

**2015 DEC -3 PM 1:01**

**CITY OF OAKLAND**



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**(Revised 12/3/15)**  
December 15, 2015

**CITY COUNCIL COMMITTEE ON FINANCE  
AND MANAGEMENT  
Oakland City Council  
Oakland, California**

Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

**City Council Finance & Management Committee: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 9:30-11:30 pm**  
**(Committee Chair Kalb and Members, Gibson-McElhanev, Campbell-Washington,**  
**Guillen; Staff: Christine Daniel and Kiran Bawa)**

| <b>January 12, 2016</b> |  |  |
|-------------------------|--|--|
| <b>No.</b>              | <b>Title</b>   | <b>Scheduled</b>                                     |
| 1                       | Receive An Informational Report On Community And Economic Investments Made By Chase Bank In Oakland Since They Received The City Of Oakland's Banking Contract In 2014 And Data Analysis On Foreclosures Between 2007 And 2015   | <b>Rules 10/8/15</b>                                 |
| 2                       | Adopt A Resolution Authorizing The City Administrator Or Designee To Accept 9-1-1 Geographic Information System (GIS) Mapping Equipment, Configuration, And Installation, Valued At One Hundred Sixty Three Thousand, Four Hundred Sixty Nine Dollars and Fifty Seven Cents (\$163,469.57) And Computer Monitor And Related Hardware Equipment, Valued | <b>Rules 11/19/15 [15-0338] Moved at FMC 12/1/15</b> |

Item #2  
Finance & Management Committee  
December 15, 2015

|   |  |
|---|--|
| <p>At Sixteen Thousand Five Hundred Thirty Dollars and Thirty Four Cents (\$16,530.43), Funded By The California Governor's Office Of Emergency Services (CalOES) Public Safety Communications California 9-1-1 Emergency Communications Branch, To Develop 9-1-1 GIS Mapping Capacity At The Oakland Police Department (OPD) Communications Section Call Center, Requiring No Initial City Of Oakland Funds To Implement This Project.</p> |  |
|---|--|

| <b><u>January 26, 2016</u></b> |   |  |
|--------------------------------|---|--|
| <b>No.</b>                     | <b>Title</b>  | <b><u>Scheduled</u></b>  |
| 1                              | Receive A Status Report And Recommendations From The City Administrator On Tax and Fee Assessments On Short Term Residential Rentals (STRRs) and Transportation Network Companies (TNCs) Operating In The City Of Oakland | <b>Rules 10/8/15 [15-0198]</b><br><i>Rescheduled on 10/15/15</i> |

**For Tracking Purposes**

| <b><u>January 2016</u></b> |  |  |
|----------------------------|--|--|
| <b>No.</b>                 | <b>Title</b>   | <b><u>Scheduled</u></b>  |
| 1                          | Report On City's Procurement Processes   | <i>Follow Up To Aftermarket Automotive Parts &amp; Accessories Contract Report Provided To FMC 9/29/15 [15-0106]</i> |
| 2                          | Follow Up On IT Projects And Financing Report Outlining Who The City Is Contracting With, The Not To Exceed Contract Amounts, And Overall Status Update Of The Project | <b>Original Report Provided To FMC 9/29/15 [15-0059]</b>   |

| <b><u>March 2016</u></b> |  |  |
|--------------------------|--|--|
| <b>No.</b>               | <b>Title</b>   | <b><u>Scheduled</u></b>                                  |
| 1                        | <p>Follow Up Information From The Equal Access Report For Fiscal Year 2014-2015 – Information To Include:</p> <ul style="list-style-type: none"> <li>• Compare The City's Website With Other Jurisdictions And Provide Recommendations On How To Provide Better Access To The Public Online;</li> <li>• Look At People Surveyed And Identify The Service Problems They Were Having And Provide Recommendations For Fixing Those</li> </ul> | <b>Original Report Provided At FMC 9/29/15 [15-0104]</b> |

|   |  |   |
|---|--|---|
|   | <p>Problems Within The Finance Department And The Parks &amp; Rec Department;</p> <ul style="list-style-type: none"> <li>• Develop Goal And Plan For Improving Access At The Business Assistant Center;</li> <li>• Analyze Access Around Fire Department Staffing;</li> <li>• Provide Report On Recruitments Efforts For Spanish-Language Police Dispatchers;</li> <li>• Identify And Inventory Vital Records And Create Plan For Ensuring All Vital Records Have Been Translated; And</li> <li>• Replace Chinese-Speaking Position In The Oak Landers Assistance Center.</li> </ul> |   |
| 2 | <p>Informational Report On Citywide Paper free Policy To Be Heard By Finance And Management Committee With Proposed Changes And Will Work With The Council Offices To Promote New And Improved City Services To Their Constituents Contract Amounts, And Overall Status Update Of The Project</p>  | <p><b><i>FY 15-17 Budget Tracking Adopted June 30, 2015</i></b></p> |

**Quarterly Reports**

| <b>No.</b> | <b>Title</b>  | <b>Scheduled</b>                                      | <b>Last Report</b> | <b>Next Report</b> |
|------------|---|---|--------------------|--------------------|
| 1          | Beginning September 2015, A Quarterly Budget Implementation Tracking Report With Line-Item Matrix Will Be Provided To The Finance And Management Committee And End Only When Agreed Upon By The Committee Or When All Items Have Been Implemented | <i>FY 15-17 Budget Tracking Adopted June 30, 2015</i> | <i>10/27/15</i>    | <i>1/26/15</i>     |
| 2          | Cash Management Report  | <i>From 5/11/04 Cmt</i>                               | <i>12/1/15</i>     | <i>March 2016</i>  |
| 3          | Receive An Informational Report Regarding Police And Fire Retirement System Investment  | <i>[15-0100]</i>                                      | <i>9/29/15</i>     | <i>12/15/15</i>    |
| 4          | Revenue & Expenditure Report  | <i>From 6/13/06 Cmt</i>                               | <i>12/1/15</i>     | <i>March 2016</i>  |

**Semi-Annual Reports**

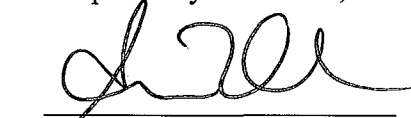
| <b>No.</b> | <b>Title</b>   | <b>Scheduled</b>              | <b>Last Report</b> | <b>Next Report</b>   |
|------------|--|-------------------------------|--------------------|----------------------|
| 1          | Vacancy Report – September And March   | <i>From 2/23/06 Rules Cmt</i> | <i>10/27/15</i>    | <i>March 2016</i>    |
| 2          | Status Report On Citywide Efforts To Research And Correct Negative Fund Balances | <i>9/15/09 Cmt [09-0535]</i>  | <i>2/2/10</i>      | <i>February 2016</i> |

| <b><u>Annual Reports</u></b> |   |  |                    |   |
|------------------------------|---|--|--------------------|---|
| <b>No.</b>                   | <b>Title</b>  | <b>Scheduled</b>   | <b>Last Report</b> | <b>Next Report</b>                      |
| 1                            | Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year  | <i>Rules<br/>6/19/08 [07-1482]</i>                                     | 9/23/15            | 2 <sup>nd</sup> Cmte mtg September 2016 |
| 2                            | Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year In Accordance With Oakland Municipal Code Section 2.04.020.D.2 | <i>Rules<br/>7/9/09 [09-0629]</i>                                      | 4/28/15            | 2 <sup>nd</sup> Cmte mtg April 2016     |
| 3                            | Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends  | <i>From<br/>1/24/02<br/>Rules Cmte &amp; [2]<br/>11/14/06<br/>Cmte</i> | 10/13/09           | January 2016                            |
| 4                            | An Informational Report From The City Auditor On The Status Of Required Audits  | <i>From<br/>11/14/06<br/>Cmte &amp;<br/>7/14/09<br/>Cmte</i>           | 2/26/13            | N/A                                     |
| 5                            | Informational Report From The Public Works Agency On The City Fleet   | 6/08/10<br>Cmte [09-1472]  | N/A                | N/A                                     |
| 6                            | Equal Access Ordinance  | <i>[15-0104]</i>   | 9/29/15            | 2 <sup>nd</sup> Cmte mtg September 2016 |
| 7                            | An Informational Report Regarding Risk Management   | From<br>12/10/02<br>Cmte   | 5/12/15            | May 2016                                |
| 8                            | An Informational Report Regarding Worker's Compensation   | <i>From<br/>11/14/06<br/>Cmte</i>                                      | 5/12/15            | May 2016                                |

| <b><u>Biennial Reports</u></b> |   |                  |                    |                    |
|--------------------------------|---|------------------|--------------------|--------------------|
| <b>No.</b>                     | <b>Title</b>  | <b>Scheduled</b> | <b>Last Report</b> | <b>Next Report</b> |
| 1                              | A Review And Possible Action On The Mayor's Salary (Odd-Numbered Years) | <i>[14-1117]</i> | 6/23/15            | June 2017          |

| <b>Boards/Commission Reports (As Requested)</b> |                              |
|---|------------------------------|
| <b>No.</b>                                      | <b>Title</b>                 |
| 1   | Budget Advisory Commission   |
| 2   | Business Tax Board Of Review |
| 3   | Civil Service Board          |

Respectfully submitted,

  
For: Sabrina B. Landreth  
City Administrator