

CITY OF OAKLAND

AGENDA REPORT

OFFICE OF THE CITY CLERK
2005 DEC -1 PM 12:59

To: Office of the City Administrator
Attn: Deborah A. Edgerly
From: Police Department
Date: December 13, 2005

Re: **A Report and Resolution Authorizing the Acceptance and Appropriation of \$45,000 from the Oakland Police Foundation to Provide Funding for a Management Intern to Support the Police Foundation and \$25,000 to Provide Funding for a .5 FTE Temporary Contract Service Employee to Support the Community – Clergy And Recovery Effort (C-Care) Program to Reduce Substance Abuse for a Total of \$70,000 and to Request a Waiver of Central Service Overhead in the Amount of \$12,438**

SUMMARY

A resolution has been prepared authorizing the City Administrator to accept and appropriate \$45,000 from the Oakland Police Foundation (Foundation) to provide administrative support to the Foundation and Oakland Police Services Agency Department beginning January 1, 2006 through December 31, 2006; and \$25,000 for a part-time position providing intervention counseling for the Community – Clergy And Recovery Effort (C-Care) Program for the period July 1, 2005 through December 31, 2005.

FISCAL IMPACT

The Director of Administration will supervise the daily activities of administrative support to the Foundation, and will be responsible for monitoring the expenditures of this activity. The Deputy Chief of the Bureau of Investigations will be responsible for the management and oversight of the intervention counseling and services for the C-Care Program.

The Foundation will provide funding for a Limited Duration Employee in the classification of Management Intern for an annual salary of \$45,000. Funding will be placed in Fund 2999; Organization 106110; Program PS01, and a project (to be determined at a later date).

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The Foundation will also provide funding for .5 FTE for a Temporary Contract Service Employee for a salary of \$21.84 per hour, and an annual salary of \$25,000. Funding will be placed in Fund 2999; Organization 102110; Program PS12.; and a project (to be determined at a later date). The funding for this position shall be for a one-year period. Should expenditures exceed \$25,000; the Oakland Police Department (OPD) will fund those costs.

A waiver of the Central Service Overhead in the amount of \$12,439 is requested.

BACKGROUND

The focus of the Foundation, established in May 2002, is to assist in the enhancement of the quality and excellence of all areas within the Oakland Police Department (OPD). The Foundation seeks funds to supplement, not replace, the OPD's general operating budget in terms of financing.

The Foundation's initial funds came from the trust of a former police officer and Oakland resident Harold W. Kerrison. The terms of the trust are to use the funds for the purpose of "strengthening law enforcement in Oakland and to the extent reasonably possible, the hiring of additional police officers." To that extent, the Foundation has been developing its Board and program goals since its inception. It is now prepared to hire support staff to help carry out its mission.

KEY ISSUES AND IMPACTS

One of the Foundation's primary objectives is to acquire funds in order to expand existing OPD services and create new ventures consistent with the Department's mission.

The Foundation had identified current priorities to be: 1. Safety and security; 2. Education; 3. Youth violence prevention; and 4. Family violence prevention. The Foundation's commitment to these OPD initiatives will strengthen community support for police services. The Foundation will be an instrument to provide the business community, philanthropists, community members, and other vehicles to provide the resources beyond OPD funding abilities.

Kaiser Permanente's Community Grants Program donated \$25,000 to the Foundation for the development of a Family Violence program designed for the prevention/intervention program. The Foundation has designated the C-Care program the appropriate recipient of the donation.

PROJECT DESCRIPTION

Foundation Administrative Support

The Management Intern (Limited Duration Employee) will assist in the development of the Foundation's organizational structure. The Foundation is seeking a participant from a local Public Policy, or related field, Masters Program to serve as the support staff to the Foundation. The intern's duties will include, but will not be limited to the following:

1. Assist in the development of the Foundation's organizational structure
 - a. Modeling on other police foundations,
 - b. Organize the operating structure of the foundation.
 - c. Develop clear mission and vision statements.
 - d. Develop marketing and communication materials, to include building a website.

2. Manage programs supported by the Foundation
 - a. Define and identify programs that qualify for Foundation support.
 - b. Create templates for proposals, agreements, progress reports, etc.
 - c. Develop and manage the process by which funds can be requested.
 - d. Track the progress of supported programs.

3. Assist in the development of a Fundraising Plan
 - a. Identify potential funding sources for the Foundation.
 - b. Manage the fundraising process, including responding to RFPs and other requests.

For administrative purposes, the Management intern will report to the Director of Administration at OPD, who also sits on the Police Foundation Board.

C-Care Program

The OPD and staff from Mandana House, a recovery center in Oakland, established the C-Care Narcotics Intervention Program in August 1999. The mission of the C-Care program is to reduce substance abuse and narcotics sales in the community by offering treatment information and spiritual guidance to narcotic and alcohol abusers during specific field operations. The program is a comprehensive effort to impact the use and distribution of street-level narcotics sales and to create a non-threatening environment for recovering addicts, alcoholics, and clergy to work side by side with law enforcement.

Since the formation of C-Care in 2000, over 65 recovering addicts, alcoholics, clergy, and 15 police officers have volunteered their time to attend a Department sponsored eight-hour training course, which includes: defensive tactics, verbal communication

skills, narcotics intervention, and role-playing. Upon completion of the training, C-Care participants offer community members in need of local resources for recovery and self-help.

The Kaiser Permanente/Foundation funding will provide the program with a part-time Limited Duration Employee to: 1. Coordinate prostitute patrols; 2. Make presentations to female inmates about prostitute rehabilitation; 3. Assist with C-Care training classes; and 4. Collaborate with other agencies.

SUSTAINABLE OPPORTUNITIES

Economic

The Management Intern will assist in constructing the Foundation's organizational structure to enhance its existing contributions to the community, which is expected to generate more public and private financial support.

Environmental

The C-Care Program will help reduce substance abuse and narcotic sales in neighborhoods, which can reduce noise pollution, littering, and loitering.

Social Equity

The Foundation and services provided by the C-Care Program will assist OPD and the community through enhanced police-community relations.


DISABILITY AND SENIOR CITIZEN ACCESS

There are no Americans with Disabilities Act (ADA) or senior citizen access issues contained in this report.

RECOMMENDATION

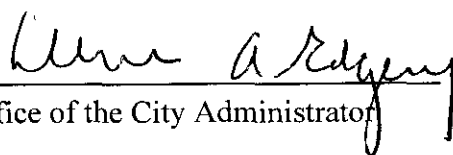
The Oakland Police Department recommends that City Council approve the acceptance and appropriation of \$45,000 from the Foundation to provide funding for a Management Intern for the support services to the Police Foundation; and \$25,000 to supplement the Community – Clergy And Recovery Effort (C-Care) Program to reduce substance abuse for a total of \$70,000; and to waive the associated Central Service Overhead costs in the amount of \$12,439.

Respectfully submitted,


Wayne G. Tucker
Chief of Police

Prepared by: Debra Taylor Johnson,
Director of Bureau of Administration, and
Antone Hicks, Public Service
Representative

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

OAKLAND CITY COUNCIL

DRAFT

City Attorney

OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION No. _____ C.M.S.

2005 DEC -1 PM 12:59

RESOLUTION AUTHORIZING THE ACCEPTANCE AND APPROPRIATION OF \$45,000 FROM THE OAKLAND POLICE FOUNDATION TO PROVIDE FUNDING FOR A MANAGEMENT INTERN TO SUPPORT THE POLICE FOUNDATION AND \$25,000 TO SUPPLEMENT THE COMMUNITY – CLERGY AND RECOVERY EFFORT (C-CARE) PROGRAM TO REDUCE SUBSTANCE ABUSE FOR A TOTAL OF \$70,000 AND TO REQUEST A WAIVER OF CENTRAL SERVICE OVERHEAD IN THE AMOUNT OF \$12,438

WHEREAS, the Oakland Police Foundation (Foundation) was established in May 2002 to assist in the enhancement of the quality and excellence of all areas of the Oakland Police Department (OPD); and

WHEREAS, the Foundation’s initial funds came from the trust of a former police officer and Oakland resident, Harold W. Kerrison, the terms of which stated funds were to be used for the purpose of “strengthening law enforcement in Oakland and to the extent reasonably possible, the hiring of additional police officers;” and

WHEREAS, the Foundation identifies its priorities to be: 1. Safety and security; 2. Education; 3. Youth violence prevention; and 4. Family violence prevention; and

WHEREAS, the \$45,000 in Foundation funds will be used to hire a Management Intern (Limited Duration Employee) who will assist the Foundation develop an organizational structure for the Foundation, manage programs supported by the Foundation and assist in the development of a Fundraising Plan; and

WHEREAS, the Director of Administration will supervise the daily activities of the administrative support to the Foundation, and be responsible for monitoring the expenditures of this activity; and

WHEREAS, the \$25,000 in Foundation funds will be used to cover the cost of the .5 FTE Temporary Contract Service Employee hired to assist the Community – Clergy and Recovery Effort (C-Care) Program for the period July 1, 2005 through December 31, 2005; and

WHEREAS, OPD and the staff from Mandana House, a recovery center in Oakland, established the C-Care Narcotics Intervention Program in August 1999; and

WHEREAS, the mission of the C-Care program is to reduce substance abuse and narcotics sales in the community by offering treatment information and spiritual guidance to narcotic and alcohol abusers during specific field operations; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to accept and appropriate funds from the Oakland Police Foundation in the amount of \$70,000; and be it

FURHER RESOLVED: That \$45,000 shall be used to fund a Limited Duration Employee in the classification of Management Intern, with the funds allocated to Fund 2999; Organization 106110; Program PS01, and a project to be determined at a later date; and be it

FURTHER RESOLVED: That \$25,000 shall be used to fund a .5 FTE Temporary Contract Service Employee for one year with a salary of \$21.84 per hour, with the funds allocated to Fund 2999; Organization 102110; Program PS12, and a project to be determined at a later date; and be it

FURTHER RESOLVED: That Central Service Overhead costs of \$12,439.00 (17.77%) are hereby waived; and be it

FURTHER RESOLVED: That the City Council, on behalf of the City of Oakland, extends its thanks to the Oakland Police Foundation for its generous support.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California