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CITY HALL • 1 FRANK H. OGAWA PLAZA, 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Ronald V. Dellums
Mayor

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Letter of Nomination

February 16, 2010

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Brunner and members of the City Council:

Pursuant to City Charter section 601, the Mayor has appointed the following person as member of the following Board or Commission, subject to City Council confirmation:

The Oakland Taxation and Assessment Board of Review Under the Transient Occupancy Tax Ordinance

City Auditor Courtney Ruby, Mayoral appointment to serve during her term of office.

Barry Pilger, Mayoral appointment to serve during the term of the office of City Auditor Courtney Ruby, filling the seat designated for the City Auditor for such period or for such hearings may be desired by the City Auditor as her designee to the Board.

City Administrator Dan Lindheim, Mayoral appointment to serve during his tenure as chief administrative officer for the City.

Deanna Andrews, Mayoral appointment to serve during the tenure of the City Administrator Dan Lindheim, filling the seat designated for the City Administrator for such period or such hearings as may be desired by the City Administrator as his designee to the Board.

Sabrina Jones, Mayoral appointment to serve during the tenure of the City Administrator Dan Lindheim, filling the seat designated for the employees selected by the City Administrator.

Charles R. "Chip" Conradi, Mayoral appointment to serve the term beginning January 1, 2008 and ending December 31, 2011, filling the seat designated for a community member selected by the Mayor.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald V. Dellums". The signature is written in a cursive style with a large, sweeping initial "R".

Ronald V. Dellums

Mayor

Biographical Information

Barry Pilger

Barry Pilger has been a Bay Area resident since 1973, after having moved here from the Panhandle of Nebraska, where he was born and raised.

He was a human resources manager and executive for 13 years, serving in various capacities with several large companies in the San Francisco Bay Area, including Crocker Bank and ComputerLand (where he was the head of the human resources staff.)

Barry Pilger has been active as a real estate investor since 1975, investing in dozens of residential investment property projects, from single family dwellings to large apartment buildings. Most have involved substantial renovation.

After leaving corporate life in 1986, he formed a construction company and worked as a licensed general and concrete contractor in California for 14 years. He became a licensed real estate broker in 1996.

Today he is the principal and owner of Stafford Mortgage and Stafford Real Estate in Oakland, originating residential and commercial real estate loans as well as representing buyers and sellers in real estate transactions within the state of California.

He has a bachelor's degree from the University of Nebraska and has done graduate work in business administration at San Francisco State University.

Barry has served on a number of non profit boards, including the Oakland based Narcotics Education League (NEL), World Affairs Council of Northern California and the Merola Opera Program (of the San Francisco Opera). He has served as president of the North Hills Phoenix Association, a community group formed after the Oakland fire in 1991, and remains active in neighborhood Oakland civic affairs. In 2003 he served as co-chair of the successful drive to create a wildfire prevention assessment district in the Oakland hills.

Barry Pilger and his wife, Catherine Moss, have lived in the North Oakland hills since 1976.

SABRINA JONES

Sabrina Jones was initially hired in August, 1990 by then Director, Terry Roberts, as the Executive Assistant performing the following tasks:

- Responsible for the Agency's agenda management & coordination between line departments and Clerk & City Administrator's Office.
- Assisted the Director in staffing the PWA Committee and managed the PW Committee's pending list in coordination with the designated council aid.
- On behalf of the Director, received and responded to citizen & council concerns in collaboration with department managers & supervisors.
- As a member of the Agency executive team, participated in planning retreats, special projects and other assigned duties.

June 2000 – 2001

- Promoted to the position of City Manager Analyst, supporting the newly appointed Director, Harry Edwards. The title & salary was negotiated by the Director. Supervised the administrative office personnel and performed many of the same duties in PWA.

2001 – Present

- Returned to Public Works, re-classified as a Management Assistant assigned to the following functions: customer service, illegal dumping appeals - hearing officer, agency ombudsman, all of which evolved over a period of time.
- Currently manages the customer service function of the Agency under the leadership of Agency Manager, Stephanie Hom; supervise a team of four Public Service Representatives.
- Plans, assigns, and evaluates the work of subordinate staff in the Dispatch Center, ensuring efficient operations on daily basis. Responsible for all hiring, training and disciplinary action including termination. Acts as a liaison between PWA & Police and Fire dispatch centers. Trouble shoots communication or system problems between the three units. Works collaboratively with OFD and OPD in communicating and resolving issues on a routine basis and during emergency incidents.
- Investigates citizen complaints regarding operational issues. Acts as a liaison between staff and citizens, works closely with department managers, supervisors and all customer service staff, including those other city departments.
- Responsible for planning, organizing and conducting Illegal Dumping Appeal administrative hearings and rendering written decisions regarding petitions as required. The duties performed involve the exercise of considerable discretion and latitude of judgment in formation and development of decisions. Works collaboratively on all legal issues related to an appeal with Deputy City Attorney, Doryanna Moreno.
- Led and/or participated in special projects on behalf of the Agency such as:
 1. APWA Accreditation Communication Team Lead & other duties related to the national organization as assigned
 2. Former team lead and current member of Service Delivery Team III – Council member Kernighan
 3. National Public Works Week – Employee & Department Recognition
 4. PWA Annual Meeting & Year-end Employee Recognition

Charles R. Conradi
Treasurer and V.P. of Tax

Chip Conradi is the Treasurer and Vice President of Tax for The Clorox Company. Chip joined Clorox in 2000 as the Vice President of Tax and was appointed Treasurer in 2004. Chip is responsible for global tax and treasury activities for the Clorox Company and its affiliates.

Prior to joining Clorox, he was head of international tax at Bank of America in San Francisco for ten years. Chip was also Director of Tax Planning at American President Lines, and has held other tax positions in industry, including an assignment in Tokyo, Japan.

Chip received his Bachelor of Arts degree from Cornell University and his *Juris Doctor, with honors*, and his Masters Degree in Tax from Golden Gate University. He is a member of the California Bar. Chip is a member of the Board of Trustees of Golden Gate University as well as a member and past President of the Board of Directors for the Alameda County Community Food Bank, a past commissioner of the Oakland Tax board of Review, and a member and former Regional Vice President of the Tax Executives Institute.

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 FEB -4 PM 5:59

APPROVED FOR FORM AND LEGALITY


CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS OF BARRY PILGER, DEANNA ANDREWS, SABRINA JONES, AND CHARLES R. "CHIP" CONRADI AS MEMBERS OF THE OAKLAND TAXATION AND ASSESSMENT BOARD OF REVIEW UNDER THE TRANSIENT OCCUPANCY TAX ORDINANCE

WHEREAS, City Charter section 601 provides that members of boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the Council; and

WHEREAS, the Transient Occupancy Tax Ordinance, Oakland Municipal Code Chapter 4.24, Section 4.24.100 established the Oakland Taxation and Assessment Board of Review; now therefore, be it

RESOLVED, that the City Council hereby confirms the Mayor's appointment of the following individuals as set forth below:

1. City Auditor Courtney Ruby, Mayoral appointment to serve during her term of office as City Auditor.
2. Barry Pilger, Mayoral appointment to serve during the term of office of City Auditor Courtney Ruby, filling the seat designated for the City Auditor for such period or for such hearings as may be desired by the City Auditor as her designee to the Board.
3. City Administrator Dan Lindheim, Mayoral appointment to serve during his tenure as chief administrative officer for the City.
4. Deanna Andrews, Mayoral appointment to serve during the tenure of City Administrator Dan Lindheim, filling the seat designated for the City Administrator for such period or for such hearings as may be desired by the City Administrator as his designee to the Board.

5. Sabrina Jones, Mayoral appointment to serve during the tenure of City Administrator Dan Lindheim, filling the seat designated for the employee selected by the City Administrator.

6. Charles R. "Chip" Conradi, Mayoral appointment to serve the term beginning January 1, 2008 and ending December 31, 2011, filling the seat designated for a community member selected by the Mayor.

and be it

FURTHER RESOLVED, that this resolution shall take effect immediately upon passage.

In Council, Oakland, California,

Passed By The Following Vote:

Ayes- Kernighan, Nadel, Quan, De La Fuente, Brooks, Reid, Kaplan, and President Brunner

Noes-

Absent-

Abstention-

Attest:

LaTonda Simmons City Clerk
and Clerk of the Council
of the City of Oakland, California