

**CITY OF OAKLAND
MEMORANDUM**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 MAY -5 PM 12:02

gmb

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Councilmember Nancy Nadel
Phone No: x7031
Address/Agency/Dept: 3

DATE: May 6, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Request to schedule a presentation and resolution Celebrating the Week of May 16th through 22nd as Public Works Week in the City of Oakland

SCHEDULING RECOMMENDATION:

- A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- ___ x ___ City Council
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- Redevelopment Agency
- B. Meeting Date: May 18th

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? No

What is the fiscal impact on the City/Agency? none

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- ___ Item requires immediate action relating to federal or state legislation;
- ___ Item requires immediate action relating to eligibility for a grant or gift; OR
- ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.

04-0396