and Code Enforcement Tracking System (PCETS) that will be electronically interfaced into a new Permit, Enforcement, and Records Tracking System (PERTS); and

- authorizing the City Administrator, without returning to Council, to amend the contracts, with the concurrence of the City Attorney, with Municipal Software Corporation and with ImageSource Corporation for changes in scopes-of-work for professional services not to exceed a combined aggregate contract amount of three million six hundred thousand dollars (\$3,600,000); and
- authorizing the City Administrator to re-allocate unexpended prior fiscal year CIP technology funds (\$2,484,000) and re-appropriate permit fees (\$835,000) for the PERTS project.

Respectfully submitted,

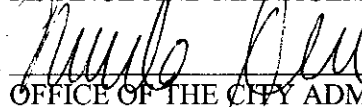


CLAUDIA CAPPIO
Development Director
Community and Economic Development Agency

Prepared by:

Raymond M. Derania
Interim Building Official
Building Services Division

APPROVED FOR FORWARDING TO THE
FINANCE AND MANAGEMENT COMMITTEE


OFFICE OF THE CITY ADMINISTRATOR

Attachments: Resolution - City Administrator authorization to execute an EDMS contract
Resolution - City Administrator authorization to execute a PCETS contract
Resolution - City Administrator authorization to adjust contract amounts
Resolution - City Administrator authorization to re-allocate and re-appropriate funds
Exhibit A - EDMS scope of work
Exhibit B - PCETS scope of work
Exhibit C - December 9, 2003, PERTS report to the City Council

INTRODUCED BY

Member of the City Council

APPROVED BY



Office of the City Attorney

RESOLUTION No. _____ C.M.S.

**A RESOLUTION
AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE CONTRACTS, WITHOUT
RETURNING TO COUNCIL, WITH MUNICIPAL SOFTWARE CORPORATION AND WITH
IMAGESOURCE CORPORATION FOR CHANGES IN SCOPES-OF-WORK FOR
PROFESSIONAL SERVICES NOT TO EXCEED A COMBINED AGGREGATE CONTRACT
AMOUNT OF THREE MILLION SIX HUNDRED THOUSAND DOLLARS (\$3,600,000)**

WHEREAS, the Council of the City of Oakland determined in the FY 2001/03 Capital Improvement Budget that the Community and Economic Development Agency (CEDA) had a critical need for a Permit, Enforcement, and Records Tracking System (PERTS) to replace and upgrade the automation of its regulatory functions and so allocated the funding for PERTS in the Technology Project section; and

WHEREAS, the Information Technology Division (IT) of the Finance and Management Agency (FMA) and the Community and Economic Development Agency (CEDA) subsequently issued and publicly advertised in September 2002 a Request For Proposal (RFP) for qualified bidders to provide, install, and license computer software and hardware for said PERTS; and

WHEREAS, IT and CEDA thoroughly evaluated the submittals received from bidders in accordance with criteria established in the RFP; and

WHEREAS, following said evaluation of the RFP submittals, IT and CEDA made a recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation and the Xerox Global Services Corporation in an "Agenda Report" dated December 9, 2003, to Deborah Edgerly, City Administrator, entitled, "A Report For The Purchase And Installation Of Computer Hardware And Software And Professional Services For An Integrated Permit, Enforcement, and Records Tracking System (PERTS) For A Total Amount Not To Exceed Four Million Dollars (\$4,000,000)"; and

WHEREAS, following said negotiations, CEDA made a further recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation and the ImageSource Corporation in an "Agenda Report" dated July 13, 2004 to Deborah Edgerly, City Administrator, entitled, "A Report and Supplemental Resolutions Authorizing The City Administrator To Execute Separate Professional Services Agreements, Without Return To Council, Either With ImageSource Corporation Or Razorfish Corporation To Provide, Install, And License Computer Software And hardware As A Prime Contractor For An Interfaced Electronic Document Management System (EDMS) In An Amount Not To Exceed Two Million Eight Hundred Twenty Thousand Dollars (\$2,820,000) Or As A Prime Contractor For a Combined Permit, Enforcement, And Records Tracking System (PERTS) In an Amount Not To Exceed Three Million Six Hundred Thousand Dollars (\$3,600,000)"; and

WHEREAS, at the July 13, 2004, meeting of the Finance and Management Committee, staff was authorized to enter into contract negotiations either with ImageSource Corporation or Razorfish Corporation and was further directed to return to the City Council for authorization for the City Administrator to execute an EDMS contract; and

WHEREAS, the Council of the City of Oakland has authorized the City Administrator to execute contracts for technology-based professional services with Municipal Software Corporation and with ImageSource Corporation; and

WHEREAS, the City Council has found that the services are professional, scientific, or technical; and has further found that the services are temporary in nature; and has further found and determined that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and has further found that the support services are exempt from competitive bidding pursuant to Section 2.04.050.I of the Oakland Municipal Code;

Now, therefore, the Council of the City of Oakland does resolve as follows:

RESOLVED, that the Council of the City of Oakland hereby authorizes the City Administrator, or his or her designee, to approve any subsequent amendments to or extensions of said agreements with Municipal Software Corporation and ImageSource Corporation, without returning to Council, for so long as the combined aggregate cost of said agreements does not exceed Three Million Six Hundred Thousand Dollars (\$3,600,000); and be it further

RESOLVED, that such amendments to or extensions of said agreements shall be reviewed and approved by the Office of the City Attorney and shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES: BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, AND PRESIDENT DE LA FUENTE

NOES:

ABSENT:

ABSTENTION:

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

INTRODUCED BY

Member of the City Council

APPROVED BY



Office of the City Attorney

RESOLUTION No. _____ C.M.S.

A RESOLUTION

AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT, WITHOUT RETURNING TO COUNCIL, WITH MUNICIPAL SOFTWARE CORPORATION FOR PROFESSIONAL SERVICES TO PROVIDE, INSTALL, AND LICENSE PROPRIETARY COMPUTER SOFTWARE FOR A PERMIT AND CODE ENFORCEMENT TRACKING SYSTEM (PCETS) COMPONENT OF AN INTERFACED PERMIT AND CODE ENFORCEMENT TRACKING SYSTEM (PERTS) IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED EIGHTY THOUSAND DOLLARS (\$780,000.00)

WHEREAS, the Council of the City of Oakland determined in the FY 2001/03 Capital Improvement Budget that the Community and Economic Development Agency (CEDA) had a critical need for a Permit, Enforcement, and Records Tracking System (PERTS) to replace and upgrade the automation of its regulatory functions and so allocated the funding for said PERTS in the Technology Project section; and

WHEREAS, the Information Technology Division (IT) of the Finance and Management Agency (FMA) and the Community and Economic Development Agency (CEDA) subsequently issued and publicly advertised in July 2002 a Request For Proposal (RFP) for qualified bidders to provide, install, and license computer software for said PERTS; and

WHEREAS, IT and CEDA thoroughly evaluated the submittals received from bidders in accordance with criteria established in the RFP; and

WHEREAS, following said evaluation of the RFP submittals, IT and CEDA made a recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation and the Xerox Global Services Corporation in an "Agenda Report" dated December 9, 2003, to Deborah Edgerly, City Administrator, entitled, "A Report For The Purchase And Installation Of Computer Hardware And Software And Professional Services For An Integrated Permit, Enforcement, and Records Tracking System (PERTS) For A Total Amount Not To Exceed Four Million Dollars (\$4,000,000)"; and

WHEREAS, following said negotiations, CEDA made a further recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation in an "Agenda Report" dated July 13, 2004 to Deborah Edgerly, City Administrator, entitled, "A Report and Supplemental Resolutions Authorizing The City Administrator To Execute Separate Professional Services Agreements, Without Return To Council, Either With ImageSource Corporation Or Razorfish Corporation To Provide, Install, And License Computer Software And hardware As A Prime Contractor For An Interfaced Electronic Document Management System (EDMS) In An Amount Not To Exceed Two Million Eight Hundred Twenty Thousand Dollars (\$2,820,000) Or As A Prime Contractor For a Combined Permit, Enforcement, And Records Tracking System (PERTS) In an Amount Not To Exceed Three Million Six Hundred Thousand Dollars (\$3,600,000)"; and

WHEREAS, at the July 13, 2004, meeting of the Finance and Management Committee, staff was directed to return to the City Council for authorization for the City Administrator to execute a PCETS contract; and

WHEREAS, the City Council periodically authorizes the City Administrator to negotiate and execute contracts for technology- based professional services; and

WHEREAS, the City Council finds that the services are professional, scientific, or technical; and

WHEREAS, the City Council finds that the services are temporary in nature; and

WHEREAS, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the City Council finds that the services are exempt from competitive bidding pursuant to Section 2.04.050.I of the Oakland Municipal Code;

Now, therefore, the Council of the City of Oakland does resolve as follows:

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Administrator or his or her designee to execute a professional services agreement, without returning to the City Council, with Municipal Software Corporation to provide, install, and license proprietary computer software for a Permit and Code Enforcement Tracking System (PCETS) component of an interfaced Permit, Enforcement, and Records Tracking System (PERTS) in an amount not to exceed Seven Hundred Eighty Thousand Dollars (\$780,000.00); and be it further

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Administrator or his or her designee to fund expenditures for said agreement with a combination of appropriations from a re-allocation of unexpended technology project appropriations, originally approved as part of the FY 01/03 Capital Improvement Program for CEDA, from an appropriation of supplemental revenue in a CEDA project from a Technology Enhancement service fee and from a Records Management service fee assessed by the Building Services Division of CEDA, and from the baseline appropriation for the Building Services FY 2005/ 2007 general purpose fund (1010) budget; and be it further

RESOLVED, that City of Oakland will stop payment to the contractor at the fifth month of the contract if the Interface Module fails.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES: BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID AND PRESIDENT DE LA FUENTE

NOES:

ABSENT:

ABSTENTION:

ATTEST: _____
LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

INTRODUCED BY

Member of the City Council

OFFICE OF THE CITY CLERK
APPROVED BY CITY CLERK
OAKLAND
2005 MAY 19 AM 5:10
Office of the City Attorney

RESOLUTION No. _____ C.M.S.

A RESOLUTION

AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT, WITHOUT RETURNING TO COUNCIL, WITH IMAGESOURCE CORPORATION FOR PROFESSIONAL SERVICES TO PROVIDE, INSTALL, AND LICENSE PROPRIETARY COMPUTER SOFTWARE AND HARDWARE FOR AN ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS) COMPONENT OF AN INTERFACED PERMIT, ENFORCEMENT, AND RECORDS TRACKING SYSTEM (PERTS) IN AN AMOUNT NOT TO EXCEED TWO MILLION EIGHT HUNDRED TWENTY THOUSAND DOLLARS (\$2,820,000.00)

WHEREAS, the Council of the City of Oakland determined in the FY 2001/03 Capital Improvement Budget that the Community and Economic Development Agency (CEDA) had a critical need for a Permit, Enforcement, and Records Tracking System (PERTS) to replace and upgrade the automation of its regulatory functions and so allocated the funding for said PERTS in the Technology Project section; and

WHEREAS, the Information Technology Division (IT) of the Finance and Management Agency (FMA) and the Community and Economic Development Agency (CEDA) subsequently issued and publicly advertised in September 2002 a Request For Proposal RFP) for qualified bidders to provide, install, and license computer software and hardware for said PERTS; and

WHEREAS, IT and CEDA thoroughly evaluated the submittals received from bidders in accordance with criteria established in the RFP; and

WHEREAS, following said evaluation of the RFP submittals, IT and CEDA made a recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation and the Xerox Global Services Corporation in an "Agenda Report" dated December 9, 2003, to Deborah Edgerly, City Administrator, entitled, "A Report For The Purchase And Installation Of Computer Hardware And Software And Professional Services For An Integrated Permit, Enforcement, and Records Tracking System (PERTS) For A Total Amount Not To Exceed Four Million Dollars (\$4,000,000)"; and

WHEREAS, following said negotiations, CEDA made a further recommendation that the City Council authorize the negotiation and execution of a professional services contract with the Municipal Software Corporation in an "Agenda Report" dated July 13, 2004, to Deborah Edgerly, City Administrator, entitled, "A Report and Supplemental Resolutions Authorizing The City Administrator To Execute Separate Professional Services Agreements, Without Return To Council, Either With ImageSource Corporation Or Razorfish Corporation To Provide, Install, And License Computer Software And Hardware As A Prime Contractor For An Interfaced Electronic Document Management System (EDMS) In An Amount Not To Exceed Two Million Eight Hundred Twenty Thousand Dollars (\$2,820,000) Or As A Prime Contractor For a Combined Permit, Enforcement, And Records Tracking System (PERTS) In an Amount Not To Exceed Three Million Six Hundred Thousand Dollars (\$3,600,000)"; and

WHEREAS, at the July 13, 2004, meeting of the Finance and Management Committee, staff was directed to return to the City Council for authorization for the City Administrator to execute an EDMS and a PCETS contract; and

WHEREAS, the Council of the City of Oakland periodically authorizes the City Manager to negotiated and execute contracts for technology- based professional services;

WHEREAS, the City Council finds that the services are professional, scientific, or technical; and

WHEREAS, the City Council finds that the services are temporary in nature; and

WHEREAS, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the City Council finds that the services are exempt from competitive bidding pursuant to Section 2.04.050.I of the Oakland Municipal Code;

Now , therefore, the Council of the City of Oakland does resolve as follows:

RESOLVED, that the Council of the City of Oakland does authorize the City Administrator, or his or her designee, to execute a professional services agreement with ImageSource Corporation to provide, install, and license proprietary computer software and hardware for an Electronic Document Management System (EDMS) component of an interfaced Permit, Enforcement, and Records Tracking System (PERTS) in an amount not to exceed Two Million Eight Hundred Twenty Thousand Dollars (\$2,820,000.00); and be it further

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Manager, or his or her designee, to fund expenditures for said agreement with a combination of appropriations from a re-allocation of unexpended technology project appropriations, originally approved as part of the FY 01/03 Capital Improvement Program for CEDA, from an appropriation of supplemental revenue in a CEDA project from a Technology Enhancement service fee and from a Records Management service fee assessed by the Building Services Division of CEDA, and from the baseline appropriation for the Building Services FY 2005/ 2007 general purpose fund (1010) budget; and be it further.

RESOLVED, that City of Oakland will stop payment to the contractor at the fifth month of the contract if the Interface Module fails.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES: BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, AND PRESIDENT DE LA FUENTE

NOES:

ABSENT:

ABSTENTION:

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

INTRODUCED BY

Member of the City Council

APPROVED BY



Office of the City Attorney

RESOLUTION No. _____ C.M.S.

A RESOLUTION

AUTHORIZING THE CITY ADMINISTRATOR TO FUND A PERMIT, ENFORCEMENT, AND RECORDS TRACKING SYSTEM (PERTS) WITH A RE-ALLOCATION OF UNEXPENDED PRIOR FISCAL YEAR CAPITAL IMPROVEMENT PROGRAM TECHNOLOGY PROJECT APPROPRIATIONS OF TWO MILLION FOUR HUNDRED EIGHTY FOUR THOUSAND DOLLARS (\$2,484,000) AND WITH A SUPPLEMENTAL APPROPRIATION INCREASING THE FY 2005/ 2007 EXPENDITURE BUDGET OF THE BUILDING SERVICES DIVISION OF THE COMMUNITY AND ECONOMIC DEVELOPMENT AGENCY BY EIGHT HUNDRED THIRTY FIVE THOUSAND DOLLARS (\$835,000)

WHEREAS, the Council of the City of Oakland determined in the FY 2001/03 Capital Improvement Program budget that the Community and Economic Development Agency (CEDA) has critical need for a Permit, Enforcement, and Record Tracking system (PERTS) to replace and upgrade the automation of its regulatory functions and so allocated the funding for PERTS in the Technology Project section; and

WHEREAS, the Information Technology Division (IT) of the Finance and Management Agency (FMA) and the Community and Economic Development Agency (CEDA) subsequently issued and publicly advertised in July and September 2002 two Requests for Proposal (RFP) for qualified bidders to provide, install, and license proprietary computer software for PERTS; and

WHEREAS, IT and CEDA thoroughly evaluated the submittal received from bidders in accordance with criteria established in the two RFPs; and

WHEREAS, following evaluations of the RFP submittals, IT and CEDA made a recommendation that the City Council authorize an supplemental appropriation of revenue to increase the FY 2003/ 2005 expenditure budget of the Building Services Division of CEDA to fund PERTS in an "Agenda Report" dated December 9, 2003, to Deborah Edgerly, City Manager, entitled, "A Report for the Purchase and Installation of Computer Hardware And Software And Professional Services For An Integrated Permit, Enforcement, and Records Tracking System (PERTS), For A Total Amount Not To Exceed Four Million Dollars (\$4,000,000)"; and

WHEREAS, the City Council approved Resolution 78313 C.M.S. to authorize a supplemental appropriation and an increase in the FY 2003/ 2005 expenditure budget of the Building Services Division of CEDA to fund PERTS; and

WHEREAS, following evaluation of the RFP submittals, IT and CEDA made a recommendation that the City Council authorize the re-allocation of prior year unexpended Technology Project appropriations, originally approved as a part of the FY 2001/ 2003 Capital Improvement Program (CIP) budget within CEDA to fund PERTS, in an "Agenda Report" dated December 9, 2003, to Deborah Edgerly, City Manager, entitled, "A Report for the Purchase and Installation of Computer Hardware And Software And Professional Services For An Integrated Permit, Enforcement, and Records Tracking System (PERTS), For A Total Amount Not To Exceed Four Million Dollars (\$4,000,000)"; and

WHEREAS, the City Council approved Resolution 78315 C.M.S. to re-allocate prior year unexpended Technology Project appropriations to fund PERTS.

Now, therefore, the Council of the City of Oakland does resolve as follows:

RESOLVED, that the Council of the City of Oakland does hereby re-authorize the City Administrator, or his or her designee, to appropriate supplemental revenue of eight hundred thirty five thousand dollars (\$835,000) from a Technology Enhancement service fee and a Records Management service fee assessed by the Building Services Division to CEDA project P249910; and be it further

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Administrator, or his or her designee, to increase the FY 2005/ 2007 expenditure budget of the Building Services Division with the increased appropriation of the supplemental revenue in CEDA project P249910 to fund PERTS; and be it further

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Administrator, or his or her designee, to re-allocate prior year unexpended Technology Project appropriations, as part of the FY 2001/ 2003 CIP from projects C198610 (fund 1010 - \$184,000) and C198620 (fund 5500 - \$2,300,000) for a total combined amount of two million four hundred eighty four thousand (\$2,484,000) to fund PERTS expenditures; and be further

RESOLVED, that the Council of the City of Oakland does hereby authorize the City Administrator, or his or her designee, to appropriate the re-allocation of funds from CIP projects C198610 and C198620 to fund PERTS expenditures.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES: BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, AND PRESIDENT DE LA FUENTE

NOES:

ABSENT:

ABSTENTION:

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California