

**CITY OF OAKLAND  
MEMORANDUM**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2004 JAN 28 PM 3:34

**TO: Rules & Legislation Committee**  
**ATTN: Assistant to the City Manager**  
**FROM: Michael Neary**  
**Phone No. (510) 238-6659**  
**250 Frank H. Owaga Plaza/PWA/Design & Construction Services Dept.**  
**DATE: January 26, 2004**

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE:** Resolution authorizing the City Manager to enter into a Professional Services Agreement with Rajappan & Meyer Consulting Engineers Inc. for design services for the 12<sup>th</sup> Street Reconstruction Project for an amount not to exceed four million seven hundred thousand dollars (\$4,700,000)

**SCHEDULING RECOMMENDATION:**

A. Committee: Public Works Committee

City Council  Redevelopment Agency

B. Meeting Date: February 24, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested?

What is the fiscal impact on the City/Agency? Funds available as part of Measure DD

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.