

**CITY OF OAKLAND
COUNCIL AGENDA REPORT**

2003 DEC 30 AM 8:43

TO: Office of the City Manager
ATTN: Deborah Edgerly
FROM: Budget Office
DATE: January 13, 2004
RE: Resolution Authorizing the City Manager to Amend, Extend, and Execute a Contract with American Management Systems, Inc. for the 2004 calendar year for an Amount not to Exceed \$50,000 to Perform Maintenance Services and Consultation Related to the City's BRASS Budgeting Software.

SUMMARY

Staff recommends that the Council approve the attached resolution authorizing the City Manager to amend, extend, and execute a contract with American Management Systems, Inc. (AMS) for calendar year 2004. The contract will allow the City to continue retaining American Management Systems to provide the following services and products: over-the-phone consultation on the operation of the BRASS budgeting software; software maintenance on an as-needed basis; new versions of the BRASS software as they are produced by AMS; and supporting documentation. City staff will also have the opportunity to attend BRASS training conferences. Absent this agreement, City staff's ability to efficiently operate the BRASS budgeting software would be severely impaired.

FISCAL IMPACTS

The total cost of this one-year contract is not to exceed \$50,000. Funding for contract costs for calendar year 2004 is available as part of the Budget Office's FY 2003-05 Adopted Budget. At the end of calendar year 2004 and subsequent years, staff will return to Council to request additional contract extensions.

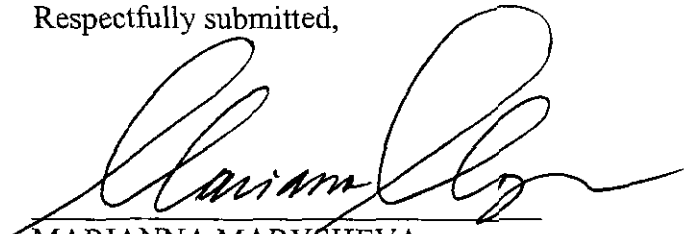
BACKGROUND

The City entered into a BRASS maintenance agreement with Budgeting Technology Inc, (BTI) when the City purchased the BRASS software in Fiscal Year 1998-99. AMS has since purchased BTI, and is now providing BRASS maintenance and consulting services to the City. The attached resolution will authorize the City to continue to receive services from AMS under the terms of the original agreement with BTI, but at a rate that incorporates annual increases of approximately 5% from the original contract amount of \$38,700, which is consistent with the actual payments that the City has been making to BTI/AMS.

RECOMMENDATION AND RATIONALE

Staff recommends that the Council approve the attached resolution authorizing the City Manager to amend, extend, and execute a contract with American Management Systems, Inc. for calendar year 2004. AMS is now the manufacturer of the BRASS software, and has on its staff consultants who have substantial experience working with BRASS and providing consultation to users. City staff is unaware of any other vendor who could provide the quality of services and consultation that AMS provides for a comparable price.

Respectfully submitted,



MARIANNA MARYSHEVA
BUDGET DIRECTOR

Prepared by:
Kirby Smith
Financial Analyst

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE



OFFICE OF THE CITY MANAGER

OAKLAND CITY COUNCIL

FILED
OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION NO. _____ C. M. S.

INTRODUCED BY COUNCILMEMBER _____

2003 DEC 30 AM 8:44



Resolution Authorizing the City Manager to Amend, Extend, and Execute a Contract with American Management Systems, Inc. for the 2004 calendar year for an Amount not to Exceed \$50,000 to Perform Maintenance Services and Consultation Related to the City's BRASS Budgeting Software.

WHEREAS, the City Council previously approved a maintenance agreement with Budgeting Technology Inc., to provide maintenance services and phone consultation regarding the BRASS budgeting software;

WHEREAS, Budgeting Technology Inc., has been purchased by American Management Systems;

WHEREAS, it is in the City's best interest to retain American Management Systems to continue to provide maintenance services and phone consultation regarding the BRASS budgeting software, and;

WHEREAS, American Management Systems, Inc. is agreeable to an amendment and extension of the current contract under the terms and conditions acceptable to the City; and

WHEREAS, the City Council finds that the services are professional, scientific or technical in nature; and

WHEREAS, the City Council finds that the services are temporary in nature; and

WHEREAS, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the City Council finds that the services are exempt from competitive bidding pursuant to Section 2.04.050 l of the Oakland Municipal Code;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Oakland that the City Manager is authorized to amend, extend, and execute a contract with American Management Systems, Inc. for the 2004 calendar year for an amount not to exceed \$50,000 to perform maintenance services and consultation related to the City's BRASS budgeting software.

FURTHER RESOLVED: That the Contract shall be reviewed and approved by the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA

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FINANCE & MANAGEMENT CMTE.

PASSED BY THE FOLLOWING VOTE:

AYES--- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN AND **JAN 13 2004**
PRESIDENT DE LA FUENTE

NOES---

ABSENT---

ABSTENTION---

ATTEST: _____

CED FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California

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FINANCE & MANAGEMENT CMTE.

JAN 13 2004