

CITY OF OAKLAND
Agenda Report

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 APR 28 PM 5: 14

TO: Office of the City Manager
ATTN: Deborah Edgerly
FROM: Finance and Management Agency
DATE: May 11, 2004

RE: **RESOLUTION AWARDING A CONTRACT FOR RENTAL AND WEEKLY CLEANING OF WORK GARMENTS TO THE LOWEST RESPONSIBLE BIDDER ARAMARK UNIFORM SERVICES IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) PER YEAR DURING THE PERIOD APRIL 1, 2004 TO MARCH 31, 2005, IN ACCORDANCE WITH SPECIFICATION NO. 05-983-22-1, AND AUTHORIZING, WITHOUT RETURN TO COUNCIL, EXTENSION OF SAID CONTRACT, ONE YEAR AT A TIME, FOR A TOTAL OF FOUR ADDITIONAL YEARS**

SUMMARY

A resolution has been prepared authorizing the City Manager to award a contract for rental and weekly cleaning of work garments, to the lowest responsible bidder Aramark Uniform Services, a non-local business enterprise, in an amount not to exceed four hundred thousand dollars (\$400,000.00) per year during the period April 1, 2004 to March 31, 2005, in accordance with Specification No. 05-983-22-1, authorizing without return to Council, extension of said contract for one year periods for a total of four additional years, and the terms and conditions therefor. The Finance and Management Agency, Purchasing Section, bid this requirement for use by all City departments referenced in Local 790 Memorandum of Understanding, Subsection 5.7.2.1, titled, "City Provided Uniform".

FISCAL IMPACT

The total amount of this contract will not exceed \$400,000.00 per year. Purchases from this contract will be made by various City Agencies and departments, as needed. Funds are available in the respective departments' budgets to pay for uniforms.

BACKGROUND

Specification No. 05-983-22-1 for Rental and Weekly Cleaning of Work Garments was sent to eight prospective bidders: six non-local suppliers, and two local suppliers. Bids were opened by the City Clerk on December 22, 2003. The City received one valid bid from Aramark Uniform Services, Inc.

Staff conducted a survey of the suppliers that failed to respond, and determined the following:

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- One supplier submitted its bid late, and per the terms and conditions of the specification, the bid was returned to the supplier unopened.
- One supplier did not respond because it was unable to comply with the City's Living Wage requirement.
- One supplier only wanted to see how the bid process worked.
- The other suppliers did not have the time or resources to complete the bid package.

KEY ISSUES AND IMPACTS

The City Manager's Office of Contract Compliance reviewed bids to determine if they complied with the City's Equal Benefits Program. Contract Compliance has determined that the proposed contract recipients have satisfied the Equal Benefits Ordinance requirements.

This contract is required by the City to fulfill its obligation as required by the Memorandum of Understanding between City of Oakland and SEIU Local 790, AFL-CIO, which requires that the City provide and maintain uniforms for unit members. Unit members who are provided uniforms shall wear the uniforms during work hours for identification purposes and have a uniformed appearance. Departments using this contract consist of the Office of Parks and Recreation; Police Department, non-sworn personnel; the Finance and Management, and Public Works Agencies.

SUSTAINABLE OPPORTUNITIES

ECONOMIC: The vendor has a valid City of Oakland business tax license. The Purchasing Section estimates the contracts will produce approximately \$4,000.00 annually in business tax revenues.

SOCIAL EQUITY: Aramark Uniform Services donates funds to charities and non-profit organizations nationwide; through support of these charitable organizations they help provide a better quality of life for many residents of the City of Oakland.

ENVIRONMENTAL: Aramark Uniform Service is a member of the Bay Area Green Business Program. Aramark has been recognized as an industry leader in environmental management, and wastewater treatment.

DISABILITY AND SENIOR CITIZEN ACCESS

There is no direct impact to the community.

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RECOMMENDATION (S) AND RATIONALE

Staff recommends that the City Council authorize the City Manager to award a contract to Aramark Uniform Services, Inc., a non-local business enterprise for Rental and Weekly Cleaning of Work Garments, in accordance with Specification No. 05-983-22-1 and the terms and conditions therefor.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that Council approve the resolution.

Respectfully submitted,



WILLIAM E. NOLAND
Director, Finance and Management Agency

Prepared by: JIMMIE D. JACKSON
Purchasing Supervisor

APPROVED FOR FORWARDING TO THE
FINANCE AND MANAGEMENT COMMITTEE


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**CITY OF OAKLAND
PURCHASING SECTION
AWARD RECOMMENDATION STATEMENT**



J. Randolph <i>JR</i>	PURCHASING/ACQUISITION/CONTRACT: Rental and Weekly Cleaning of Work Garments		
COUNCIL AGENDA DATE: May 11, 2004	SPECIFICATION /PROJECT NO.: 05-983-22-1	FUNDING SOURCE: Various citywide funding	BID OPENING DATE: December 22, 2003
	PREVIOUS LEGISLATION: CONTRACT PERIOD: April 1, 2004 to March 31, 2005		

PURPOSE STATEMENT: To provide various City departments with rental and weekly cleaning of work garments on a weekly cycle systems basis for approximately 510 employees; 11 uniforms per City of Oakland employee for two week period.

Item	Description	Estimated weekly quantity	Unit Price
1	Pants men & women	1500 each	\$1.25 each/week
2	Shirt short sleeves	1500 each	\$1.25 each/week
3	Shirt long sleeves	500 each	\$1.25 each/week
4	Coveralls long sleeves	300 each	\$2.50 each/week
5	Jackets brass zippers	300 each	\$2.50 each/week
6	Cook jackets	15 each	\$2.00 each/week
7	Smock/shop coats	100 each	\$1.85 each/week
8	Painter's coveralls	20 each	\$2.50 each/week

COMMENTARY: The recommended vendor: Aramark Uniform Services received no preferences; there is no additional costs to the City.

RANGE OF BIDS RECEIVED

Total Bids Received/Dollar Range \$400,000.00	Bids Which Meet Specification/Dollar Range \$400,000.00
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LOW BIDS NOT MEETING SPECIFICATION

Vendor/Contractor	Reason	Recommendation on Rejections
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A W A R D R E C O M M E N D E D

VENDOR NAME/ADDRESS Aramark Uniform Services 31148 San Antonio Street Hayward, CA 94544	Item Nos. 1 - 8	DESCRIPTION Rental and Weekly Cleaning of Work Garments	NTE ANNUAL AMOUNT \$400,000.00
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Submitted By

[Signature]
Department Head

Approved and Forwarded to Council

Office of the City Manager

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	8	2	6
NO RESPONSE	7	2	5
BIDS RECEIVED	1	0	1
AWARDS RECOMMENDED	1	0	1-\$400,000.00

OAKLAND CITY COUNCIL

FILED
OFFICE OF THE CITY CLERK
OAKLAND
RESOLUTION No. _____

C.M.S.



~~2004 APR 29 PM 5:14~~

JR




RESOLUTION AWARDING A CONTRACT FOR RENTAL AND WEEKLY CLEANING OF WORK GARMENTS TO THE LOWEST RESPONSIBLE BIDDER ARAMARK UNIFORM SERVICES IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) PER YEAR DURING THE PERIOD APRIL 1, 2004 TO MARCH 31, 2005, IN ACCORDANCE WITH SPECIFICATION NO. 05-983-22-1, AND AUTHORIZING, WITHOUT RETURN TO COUNCIL, EXTENSION OF SAID CONTRACT, ONE YEAR AT A TIME, FOR A TOTAL OF FOUR , ADDITIONAL YEARS

RESOLVED: That the contract for Rental and Weekly Cleaning of Work Garments, to Aramark Uniform Services, a non-local business enterprise, in an amount not-to-exceed \$400,000.00, per year during the period April 1, 2004 to March 31, 2005, in accordance with Specification No. 05-983-22-1 and the General Conditions on file in the Purchasing Section, is hereby awarded to Aramark Uniform Services, a Corporation, according to its bid filed with the City Clerk on December 22, 2003, as follows:

FURTHER RESOLVED: That the contract shall be approved by the City Attorney as to form and legality prior to execution and copies shall be on file in the City Clerk's Office; and be it.

FURTHER RESOLVED: That all other bids are hereby rejected; and, be it

FURTHER RESOLVED: That the City Council authorizes the City Manager, without return to Council, to extend all or parts of this contract, according to the specification, one year at a time for a total of four additional years in an amount not to exceed the annual appropriation budgeted for rental and weekly cleaning of work garments for fiscal years 2006/2007 and 2007/2008, with terms and conditions remaining the same; and be it

FURTHER RESOLVED: That the City Clerk is hereby directed to maintain copies of this resolution and the above referenced bids in the City Clerk's Office, Oakland.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2004

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN, AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

4
FINANCE & MANAGEMENT CMTE.

ATTEST: _____ MAY 25 2004

CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California