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OAKLAND

2014 NOV 20 PM 2:56

AGENDA REPORT

TO: HENRY L. GARDNER
INTERIM CITY ADMINISTRATOR

FROM: Sean Whent

SUBJECT: Chaplain Services

DATE: November 17, 2014

City Administrator
Approval

Date

11-20-14

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that City Council approve a Resolution Authorizing the City Administrator, or Designee, to Enter into a Professional Services Agreement with the Roman Catholic Bishop of Oakland for Mental Health and Stress Counseling, for the Period of November 1, 2014 through June 30, 2015, in the Amount of Thirty-Three Thousand Dollars (\$33,000) and to Waive the Competitive Request For Proposals / Qualification (RFP/Q) Process, and the Advertising and Bidding Requirements.

OUTCOME

Approval of the contract with Roman Catholic Bishop of Oakland will provide the Oakland Police Department (OPD) with 24-hour availability of chaplain services dedicated to the Department during major incidents and crisis related crimes, pastoral counseling of OPD personnel, and for assistance with the critical stress management program. The assigned clergy member will also make hospital calls and provide home visits to injured and sick OPD personnel; line of duty death counseling; critical incident stress debriefings and peer support team meetings; as well as attend and participate in funerals and memorial services of active duty and retired sworn members and employees of OPD.

BACKGROUND / LEGISLATIVE HISTORY

During the past five (5) years, OPD has suffered tragic losses due to on the job deaths and suicide and OPD personnel have weathered these terrible events with the assistance of Father Jayson Landeza, from the Roman Catholic Bishop of Oakland. Father Landeza is well known to and trusted by the employees of the OPD and has provided counseling, guidance and strength in the recovery processes that follow from incidents that have affected the employees of OPD. Father Jayson Landeza provides approximately 20-30 hours of dedicated time each week to OPD. There is no agreement in place between Father Landeza and the City of Oakland.

Item: _____
Public Safety Committee
December 2, 2014

ANALYSIS

In addition to the main duties noted above, the assigned Chaplain, in the person of Father Jayson Landeza, will periodically attend line-up and participate in patrol ride-alongs throughout the department; provide delivery of death notifications, particularly in instances involving department personnel; respond to homicides, suicides, and accident situations involving serious injuries or death at homes, construction sites, fires, drowning, etc. Father Landeza's presence may be requested at major demonstrations involving large number of law enforcement officers, responding to the City of Oakland Emergency Operations Center (EOC) in cases of major disaster, civil unrest or disorder. He may also be asked to schedule recruiting, training and fellowship opportunities for the OPD chaplain program.

To maintain continuous and consistent support to the OPD employees during major incidents and crisis intervention and to reduce the number of additional incidents, OPD needs 24-hour accessibility to a dedicated Chaplain. This service is critically important to OPD because of the long-term relationship and trust built between OPD and Father Landeza, who is irreplaceable at this time. It is important not to interrupt services delivered.

The City Council is authorized under Oakland Municipal Code sections 2.04.051B to waive the RFP/Q process and the advertising and bidding requirements upon a finding that it is in the City's best interest to do so. OPD recommends waiving the RFP/Q process and advertising and bidding requirements for the agreement with the Roman Catholic Bishop of Oakland.

PUBLIC OUTREACH / INTEREST

This item did not require any public outreach other than the posting on the City's website.

COORDINATION

The Office of Contracts and Compliance, the City Attorney's Office, the Oakland Police Officers Association (OPOA), the Budget Office, and the Controller's Office were consulted in preparation of this report.

COST SUMMARY / IMPLICATIONS

The total contract cost for the Roman Catholic Bishop of Oakland services is \$33,000.

SOURCE OF FUNDING:

Funds for this contract shall be drawn from the General Purpose Fund (1010), Personnel Section Org (106210), Contract Services Account (54919), Project (0000000), Agency-wide.

SUSTAINABLE OPPORTUNITIES


Economic: No economic opportunities have been identified.

Environmental: There are no environmental opportunities associated with this report.

Social Equity: The provision of mental health and counseling services to Police Department employees will assist the OPD in maintaining a positive environment for the employees and a healthy relationship with the communities they serve.

For questions concerning the contents of this report, please contact Deputy Chief Eric Breshears, Bureau of Services, at 510-238-7048.

Respectfully submitted,



Sean Whent
Chief of Police
Oakland Police Department

Reviewed by: Eric Breshears
Deputy Chief of Police
Bureau of Services

Prepared by:
Cee Belue, Police Services
Police Personnel Section

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Alicia Hayes
City Attorney

2014 NOV 20 PM 2:56 RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH THE ROMAN CATHOLIC BISHOP OF OAKLAND FOR MENTAL HEALTH AND STRESS COUNSELING FOR OAKLAND POLICE DEPARTMENT (OPD) DURING AND AFTER MAJOR INCIDENTS AND CRISES, FOR THE PERIOD OF NOVEMBER 1, 2014 THROUGH JUNE 30, 2015, IN THE AMOUNT OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) AND TO WAIVE THE COMPETITIVE REQUEST FOR PROPOSALS/QUALIFICATION (RFP/Q) PROCESS, AND THE ADVERTISING AND BIDDING REQUIREMENT.

WHEREAS, during and after major incidents and crisis related crimes the Oakland Police Department (OPD) requires access to dedicated 24-hour chaplain services; and

WHEREAS, the Roman Catholic Oakland, in the person of Father Jayson Landeza, has, for the past several years, provided guidance and counseling to OPD personnel in the aftermath of tragic losses due to on the job deaths and suicides; and

WHEREAS, the OPD desires to ensure the on-going availability of a known and trusted member of the clergy to provide professional and spiritual guidance and counseling as-needed in the aftermath of stressful and traumatic events; and

WHEREAS, Oakland Municipal Code section 2.04.051.B permits the Council to waive advertising and the Request For Proposal / Qualifications ("RFP/Q") requirements upon a finding that it is in the best interest of the City to do so, and staff recommends that the Council waive advertising and RFP/Q requirements for the provision of mental health and stress counseling services because the only vendor that is uniquely qualified is the Roman Catholic Bishop of Oakland in the person of Father Jayson Landeza, based upon his around-the-clock availability, and as determined by the high level of trust and confidence in the counseling services routinely provided to the women and men of the Oakland Police Department at any time, day or night, and requested by the Oakland Police Officers Association; and

WHEREAS, the Police Department has funding in the amount of \$33,000 for said services in its Fiscal Year 2014-15 budget appropriation in General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project (0000000), and Program (PS01); and

WHEREAS, the services to be provided under said contract are of a professional, scientific or technical and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That for the reasons stated above and in the City Administrator's report accompanying this item and pursuant to Oakland Municipal Code section 2.04.051.B, the City Council finds that it is in the best interests of the City to waive advertising and the Request for

Proposal / Qualifications (RFP/Q), for the provision of services from an ordained member of the Roman Catholic Bishop of Oakland, and so waives the requirements; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator, or designee, to enter into a professional services agreement with the Roman Catholic Bishop of Oakland for the on-call provision of chaplain services for employees of the Police Department and their dependents, for the period of November 1, 2014 through June 30, 2015, in an amount not to exceed \$33,000, and to waive the competitive request for proposals/qualification (RFP/Q) process, and the advertising and bidding requirements; and be it

FURTHER RESOLVED: That funds are available in the Department's 2014-15 budget appropriation and will be drawn from General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project 0000000, and Program (PSOI); and be it

FURTHER RESOLVED: That the City Administrator or his designee is authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increase in the contract amount without returning to the City Council; and be it

FURTHER RESOLVED: That the City Attorney shall review and approve said agreement with the Roman Catholic Bishop of Oakland as to form and legality and a copy of the fully executed agreement shall be placed on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California