



INTEROFFICE MEMORANDUM

DATE: April 6, 2005

TO: LaTonda Simmons
Boards and Commissions Management
Office of the City Clerk

FROM: Councilmember Reid

SUBJECT: Appointment to the Measure Y oversight committee

I would like to appoint Maya Dillard Smith to fill the District Seven seat on the Measure Y oversight committee.

Please contact Iris Merriouns with any questions regarding this matter at x 7007.

MAYA DILLARD SMITH

EDUCATION **HARVARD UNIVERSITY**, John F. Kennedy School of Government
Masters of Public Policy, 2002
Concentration: Applied Analysis, Program Evaluation, and Project Management
Honors: Dean's Award of Excellence in Public Service
Activities: Course Assistant – The Judiciary: Policy, Governance, and Inter-Branch Relations
 Conference Coordinator – Harvard/Princeton Public Policy and Leadership Conference
 Motivational Speaker – College Opportunity and Career Help (COACH) Program

UNIVERSITY OF TEXAS AT AUSTIN
American Economics Association (AEA) Summer Training Fellowship, 2000

UNIVERSITY OF CALIFORNIA AT BERKELEY
Bachelors of Arts in Economics, minor in Public Policy, 2000

COMPUTER SKILLS Microsoft Office: Word, Excel, Power Point, Access and Outlook
 Statistical Software: SPSS and STATA

WORK

EXPERIENCE **JUDICIAL COUNCIL OF CALIFORNIA, Administrative Office of the Courts**, San Francisco, CA
2002 – Present *Project Coordinator and Staff Analyst*, Center for Court Research, Innovation & Planning

- Managed consultants and monitored multi-year project contracts totaling \$700,000.
- Provided staff support to judges and court administrators as well as internal advisory committees and task forces to develop and implement statewide trial court policy.
- Designed evaluation instruments including surveys, templates and forms to improve/facilitate data collection, analysis, and reporting.
- Customized and maintained databases to inform judicial branch policies, procedures, and operations.
- Analyzed quantitative and qualitative data to identify best practices in judicial administration in accordance with statutory law.
- Prepared summary reports and delivered visual presentations to executive team.
- Provided policy recommendations to develop branch wide rules of court and standards of judicial administration.
- Co-authored the "Task Force on Jury System Improvement Final Report" published in April 2003.

2001 **UNITED STATES CENSUS MONITORING BOARD (USCMB)**, Suitland, MD
Statistical Researcher

- Contributed to the USCMB report to Congress on the validity of statistical adjustment.
- Advised research team on evaluation strategies and statistical methods to adjust Census 2000.
- Measured the impact of statistical adjustment on political redistricting and the distribution of nearly \$2 billion in federal appropriations using confidential Census 2000 data.

2000-2002 **NATIONAL BUREAU OF ECONOMIC RESEARCH (NBER)**, Cambridge, MA
Research Consultant

- Managed large-scale research projects to assess the impact of federal financial aid and tax incentives on college tuition prices as well as college attendance and completion rates.
- Prepared reports and fact sheets detailing findings from data analyses for presentation to scholars, administrators, and policymakers.
- Contributed to policy recommendations published in NBER Working Paper 9400.

COMMUNITY SERVICE Executive Board Member – Center for Young Women's Development
 Program Member – EMERGE Political Training Program

OAKLAND CITY COUNCIL

DRAFT

RESOLUTION No. _____ C.M.S.

RESOLUTION APPOINTING MAYA DILLARD SMITH AS A MEMBER OF THE VIOLENCE PREVENTION AND PUBLIC SAFETY OVERSIGHT COMMITTEE

WHEREAS, Violence Prevention and Public Safety Act of 2004, also known as Measure Y, creates the Violence Prevention and Public Safety Oversight Committee; and

WHEREAS, Violence Prevention and Public Safety Act of 2004 specifies that members of the Violence Prevention and Public Safety Oversight Committee are to be appointed one by each Member of the City Council and three by the Mayor, to serve such terms as set by the City Council by Ordinance; now, therefore, be it

RESOLVED, that by the nomination of Councilmember Reid the following individual is hereby appointed to the term beginning as set forth below and ending as to be determined by Ordinance:

Maya Dillard Smith, to complete the term beginning and ending according to the terms set by Ordinance.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, NADEL, QUAN, BROOKS, REID, CHANG, AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California