

**CITY OF OAKLAND
MEMORANDUM**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

JMB

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name : LESLIE RODD, LIBRARY DEPARTMENT, Phone No. X 6932__
DATE: April 30, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

2004 MAY -5 PM 12: 02

TITLE: Resolution authorizing the City Manager to apply for, accept, and appropriate a grant in the amount of \$59,050 from the Stocker Foundation to support expansion of the Library's Summer Reading Program for Fiscal Year 2004-2005

SCHEDULING RECOMMENDATION:

- A. Committee Life Enrichment Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: June 8, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: Yes

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? **No impact, program fully funded by grant.**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.