

CITY OF OAKLAND  
MEMORANDUM

OFFICE OF THE CITY CLERK  
CITY OF OAKLAND  
2004 MAR 31 AM 10:02

*JMB*

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Name: Marianna Marysheva  
Agency/Dept: CMO – Budget Office  
Phone No.: 238.2907  
DATE: April 1, 2004

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

TITLE: Request to schedule City Council workshops and meetings to discuss and adopt FY 2004-05 Midcycle budget changes. (See attached the detailed proposal, with specific dates and discussion issues.)

**SCHEDULING RECOMMENDATION:**

A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

X City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)

B. Meeting Dates: May 18, 2004 (Special Council meeting, 1-4pm)  
June 1, 2004 (Special Council meeting, 1-4pm)  
June 10, 2004 (Special Council meeting, 1-4pm)  
June 29, 2004 (Special Council meeting, 6-7pm)  
(See attached the detailed proposal, with specific dates and discussion issues.)

Is there a statutory, regulatory, financial or grant deadline? Yes Specify: Budget must be adopted by June 30<sup>th</sup>

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? To be presented in workshop materials

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by 6:00 p.m. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.  
Attach any supporting documentation.

*04-0277*

**PROPOSED BUDGET PRESENTATIONS AND WORKSHOPS**  
**FY 2004-05 (Midcycle Budget Adjustments)**

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• ***Workshop to Discuss Conceptual Issues, Get Direction from Council***

**May 18, 2004 (Tuesday), 1pm – 4pm, before Council meeting**

- i. CIP/ Infrastructure
  1. Storm Drain Plan
  2. Policy on CIP prioritization
  3. FY 2001-03 CIP status (continued from Jan 26<sup>th</sup> Finance; with a supplemental responding to Committee questions)

• ***Workshops / Budget Hearings to Review, Discuss and Approve FY 2004-05 Budget Amendments***

**June 1, 2004 (Tuesday): 1-4 pm, before Council meeting**

- i. Revenue update (including impact of the Governor's May Revised Budget)
  1. City and ORA
- ii. Major spending modifications to budget and Administration's Midcycle proposal
  2. City and ORA

**June 10, 2004 (Thursday): 1– 4 pm, after Rules Committee**

- iii. Discussion of Administration's Proposal and Council recommended changes
- iv. Legislation to approve FY 2004-05 assessments and budget for Measures M, N, Q; LLAD; Wildfire Prevention Assessment District
  - Public hearings
- v. Legislation to approve FY 2004-05 MFS Changes
  - Public hearing
- vi. Legislation to approve FY 2004-05 Appropriations Limit
- vii. Legislation to approve City's and ORA budgets; repayment agreements

**June 29, 2004 (5<sup>th</sup> Tuesday): Special Council meeting, 6-7pm**

- i. Adoption of FY 2004-05 Budget Legislation by Council

04-0277