

SUB

**CITY OF OAKLAND
MEMORANDUM**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name H. Mahlon Harmon
Phone No. 238-2353
Address/Agency/Dept 519 17th Street /CEDA/ Economic Development
DATE: November 3, 2003

2003 NOV 12 PM 12: 12

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A report and resolution authorizing the increase of \$60,000 from the Community Development Block Grant Commercial Lending Third Party Grant Fund for the Oakland Small Business Growth Center for a total contract amount of \$175,000

SCHEDULING RECOMMENDATION:

- A. Committee Finance & Management Cmte
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: December 9, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify:
There is no such deadline.

Is a staff report required/requested?
A staff report is required.

What is the fiscal impact on the City/Agency?
There is no fiscal impact on the City/Agency

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

03-0305