

CITY OF OAKLAND  
MEMORANDUM

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OFFICE OF THE CITY CLERK  
OAKLAND

JMB

2003 SEP 24 PM 3:48

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Jackie Campbell – 238-7293  
250 Frank H. Ogawa Plaza, Suite 5313  
CEDA – Housing & Community Development

DATE: September 17, 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: AN ORDINANCE AMENDING THE CONDOMINIUM CONVERSION PROGRAM TO ENCOURAGE APPROPRIATE CONVERSIONS

**SCHEDULING RECOMMENDATION:**

- A. Committee Community & Economic Development  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- \_\_\_\_\_ City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: December 9, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- \_\_\_ Item requires immediate action relating to federal or state legislation;
- \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
- \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda: